

The Annual Meeting of the Desborough Town Council held at Marlow House, Gold Street, Desborough on Thursday 16th May 2013.

PRESENT

Councillors: Cllr A Matthews, Cllr D Coe, Cllr J Watson, Cllr M Watson, Cllr M Tebbutt, Cllr R Sawford, Cllr D Soans, Cllr J Pearce, Cllr P Malin

Clerk: Leigh Parkin

Also in attendance: Cllr A Matthews, Northamptonshire County Councillor, PCSO P Firth and PCSO J Breeze, Members of the Public

1	<p>Election of Chairman for the ensuing Council year Cllr Coe was the only nominee. Proposed by Cllr Sawford and seconded by Cllr Tebbutt the appointment was Agreed. Cllr Coe signed the Declaration of Acceptance of Office Form as the Chairman witnessed by the Clerk.</p> <p>Cllr Coe congratulated County Councillor Matthews on his election to office. It was agreed that a thank you letter will be sent to Mrs B Humfrey, former Northamptonshire County Councillor.</p> <p>Cllr Coe noted that this is the fourth time he has been Chairman since commencing as a Town Councillor in 1974.</p> <p>Members of the public were welcomed and Town Councillors were reminded of the Standing Orders.</p>
2	<p>Election of Vice-Chairman for the ensuing Council year Cllr Matthews was the only nominee. Proposed by Cllr Soans and seconded by Cllr Tebbutt the appointment was Agreed. Cllr Matthews signed the Declaration of Acceptance of Office Form as the Vice Chairman witnessed by the Clerk.</p>
3	<p>To receive Councillors declarations of acceptance of office It was confirmed that completed Declarations of Acceptance of Office Forms for the Chairman and Vice Chairman had been signed, witnessed and returned.</p>
4	<p>Chairman's announcements Cllr Coe had no further announcements to make.</p>
5	<p>Apologies for absence – Apologies were received from Cllr B King (ill health) and Cllr M Dearing (ill health) and Cllr J Derbyshire (personal reasons). It was RESOLVED to agree the apologies for absence.</p> <p>The continued absence of Cllr Dearing due to ill health from Town Council meetings until June 2013 was agreed by the Town Council in February 2013 (Minute 2).</p>
6	<p>Declarations of Interest by Councillors Cllr Soans stated that he would not vote or express a decision on any planning matters as he is on the Planning Committee at Kettering Borough Council (KBC). He can however take part in discussions on planning issues.</p>

Chairman

Date

<p>7 7.1</p>	<p>Police Report Monthly Report & Crime Figures –PCSO Firth went through the crime figures for April 2013 highlighting the increase in house burglaries which are being experienced.</p> <p>Cllr Coe asked about the section of the Church Wall that has been demolished. PCSO Breeze reported that this issue is being dealt with by the Traffic Department and that insurance details have been exchanged.</p> <p>Cllr Tebbutt highlighted that Northamptonshire County Council (NCC) Trading Standards Department has reported a number of rogue traders in operation at present. Posters highlighting this are to be placed in the Town Council noticeboards. The information has been forwarded to the Town Centre Partnership.</p> <p>Members of the public raised the following issues:</p> <ul style="list-style-type: none"> • A young male riding an ‘off road’ motorbike, doing wheelies, from Peaslands, along Braybrooke Road to Straight Furlong; • There have been three incidents reported along Buttercup Road of marks on back doors, windows and pots being moved. <p>PCSO Firth asked members of the public to be vigilant when going out to ensure windows and doors are shut and locked.</p> <p>Cllr Coe thanked the Police for attending the meeting.</p>
<p>8</p>	<p>Representations from members of the public Members of the public spoke on the following issues:</p> <ul style="list-style-type: none"> • A representative from Fresh Air Desborough reported that the papers and documentation are currently with a legal firm based in Cambridge. The legal team are to undertake a site visit next week and it is proposed that the papers to request a Judicial Review will be placed with the High Court in 2/3 weeks; • The owners of The Vineyard, which is a new wine bar/bistro due to open next month in Desborough, spoke to the Town Council about their new Premises Licence application which applies for an alcohol licence until 1.30am. It was emphasised that the music to be played is background and the building is sound proofed and cameras are to be placed on the outside of the building. Their aim is to give people a comfortable place to eat and drink in Desborough. Concern was raised by Councillors about a proposal for pavement seating. It was confirmed that the correct procedures will be undertaken to apply for this. The Town Council wished the owners every success in their new venture. • The Secretary of the Town Centre Partnership (TCP) gave an up-date on a number of issues: <ul style="list-style-type: none"> ➢ Marshalls have been requested to support Desborough Carnival; ➢ The Town Centre Partnership is organising a 40’s day to be held in the Town on Saturday 21st September 2013. Station Road from the old Co-op Drapery to the Ritz will be closed between 12pm and 5pm with many different activities proposed throughout the day.
<p>9</p>	<p>Minutes of the Town Council meeting held on 18th April 2013 The Minutes of the Town Council meetings on the above dates were <u>unanimously approved</u> and signed as a true record (Proposed by Cllr Sawford and seconded by Cllr J Watson).</p>

