

The Meeting of the Desborough Town Council held at Marlow House, Gold Street, Desborough on Thursday 17th March 2011.

PRESENT

Councillors: Cllr P Goodman (Chairman), Cllr D Soans (Vice-Chairman), Cllr A Matthews, Cllr D Coe, Cllr I Hollinshead, Cllr M Dearing, Cllr G Durward, Cllr M Tebbutt, Cllr P Malin, Cllr D Bindley

Clerk: Leigh Parkin

Also in attendance: Ms J Baish & Ms A Dew – Planning Department KBC, Cllr B Humfrey – NCC County Councillor and members of the public

<p>6951</p>	<p>Chairman’s announcements Cllr Goodman welcomed everybody to the meeting. Cllr Goodman reported that she had attended the following events/meetings:</p> <ul style="list-style-type: none"> • 18/02/11 – Grange Phase II Exhibition at St. Giles Community Centre; • 24/02/11 – Website meeting with the Clerk; • 26/02/11 – Twinning Safari Supper; • 01/03/11 – Twinning meeting; • 03/03/11 – Hawthorns Working Group meeting; • 05/03/11 – Northants Police ‘Have Your Say’ event - Montsaye Community College; • 05/03/11 – Burton Latimer Civic Ball; • 06/03/11 – Corby Borough Council Civic Service; • 08/03/11 – ‘Futures at Your Place’ Consultation Event at the Bowls Club; • 08/03/11 – Charter Group Meeting; • 09/03/11 – Northants Larger Councils Meeting re: Big Society; • 10/03/11 – Standards training with the Clerk facilitated by Sue Lyons, Head of Legal Services at KBC; • 11/03/11 – Rushton Road Play Area – ‘Sod Cutting’ Ceremony organised by KBC with representatives from Havelock Junior School Council; • 12/03/11 – Northants County Youth Brass Band, Rushden Mayor’s Charity Event. <p>Cllr Goodman announced that she has received a letter from Cllr G Dixon resigning as a Town Councillor with immediate effect. Cllr Dixon wished to thank fellow Councillors for their friendship and support over the past few years.</p>
<p>6952</p>	<p>Apologies for absence None Received.</p>
<p>6953</p>	<p>Declarations of Interest by Councillors Cllr Soans would not take part in any consideration of planning matters as he is on the Planning Committee at the Borough Council. Cllr Coe declared an interest in Agenda Item 19 (Minute 6949) as a retired member of the Co-operative Society.</p>
<p>6954</p>	<p>Police Report No police were in attendance.</p>
<p>6955</p>	<p>Site Specific Proposals Local Development Document Ms Julia Baish, Development Officer at KBC, gave an overview to the Site Specific Proposals Local Development Document and explained that the purpose of the visit was</p>

Chairman

Date

	<p>to gain a better understanding of the Town Council’s views and aspirations for the Town and to discuss the future strategy for Desborough.</p> <p><i>Cllr Tebbutt declared an interest as Chair of the KBC Planning Policy Committee.</i></p> <p>The following issues were raised by Councillors:</p> <ul style="list-style-type: none"> • Concern about the lack of car parking in Desborough; • No more housing development is needed within the Town; • There is a need to increase employment opportunities within the Town including the support of existing industries especially manufacturing; • The Great Bear Distribution Centre was built with the promise of 320 jobs but this is mostly lorry drivers who do not live locally; • Support should be given to Eckland Lodge for the development of business starter units; • The Rigid Containers industrial area triangle could be extended which would allow the possibility of some facilities from Pipewell Road to relocate. If this was the case then this area could be used as greenspace; • No more proposals for B8 sheds should be considered; • Desborough needs community facilities where events, functions can be held including Town Council meetings/office. This could be achieved through a ‘one stop shop’. • The Heritage Centre requires a permanent home; • With a growing population more shopping and leisure facilities are required; • It is essential that phases 1 & 2 of the new Leisure Centre should be built together and adequate disabled facilities should be provided; • Additional housing requires a support infrastructure to be developed. This has not been the case with housing development to date within the town; • Town Centre development is essential to pull the whole of Desborough together; • There is a need for children’s play facilities within the Loatlands Ward possibly around the Pocket Park Area; • The continued development of cycle ways and footpaths around the Town is vital; • A discussion was held around the A6 Bypass becoming the natural perimeter for the Town.
<p>6956</p>	<p>Representations from members of the public</p> <p>Concern was raised by a member of the public who lives on Harborough Road next to the Linley Drive Housing Development who has had constant problems since the development began including, at present, drains being blocked. Cllr Dearing visited the member of the public last week and noted that silt was coming out of the main drain on the Harborough Road corner of the house. The silt has run off the development site. The problem was reported to NCC who undertook an inspection but reported that there was no flooding or standing water. Cllr Dearing and Cllr Humfrey are going to pursue this issue.</p> <p>A resident of Harborough Road has reported a very bad odour. Cllr Hollinshead stated that this problem has occurred on and off over a number of years and should be reported to Environmental Health at KBC when it happens.</p> <p>Cllr Humfrey raised concern about the amount of litter especially in areas such as the Skate Park. Cllr Dearing is a Governor at Montsaye Community College and will raise the issue of educating young people about litter at school. It was noted that this problem is not just created by young people.</p>

