

The Meeting of the Desborough Town Council held at Marlow House, Gold Street, Desborough on Thursday 17th January 2013.

PRESENT

Councillors: Cllr A Matthews, Cllr D Coe, Cllr J Watson, Cllr M Tebbutt, Cllr B King, Cllr J Pearce, Cllr P Malin, Cllr R Sawford, Cllr D Soans, Cllr J Derbyshire

Clerk: Leigh Parkin

Also in attendance: PCSO L Mitchell – Kettering Rural Safer Community Team, Members of the Public

<p>1</p>	<p>Chairman’s announcements Cllr Matthews confirmed the health and safety issues for the building. Desborough Town Council Civic Service will be held on Sunday 10th February 2013 at St. Giles Anglican & Methodist Church commencing at 10am. Cllr Soans made an announcement that at the KBC Full Council meeting being held on Tuesday 22nd January 2013 the following motion is being considered: <i>"Kettering Borough Council pledges itself to work together with the public, local organisations and local members of Parliament to save the acute health care services at Kettering General Hospital."</i></p>
<p>2</p>	<p>Apologies for absence – Apologies were received from Cllr M Dearing (ill health) and Cllr M Watson (work commitments). The Town Council RESOLVED to approve the apologies for absence. It was noted that Cllr J Pearce would be a few minutes late to the meeting. Apologies were also received from Cllr B Humfrey, Northamptonshire County Councillor.</p>
<p>3</p>	<p>Declarations of Interest by Councillors</p> <ul style="list-style-type: none"> • Cllr King declared an interest in agenda item 6 as the department he works for at Northamptonshire County Council (NCC) commissions Northamptonshire LINK. Cllr King also declared an interest in agenda item 9(vi) stating that he cannot comment on the Social Services aspect of the NCC budget as he works in this department. • Cllr Sawford declared an interest in agenda item 14.1 – planning application KET/2010/0780 – Cllr Sawford stated that her interest was non-pecuniary but said that she would leave the room while the matter was being discussed. • Cllr Soans would not take part in any consideration of planning matters as he is on the Planning Committee at Kettering Borough Council (KBC).
<p>4 4.1 4.2</p>	<p>Police Report Monthly Report & Crime Figures – The Police reported 9 crimes for December 2012 which was a significant reduction on November. The Pocket Park will continue to be monitored. Sgt Julie Mead is the new Sergeant for Kettering Town Centre. Following discussion the Town Council Agreed not to join the Northamptonshire Police Community Speed Watch Programme. Concern about the speed of cars travelling along Rushton Road was highlighted.</p>

	<p>Cllr Matthews thanked PCSO Mitchell for attending the meeting and providing a report.</p>
<p>5</p>	<p>Representations from members of the public <i>Cllr J Pearce arrived at the meeting.</i> Members of the public spoke on the following issues:</p> <ul style="list-style-type: none"> • Planning Application KET/2012/0780 – Concern was raised that KBC had not sent details of this planning application to neighbouring properties for comment. The Town Council was asked to consider before commenting on this planning application; the number of houses proposed, communal car parking, the significant increase in vehicle movements and the existing poor access road. Concern was also raised about the northern boundary to the proposed development site. <p>Cllr Soans and Cllr Tebbutt said that they would liaise with KBC re: neighbours’ consultation.</p> <ul style="list-style-type: none"> • Concern was raised about the ability of Desborough residents to move GP practice if they wish. Cllr Coe, as a member of the Patients Participation Panel at Desborough GP Surgery, will raise this concern at the next meeting being held on 26th February 2013. • The question was raised as to why some of the £2.2m received by KBC for the Lawrence Factory Site in 2008 cannot be used to fund a community centre for the Town. Cllr Tebbutt stated that this was outside the remit of the Town Council and it was Agreed that a letter should be sent to KBC asking for details of the audit trail in respect of this money (Proposed by Cllr Coe and seconded by Cllr Tebbutt); <p>A number of emails had been received from members of the public:</p> <ul style="list-style-type: none"> • Concern has been raised about HGV traffic using Braybrooke Road and the speed of vehicles travelling along this road. The issues are to be raised with the Police at February’s Town Council meeting. • An email has been received from members of the public asking why Desborough Town Council is not appealing against the decision by NCC Development Control Committee to approve the Energy Centre Planning Application 12/00043/WASFUL. It was confirmed that there is no third party right of appeal against the decision made by NCC about this planning application. Desborough Fresh Air has submitted a pre action protocol prior to a judicial review to NCC. • The Chair of The Voice of Desborough Grange Residential Association has asked for information on a number of issues regarding NCC approved planning application 12/00043/WASFUL – Energy Centre, Desborough. The Clerk is to refer the member of public to the relevant minutes on the Town Council website.
<p>6</p>	<p>Northamptonshire LINK Ms Sonia Bray, Community Network Officer, gave a presentation about the role of Northamptonshire LINK.</p> <p>Cllr Matthews thanked Ms Bray for attending the meeting.</p>
<p>7</p>	<p>GP Appointment System Update A letter of response to Dr Aspinall’s letter dated 13th December 2012, agreed by Councillors following advice from Northants CALC, has been sent (Minute 9/Dec 12).</p>

