



**Desborough
Town Council**
High Street, Desborough, NN14 2QS
Telephone: 01536 628816 Email: clerk@desboroughtowncouncil.gov.uk

To: All Town Councillors

You are hereby summoned to attend a meeting of Desborough Town Council to be held in the **Library, High Street, Desborough on Thursday 19th April 2018**, commencing at **7pm** for the purpose of transacting the following business. Members of the public are invited to attend.

Issued by:

Date: 13th April 2018

James McKechnie

AGENDA

- 036/18** To receive apologies for absence
- 037/18** To receive and approve for signature the minutes of the:
- a. meeting held on Thursday 22nd March 2018
 - b. Planning committee meeting held on Monday 8th January 2018
- 038/17** To note any matters arising from the minutes not included on the agenda for report only
- 039/18** Chairman's Announcements
- 040/18** To receive declarations of interest under the Council's Code of Conduct related to business on the agenda
- 041/18** Desborough Library – To note Desborough Town Council's expression of interest
- 042/18** **Financial:**
- a. To receive the Internal Audit Report
 - b. Internal/External Audit timetable
 - c. To approve the accounts for payment
 - d. Receipts – to note any income received
 - e. Monthly Bank Reconciliation – to receive the bank account balance
 - f. Q4 Financial Analysis
 - g. End of Year Accounts 2017/18
 - h. Resolution to agree Governance Statement of Annual Return year ended 31st March 18
 - i. Resolution to agree Accounting Statement of Annual Return year ended 31st March 18
 - j. VAT Return
 - k. HM Revenue & Customs – Employment Annual Return
 - l. Treasury Management
 - m. Accounting software – to agree to purchase a finance software package to adhere to audit rules of now requiring the Council to run an income & expenditure accounting system.
- 043/18** **Planning –**
- a. To receive and note the Planning Report
 - b. To consider Planning Application:
KET/2017/1019 – A Bamber & M Bates Central England Co-Operative Ltd & HBH Developments - Buxton Drive & Eyam Close (land off), Desborough - Outline Application: Development of up to 135 no. dwellings with means of access considered
KET/2018/0245 Mr Patience Dunkelman, Unit 1 Eagle Avenue, Desborough – Advertisement Application: 1 no. internally illuminated individual lettering text sign
 - c. The travellers site on Braybrooke Road
- 044/18** **Data Protection:**
- a. To receive a report on the impact of the new General Data Protection Regulation
 - b. Consider and, if agreed, to appoint Northants County Association of Local Councils as the nominated Data Protection Officer for year 2018/19
 - c. To Resolve the General Data Protection Regulation Security Compliance checklist
- 045/18** **Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the press and public be excluded for the following item of business:**
- 046/18** **Employment Matters – To consider employment matters including;**
- a. Employee scale point award for Cilca Qualification
 - b. National Pay Award for Public Sector Workers
 - c. Personnel Matters
- 047/18** **Items for the next agenda**
- 048/18** **To agree the date of the next meeting: To be held on the third Thursday 17th May 2018**