10	<p>Matters Arising</p> <ul style="list-style-type: none"> • Minute 7/Bullet pt. 2/April 13 - Matters Arising – KBC Executive meeting – The Executive Committee meeting due to be held on 22nd May 2013 where ‘Land at Desborough – Community Facilities’ was due to be considered has been cancelled and this item will now be considered at a future meeting, date to be confirmed. Cllr Soans reported that he has had it agreed that himself, Cllr Tebbutt and Cllr Derbyshire will be able to attend the Executive meeting when this is discussed and speak on this item. Cllr J Watson and Cllr Sawford both stated that it is good that it has been agreed that the Borough Councillors can take part in this discussion however it is important that Town Councillors and members of the public are also given the opportunity to be present at the meeting, if they wish. A letter has been sent to the Monitoring Officer at KBC confirming the resolution agreed by the Town Council in April 2013. • Minute 10.6/April 2013 – Burleigh/Mansfield Close Car Park – the original letter sent to the Town Council by Mr Hammond, Deputy Chief Executive at KBC, in 2011 confirming that the car park is to be white lined has been forwarded to Mr Hammond but no response has been received. Cllr Tebbutt is to chase. • Minute 10.7/April 2013 – Action for Market Towns Subscription – The North Northants Joint Planning Unit has decided to cancel their subscription and associated memberships with Action for Market Towns. • Minute 11.2/April 2013 – Community Right to Build ‘Hawthorns Forum’ – Ms S Lyons, Head of Democratic and Legal Services at KBC, has confirmed that she is currently working on the Right to Build application submitted by Desborough Community Development Trust (DCDT).
11	<p>County Councillor</p> <p>Cllr Matthews reported that he had attended an initial meeting at the County Council and is awaiting confirmation of which Committee(s) he will be appointed to.</p>
12 12.1	<p>Borough Councillors</p> <p>Cllr Tebbutt provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> • North Northants Core Spatial Strategy update:-the situation on timescale is unchanged. Further update on housing needs predictions to 2031 are anticipated to be brought to the early July meeting of the Joint Planning Committee. It is still planned that a Draft Joint Core Strategy will be available in January 2014 which will enable consultation in February/March allowing a Submission Plan to be agreed in May 2014. • Changes to the legislation and timescale for the introduction of the Community Infrastructure Levy (CIL) is being studied by KBC, further information on the implications should be available in June. • The AGM of Neighbourhood watch was attended, good progress on new schemes was reported, some of which are in Desborough, our wish to get involved with Speed Watch was reported, help from ‘Groundwork’ to collect signatures of support was much appreciated. A presentation was made by one of the Deputy Police Commissioners highlighting the ambition to become the safest place in England by tackling violent crime, antisocial behaviour, providing a more visible Police Force making Northamptonshire a secure place with the safest roads. • The Town Council’s request to prepare a Neighbourhood Plan for Desborough was submitted after the last Desborough Town Council meeting which begins its application procedure, consultation on the area to be included will be the next step,