6957	<p>Minutes of Town Council meetings held on 17th February 2011 The Minutes of the Town Council meeting on the above date were <u>unanimously approved</u> and signed as a true record.</p>
6958	<p>Matters Arising</p> <ul style="list-style-type: none"> • Minute 6937 (Feb 2011) – The Chairman of the Swimming Pool Committee has written to the Town Council to confirm that the money is still safely invested. • Minute 6937 (Feb 2011) – Albany Sheds has confirmed that the litter pick can go along Rushton Road along their boundary fence. The Hawthorns Leisure Centre has agreed that the litter pick can take place in their grounds. • Minute 6937 (Feb 2011) – It was <u>RESOLVED</u> that the Town Council re-join LANRAC (Leicestershire & Northamptonshire Railway Action Group) at the cost of £30 per annum. • Minute 6945.4 (Feb 2011) – It was <u>AGREED</u> to identify who owns the right of way from Desborough High Street to the Indoor Bowls Club/Conservative Club and to write to the Conservative Club, who own the car park, to ask whether they have a maintenance agreement with the owner of the land. • Minute 6945.8 (Feb 2011) – The Polling Station for St Giles Ward will be St Giles Community Centre and not Havelock Junior School.
6959	<p>Hawthorns Working Group - Update Cllr Soans gave a report from the Hawthorns Working Group meeting held on 3rd March 2011:</p> <ul style="list-style-type: none"> • It has recently been reported in the press that Brooke House College has purchased Rothwell Town Football Club. They have however confirmed that they are still interested in using the Hawthorns Leisure Centre; • The petition is progressing well and will be presented to the Full Council meeting on 27th April 2011; • A letter outlining the complaints about Parkwood has been sent to Ms Hitchman, Head of Community Services at KBC; • The business plan is progressing well; • The next meeting is being held on 23rd March 2011.
6960	<p>Review of Desborough Town Council's policies and procedures The following up-dated Policies and Procedures were <u>ADOPTED</u> by the Council:</p> <ul style="list-style-type: none"> • Internal Controls Procedures • Risk Assessment • Financial Regulations • The Code of Conduct for Desborough Town Council • Freedom of Information Publication Scheme <p>It was noted that the Standing Orders were up-dated and agreed by the Town Council in line with the New Model Standing Orders 2010 in December 2010. It was <u>AGREED</u> that the issue of how the Town Council answers questions raised by members of the public will be covered in the next annual review of the Policy. The Complaints Procedure was agreed and implemented in December 2010 and will be included in the next annual review of Town Council policies and procedures.</p>
6961	<p>Parish/Town Council Elections – 5th May 2011 It was agreed that the NCALC Stand & Deliver leaflets will be distributed around the Town. It was <u>RESOLVED</u> that dedicated Polling Cards are not required by the Town Council.</p>

