

The Meeting of the Desborough Town Council held at the Library, High Street, Desborough on Thursday 21st April 2016

PRESENT

Councillors: Cllr M Tebbutt (Chairman), Cllr A Turigel, Cllr R Marlow, Cllr J Pearce, , Cllr R Brooks, Cllr J Putt, Cllr A Matthews, Cllr K Sills, Cllr R Cutsforth

Clerk: James McKechnie

Also in attendance: Members of the Public

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| <p>1</p> | <p>Chairman’s announcements The Chairman welcomed all those present and confirmed the health and safety/housekeeping issues for the building and asked for mobile phones to be put on silent. Chairman’s announcements included the following: A number of members of the public have contacted the Town Council concerning our local precept. Under the Localism Act responsibilities are being passed from Central Government to local government. Our proposals to react to these new responsibilities and start to address issues which have long been raised as concerns have been discussed in recent Town Council meetings. The programme for commencement this financial year includes: -</p> <ul style="list-style-type: none"> • Provision of Leisure Facilities for children in LOATLAND ward. • Provision of a Skate Park to replace that lost from the Hawthorns following vandalism- A specification is being prepared. • Replacing grass/muddy area between the Library and the shops –scheduled for completion April/May. • Provision of Outdoor Gym in LOATLAND ward, following that installed in Dunkirk Avenue Recreation Ground. • Improving Car Parking in the Town Centre using the area known as the ‘Rain Forest’. This is being investigated at present and has high priority, but may take time to deliver as detailed Planning and Legal hoops have to be jumped through. • We rent the Council Office from Kettering Borough Council. They are repairing the building and to make it possible for the Council Chamber to be re-used and to provide improved toilet facilities for all tenants and better access to the rented upstairs areas. • Introducing a 20 MPH speed limit into Station Road is being pursued. • Tackling speeding on Rothwell/Harborough Road will see sensors indicating ‘smiley faces’ deployed. • Improving the Pocket Park, for which DTC has been managing through volunteers for 20+ years, needs £20k + spending this year to remove silt built up in the ‘Dipping Pond’. • Improved accessibility to DTC Website – the new website went live last week. <p>These activities and many others we have to take responsibility for and we respectfully request your continued support.</p> |
| <p>2</p> | <p>Apologies for absence –Cllr J Derbyshire (Mayoral Duties) and Cllr Howes (holiday), Cllr D Soans (attending planning committee meeting at Kettering Borough Council) It was RESOLVED to accept these apologies (proposed by Cllr Matthews and seconded by Cllr Pearce)</p> |
| <p>3</p> | <p>Declarations of Interest by Councillors - None</p> |
| <p>4</p> | <p>Police Report – No Officer present.</p> |
| <p>5</p> | <p>Representations from members of the public – Three members of the public addressed the Council regarding the Budget Proposal for 2016/17. A member of the public handed a petition to the Town Council Clerk regarding the Precept 2016/17. A member of the public asked questions regarding paying her Council Tax & National Insurance</p> |

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| | <p>for the ambulance service and the fire brigade. Why was a vehicle with two fire service personnel were being deployed and the other three were back in the fire station, how can this be right and questioned if this was good use of her money?</p> <p>The meeting was suspended at 19.35hrs and reconvened at 19.49hrs</p> |
| 6 6.1 | <p>Minutes Minutes of the Town Council meeting held on 17th March 2016 The Minutes of the Town Council meeting held on the above date were <u>unanimously approved</u> and signed as a true record (Proposed by Cllr Brooks and seconded by Cllr Marlow).</p> |
| 7 | Matters Arising – None |
| 8 | <p>Multi Wheeled Sports Facility - to agree budget and tendering A working party consisting of Cllr Turigel, Cllr Marlow, Cllr Tebbutt and Cllr Putt would work as a working party, to bring design specifications before the Full Council for consideration and preparation to go out to tender for the work.</p> |
| 9 | <p>Toddler Play Area Loatland Ward – to agree budget and tendering A working party consisting of Cllr Brooks, Cllr Sills and Cllr Marlow would work as a working party, to bring design specifications before the Full Council for consideration and preparation to go out to tender for the work.</p> |
| 10 | <p>Pocket Park – to agree expenditure for pond clearing Cllr Pearce presented the three tender quotes to the Council. It was <u>agreed</u> (proposed by Cllr Pearce and seconded by Cllr Marlow) to accept quote 2 Aquatic Solutions UK costing £5,711+VAT. All agreed apart from Cllr Sills who abstained.</p> |
| 11 11.1 | <p>To Receive Reports from: County Councillor Cllr Matthews reported to the meeting: Highways Maintenance A section of High Street (outside the fish and chip shop) will be closed for one day to repair potholes on the Harborough Road junction. Potholes on the High Street should be repaired at the same time. No firm date yet but mid-May looks likely. As the Women’s Cycle Race will travel through the town, plans are in place for some additional repairs which will mean the closure of Brampton Wood Lane and Back Lane. No firm dates yet but the best estimates are: Back Lane closed on 3rd May for 4 days and Brampton Wood Lane closed on May 9th for 2 days. At some point, during this financial year, the whole length of road from the roundabout at the Co-op entrance on Station Road to the fishing lakes on Rushton Road, will be “tidied up”. There are multiple areas requiring some form of repair along this well used road.</p> <p>Straight Furlong It has been reported that one gentleman came off his mobility scooter trying to manoeuvre past the barrier on this byway and another report that another gentleman had experienced a fall on the byway. Kier-wsp (County Highways contractors) are aware of these incidents and have acknowledged that they will unlock the barrier(s) but it appears that there has been a delay in taking this action! I hope these teething problems are resolved quickly as the byway should be available, with easy access, for all residents to enjoy.</p> <p>Weed Control No further details – likely dates for spraying still as reported at March meeting.</p> |
| 11.2 | <p>Cllr Tebbutt’s Borough Council activity report to Desborough Town Council Borough The Submitted North Northamptonshire Joint Core Strategy (JCS) review by the inspector continues. It is still estimated that the Inspector’s report could be available in June 2016. A meeting of the Joint Committee to consider this report will be convened hopefully by mid-July. KBC Planning Policy Committee met on Tuesday the 15th March where the JPU response to the consultation on Proposed Changes to National Planning Policy was reviewed and agreed. Updates on the Site Specific Part 2 Local Plan for Burton Latimer, Desborough and Rothwell Town Centres were reviewed. Following adjustments these will be sent to the Town Councils as</p> |

