

The Meeting of the Desborough Town Council held at Marlow House, Gold Street, Desborough
on Thursday 19th April 2012.

PRESENT

Councillors: Cllr D Soans (Chairman), Cllr A Matthews (Vice Chairman), Cllr D Coe, Cllr J Pearce, Cllr M Watson, Cllr J Watson, Cllr M Tebbutt, Cllr R Sawford, Cllr J Derbyshire

Clerk: Leigh Parkin

Also in attendance: Cllr B Humfrey, Northamptonshire County Councillor, PC J O'Hara – Kettering Rural Safer Community Team, Mr M Crick - Chairman of the Carnival Committee, Mr J Kemp – Desborough in Bloom, members of the public

1	<p>Chairman's announcements</p> <p>Cllr Soans reported that on Monday 16th April 2012 the keys for the new Leisure Centre were handed over to Kettering Borough Council (KBC) from the developer. The Leisure Centre is due to open in a few weeks' time following the refurbishment of the inside. Earlier that day the Desborough Borough Councillors had been invited to a walk about the new Leisure Centre which Cllr Soans had attended.</p> <p>Cllr Soans reported that he had attended the following events/meetings since the last Town Council meeting:</p> <ul style="list-style-type: none">• 21/03/12 – Community Facilities Working Group meeting with KBC officers;• 27/03/12 – Exhibition at the Cornmarket Hall re: voluntary sector;• 05/04/12 – Chaired the Desborough Town Council Site Specific Proposals Working Group meeting;• 12/04/12 – KBC Site Specific Proposals Local Development Document – Options Paper consultation event held at Marlow House.
2	<p>Apologies for absence</p> <p>Apologies for absence were received from Cllr P Malin, Cllr M Dearing and Cllr S Clayton. The Town Council AGREED to accept the apologies for absence.</p>
3	<p>Declarations of Interest by Councillors</p> <p>Cllr Soans would not take part in any consideration of planning matters as he is on the Planning Committee at the Borough Council, however, he would continue to Chair the meeting during the Planning agenda item.</p> <p>In respect of Agenda Item 12: Site Specific Proposals Local Development Documents – Options Paper Consultation:</p> <ul style="list-style-type: none">• Cllr R Sawford declared an interest in site DE/073 – Land at Harrington Road• Cllr J Watson declared an interest in site DE/069 – Loatlands School
4	<p>Police Report</p> <p>PC O'Hara went through the police figures for March 2012. It was noted that there has been an increase in sexual offences however the police have apprehended a suspect and there have been no further incidents.</p> <p>Cllr Coe raised concern about two serious incidents of burglary along Station Road. A CCTV image of the suspect is being circulated on a Northants police force and regional</p>

	<p>basis. The process is still on-going. Issues regarding the quality of CCTV images and the problems with cameras on an automated cycle were discussed.</p> <p>Cllr Tebbutt stated that Northamptonshire County Council (NCC) has assured that if they are notified that CCTV is being used in identified areas then street lights will remain operational within the same area. In addition when the lamp posts are replaced those within CCTV areas will be changed to white lights.</p> <p>An email had been received from PC Studd providing an up-date on specific policing issues in the area which had been circulated to Councillors. Cllr Sawford wished to thank PC Studd for this helpful information and requested further reports of this nature. Cllr Soans endorsed the thanks to PC Studd.</p> <p>The following concerns were raised with PC O'Hara by members of the public:</p> <ul style="list-style-type: none"> • A number of incidents have occurred along Station Road over the last week and whether the police are aware of who the perpetrators are. PC O'Hara stated that he could not comment on these particular cases as he is not involved in them however he assured all present at the meeting that the Police are treating the issues seriously; • Whether a CCTV image of a suspect can be posted around the Town. PC O'Hara replied that this depends on each investigation. If it is deemed appropriate by the officers in charge of the case then the Police can go public with photographs. <p>An email has been received from Sgt Preece in respect of concerns raised by the Town Council at its' meeting in November 2011 (Minute No.4) to confirm that there is no evidence that the lack of street lighting contributed to the crimes reported. The Police are monitoring the situation as they have been with other areas of Desborough, together with areas across the Borough. Cllr J Watson asked if the Police can do an assessment of the lamp post which has been switched off outside Loatlands School, Harrington Road. This issue was originally raised with PCSO Sillince in Nov 11. Cllr Watson highlighted that the lead & fake lead has been taken off the roof of the school and in addition there was a problem with youths on the roof during an evening school production earlier in the year.</p> <p>Cllr Soans thanked PC O'Hara for attending the meeting.</p>
5 5.1	<p>Representations from members of the public</p> <p>Mrs P Goodman, Secretary to the Town Centre Partnership (TCP) raised the following points:</p> <ul style="list-style-type: none"> • Town Councillors were thanked for helping to deliver leaflets on behalf of Marlow House and Desborough in Bloom; • The Mary Portas bid has been submitted however it was identified that the Town Council could not be the accountable body and KBC agreed to undertake this role to support the bid. Councillors were thanked for their support of the bid. • The Town Centre Partnership had its' AGM and there has been a change of officers. Mr David Larmour is the Chairman and Mrs Pamela Goodman is the Secretary.
5.2	<p>Mrs P Holmes, Secretary to Desborough Community Development Trust (DCDT) raised the following points:</p> <ul style="list-style-type: none"> • The DCDT has submitted an application to the English Table Tennis Association (EETA) to apply for one indoor and two outdoor table tennis tables. Initial thoughts are that the outdoor tables could be positioned at the top of Havelock Street and the new Leisure Centre and the indoor one at the Youth Club on Paddock Lane. The