8	<p>Minutes of the Town Council meeting held on 20th December 2012 The Minutes of the Town Council meetings on the above dates were unanimously approved and signed as a true record (Proposed by Cllr Tebbutt and seconded by Cllr Coe).</p>																																
9	<p>Matters Arising</p> <ul style="list-style-type: none"> • Minute 5.3/16 Nov 12 – KET/2010/0242 – Birchfield Lodge – A representative from the Environment Agency, Mr J Jones – Site Inspector - has arranged to meet with Mr Thomas to discuss the issues relating to the burning rubbish and the damage being caused to local roads by heavy lorries. Mr Jones will contact the Town Council again following the meeting. • Minute 18.1/22 Nov 12 – Finance Report – Cheque number 101299 (St. Giles Church) had been recorded as 101297 and amount ‘to be confirmed’. An alteration, signed by the Chairman, has been made to the minutes to amend the cheque number and record the amount paid as £40.00. • Minute 4/Dec 12 – Police Report – the letter to the NCC Safer Routes to Schools is outstanding. • Minute 14.1/Dec 12 – Christmas Lights –The Town Council stated that they are happy for the Desborough Town Centre Partnership (TCP) and Desborough Community Development Trust (DCDT) to meet to discuss the Christmas lights. Cllr David Soans will represent Desborough Town Council. • Minute 14.4/Dec 12 – Clerk’s Report – The Town Council also Agreed for the flags to be put up for the Desborough Carnival. 																																
10 10.1	<p>Financial report Accounts for Payment: The following payments were APPROVED (Proposed by Cllr Derbyshire and seconded by Cllr Pearce):</p> <table border="1" data-bbox="295 1160 1441 1391"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>101305</td> <td>£799.30</td> <td>Mrs L Parkin</td> <td>Salary & Expenses (Jan 13)</td> </tr> <tr> <td>101306</td> <td>£59.11</td> <td>HM Revenue & Customs</td> <td>PAYE & NI (Jan 13)</td> </tr> <tr> <td>101307</td> <td>£35.00</td> <td>Vine Community Trust</td> <td>Hall Hire January TC meeting</td> </tr> <tr> <td>101308</td> <td>£40.36</td> <td>Talk Talk Business</td> <td>Telephone Line Rental /Broadband + calls (Jan 13)</td> </tr> </tbody> </table> <p>10.2</p> <p>Receipts:</p> <table border="1" data-bbox="295 1462 1441 1727"> <thead> <tr> <th>Paid into Barclays</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>21/12/12</td> <td>£250.00</td> <td>Desborough Community Development Trust</td> <td>Donation towards the cost repairing the star Christmas lights</td> </tr> <tr> <td>03/01/13</td> <td>£2,450.00</td> <td>Kettering Borough Council</td> <td>Christmas Lights Grant 2012 season</td> </tr> </tbody> </table> <p>10.3</p> <p>Q3 Financial Analysis to 31st December 2012: Noted.</p> <p>10.4</p> <p>Desborough Town Council Office: The Clerk has arranged to meet with the Desborough Library Manager and Principal Librarian to discuss office space.</p> <p>10.5</p> <p>Final Draft Desborough Town Council Budget 2013/14: The final draft budget presented to the Town Council was AGREED confirming the level of precept for 2013/14 (Proposed by Cllr Tebbutt and seconded by Cllr Pearce). Out of the 10</p>	Cheque No.	Amount	Payee	Reason for Payment	101305	£799.30	Mrs L Parkin	Salary & Expenses (Jan 13)	101306	£59.11	HM Revenue & Customs	PAYE & NI (Jan 13)	101307	£35.00	Vine Community Trust	Hall Hire January TC meeting	101308	£40.36	Talk Talk Business	Telephone Line Rental /Broadband + calls (Jan 13)	Paid into Barclays	Amount	Received from	Reason for Payment	21/12/12	£250.00	Desborough Community Development Trust	Donation towards the cost repairing the star Christmas lights	03/01/13	£2,450.00	Kettering Borough Council	Christmas Lights Grant 2012 season
Cheque No.	Amount	Payee	Reason for Payment																														
101305	£799.30	Mrs L Parkin	Salary & Expenses (Jan 13)																														
101306	£59.11	HM Revenue & Customs	PAYE & NI (Jan 13)																														
101307	£35.00	Vine Community Trust	Hall Hire January TC meeting																														
101308	£40.36	Talk Talk Business	Telephone Line Rental /Broadband + calls (Jan 13)																														
Paid into Barclays	Amount	Received from	Reason for Payment																														
21/12/12	£250.00	Desborough Community Development Trust	Donation towards the cost repairing the star Christmas lights																														
03/01/13	£2,450.00	Kettering Borough Council	Christmas Lights Grant 2012 season																														

