



Desborough Town Council
Town Clerk: Graham Thomson
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To: All Town Councillors

You are hereby summoned to attend an additional meeting of Desborough Town Council to be held online using ZOOM on Thursday 17 September 2020, commencing at seven o'clock for the purpose of transacting the following business. Members of the press and public are invited to attend remotely (further details below).

To join the meeting follow this link

<https://us02web.zoom.us/j/85255898256?pwd=TkpwRm4zbUxNMml0ZXNUM1YrSHIZUT09>

If necessary, use the following - Meeting ID: 852 5589 8256

Passcode: 304869

If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0203 481 5240; or 0131 460 1196; or 0203 051 2874; or 0203 481 5237 and use the meeting ID and password given above.

NOTE TO MEMBERS OF THE PUBLIC

Members of the public who wish to follow proceedings are welcome to use the login details above using Zoom. All members of the public will be muted and not able to be heard unless the Chair of the meeting invites them to speak.

Owing to the remote nature of attendance, any members of the public wishing to address the Council are requested to provide details to the Town Clerk before the meeting either by emailing the usual form (available on the Council's website here [Your Right to Speak at Council Meetings](#) or here

Home > Policies > Your Rights > Your Right to Speak at Council Meetings) to the Council using the email address above, by sending the same information to the Town Clerk by email, or using the email us facility on the Council's website.

Signed,

Graham Thomson
Town Clerk

11 September 2020

AGENDA

40./20

Chair's welcome and announcements

41./20

To consider and if so resolved to approve apologies for absence

42./20

To note any declarations of interest from Councillors

43./20

To note or consider any requests for dispensation

To note any requests for dispensation for Councillors with an interest to be allowed to speak which have been considered by the Town Clerk in accordance with the Localism Act 2011 and the Council's Scheme of Delegation, and to consider any such applications not yet determined.

44./20

To approve the minutes of the meeting held on 20 August 2020

45./20

To hear representations from members of the public notified in advance of the meeting

46./20

To consider filling the casual vacancies on the Council by co-option

The two vacancies for Councillor for Loatland ward were advertised and three self-nominations were received before the closing date. The candidates are: David LARMOUR, Bill McELHINNEY, and Paul ROGERS.

The Council will follow the procedure in the "Casual Vacancies and Co-Options Policy and Procedure" and will vote by show of hands. The Council will hear from the candidates (in alphabetical order) for up to four minutes each, and will proceed immediately to vote. At the meeting, there will be no discussion with candidates, or between Councillors on this matter.

As Members will recall, in order to be co-opted, a candidate must secure an absolute majority of the votes of Councillors present and voting (50% + 1). Any candidate securing such a majority in any round of voting will be co-opted. If no candidate secures the required majority of votes in the first voting round then the lowest polling candidate is excluded and the next vote taken. If the lowest polling candidates have equal votes then a run off would be held between them and the lowest polling candidate excluded.

In order to vote in the most efficient way, Councillors will have two separate votes per voting round (one per vacancy). When the number of candidates equals the number of vacancies remaining, a final vote will be taken. Should there still not be a majority for one or both seats then the Council cannot co-opt to that post / those posts and the process will be run again at the next meeting following a further call for candidates.

The Council is REQUESTED to consider the candidates and vote on co-option as Councillors.