	<p>EETA offer has been over-subscribed. Further information with regard to the status of the application will be known in a couple of weeks.</p> <ul style="list-style-type: none"> • Concern was raised that planning application KET/2010/0743 – town centre improvements – is not on the agenda to be considered by the KBC Planning Committee being held on 24th April 2012 as originally advised by KBC Planning Officers. It is understood that a condition of the original planning application on respect of the s.106 agreement was that this would be considered within 3 months which ends on 25th April 2012. The question was raised as to why have conditions if they are not met. Cllr Soans stated that his understanding is that the proposed scheme for town centre improvements has been referred back as it is not acceptable in its' current format. The issue is being addressed by KBC Planning Department as a matter of urgency. • Mrs Holmes thanked Loatlands Primary School Dance Club led by Cllr J Watson for supporting the RODEO on Easter Sunday held in the Recreation Ground, Dunkirk Avenue. A cheque for £100 has been donated by DCDT to the Dance Club. <p>5.3</p> <p>Mr L Thomas, developer of the Rushton Road fishing lakes, attended the meeting to address any Councillors' concerns about the development:</p> <ul style="list-style-type: none"> • Mud on Rushton Road – Mr Thomas cannot help the mud on the road due to the nature of the activities taking place on the site. Representatives from both NCC and KBC have visited the site and Mr Thomas is organising road sweepers at his own expense. • Mounds of earth – The bottom lake is currently being constructed however there is about one metre of top soil which needs to be removed. The piles of soil on the site are gradually reducing. Mr Thomas does not want to disturb the top lake as there are trout in it until the bottom lake is finished and they can be transferred. There should be a noticeable difference on site this year, however, there are only 2/3 people working on site. The roads are currently being put in for the site. • Blue clay – There is a line of blue clay on the site which is not valuable. • Lorries to and from the site – the Police have confirmed with Mr Thomas and the hauliers that all lorries must travel along Dunkirk Avenue. Concern was raised due to the proposed re-surfacing on this road. Mr Thomas has emailed the hauliers stating that any lorries caught not travelling along Dunkirk Avenue will be banned from the site. Mr Thomas stated that if anybody sees lorries not using the agreed route then they should note the date/time/location and registration number of the vehicle and pass this information to him. • Lorry drivers using mobile phones – concern was raised that a number of the lorry drivers have been seen using mobile phones (not hands free) whilst driving the vehicles. Again Mr Thomas stated that the date/time/location and registration number of the vehicle need to be recorded and in these circumstances the information forwarded to the police. <p>Cllr Soans thanked the members of the public for attending the meeting.</p>
6 6.1	<p>Queen's Diamond Jubilee Celebrations Beacon Lighting Ceremony – 4th June 2012</p> <p>Mr M Crick, Chairman of the Carnival Committee, attended the meeting to give an update on the Jubilee Beacon event. Mr Crick had already provided an information sheet which had been distributed to Councillors prior to the meeting:</p> <ul style="list-style-type: none"> • There has been some confusion as to who the event should be booked with KBC or Parkwood Leisure and whether it was to be held at the old or new leisure centre. This