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| | <p>part of the consultation process prior to a public consultation. A report was received on Solar Energy Panels on Roofs of Commercial Buildings. It was agreed that a form of words would be included into the local plan, to encourage Solar Panels to be used on such buildings. Also to lobby the Government to remove barriers that discourage roof mounted Solar PV and report the findings and resolution to the Rural Forum.</p> <p>I attended the Monitoring and Audit Committee meeting on the 12th April and the Tenants' Forum meeting on April 14th.</p> <p>Cllr Tebbutt read out the following proposal which was agreed at Kettering Borough Council meeting held on 20th April 2016 <i>“This Council recognises and supports South Northamptonshire District Council’s bold ambition to form part of a greater Oxfordshire cluster of unitary authorities. This Council recognises that people and places are more important than institutions and accordingly asks all Councils in Northamptonshire to recognise that the existing Council boundaries are not appropriate for future unitaries. This Council supports a proposal that it should explore the creation of a unitary local government structure for the rest of Northamptonshire, and that work to evaluate the most effective options should be commissioned, ideally in conjunction with all other Councils in the county, to examine what would be most effective in terms of:-</i></p> <ol style="list-style-type: none"> 1. Community Geographies 2. Economic Geographies 3. Comprehensiveness of proposals and their coherence with other neighbouring plans 4. The opportunities for deep service integration 5. Value for money – in particular new approaches to service delivery which provide less hand-offs and institutional boundaries 6. Partner and stakeholder support/commitment to options. 7. The track record of joint working 8. The cultural alignment between constituent authorities 9. The fiscal and performance profile of constituent authorities 10. Key service challenges 11. Ease of migration to any new arrangements <p><i>This Council currently believes a North Northamptonshire wide unitary will likely best meet these criteria, but will work with other councils on options which serve the rest of Northamptonshire and which ensure transparent, accessible, integrated and effective service delivery and local leadership.”</i></p> <p>Cllr David Soans Borough councillors written report to Desborough Town Council 21st April 2016 Land at Desborough South – planning application KETT/2016/0044 I can confirm that that the planning meeting to determine this application will be held on Tuesday 17th May at Kettering Borough Council offices. The meeting will commence at 6.30 PM.in the main council chamber.</p> <p>North Desborough – Planning application KET/2011/0235 Reserved matters negotiations with the developer commenced in January of this year and are due to be completed this week. This will be followed by some minor renegotiations of the proposed S106 payments, which will be reported to this council as soon as they are complete.</p> <p>11.3 Neighbourhood Plan Update: Cllr Pearce reported: Feedback from businesses, statutory bodies and members of the public have been received. Work continues on the Plan and it will be ready as soon as possible for presenting to Kettering Borough Council.</p> <p>11.4 Clerk’s Report</p> |
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| | <p><u>Desborough Multi Wheeled Facility</u> I and Cllr Pearce met with officers from Kettering Borough Council to review potential designs, costings and next steps.</p> <p><u>Play Area (pre-school age) Loatlands Ward</u> I am awaiting more information from Dave Lane of Kettering Borough Council to confirm the scheme and costings.</p> <p><u>Outdoor Gym</u> Work to install this will start in four to six weeks.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 12 | Community Reports: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12.1 | Community Speed Watch Cllr Matthews reported that an update would be given at the meeting in May. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | Financial report | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13.1 | BDO Notice of Annual Audit for year ending 31 March 2016: Details of the annual audit for Desborough Town Council for the year ending 31 st March 2016 have been received from BDO Stoy Hayward LLP, External Auditor. The Audit timetable presented to the Council was Approved (proposed by Cllr Brooks and seconded by Cllr Matthews). | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | External Auditors are required to select a 5% sample of local councils to receive an intermediate audit questionnaire, where both income and expenditure is less than £200,000 for the year ending 31 March 2016. Desborough Town Council has not been randomly selected as part of this year's 5% sample | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13.2 | <u>Accounts for Payment:</u> The following payments were <u>APPROVED</u> (Proposed by Cllr Matthews and seconded by Cllr Brooks: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 13.3 | <u>Receipts:</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 13.4 | <u>Monthly Bank Reconciliation:</u> Noted | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Chairman