- 47./20 Proposed one-way system and parking restrictions Gladstone Street / Nichols Street**
 Addressed letters have been delivered to as many properties (residences and businesses) as possible which are likely to be directly affected by the proposed one-way system and parking restrictions. Recipients have been invited to respond by Thursday 1 October 2020 as follows:-
- *Are you in favour of a one-way system covering Nichols Street and Gladstone Street?*
 - *Does the proposed plan meet your requirements?*
 - *If not, what would you suggest?*
 - *Please add any relevant information to support your response.*
- It is hoped to collate and analyse responses in time for the October Town Council meeting, with a view to presenting these to Northamptonshire Highways and publishing the results on the Council's website. It should be noted that the Town Council's survey is not binding and that Northamptonshire Highways will have to carry out the statutory consultation in due course.
 The Council is REQUESTED to consider the matter.
- 48./20 To receive information about the condition of trees in Desborough**
 An update on trees in various locations in Desborough will be given. The Council is REQUESTED to note the information.
- 49./20 To consider the condition of Green Lane / Harrington Road bridleways**
 As Members will know, the "little D" is a gated road formed of Green Lane which is Public Right of Way UC15 (bridleway), and the Harrington Road bridleway which is Public Right of Way UC14. It is believed that the bridleway is in a poor condition and the verges have encroached significantly making the bridleway difficult to traverse in places. Keeping the route clear and making sure vegetation does not encroach onto the route from the sides or above, bearing in mind the different clearances needed for users of different types of route, is the lawful responsibility of the landowner (believed to be the County Council). However, it has been confirmed that there is insufficient budget within the County Council to fund the clearance. It has been suggested that the clearance of the bridleway might be put forward for consideration as a project for the Probation Service's Community Payback Scheme.
 The Council is REQUESTED to consider the matter.
- 50./20 To note a report about vehicle movements into and out of the Rothwell North construction site**
 The Council is usually notified about vehicle movements into and out of the construction site and any violations of the approved routes by HGVs. The most recent information is:-
- 17/08/2020 - 23/08/2020 7 violations inwards and 1 violation outwards
 - 24/08/2020 - 30/08/2020 5 violations inwards and 1 violation outwards
 - 24/08/2020 - 30/08/2020 5 violations inwards and 1 violation outwards
- The attention of the developer has been drawn to a small number of issues over the month, especially relating to the return of pupils to the school.
 The Council is REQUESTED to note the information.
- 51./20 To consider arrangements for the 2021/2022 budget consultation**
 As Members will recall, dates were set for budget consultations on Thursday 1 October (from 19:30 to 21:00) and on Saturday 3 October (from 10:00 to 11:30). Clearly it is not possible to hold physical meetings under the current COVID-19 restrictions although it is still possible to hold meetings online with Zoom. The Council is REQUESTED to consider arrangements for the consultation process.
- 52./20 To note the termination of the lease of the Pocket Park**
 In accordance with the decision of the Council, notification was issued to Kettering Borough Council to terminate the lease of the Pocket Park. In accordance with the terms of the lease the termination date will be 4 January 2021 and the rent will be paid until then.
 The Council is REQUESTED to note the information.
- 53./20 To receive a report on crime in the Town**
 Details of the latest crime figures have been received and will be available on the Council's website [here](#).
 The Council is REQUESTED to note the information.
- 54./20 To receive a report on vehicle speeds in the Town**
 Details of the latest reports from the TVAS speed signs are available on the Council's website [here](#).
 The Council is REQUESTED to note the information.
- 55./20 To receive any reports on activity from Borough Councillors, the County Councillor, local groups and volunteers**
 Any reports received will be circulated to Councillors.
 The Council is REQUESTED to note the information.
- 56./20 To receive updates, if any, on various matters**
 Oral reports of any progress on the following matters will be given. The Council is REQUESTED to note the information.
- 56.1./20 Braybrooke Road Play area
 - 56.2./20 Rothwell Road / Gold Street junction
 - 56.3./20 Highway barriers (A576 railway bridge and High Street)

- 56.4./20 Dunkirk Avenue play area
- 56.5./20 CCTV upgrade
- 56.6./20 Greenspace play area
- 56.7./20 Neighbourhood plan
- 56.8./20 Desborough market

57./20 To receive and note the planning and licensing report and consider commenting on applications

In accordance with the views expressed by Councillors, any comments which were uncontentious and uncontested were submitted to the relevant planning authority as set out in the report attached at Appendix A. The Council is RECOMMENDED to note the report and raise comment on any items not already submitted.

58./20 To confirm the Council's insurance arrangements for 2020/21

The Council is entering the third year of a three year arrangement with Came and Company local Council insurance (which runs until November 2021). The arrangement fixes the premium subject to variation in line with any changes in the risk. The Council's Financial Regulations place the onus on the Responsible Financial Officer (RFO) to set up the Council's insurance arrangements to cover potentially high cost risks and meet statutory obligations. The RFO has provided information to Came & Co in line with the Insurance Act 2015 and provided a fair presentation of the risk, the changes in the current year and the changes expected in the coming year. Came & Co has confirmed that renewal terms will be offered during October 2020 and a mid-term adjustment undertaken as necessary. The Council is RECOMMENDED to note the report.

59./20 To receive the finance report

The Council is RECOMMENDED to approve the report (Appendix B).

60./20 To consider and if so resolved to approve accounts for payment and to note those made in accordance with the scheme of delegation

The report set out at Appendix C details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority. Details in the report will be updated before the meeting as information is received. The Council is RECOMMENDED to approve the payments.