	<p>issue has been resolved and it has been confirmed that the event will take place in the playing field at the new leisure centre;</p> <ul style="list-style-type: none"> • As the event is happening on Bank Holiday Monday the leisure centre will be closed. As a result public toilet provision will need to be looked at; • Mr Crick talked through the funding received for the event to date. Cllr Soans asked for confirmation as to how much Borough Councillors will be asked to donate to support the event through their Ward Initiative Funding. Mr Crick is to forward this information to the Clerk for distribution to the Borough Councillors; • Charges to the public to attend the event have been discussed. As there is no fence around the playing field it will be difficult to charge an entrance fee or check pre-booked tickets. The idea that volunteers will walk round with buckets to ask those who attend for a donation is being considered; • A Performing Rights Society licence may need to be applied for. If so, there is a special charity rate. Mr Crick is checking with the band as to whether they hold a licence to play music; • The event was advertised in the Harborough Mail last week and further advertising will be undertaken now the location of the event has been finalised. Banners will be organised along with a leaflet drop. Information will be forwarded to the Clerk to place on the Town Council website. <p>Cllr Soans thanked Mr Crick for attending the meeting and the work he is undertaking to organise this event.</p>
7	<p>Mary Portas Funding Bid</p> <p>The Town Council RESOLVED to approve its' support for the Mary Portas Funding Bid and AGREED the letter signed by Cllr D Soans as Chairman of the Town Council to confirm this (Proposed by Cllr Tebbutt and seconded by Cllr Pearce). It was noted (Minute 5.1/bullet point 2/Apr 12) that Desborough Town Council cannot act as the Accountable Body in respect of this bid and that this responsibility is being undertaken by KBC.</p>
8	<p>Desborough in Bloom</p> <p>Cllr Tebbutt confirmed that he will no longer be a member of this Group. Cllr Derbyshire has agreed to be the Town Council Representative.</p> <p>Mr J Kemp, Chairman of Desborough in Bloom, thanked the Clerk for the work she had provided the group and apologised to the Town Council as they had not been mentioned on the recent leaflet distributed to all homes in Desborough. This had been an oversight.</p> <p>Mr Kemp gave an overview of action date and confirmed that Desborough in Bloom met on 17th April to identify sites for tubs/baskets. A map identifying the sites had been previously circulated to Councillors. Permission to site tubs/planters has to be made by the Town Council to the Highway's Authority at NCC. A plan is required showing each site and the proposed position of the planter, the size of each tub/planter and the type of plants to be used. A list of NCC's conditions for a Town Council to site tubs/planters was previously provided to Councillors. Ms Pell, NCC Regulations Technician, has clarified a number of points:</p> <ul style="list-style-type: none"> • The Town Council will be responsible for the upkeep and maintenance of the planter/tub whilst it is positioned in the street. The tubs/planters can be removed by the Town Council as long as the ground beneath is made good through any fixings

	<p>etc.;</p> <ul style="list-style-type: none"> • Permission should only be sought for tubs/planters that can be funded. Additional tubs/planters that are not currently funded should be applied for once funding becomes available; • DCDT has confirmed that Public Liability Insurance for the tubs/planters will come under their insurance Policy; • The Town Council is to consider putting in place an agreement with Desborough in Bloom to clarify responsibilities and insurance arrangements for the project. <p>Mr Kemp, on behalf of Desborough in Bloom, requested that the Town Council agree to apply to NCC for the siting of the tubs/containers based on the prepared plan.</p> <p>Cllr J Watson stated that she is pleased the project is moving forward however she raised concern that any s.106 agreements for improvements to the town centre need to take into consideration the work being undertaken by Desborough in Bloom.</p> <p>The issue of how the tub/containers are to be watered was raised. Options are currently being considered by the Desborough in Bloom group as this can be a large expense.</p> <p>It was highlighted that Desborough in Bloom are also considering applying for a licence from NCC to manage and maintain the Great Bear roundabout. Cllr Tebbutt suggested the group liaised with Ms Sarah Parr, Grounds Maintenance Manager at KBC. KBC currently mow the roundabout. Cllr Humfrey has left a message for Mr Grindley at NCC to discuss the roundabout and is happy to visit local companies to look for sponsorship from them for the upkeep of the island.</p> <p>The Town Council RESOLVED to agree (proposed by Cllr Tebbutt and seconded by Cllr Pearce) to apply to NCC to site the tubs/containers once all information required has been received from the Desborough in Bloom group.</p>
9	<p>Minutes of Town Council meetings held on 15th March 2012</p> <p>The Minutes of the Town Council meeting on the above date were <u>unanimously approved</u> (proposed by Cllr Coe and seconded by Cllr Matthews) and signed as a true record.</p>
10	<p>Matters Arising</p> <ul style="list-style-type: none"> • Minute 5/Mar 12, Representations from members of the public, bullet point 3: KBC has replied to the member of the public. Only Ironwood Avenue and half of Burdock Way have been adopted by NCC. For roads that are not yet adopted it is the developer's responsibility to road sweep and litter pick them. KBC as gesture of goodwill organised for a road sweeper to go down Burdock Way; • Minute 5/Mar 12, Representations from members of the public, bullet point 4: Cllr J Watson is to provide information to the Clerk on the exact location of the blocked drain; • Minute 7.2/Mar 12, Rothwell Lions request to plant a Commemorative Tree: A meeting has been arranged with the Manager of Hazelnd House and a representative from the TCP to discuss a suitable location for the tree in conjunction with proposed TCP planting; • Minute 11/Mar 12, Matters Arising: Cllr Humfrey was asked to provide a report to