Date

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| 13.5 | <p><u>Q4 Financial Analysis:</u> Noted.</p> |
| 13.6 | <p><u>End of Year Accounts 2015/16:</u> The Town Council APPROVED (proposed by Cllr Pearce and seconded by Cllr Tebbutt) and signed the end of year accounts for 2015/16.</p> |
| 13.7 | <p><u>Annual Governance Statement:</u> The Town Council APPROVED the Annual Governance Statement for inclusion in Section 1 of the annual return for year ended 31st March 2016 (Proposed by Cllr Pearce and seconded by Cllr Putt – Agreed).</p> |
| 13.8 | <p><u>Statement of Accounts:</u> The Town Council CERTIFIED that the statement of accounts contained in the annual return (as detailed in the Finance Report) presents fairly the financial position of the council for year ended 31st March 2016 (Proposed by Cllr Brooks and seconded by Cllr Turigel – Agreed).</p> <p>The Variance Report for 2015/16 was noted.</p> |
| 13.9 | <p><u>VAT Refund for Year Ending 31st March 2016</u> The clerk can confirm that the form VAT 126 has been completed and posted to HMRC for a VAT refund of £9,283.51 for the period 1st April 2015 to 31st March 2016</p> |
| 13.10 | <p><u>Employer Annual Return 2015/16 –PAYE Income Tax, National Insurance Contributions (NICs) and related payments:</u> The Final Year Submission was submitted to HM Revenue & Customs on 9th March 2016. The 2016/17 payroll has been set up.</p> |
| 14 | <p><u>Planning Applications</u> The following applications have been received and comments made under delegated procedures or to be made at the meeting:</p> <p>KET/2016/0169 – Mr & Mrs Bolt – 6 Langdale, Desborough – Full Application: Single storey front and rear and first floor side extensions. Partial garage conversion to habitable accommodation. No objection subject to – That the changed garage is large enough for a car and visibility of the space leading upto the downstairs toilet, with no natural light.</p> <p>KET/2016/0117 – Mr Perry Desborough Town Juniors FC – Desborough Leisure Centre, Ironwood Avenue, Desborough – Full Application: Erection of sectional detached garage. No objection subject to – So long as the pathway/roadway is not blocked.</p> <p><u>Notices of Approval received:</u></p> <p>KET/2016/0072 – Miss Wiley – 16 Cedar Close, Desborough – Full Application: First floor side extension.</p> <p>KET/2016/0075 – Mr Steel – 2 Cedar Close, Desborough – Full Application: First floor side extension.</p> <p>KET/2016/0110 – Mr Maan – 48 Raman Way, Desborough – Full Application: Single storey side extension.</p> <p>KET/2016/0116 – Mr Johnson Tophaven Sustainable Construction Ltd – Chaplins Lane, Desborough – Approval of Reserved Matters: Access, appearance, landscaping, layout and scale details in respect of KET/2015/0430.</p> <p>KET/2016/0125 – Mr Coe – 57 Breakleys Road, Desborough – Full Application: Single storey rear and two storey side extensions.</p> |

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| | <p><u>Notices of Refused received:</u></p> <p>KET/2016/0077 – The Vine Community Trust – Marlow House, Harborough Road, Desborough – Full Application: Conversion of barn to create 2 no. dwellings.</p> |
| 15 | <p>Items for the Next Agenda:</p> <p>Cllr Sills – Enquired if the Town Council were able to purchase commercial premises.</p> <p>Cllr Matthews – Asked for an update from Kettering Borough Council’s Planning Committee on the Planning Application KET/2016/0044 – Land South of Desborough.</p> |
| 16 | <p>Date of next meeting and items for the agenda: Thursday 19th May 2016 commencing at 7.30pm, Desborough Library, High Street, Desborough.</p> |
| | <p>THE MEETING CLOSED AT 8.42PM</p> |