	<p>Councillors present at the meeting 6 voted in favour and 4 abstained from voting.</p> <p>It was noted that:</p> <ul style="list-style-type: none"> • The Clerk will complete and return the KBC Precept form; • A letter has been received from KBC confirming the Government’s decision to change the way that Council Tax Benefit operates from April 2013 and the provisional tax base for Desborough. <p><i>The Clerk, Press and Members of the Public left the meeting room for a period of time so that Councillors could discuss the budget relating to the Clerk’s salary and additional hours worked from September to December 2012.</i></p> <p>It was AGREED by the Town Council that Cllr Matthews and Cllr Coe will meet with the Clerk to:</p> <ul style="list-style-type: none"> • Discuss changes to the job description so that there is no increase in current contracted hours. • How the 41 additional hours worked between September and December 2012, that are outstanding, can be dealt with; <p><i>The Clerk and members of the public returned to the meeting.</i></p> <p><i>Cllr Malin left the meeting.</i></p>
10.6	<p><u>Northamptonshire County Council Draft Revenue Budget 2013-14 and Medium Term Financial Plan 2013-14 to 2015-16:</u> The Town Council did not wish to comment.</p>
10.7	<p><u>Appointment of an Internal Auditor:</u> As the Town Council is to continue with membership to Northants CALC for 2013/14 a Northants CALC Internal Auditor will be confirmed (Minute 18.3/Nov 12).</p>
10.8	<p><u>Northants CALC Code of Conduct Training:</u> The Town Council Agreed the payment of course fees and travel for Cllr King to attend.</p>
11	<p>Update from existing Working Parties</p>
11.1	<p>Community Facilities – Cllr Matthews confirmed that he is in discussions with potential funders.</p>
11.2	<p>Community Right to Build ‘Hawthorns Forum’ – Cllr Sawford reported back from a recent Forum meeting and work being undertaken by Working Parties. The next meeting will be held on 13th February 2013. No response has been received from the letter sent to KBC by the Forum (Minute 8.2/Dec 12).</p>
12	<p>Request for a Byelaw re: Energy Centre It was Agreed that Cllr King will liaise with Northants CALC to find out information on Byelaws.</p>
13	<p>Northamptonshire County Council Public Consultation – Draft Northamptonshire Local Flood Risk Management Strategy The Town Council Agreed that Cllr Tebbutt will review the document and a draft response will be circulated to be agreed at February’s Town Council meeting.</p> <p>Details of this consultation will be placed on the Town Council website.</p>

