

Desborough Town Council

Desborough Library Building, High Street, Desborough, NN14 2QS

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www.desboroughtowncouncil.gov.uk

REQUEST TO SPEAK

Members of the public are welcome to address the Council at the discretion of the Chair of the meeting for a period not normally to exceed five minutes, subject to:-

- a request being made to the Clerk of that meeting to do so (which may be via email in advance, or using this "Request to Speak" form, ahead of the published start time of that meeting);
- notice being given as to the subject of the question or statement to be made;
- disclosure of any relevant interest you have in relation to the matter you wish to discuss (for example, proximity to a proposed development, or membership of any interest group).

The total time allocated to public questions and statements will normally not exceed 30 minutes. Where it is apparent that multiple individuals wish to speak on the same subject, and taking account of differing views, the Chair may request that a spokesperson be selected by those speakers to represent them, rather than allow all individuals to speak.

In order to enable the Chair to bring speakers forward at the most appropriate time, and to assist the Town Clerk record your representation, please complete the form below and pass it to the Clerk.

Name and address of person wishing to make representations to the Council:

Name _____

Address _____

Email _____ Telephone No: _____

Subject of the representation:

What is your interest in this matter? (for example, proximity to a proposed development, or membership of any interest group)

I agree that my details may appear in the minutes of this meeting:

By ticking this box you agree that the Council can hold your details solely for the purpose of recording your contribution.

You may revoke permission at any time until the minutes of the meeting are approved by the Council, when the minutes become legal documents. To revoke your consent before then please contact the Town Clerk.

Signature _____ Date _____