	<p>for Rothwell it was the Parish Boundary, Desborough Town Council should be seeking a similar arrangement.</p> <ul style="list-style-type: none"> • The Planning Policy meeting rescheduled for May 21st will be addressing the identified need for Gipsy and Traveller accommodation required through to 2031 aligning with the Core Spacial Strategy needs for traditional housing needs. • The CPRE Road Show at Gt Houghton was attended; an update on wind farms was given together with an Architects view of building quality in our area, plus a CPRE update on the National Planning Policy Framework. A promise was made that an e-mail would be sent to our Town Clerk with the presentation material for circulation. <p>Cllr Sawford raised concern that she could not access the KBC Planning Policy Committee minutes from September/October on the KBC website. Cllr Tebbutt is to forward the minutes to Cllr Sawford. It was noted that the Site Specific Proposals Local Development Plan is currently held up due to the delay in the Core Spatial Strategy approval until the Rushden Lakes development has been resolved which is not anticipated until 2014. At the Planning Policy Committee meeting in May 2013 the only item to be discussed is the Gypsy & Traveller Accommodation Options Paper and consultation proposals. Cllr Tebbutt is seeking approval for this paper to go out for consultation to include Town & Parish Councils.</p> <p>12.2 Cllr Soans provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> • 24th April attended KBC Full Council; • 27th April visit to Birchfield springs site; • 7th May attended KBC meeting re: future allocations for gypsy and traveller sites in the Borough. Extensive consultations will start following planning policy meeting 21st May; • 7th May (following above meeting) attended planning meeting – no Desborough items • 9th May attended meeting friends of Kettering art gallery and museum • 15th May attended KBC AGM & mayor making. <p>Cllr Soans reported that the Buckwell Street toilets are due to be demolished by the end of this month.</p> <p>12.3 Cllr Derbyshire provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> • 24th April - Meeting with Sgt Julie Mead Assistant Police & Crime Commissioner; • 24th April – KBC Full Council meeting; • 3rd May - Attended Jag meeting in Rothwell. Cllr Derbyshire ascertained the legality of the parking of cars/vans on pavements, therefore restricting public access and right of way to walk on pavements and thus causing people with prams, wheelchairs and physical disabilities to have to walk on very busy and dangerous roads. It is illegal for cars to park on pavements. Incidents should be reported to the police along with photographs if possible. The police also informed the meeting that faded double yellow lines were not legal anymore and they would not be repainted in the future due to cost. • 7th May - Attended meeting to discuss Site Specific Proposals for Gypsy and Travellers Potential Accommodation. To also identify suitable sites needed in North Northamptonshire. • 9th May - Meeting of the Tenants Forum KBC. Chair and Deputy Chair elected.
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<p>12.4</p>	<ul style="list-style-type: none"> • Tenants Overview and Scrutiny Panel presented to the Tenants Forum its' proposals for their first two reviews which were Connect and Introductory Tenancies that the Panel are about to undertake. • 15th May - Attended the meeting for the Mayor Elect Cllr Keli Watts. <p>Cllr Dearing had not provided a written report due to ill health.</p>
<p>13 13.1 13.2 13.3 13.4 13.5 13.6 13.7 13.8 13.9 13.10</p>	<p>Clerk's Report</p> <p>Northamptonshire Police Community Speed Watch: Cllr King is to provide an update report on communication in the media to the Town Council meeting in June.</p> <p>Queen Elizabeth II Commemorative Plaque: Cllr Tebbutt reported that he has spoken to Mr Alan Mills, Stone Mason, and it has been suggested that the plaque is mounted on one of the large stones situated in the play area. Cllr Tebbutt will report on progress to the next Town Council meeting. The Clerk is to apply for a free resource pack from Fields in Trust in preparation for Desborough Carnival.</p> <p>The Department for Communities and Local Government 'Let the Government know what you think' Survey: Cllr King had confirmed that as he had not received any comments from Town Councillors about this survey it had not been completed. Cllr Sawford indicated that her written comments regarding the survey had been provided to Cllr King at the previous Town Council meeting held on 16th May 2013.</p> <p>North Northamptonshire Parish Forum: Tuesday 18th June 2013. No Councillors are available to attend this event.</p> <p>Funding Fair East Northamptonshire Council: Thursday 6th June 2013. Councillors can attend this event if they wish.</p> <p>Rothwell (Northants) Ancient Street Fair: The Chairman of Desborough Town Council and partner have been invited to join the ceremony of the Proclamation of the Fair.</p> <p>Flags: The Town Council approved flying the Union flags for the Queen's Diamond Celebration of the actual Coronation. The flags will be put up on 11th July 2013 and be taken down on 15th July 2013.</p> <p>Northants CALC Training – Major Planning Applications & Parish/Town Councils – Increasing the effectiveness of your response: Tuesday 9 July 2013, Saxon Hall, Raunds (North Northants). It was agreed that Cllr Sawford will attend this training at the cost of £40.00 per delegate (Proposed by Cllr Soans and seconded by Cllr Matthews – Agreed).</p> <p>Royal British Legion War Memorial Competition: It was agreed that the Desborough War Memorial should be entered into this competition subject to agreement by KBC.</p> <p>Correspondence File: This month's file contained:</p> <ul style="list-style-type: none"> • Desborough Town Council Standing Orders • Northamptonshire ACRE Village Viewpoint magazine • Pocketeer Spring & Summer 2013 • CPRE Email – Discover the blooming buds of May