<p>14 14.1</p>	<p>Planning Applications KET/2012/0788 – Mr Sharman Willjammer Consulting Ltd – 43 Station Road – s.73 Application: Variation of Condition no. 2 of KET/2012/0451 in respect of approved plans. <i>(Cllr Coe declared an interest in this planning application and did not comment)</i> Desborough Town Council is still very supportive of this conversion provided it maintains the visual and design features sympathetic to this conservation area. The reinstatement of the original chisel shaped roof on the Clock Tower would make a positive architectural statement to this conservation area, adding to the sense of place, making a real landmark impact.</p> <p>KET/2012/0806 - Mr Weall – 53 Gold Street, Desborough – Full Application: Two storey rear extension. No objection. Appears to be a well-planned rear extension. Property becomes 4 bed instead of 3.</p> <p>KET/2013/0009 – Mr Richards – HBH Building Contractors Ltd, Harrington Road, Desborough – Full Application: Demolition of builder’s yard. 5 no. dwellings. Comments to be reported to February’s Town Council meeting.</p> <p>Notices of Approval received: KBC has approved permission for the following applications:</p> <ul style="list-style-type: none"> • KET/2012/0762 (Minute 11.1/ Dec 12) – Mr Hall – 12 Cedar Close, Desborough – Full Application: First floor side extension. • KET/2012/0543 (Minute 9.4/Oct 12) – Mr Howes – Toll Bar Farm, Desborough – Full Application: Siting of mobile home. <p>Notices of Refusal received: KBC has refused permission for the following application:</p> <ul style="list-style-type: none"> • KET/2012/0739 (Minute 11.1/Dec 12) – Miss Goodhind – 72 Dunkirk Avenue, Desborough – Full Application: Demolition of dwelling. 2 no. dwellings.
<p>14.2</p>	<p>NCC 12/00043/WASFUL – Energy Centre, Desborough - S.106 agreement (Minute 5/bullet point 2/Dec 12): Desborough Fresh Air had forwarded a copy of the S.106 agreement to the Town Council. A number of concerns were raised:</p> <ul style="list-style-type: none"> • The document makes reference, for example, to £x or x% and no specific figures are included; • Based on previous experience the use of ‘reasonable endeavours’ in 106 agreements is wholly inappropriate and unenforceable. <p>It was Agreed that Cllr Matthews, Cllr Tebbutt and Cllr Coe will produce written comments to be circulated to Town Councillors prior to February’s Town Council meeting. Comments should also be forwarded to Cllr Humfrey, Northamptonshire County Councillor.</p> <p><i>Cllr Sawford left the meeting.</i></p>
<p>14.3</p>	<p>KET/2012/0780 – Mr Veevers – Harrington Road (land at), Desborough – Outline Application: Residential development of 75 dwellings with associated open space, landscaping, highways and utility infrastructure. The main concern is the narrow access road (Harrington Road) which is very restricted with additional parking/congestion around Loatlands School. This appears to be</p>

	<p>overdevelopment as it would create considerable extra traffic movements both during construction and once lived in as it is far away from shops and other public facilities.</p> <p>The use of parking courts is to be avoided. Off road parking accessible to front of houses with minimum of two cars per house/apartment. Detailed Design Code to be produced.</p> <p>There is a comment in the Planning Report on the Rothwell & Desborough Area Action Plan - 'has been approved by KBC Planning Policy and this has weight'.</p>
<p>15</p>	<p>County Councillor Cllr Humfrey, Northamptonshire County Councillor, provided a written report which was read at the meeting.</p>
<p>16 16.1</p> <p>16.2</p> <p>16.3</p>	<p>Borough Councillors Cllr Tebbutt had provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> • NCC has removed most of basal growth from trees on Dunkirk Avenue and worst overhanging branches. • The temporary repairs to the road surface on the old A6 by the pedestrian crossing at the bottom of Gold Street have now been replaced with a permanent repair. • NCALC meeting - reduction or joint fees with other A6 Towns is not possible as fees are set annually by members at the AGM. Recommended that Desborough Town Council lobby at the next AGM for cost savings to be made. • North Northants Core Spatial Strategy update will be presented at the forthcoming January Joint Planning committee meeting- Rushden Lakes Planning approval by East Northants has been called in by the Minister, a decision is not expected until much later in the year. • Report on results of Preliminary draft Community Infrastructure Levy (CIL) charging schedule consultation is expected at next Joint Planning meeting. • KBC Budget consultation meeting is scheduled for January 24th, a balanced budget will be presented, which has been achieved with no reduction in frontline services. Again KBC plan will have no increase in its level of Council tax and no reduction in their financial support for the Voluntary sector. • Efficiency savings of £4.5 million will have been delivered since 2010/11 up to the end of 2012/13, a target of a further reduction of £950k is identified for 2013/14 again without service reduction. <p>Cllr Derbyshire had provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> • An apology for not providing a written/verbal report to the December town council meeting due to family commitments. • Jan 7th - Attended Members information night at KBC. • Important Changes Keyways Application - Social Housing Band D. Exception to the rule where household members are at least 55. • Tenants Forum will now take place the end of Jan. • Jan 15th - Attended Planning Committee. • Jan 16th - Attended the JAG group. • Jan 16th - Attended the Executive KBC. <p>Cllr Soans reported relevant information relating to KBC during the course of the meeting.</p>