	<p>April's Town Council meeting re: the Bus Shelter on Thistle Drive (Minute 4/Mar 12 – Police Report);</p> <ul style="list-style-type: none"> • Minute 15/Mar 12, Report from meeting with NCC Transport & Highways Representatives, bullet point 3: The NCC representatives have met with the Highways Agency who are sympathetic to a request for 7.5tonne signing on the A14, Rothwell junction 3, and support in principle. The Highways Agency will not fund changing the existing sign as they maintain the weight limit has been introduced on a county road; • Minute 15/Mar 12, Report from meeting with NCC Transport & Highways Representatives, bullet point 4: The request by the Town Council asking KBC to contact the Grange Housing Estate developer to place 20 mph signs at the existing and proposed entrances to the Grange has been forwarded to NCC Highways and the applicant for the North Desborough application. • Minute 15/Mar 12, Report from meeting with NCC Transport & Highways Representatives: Mr Grindley, NCC Asset & Traffic Management Team Leader has recently attended a Satellite Navigation conference in London organised by the Department of Transport. The purpose of the conference was to define a programme of action to provide Satellite Navigation users with the most up-to-date information and to deal with misrouting, particularly HGVs. It is hoped that the conference will be the start of several meetings to deliver a programme of action and maintain momentum.
11	<p>Community Facilities Update</p> <p>It was proposed that the Town Council hold a public exhibition to display and give feedback to the residents of Desborough about the results of the community facilities questionnaire.</p> <p>A discussion was held around potential funding of a community facility in Desborough and concern was raised by a number of Councillors that a precept may have to be raised to pay towards the running costs of a community facility. Comparisons were made to other community buildings within the Borough, for example, Rothwell and the Cornmarket Hall, Kettering, which it is understood are funded by KBC.</p> <p>It was noted that the minutes of the last meeting the Working Group had with KBC officers on 21st March 2012 had not been received and presented to the Town Council. It was agreed that the minutes of this meeting will be presented to the Town Council for consideration in May and that the public exhibition will be held after this date.</p>
12	<p>Site Specific Proposals Local Development Document – Options Paper Consultation</p> <p>Cllr Tebbutt declared an interest in this agenda item as he is part of the KBC Planning Policy Committee.</p> <p>Minutes of the Working Group meeting held on 5th April 2012 to consider the Options paper had been circulated to Councillors and were APPROVED (Proposed by Cllr Sawford and seconded by Cllr M Watson) with the following amendment:</p> <ul style="list-style-type: none"> • Minute No. 5, last paragraph, should refer to Wednesday 11th April 2012 and not March. <p>The Town Council AGREED (proposed by Cllr Coe and seconded by Cllr Pearce) that the comments highlighted in sections 6, 7 and 8 of the Working Group minutes be submitted to Kettering Borough Council by the Town Council in respect of the above</p>

	<p>detailed consultation. The only change is to Question 41, Minute 8 which will now read:</p> <ul style="list-style-type: none"> • Question 41, Page 88 – In view of the current planning discussions in respect of the s.106 for Planning Application KET/2010/0743 (Town Centre Improvements) it is difficult for the Town Council to answer this question as this point. <p>Cllr J Watson stated that the Working Party wished to thank Cllr Sawford for the hard work she had put into preparing for the Working Group meeting.</p>
13	<p>Licensing Act 2003 Application for a Review of a Premises Licence The Town Council noted this review but did not wish to comment.</p>
14	<p>Desborough Litter Pick This will be held on Saturday 21st April 2012, 10.30am to 12.30pm. Areas within the Town to be litter picked were agreed by the Town Council. Details of the litter pick will be placed on the Desborough Voice Facebook page.</p>
15	<p>County Councillor Cllr Humfrey provided an up-date on the roads:</p> <ul style="list-style-type: none"> • Limited double yellow lines are to be put on the junction between Saxon Close and High Street; • Dunkirk Avenue is to receive a final dressing in June; • Federation Avenue is to receive a final dressing in July. <p>Cllr Humfrey is to walk around the town next week noting potholes and other areas for repair with the relevant officer from NCC. Cllr Coe raised concern about the state of Harborough Road in particular around the railway bridge.</p> <p>Cllr J Watson referred to a Radio Northampton report that day about the proposal by NCC to install electronic signage into libraries at the cost of £165,000. Cllr Watson is concerned that NCC are proposing to spend money on electronic signage when at the same time essential services are under threat if the Friends of Desborough Library Group do not raise £2,000 per annum. It is understood that Desborough Library may be trialling the signage. Cllr Watson asked Cllr Humfrey to vote against this proposal. Cllr Humfrey will make enquiries into the situation and will report back to the Town Council.</p>
16 16.1	<p>Borough Councillors Cllr Derbyshire reported that she has received complaints about utility vehicles parking on the grass along Rushton Road blocking the pavement. Cllr Derbyshire confirmed that she had attended the following meetings/events:</p> <ul style="list-style-type: none"> • 17/04/12 – Desborough in Bloom meeting, Heritage Centre; • 19/04/12 – Marlow House; • 19/04/12 – A walk around for Borough Councillors of the new leisure centre, Desborough.
16.2	<p>Cllr M Tebbutt reported that he had attended the first Desborough in Bloom meeting before handing over to Cllr Derbyshire, a retail planning seminar, the Police Joint Action Group (JAG) meeting, the KBC Site Specific Proposals consultation events in Burton Latimer and Rothwell and the walk around for Borough Councillors of the new leisure centre, Desborough.</p>