6962	<p>Desborough – Corby Bus Service</p> <p>An e-mail received by the Clerk from Stagecoach Midlands about the viability of a bus route from Desborough to Corby was read to the Town Council. A discussion was held about a number of the current bus routes to and from Desborough which have recently been changed. It was <u>AGREED</u> to invite Stagecoach’s Commercial Manager, Mr Chris Simes, to the next Town Council meeting.</p>
6963	<p>North Northamptonshire Joint Planning Unit</p> <p>It was <u>AGREED</u> that Cllr Coe will complete and return the questionnaire on behalf of the Town Council.</p>
6964	<p>Website Development</p> <p>Vision ICT will be training the Clerk on Thursday 24th March 2011. Councillors will be invited to comment on the website design and layout once the initial information has been input onto the website.</p>
6965	<p>County Councillor’s Report</p> <p>Cllr Humfrey reported the following:</p> <ul style="list-style-type: none"> • The new Sure Start Centre situated in the Library has been handed over to the people running it; • Dr Robin Field, Revitalise, has written to KBC stating that the Hawthorns Leisure Centre land should not be used for housing development as it is situated next to Tailby Meadow and the Ise Valley. The Environment Agency has also supported the re-introduction of the meanders in the river; • The NCC Full Council Meeting held on 17th March 2011 included a debate on the proposal for an additional high speed railway line from Euston to Birmingham. NCC Full Council will vote on this issue in May with consultation ending in July. There is strong concern that a new railway line will spoil the Northamptonshire countryside crossing through small villages and numerous rivers; • Northamptonshire Enterprise are organising the Northamptonshire Cultural Olympics which will run from this summer encompassing arts, heritage, music and drama. It was <u>AGREED</u> to invite a representative from Northamptonshire Enterprise to a Town Council meeting to talk about the Cultural Olympics.; <p>Issues raised by Councillors for Cllr Humfrey:</p> <ul style="list-style-type: none"> • Cllr Coe asked about the level of Empowering County Councillor Funding for 2011/12. Cllr Humfrey confirmed that it is likely to be reduced from £10,000 to £7,000. NCC is also undertaking a review of its administrative structure; • Cllr Soans noted that the Council for the Protection of Rural England are opposing the proposed high speed railway line. If the new line isn’t agreed more money may be spent on the Midland Mainline; • Concern was raised that 50% of street lighting is to be disconnected. Cllr Humfrey confirmed that this is not the case in 40mph or less areas; • There is a rumour that a library within the A6 Towns has been identified for closure. Cllr Humfrey confirmed that none of the A6 Towns libraries are on the endangered list; • Cllr Dearing raised concern about the road in Oak Tree Close (Minute 6943/Feb 2011) which was discussed at the last meeting. Cllr Humfrey is to follow the matter up and speak to Persimmon.

<p>6966</p>	<p>Borough Councillors' Reports</p> <p>Cllr Dearing reported that he has been dealing with a number of issues raised by members of the public:</p> <ul style="list-style-type: none"> • The drains at 70 Harborough Road (Minute 6955/March 2011); • Oak Tree Close road surface; • A back garden fence at a property in Addison Road. <p>Cllr Tebbutt reported back key issues from the following meetings attended:</p> <ul style="list-style-type: none"> • 18/02/11 – East Midlands Councils; • 21/02/11 – Housing Benefits Training; • 08/03/11 – KBC Planning Policy; • 09/03/11 – Joint Planning Committee; • 14/03/11 – JAG meeting; • 15&16/03/11 – Public examination of the Kettering Town Centre development. <p>Cllr Soans reported back from the following meetings attended:</p> <ul style="list-style-type: none"> • 18/02/11 - Grange Phase II Exhibition at St. Giles Community Centre; • 22/02/11 – KBC Planning Committee; • 23/02/11 – Kettering Old Grammar School Foundation Benefits Committee; • 01/03/11 – KBC Planning Committee; • 03/03/11 – Kettering Old Grammar School Foundation; • 06/03/11 – Mayor’s Charity Walk at Wicksteed Park; • 09/03/11 – KBC Planning Committee – included the Travellers Site on Great Oxendon Road. <p>A discussion was held about the Kettering Old Grammar School Foundation supporting Gifted & Talented Children throughout Kettering Borough however no applications have been received by Desborough Schools. It was identified that the schools may not know about this opportunity. It was <u>AGREED</u> that Cllr Soans will brief Councillors about the Scheme at a future Town Council meeting.</p> <p>Cllr Coe raised a concern with the Borough Councillors that the heating has not been resolved for the Victoria Street flats. Cllr Tebbutt is to look into this.</p>
<p>6967</p> <p>6967.1</p> <p>6967.2</p> <p>6967.3</p>	<p>Clerk’s report</p> <p><u>Desborough Pocket Park:</u> The next work day being held on Saturday 9th April 2011 was <u>AGREED</u> by the Town Council.</p> <p><u>Northamptonshire Larger Councils Partnership:</u> Cllr Goodman and the Clerk gave feedback from this meeting which they attended on Wednesday 9th March 2011.</p> <p><u>Correspondence File:</u> This month’s file contained:</p> <ul style="list-style-type: none"> • Desborough Town Council Standing Orders; • KBC leaflet – Parish & Town Councils – How to Stand for Election; • NCALC Stand & Deliver Poster – Town Council Elections 5th May 2011; • ‘kghtgether’ magazine Issue 9; • Free Skills event for Older Drivers at Silverstone; • Training Opportunities with Voluntary Services Northamptonshire; • BDO Audit Briefing Winter 2011.