16.4	Cllr Dearing had not provided a written report due to ill health.
17	Clerk's Report
17.1	<u>Queen Elizabeth II Commemorative Plaque (Minute 14.7/Dec 12):</u> The Town Council confirmed that it would like the commemorative plaque placed on the KBC Noticeboard at the Paddock Lane entrance. Desborough in Bloom is to be asked to recommend where the Royal Oak should be placed.
17.2	<u>Review of Desborough Town Council Policies & Procedures:</u> Desborough Town Council must ensure that an annual review of all policies and procedures is carried out by 31 st March 2013. The Town Council Agreed that Cllr Matthews and Cllr Coe are to meet with the Clerk to review the policies and procedures.
17.3	<u>Visit to Billing Parish Council:</u> The Town Council Agreed that Cllr Matthews, Cllr Coe and the Clerk are to visit Billing Parish Council with Mr Danny Moody, Northants CALC.
17.4	<u>KBC Budget Consultation Meeting (Correspondence 14.9/Dec 12):</u> Noted. Councillors will reply individually if they wish to attend.
17.5	<u>Police and Crime Plan - Make Your Views Known (emailed to Cllrs 07/01/13):</u> Noted.
17.6	<u>Community Self Help Plans:</u> The Environment Agency and Northamptonshire County Council (NCC) Emergency Planning Team are planning a session so that parish councils and community groups can book time to talk to officers about their community self-help and flood plans. Noted.
17.7	<u>Northamptonshire Larger Councils Partnership meeting 17th January 2013:</u> Apologies were sent from Desborough Town Council.
17.8	<u>Correspondence File:</u> This month's file contained: <ul style="list-style-type: none"> • Desborough Town Council Standing Orders • Northamptonshire Highways Members' newsletter Dec 12 (emailed to Cllrs 07/01/13) • Superfast Northamptonshire Newsletter 7 – December 2012 • NNRaid Newsletter – 21.12.12 • Desborough & District Twinning Association Newsletter January 2013 • Letter received from Victim Support • Rights of Way Update - January 2013 • Clerks & Councils Direct January 2013
18	Community Reports
18.1	Civic Society: No report was received.
18.2	Town Centre Partnership (TCP): The date of the next meeting was confirmed.
18.3	Twining: The next event was highlighted.
18.4	Youth: A written report was provided highlighting:

	<ul style="list-style-type: none"> • Four junior members have joined the Emerging Leaders course offered for free by Northamptonshire of Youth Clubs. This will allow them to assist with the Clubs 8-12yr olds session. • They also now have an 18yr old male volunteer youth leader who will undergo training at the end of this month which will go towards a City and Guilds qualification in Youth work. • Weather permitting members of the club will be joining other youth groups for a night walk on January 25th at Great Oxendon. • Several of the young members have joined the Lions Club which is a worldwide organisation greatly involved with community volunteer work. • The club is also very grateful to Cllr Belinda Humfrey, Northamptonshire County Councillor who generously donated £1000 towards the cost of resurfacing the clubs playground. The Club is working hard to raise the remaining £1000 needed.
<p>18.5</p>	<p>European Charter: Update reported in the Twinning Newsletter.</p>
<p>18.6</p>	<p>Pocket Park: An end of year report for the Pocket Park was placed in the Correspondence File. A volunteer work day was Agreed to take place on Saturday 2nd February 2013.</p>
<p>19</p>	<p>Date of next meeting and items for the agenda: Thursday 21st February 2013</p>
<p>THE MEETING CLOSED AT 9.35 PM</p>	