16.3	<p>Cllr Dearing submitted a written report highlighting:</p> <ul style="list-style-type: none"> • Having walked around the Hawthorns site recently he had noted that the skate park was in a mess again in respect to litter which is disappointing. Cllr Dearing has emailed Cllr Humfrey to suggest arranging a rota for litter picking; • Waste has been dumped on land at the Grange. KBC has now taken ownership of the leisure centre and Cllr Dearing has requested officers to have the waste removed; • At a previous KBC Executive meeting the Borough budget was discussed. It was noted that KBC had once again maintained a positive balance and the delivery of efficiency savings was not only on target but savings for 2012/13 were already well ahead. The independent review panel on members expenses was also discussed and the Executive recommended approval of the panel's suggestions which will go to full Council in April; • Cllr Dearing attended the meeting of the community facilities for Desborough at KBC.
16.4	<p>Cllr Soans reported that he has attended the following:</p> <ul style="list-style-type: none"> • 21/03/12 – KBC Travellers Forum; • 21/03/12 – KBC Research & Development meeting; • 27/03/12 – KBC Planning Committee meeting. <p>Cllr Coe stated that it was good news that the keys to the new leisure centre had been handed over to KBC and that KBC is now fitting out the centre. Concern was raised that the current fitness suite equipment being used at the Hawthorns is to be transferred to the new centre, however, much of the equipment is broken or in need of repair. The Town Council will write to Ms V Hitcham, Head of Leisure Services at KBC to raise these concerns and ask that all equipment to be transferred is serviced and repaired as appropriate.</p>
17	<p>Clerk's Report</p>
	<p>The Clerk has sent all correspondence required after the last Council Meeting.</p>
17.1	<p>NCALC Insurance Workshop: The notes of this workshop had been presented to the Town Council at its' February meeting (Minute 14.4). The Town Council AGREED to:</p> <ul style="list-style-type: none"> • Increase the level of Fidelity Guarantee to £50,000; • Obtain a character reference for the Clerk; • Receive and consider the annual tree inspection for the Pocket Park when completed by the KBC Tree Officer; • Undertake a review of the Town Council's insurance arrangements for organisations linked to the Town Council.
17.2	<p>Northamptonshire Police/Mencap/The Learning Disability Partnership Board - Keep Safe Card Awareness Event – No Councillor is available to attend the meeting.</p>
17.3	<p>Localism Act/Standards – A copy of the information provided by KBC had been circulated to Councillors. The information was noted by the Town Council.</p>
17.4	<p>MGWSP Northamptonshire Highways Community Enhancement Gangs –Cllr Tebbutt highlighted the main areas of work which can be undertaken by the Community Enhancement Gangs and made a number of suggestions for work to be undertaken which were agreed. Councillors were requested to highlight any additional areas of work to the Clerk prior to the deadline for submission of the request forms on 4th May</p>

	2012.
17.5	CPRE North Northamptonshire District Meeting 6th March 2012 – This meeting was attended by Cllr Pearce. The minutes of the meeting and Cllr Pearce's report were noted.
17.6	Nene Commissioning – The Town Council does not wish to join Nene Commissioning.
17.7	Correspondence File: This month's file contained: <ul style="list-style-type: none"> • Desborough Town Council Standing Orders • Desborough Skate Park Grand Opening Event – feedback report • Northants ACRE Village Viewpoint Spring 2012 (emailed to Cllrs 29/03/12) • Trading Standards Newsletter Issue 3 (emailed to Cllrs 05/04/12) • Alzheimer's Society – Dementia Café – Desborough Baptist Church • Northants CALC Update March/April 2012 (emailed to Cllrs 01/01/12) • Anglian Water – drought situation and imminent hosepipe ban • Plantscape's Jubilee Edition Brochure • Desborough & District Twinning Association Newsletter March 2012 • CPRE North Northamptonshire District Minutes – 6th March 2012 including Cllr Pearce's report • CPRE Northamptonshire – Media Release – Is nowhere safe from windfarms? • CPRE email – Significant planning success achieved • KBC Keep Healthy @ Kettering • Friends of Desborough Library March 2012 Newsletter • CPRE Country Side Voice Spring 2012 • kbc together Spring 2012, Issue 15
18	Community Reports
18.1	Civic Society: No report was received.
18.2	Town Centre Partnership (TCP): Cllr M Watson highlighted the main points from the AGM: <ul style="list-style-type: none"> • Change of Chairman and Secretary positions (Minute 5.1/Apr 12); • Mary Portas Bid (Minute 5.1/Apr 12); • Planned development of the TCP website.
18.3	Twinning: Cllr J Watson highlighted that Desborough & District Twinning Association had welcomed the Belgium visitors at the end of March which had been a successful weekend. The recent Table Top sale had been well attended by stall holders but not members of the public. There is a Jamie Oliver evening being held at Marlow House on 12 th May.
18.4	Youth: No report had been received.
18.5	European Charter: Cllr M Watson reported that the European Charter Group is still looking for people to attend the main meeting in Latvia from 5 th to 8 th July 2012. Anybody who is part of a voluntary group within the town can apply to attend the meeting. Anyone interested in attending should email uk.charter@gmail.com.
18.6	Pocket Park: Cllr Pearce read a letter received from the Pocket Park Volunteer Committee outlining proposed developments in the Park subject to Town Council and