	<ul style="list-style-type: none"> • Northamptonshire Highways Email – Parish Enhancement Gang update • Clerks & Councils Direct May 2013 • CPRE Transport Toolkit www.transporttoolkit.org.uk • CPRE Email – CPRE Northamptonshire are planning a real summer treat • Northamptonshire Police & Crime Commission – Victim’s Voice Campaign 1st May – 5th July 2013 • NCC Youth Ambition Awards – it was agreed to forward this information to Paddock Lane Youth Club and Montsaye Academy • NCC Highways newsletter April 2013 including a schedule of planned and completed road works. • Cllr Derbyshire Social Action picture.
<p>14</p> <p>14.1</p> <p>14.2</p> <p>14.3</p> <p>14.4</p> <p>14.5</p> <p>14.6</p>	<p>Community Reports – Appointment of Representatives to and reports from:</p> <p>Civic Society: There is currently no representative and no report was received. It was agreed to write to Mrs Humfrey to request a monthly report.</p> <p>Town Centre Partnership (TCP): Representatives – Cllr D Soans & Cllr M Watson/Cllr J Watson. It was agreed that Cllr J Watson will attend TCP meeting on behalf of Cllr M Watson when he is working away.</p> <p>The TCP held its’ Annual General Meeting on Tuesday 14th May. The main points from the meeting were:</p> <ul style="list-style-type: none"> • Mr D Larmour was confirmed as Chairman, Mrs P Goodman, Secretary and Mr M Ward, Treasurer; • Finances are good for the coming year; • The organisation for the Christmas Gala Night is underway and it is hoped to welcome another pantomime character from the Lighthouse Theatre, Kettering this year to switch on the lights; • The TCP is to have a new website. A three year deal has been agreed; • The TCP planted a weeping Cherry Tree outside Hazeland House in commemoration of the Queen’s Diamond Jubilee along with the one planted by Rowell Lions. A Jubilee Rose is also to be planted. It is hoped that a plaque can be put up. Rowell Lions is to be contacted about the possibility of funding this. Cllr Tebbutt noted that if Rowell Lions is not able to fund a plaque then he will approach the Rotary Club. <p>Twinning: Representative – Cllr J Watson. Cllr J Watson reported that members of Twinning had recently returned from a successful trip to Belgium. Fundraising events being held were highlighted.</p> <p>Youth: Representative – Cllr Pearce stood down as the Youth Representative. It was agreed that Cllr King will be asked whether he would like to take on this role.</p> <p>European Charter: Representative – Cllr M Watson. Cllr M Watson reported that the European Charter Group is still looking for people to attend the annual meeting in Portugal in July 2013.</p> <p>Pocket Park: Representative – Cllr R Sawford. Cllr J Pearce stood down as the joint Pocket Park representative. It was agreed that only one Councillor is required to undertake this role.</p> <p>The Town Council APPROVED the volunteer work afternoon arranged for Saturday</p>