<p>6968</p> <p>6968.1</p> <p>6968.2</p> <p>6968.3</p> <p>6968.4</p> <p>6968.5</p>	<p>Community reports</p> <p>Civic Society: The AGM is being held on 18/04/11 with a talk by Helen Sharp on Hallaton Treasure beforehand.</p> <p>Town Centre Partnership: A meeting was held on 15/03/11. The AGM will be held on 10/05/11, 7pm, Marlow House.</p> <p><i>Cllr Soans took over Chairing the meeting at this point.</i></p> <p>Twining: The March Newsletter identifying forthcoming events was distributed to Councillors.</p> <p>Youth: An email received from James Putt, Chairman of the Desborough Youth Club Management Committee highlighted that a meeting is being arranged with the Oaktree After School Club to discuss ways of improving the available facilities and organisation of equipment. The Youth Club is looking to have another Open Day to showcase the various talents and achievements of youth members, and to help raise money for the Club. Another fundraising idea is to contact local companies and see if they would be interested in sponsoring the Club.</p> <p><i>Cllr Goodman resumed Chairing the meeting.</i></p> <p>European Charter: Cllr Goodman reported that there are still places available for a trip to Spain from 31st March to 3rd April 2011. The theme of the trip is to look at the age and logistics of people living in communities.</p>
<p>6969</p> <p>6969.1</p> <p>6969.2</p> <p>6969.3</p> <p>6969.4</p>	<p>Financial report</p> <p>KBC 2011/12 Grant: KBC has confirmed that the grant to Desborough Town Council for 2011/12 will be £10,650 which is a reduction on 15.2% and not 15.7% (£10,580) as calculated in the budget setting process by KBC.</p> <p><u>Review of the Effectiveness of Internal Audit:</u></p> <p>The Terms of Reference document was adopted by the Town Council in March 2010 (Minute 6752.1) which is to be reviewed and updated as necessary every three years (March 2013). The Clerk presented an up to date Review of the Effectiveness of Internal Audit form and a draft Audit Plan/Timetable which was APPROVED by the Town Council. A letter of appointment is to be sent to Mr Colin Barnard, Internal Auditor for year ending 31st March 2011 (Minute 6882.2/Nov 2010).</p> <p><i>Under Section 1 of the Public Bodies (Admission of Meetings) Act 1960 (as amended) the Town Council RESOLVED to exclude the press and public from Agenda Items 17 iii, iv & v on the grounds that publicity would be prejudicial to the confidential nature of the business to be transacted.</i></p> <p><u>Consideration of quotes for a blind for the Town Council office:</u> Three quotes were presented to Councillors for consideration at the meeting. It was RESOLVED to approve the quote from Harborough Blinds.</p> <p><u>Consideration of quotes for grass cutting the Pocket Park 2011/12:</u> Two quotes were presented to Councillors for consideration. A third quote was requested from KBC however they did not wish to quote for the work due to</p>