	<p>KBC approval. In addition risk assessments were received in respect of Volunteers working in the Park, Visitors to the Park and bonfires in the Park following volunteer work days.</p> <p>The Town Council APPROVED the development of a picnic area in the Park and AGREED in principle the path improvements subject to KBC approval and a final outline of proposed development being presented to the Town Council (Proposed by Cllr Coe and seconded by Cllr Tebbutt).</p>																																
19	Financial report																																
19.1	Quarter 4 Financial Report @ 31st March 2012: Noted.																																
19.2	VAT Return: A claim for the refund of VAT from 1 st December 2011 to 31 st March 2012 has been submitted to HM Customs & Excise for the total amount of £645.39.																																
19.3	End of Year Accounts for 2011/12: The Town Council APPROVED (proposed by Cllr Derbyshire and seconded by Cllr Pearce) and signed the end of year accounts for 2011/12.																																
19.4	Internal/External Audit Dates: Details of the annual audit for Desborough Town Council for the year ending 31 st March 2012 had been received from BDO Stoy Hayward LLP, External Auditor and were presented to the Town Council confirming that the Town Council has not been randomly selected as part of this year's 5% sample. The Town Council APPROVED the audit timetable.																																
19.5	Accounts for Payment: The following payments were APPROVED for payment:																																
	<table border="1"> <thead> <tr> <th>Cheque No.</th><th>Amount</th><th>Payee</th><th>Reason for Payment</th></tr> </thead> <tbody> <tr> <td>101248</td><td>£750.37</td><td>Mrs L Parkin</td><td>Salary & Expenses (Apr 12)</td></tr> <tr> <td>101249</td><td>£59.11</td><td>HM Revenue & Customs</td><td>PAYE & NI (Apr 12)</td></tr> <tr> <td>101250</td><td>£35.00</td><td>Vine Community Trust</td><td>Hall Hire (April 12)</td></tr> <tr> <td>101251</td><td>£25.00</td><td>Vine Community Trust</td><td>Hall Hire 05/04/12 - Site Specific Proposals Working Group</td></tr> <tr> <td>101252</td><td>£45.85</td><td>Talk Talk Business</td><td>Telephone Line Rental /Broadband + calls (Apr12)</td></tr> <tr> <td>101253</td><td>£1,654.29</td><td>Northants CALC</td><td>Membership Subscription Year Ending 31 March 2013</td></tr> <tr> <td>101254</td><td>£38.29</td><td>Mrs L Parkin</td><td>New office locks (see Minute No. 19.7)</td></tr> </tbody> </table>	Cheque No.	Amount	Payee	Reason for Payment	101248	£750.37	Mrs L Parkin	Salary & Expenses (Apr 12)	101249	£59.11	HM Revenue & Customs	PAYE & NI (Apr 12)	101250	£35.00	Vine Community Trust	Hall Hire (April 12)	101251	£25.00	Vine Community Trust	Hall Hire 05/04/12 - Site Specific Proposals Working Group	101252	£45.85	Talk Talk Business	Telephone Line Rental /Broadband + calls (Apr12)	101253	£1,654.29	Northants CALC	Membership Subscription Year Ending 31 March 2013	101254	£38.29	Mrs L Parkin	New office locks (see Minute No. 19.7)
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19.6	Update to the Certificate in Local Council Administration (CiLCA) 2012 – Section 7 – General Power of Competence: It was AGREED that the Clerk will attend the Northants CALC training course on the GPC, on Tuesday 22 May 2012. The cost of the training is £15 per delegate plus travel.																																
19.7	Office Security: Following a burglary in the Pro-Edge and John Betts Mortgages upstairs offices at 47 Station Road on Tuesday 10 th April 2012 the Property Services Department at KBC has agreed to install an intercom system for access to the upstairs offices. In the interim the Chairman of the Town Council agreed for the Clerk to																																