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Planning and Licensing Matters

[KET/2020/0488](#)

BP Desborough SF Connect, Bear Way, Desborough
 Installation of electric vehicle charging bays and 2 no. floodlights with associated works

[KET/2020/0585](#)

21-23 Church View Road (land at), Desborough
 Variation of condition 2 of KET/2020/0092 in respect of approved plans

[KET/2020/0516](#)

141 Braybrooke Road, Desborough
 Single storey side extension

[KET/2020/0596](#)

6 St Anthony's Walk, Desborough
 Variation of condition 2 of KET/2019/0333 in respect of amendments to glazing on the ground floor

New application (outside Desborough Town Council area)

[KET/2020/0543](#)

Eckland Lodge Business Park, Desborough Road, Braybrooke
 s.73 Application: Variation of condition 3 of KET/2018/0655 in respect of use class ("Unit A2 (202 square metres GIA) shall only be occupied by Domic Fitness as a public Gym facility. Should Domic Fitness either not occupy or vacate this unit, the unit shall be used only for purposes falling within use classes B2 or B8").

Planning - Appeal against Enforcement Notice

[APP/L2820/C/19/3240085](#)

Land at Greenfields Top Field, Braybrooke Road, Braybrooke, NW14 2LJ
 The Borough Council issued an enforcement notice in response to a material change of use from agricultural land to a mixed use of agriculture and the stationing of a mobile home to facilitate a carpentry workshop, manufacturing of bee hives and storage of ancillary equipment, all without planning permission.

Planning - Discharge of S106

The planning consent for the [Gaultney Farm development](#) (The Grange) in 2001 had various S106 requirements. One particular obligation is outstanding. Tata Steel (UK) Ltd (successor in title to Corus UK Ltd) has asked for this obligation to be discharged which means that it would no longer be a requirement.

In summary, the remaining requirement is that the developer sells up to one acre of land specifically for use as car parking for a railway station in Desborough should one receive planning consent by 15 October 2021. That means if there is no planning permission for a Desborough Railway station by October next year then the provision falls. The Council is not aware of any current realistic plans for such a station.

The deadline for the Council to respond to the discharge request was before the Council meeting. In accordance with the Planning and Licensing Policy, and following consultation with Councillors, the Town Clerk submitted a response on behalf of the Council in line with the wishes of the majority of Councillors expressing a view, as follows:-

"Desborough Town Council wishes to object to the proposed modification and discharge of the planning obligation of Tata Steel (UK) Limited (formerly Corus UK Limited) under Section 106 of the Town and Country Planning Act 1990 entered into on 22 May 2003.

"The obligation is to sell up to one acre of land specifically for use as car parking for a railway station in Desborough should one receive planning consent. The final date that this can be triggered is 15 October 2021.

"Whilst the Council is not aware of any current plans for such a railway station, it is painfully aware to all of us that the world has changed drastically this year:-

- *timescales have changed and shortened beyond any imagining: witness the Nightingale hospitals;*
- *public services have been funded with a renewed interest in public transport;*
- *very recent pronouncements from Downing Street about removing planning restrictions to speed up development;*
- *the Government's declared plans to build infrastructure projects (such as a Desborough railway station) as soon as possible.*

"Given that the obligation was for twenty years and there is only just over one year remaining, it seems pre-emptory to discharge the obligation at this point."

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Financial Report

Monthly Bank Reconciliation (31/08/2020)

Unity Trust Bank Current	£1,694.24
Unity Trust Bank Saver	£62,888.24
Barclays Current	£1.00
Barclays Business Saver	£9.45
CCLA Public Sector Deposit Fund	£315,787.05
Reconciled Balance	£380,379.98

The dividend from the CCLA Public Sector Deposit Fund is reinvested each month into the fund. In August the dividend reinvested was £51.47.

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Accounts for payment

Table to be updated before the meeting

Further items may be added as received.

+ Paid in accordance with delegated or continuous authority

	Supplier	Description	Reason	VAT	Total Amount
+	Talk Talk Business	Town Council Office	Internet and telephone	£5.60	£33.60
+	Desborough Library and Community Hub	Town Council Office	Office Rent	£0.00	£666.66
+	Mr G Thomson	Salaries & all Employment Costs	Salary (September)	£0.00	£2,023.99
+	LGSS Pensions	Salaries & all Employment Costs	Pension (September)	£0.00	£874.10
+	HMRC	Salaries & all Employment Costs	PAYE/NIC (July - September)	£0.00	£2,445.94
+	Mr G Thomson	General office & sundry expenses	Refund (Zoom subscription Aug)	£2.40	£14.39
	Local Leaflet Drop Ltd.	Town Centre Road Improvements (Gladstone St / Nichols St)	Letter delivery - One-Way proposals	£8.20	£49.20
	Office Depot	Town Centre Road Improvements (Gladstone St / Nichols St)	Stationery (envelopes and paper)	£5.49	£32.94