	additional work being undertaken on the Plens It was RESOLVED to approve the quote from Country Gardens and Ground Care.																								
6969.5	<u>Christmas Lights – purchase of new lighting or decorations 2010/11:</u> The Clerk is currently obtaining quotes in line with the Christmas Lights Report agreed by the Town Council (Minute 6938/Feb 2011). <i>The press and public were re-admitted to the meeting.</i>																								
6969.6	<u>Accounts for Payment:</u> The following payments were APPROVED for payment: <table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>101167</td> <td>£835.15</td> <td>Mrs L Parkin</td> <td>Salary & Expenses (Mar 11) + additional hours payment*</td> </tr> <tr> <td>101168</td> <td>£308.51</td> <td>HM Revenue & Customs</td> <td>PAYE & NI (Mar 11)</td> </tr> <tr> <td>101169</td> <td>£35.00</td> <td>Vine Community Trust</td> <td>Hall Hire (Mar 2011)</td> </tr> <tr> <td>101170</td> <td>£38.94</td> <td>Talk Talk Business</td> <td>Telephone Line Rental/Broadband + calls</td> </tr> <tr> <td>101171</td> <td>£10.00</td> <td>Parkwood Leisure Limited</td> <td>Room hire – Hawthorns Working Group (3rd March 2011)</td> </tr> </tbody> </table> <p>Note * 44 additional hours have been worked by the Clerk (Minute 6947.5/Jan 2011) between 2nd January 2011 and 5th March 2011 (9 weeks).</p>	Cheque No.	Amount	Payee	Reason for Payment	101167	£835.15	Mrs L Parkin	Salary & Expenses (Mar 11) + additional hours payment*	101168	£308.51	HM Revenue & Customs	PAYE & NI (Mar 11)	101169	£35.00	Vine Community Trust	Hall Hire (Mar 2011)	101170	£38.94	Talk Talk Business	Telephone Line Rental/Broadband + calls	101171	£10.00	Parkwood Leisure Limited	Room hire – Hawthorns Working Group (3 rd March 2011)
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6969.7	<u>Northants CALC Freedom of Information Training – 23rd March 2011:</u> It was RESOLVED for the Clerk to attend this training session at the cost of £29.00.																								
6970	Planning Applications The following applications have been received and comments made under delegated procedures or at the meeting:																								
6970.1	KET/2011/0040 – Mr Johnson – 20 Ise View Road, Desborough – Full Application: Detached garage. No objection. This plan is better positioned. <i>KBC has granted permission for this application.</i>																								
6970.2	KET/2011/0016 – Mr & Mrs Smith – Stoke Albany Road, Desborough – Full Application: Change of use from agricultural / paddock to Mobile Home Retirement Park. Formation of access roads, parking and sewage treatment plant. <i>Cllr Coe declared an interest in this planning application as stated on the Planning Views Form.</i> Objection - With a known need (for 18 pitches) by KBC for travellers, to change this to a retirement place cannot be a responsible action. Priority has to be given to the completion of the originally approved 10 traveller pitches (and associated buildings) extension of The Pastures, only then should this application be considered.																								
6970.3	KET/2011/0076 – Mr Bradbury – 61 Rushton Road, Desborough – Full Application: Two storey rear extension. No objection, by reason of, extension falls short of neighbours' extension.																								
6970.4	KET/2011/0092 – Midlands Co-Operative Society Ltd – Advertisement Application: 1 no illuminated fascia sign. 3 no window graphics. No objection. This should be a retrospective application as it has been done today.																								

<p>6970.5</p>	<p>KET/2011/0094 – Mr Marks Northamptonshire County Council – Desborough Library, High Street, Desborough – Advertisement Application: 1 no. fascia sign. 2 no. window graphics. No objection.</p>
<p>6970.6</p>	<p>KET/2011/0015 – Mr Taylor – 72 Breakleys Road – Full Application: Two storey side extension. No objection. The plan is better considered than those previously submitted. The revision appears to overcome the previous objections from No. 70.</p>
<p>6970.7</p>	<p><u>Notices of Approval received:</u> KBC has granted permission for the following applications:</p> <ul style="list-style-type: none"> • KET/2011/0031 (Minute 6949.2/Feb 2011) – Mr Howell - 30 Braybrooke Road, Desborough – Full Application: Two storey and single storey rear extension. • KET/2010/0835 (Minute 6949.6/Feb 2011) - Change in proposal (Minute 6930.7/Jan 11) – Mr Vincent – 55 Broadlands, Desborough – Full Application: Single storey side extension.
<p>6970.8</p>	<p><u>Notice of Withdrawal of a planning application:</u> KBC has confirmed that the following application has been withdrawn and they will take no further action; no formal decision will be made: KET/2010/0837 (Minute 6949.1/Feb 2011) – Mr & Mrs Veevers - Harrington Road (land south west of Garbutt House), Desborough, Kettering – Outline Application: 1 no. dwelling.</p>
<p>6971</p>	<p><i>Councillor Coe left the meeting at 9.45pm</i></p> <p>Midlands Co-operative Society, 2 High Street, Desborough – Application to vary premises licence. Following the Town Council’s comments on the original application (Minute 6948/Feb 2011) the Co-op’s Solicitors had offered a compromise agreement. This was <u>AGREED</u> by the Town Council and a copy of the letter sent to the Solicitors had been circulated to Councillors. The letter highlighted that should the Co-op extends its opening hours to 23:00 the Town Council would then expect that the Co-op will provide a security officer for the extended evening opening hours as this extension may have a significant impact on the level of antisocial behaviour already experienced in this area of the Town, nuisance to neighbours and intimidation (perceived or otherwise) of people using the cash machine at the Co-op on the High Street.</p>
<p>6972</p>	<p>Date of next meeting and items for the agenda: Thursday 21st April 2011 – Desborough/Corby Bus Service</p>
	<p>THE MEETING CLOSED AT 9.50 PM</p> <p>..... CHAIRMAN</p>