	<p>purchase a combination lock for the bottom access door and a lock for the inner Town Council office door.</p>
20	<p>Planning Applications The following applications have been received and comments made under delegated procedures or at the meeting:</p> <p>KET/2010/0743 – Greatline Development Ltd and Tesco Stores Ltd - Former Lawrence's Site, Desborough - Consultation: Proposed Town Centre Environmental Improvements Essential that the 20mph limit and pedestrian street scene raised area improvements begin at Saxon Close/High Street junction. This will then give maximum protection to pedestrians crossing between the health centre and pharmacists, children's Surestart Centre and the library, securing a safe environment for elderly, disabled/wheel chairs and children. The raised area should be integrated with enhancements to connectivity with Gold Street also, 20mph limits starting at Harborough Road junction. Station Road improvements should utilise compatible materials to the 'market place' providing a visual and safe area for the maximum distance, similarly giving continuity. Also in a maximum 20mph environment ensuring adequate traffic calming and short term parking to serve retail premises as part of Town Centre revitalisation. Hanging basket street furniture to be retained and enhanced to assist with Desborough in Bloom aspirations. Signage provision should be minimised in accordance with the Campaign for Rural England (CPRE) objectives. Provision to be made with NCC and bus providers to ensure adequate weather protection for bus users. Street lighting to be sympathetic to the area and provide white light, minimising upward interference with the night sky, whilst providing enhanced CCTV visibility. A better solution than the original outline proposals for Town Centre Environmental Improvements. A pity that the start of the pedestrianised area cannot be closer to the health centre where the pedestrian crossing would be better placed. This is an attempt to close off/gridlock Station Road in an attempt to direct the trade towards Tesco's store. The hanging baskets were paid for by the Desborough Town Centre Partnership as an attempt to brighten up the street. Removal of these should not be allowed. The pedestrian crossing on High Street should be further down outside the library. This whole proposal should be refused and the people of Desborough fully consulted.</p> <p>KET/2012/0149 – Heather Capital Ltd (In Liquidation) – 2-6 St. Anthony's Walk, Desborough – Full application: Retention of dwellings as constructed on Plots 2-5. Erection of dwelling to Plot 1 and associated works. As the houses are mostly already occupied there is no reason to refuse this application. Multiple problems have resulted in a retrospective planning application. Documents reference 'Desborough Road', they all need changing to 'Rothwell Road' as per drawing 16225 OGL. The planning history is very confusing and since much historic evidence appears to have been misplaced this retrospective application will it appears regularise the status of existing properties and allow Plot 6 to be constructed meeting current regulations. Unable to comment on any environmental issues.</p>
20.1	
20.2	

20.3	<p>KET/2012/0164 – Mr Robinson Western Power Distribution – Overhead Lines, Rushton Road, Desborough – Overhead Line Application (Circ. 14/90): Installation of two no. wooden poles.</p> <p>No objection.</p>
20.4	<p>KET/2012/0161 - Magnetic Park Partnership – Magnetic Park (Phase 3), Cockerel Rise, Desborough – s. 73 Application: Removal of condition 15 of KET/2011/0545 in relation to ground level service yard.</p> <p>Ground level conflict not fully understood. Final decision should minimise noise levels to nearby residents. Believe acoustic fencing needed, as previous Town Council comments for KET/2011/0545 (detailed below). There is still concern about traffic movement and the effect on nearby housing.</p> <p>Comments submitted by Desborough Town Council on Planning Application KET/2011/0545:</p> <p>Welcome development for the creation of local jobs but it is the nearest industrial development to the new houses on the Grange Estate. The houses should be protected with restrictive traffic movements.</p> <p>The building orientation gives insufficient consideration to nearby residents. Traffic movements should all be on the Great Bear side of the building. The tree screen is inadequate for winter months; the appearance needs to be more sympathetic to residential properties. Acoustic fencing should also be used.</p> <p>The buildings total 2165 square metres; therefore, the 'BREEM Excellent Rating' should be the target. Energy and water savings supported.</p> <p>Access via Bear Way and Cockerel Rise, so urgently, need a resolution to lorry congestion (currently experienced) in getting onto the site. This could be worse if a supermarket is also using the roads.</p>
20.5	<p>Northamptonshire County Council 12/00018/WAS - PROPOSED DEVELOPMENT: Erection of a waste materials storage and handling barn together with associated ancillary service buildings to facilitate the operation of a waste transfer site at Woodside, Stoke Albany Road, Desborough, Northamptonshire</p> <p>No objection. Seems to tick all the boxes – on existing industrial site, development of existing business, lorry movements do not pass through the town, protects local employment. In an area of former wartime buildings converted to industrial use, provision of a new building should enhance the site appearance and will contribute to recycling of materials thus diverting from landfill.</p>
20.6	<p>KET/2012/0232 – Mr Such – 111 Buttercup Road, Desborough – s.73 Application: Variation on condition 5 of KET/2003/0127 conversion of garage to habitable room.</p> <p>To be reported to the Town Council meeting in May.</p>
20.7	<p>KET/2012/0268 – Ms Althorpe Pegasus Planning Group – Harborough Road (Land off), Desborough – Environmental Statement Screening Opinion: Scoping opinion .</p> <p>A formal request for a screening opinion has been received by KBC in connection with the above-mentioned development. This is for information only and is not requiring consultation.</p>

20.8	<p>Notices of Approval received:</p> <p>KBC has approved permission for the following applications:</p> <ul style="list-style-type: none"> • KET/2012/0052 (Minute 17.2/Feb 12) – Mr & Mrs Barrett – 16 Ise View Road, Desborough – Full Application: Single storey rear extension. • KET/2012/0090 (Minute 17.3/Feb 12) – Mr Rees, BT Openreach – 47 Station Road, Desborough – Prior Approval - Telecommunications: 1 no. replacement equipment cabinet. • KET/2012/0014 (Minute 24.8/March 12) – Mr Neale – 106 Dunkirk Avenue, Desborough – Full Application: Single storey side and rear extension. • KET/2012/0124 (Minute 24.4/March 12) – Mr Moss – 25 Prince Rupert Avenue, Desborough – Full Application: Single storey front, side and rear extensions.
20.9	<p>Notices of Refusal received:</p> <p>KBC has refused permission for the following applications:</p> <ul style="list-style-type: none"> • KET/2012/0068 (Minute 24.1/March 12) – Mr Bapodora – 47 Gold Street (land to rear), Desborough – s.73 Application: Removal of Condition 5 of KET/2012/0068 in relation to removal of lean-to and vehicular access.
20.10	<p>ENFO/2012/00003 – Land adjacent to Willowbrook Stud, Rushton Road, Desborough – Formation of Fishing Lakes</p> <p>A response has been received from KBC confirming that an investigation has been undertaken into the Town Council's concerns about the formation of the fishing lakes on Rushton Road (Minute 4/Jan 12). A copy of the letter from KBC was presented to the Councillors which concludes that 'It does appear that the works remain in accordance with the planning permission granted.' In respect to the concerns raised about the mud on the road the letter states 'I am afraid that the Council does not have any further enforcement powers in regards to the mud on the road in this instance however you may consider contacting the Local Highway Authority, Northamptonshire County Council'.</p>
20.11	<p>ENFO/2011/00231 - Town & Country Planning Acts – Appeals by Mr and Mrs A Holland, Mrs S Holland and Mr A Gaskin - Use of land as residential gypsy sites etc; Land at Plots 4, 8 and 9 Greenfields, Braybrooke Road, Braybrooke - Linked appeals under lead case reference: APP/L2820/C/11/2166610</p> <p>KBC previously wrote to the Town Council advising that the above six appeals had been lodged. The process involves an Informal Hearing where an Inspector appointed by the Secretary of State will attend the KBC Offices on 12th June 2012 to decide the appeals.</p>
20.12	<p>KET/2011/0691 – Mr Sands The Furniture Centre – 3, 5 and 7 Federation Avenue (land to the rear of), Desborough – Full Application: Change of use from residential gardens to commercial care park.</p> <p>The above application will be put to the KBC Planning Committee for a decision to be made at its' meeting to be held on 24/04/12.</p>
21	<p><i>Under Section 1 of the Public Bodies (Admission of Meetings) Act 1960 (as amended) the Town Council RESOLVED (proposed by Cllr Tebbutt and seconded by Cllr J Watson) to exclude the press and public from Agenda Item 19 on the grounds that publicity would be prejudicial to the confidential nature of the business to be transacted.</i></p> <p>QEII Fields Update</p> <p>The document received from Ms P Bellamy, Infrastructure and Asset Development Manager at KBC, previously circulated to Councillors, in respect of QEII considerations</p>

	<p>for the Recreation Ground, Desborough was discussed in detail. The Town Council AGREED a number of comments, in respect to the document, to be sent to KBC in preparation for a QEII Fields meeting being held on 30th April 2012.</p> <p>Information on the SITA Trust £1million Queen Elizabeth II Fund had been previously circulated to Councillors for consideration.</p> <p>It was confirmed that Cllr D Soans, Cllr R Sawford and Cllr J Derbyshire will attend the QEII Fields meeting at KBC on Monday 30th April 2012 on behalf of Desborough Town Council.</p> <p><i>The press and public were re-admitted to the meeting.</i></p>
22	Date of next meeting and items for the agenda: Thursday 17 th May 2012
	THE MEETING CLOSED AT 9.40 PM CHAIRMAN