<p>14.7</p> <p>14.8</p> <p>14.9</p>	<p>18th May 2012. Cllr Sawford wished to recognise the work Ms Rachel Bosworth, Secretary to the Pocket Park Volunteer Committee, is undertaking with youth groups in the Town. This week there have been a number of groups attending the Park which is being co-ordinated by Ms Bosworth and supported by Mr Dennis Ainge, Chairman of the Pocket Park Volunteer Group.</p> <p>Highways: Representative – Cllr M Tebbutt. Cllr Tebbutt noted that direct communication between NCC and MGWSP with Town & Parish Councils Highways Representatives has stopped with all correspondence now being sent to the Clerk.</p> <p>Desborough Town Lands and Loake’s Charity: Representatives – Cllr D Coe and Mrs P Goodman.</p> <p>LANRAC: Representative – Cllr D Coe. It was noted that Cllr Tebbutt is the Kettering Borough Councillor representative for LANRAC.</p> <p>Cllr Tebbutt gave an update on the electrification of the Midland Mainline north of Bedford. Both Cllr Tebbutt and Cllr Coe have been campaigning for the re-opening of a railway station in Desborough.</p>
<p>15</p> <p>15.1</p> <p>15.2</p> <p>15.3</p>	<p>Update from existing Working Parties</p> <p>Community Facilities: Cllr Matthews confirmed that he submitted the additional information requested by the Trustees for further consideration at the next Maud Elkington Trustee meeting to be held on 20th May. An application for funding is also being sent to the Mick George Charitable Trust.</p> <p>Community Right to Build ‘Hawthorns Forum’: Mrs P Holmes was invited to update the Town Council. Ms S Lyons, Head of Legal & Democratic Services at KBC has now spoken to Mrs Holmes about the Community Right to Build application with regard to setting up a meeting which will include Mr R Harbour, the new Head of Planning.</p> <p>Fresh Air Desborough: An up-date was given by a member of Fresh Air Desborough in the ‘Representations by Members of the Public’ section of the meeting (Minute 8/bullet point 1).</p>
<p>16</p>	<p>Neighbourhood Plan for Desborough Update</p> <p>A response to the Town Council’s application to develop a Neighbourhood Plan has been received from KBC. Additional information is required to meet Neighbourhood Planning Regulations including a map of the Neighbourhood Area to which the application relates.</p> <p>The Desborough Town Council confirmed that as the elected parish council for Desborough it is the relevant body to apply for the designation of a Neighbourhood Area, as set out in section 61G(2) of the Town and Country Planning Act 1990.</p> <p>The Town Council is to request that the entire Desborough Parish Area is designated as the Neighbourhood Plan Area as this area covers the administrative extent of Desborough Town Council. A map to show the requested area is to be included in the letter of response to KBC.</p> <p>Cllr Tebbutt reported that consultation commences on the Rothwell Neighbourhood Plan</p>

	<p>tomorrow.</p> <p>Mrs P Holmes, DCDT, stated that there is funding available that the DCDT can access through their membership with Locality to support the Town Council in the development of a Neighbourhood Plan.</p>																				
17	<p>GP Appointment System Update Cllr Coe noted the response from the Business Practice Manager (Desborough Surgery) with regard to his attendance at the Patient Participation Group meeting.</p> <p>It is understood that the GP Surgery has introduced some changes to the appointment system from 1st May 2013. The Town Council Agreed (Proposed by Cllr Tebbutt and seconded by Cllr Pearce) to invite the Business Practice Manager to the next Town Council meeting to explain the changes and how the appointment system will now operate.</p>																				
18	<p>Lease for the Town Council Office, 47 Station Road, Desborough It was RESOLVED to agree the lease for the Town Council office. It was Agreed that Cllr D Coe and Cllr A Matthews will sign the lease, on behalf of the Town Council (Proposed by Cllr Tebbutt and seconded by Cllr Pearce – Agreed).</p>																				
19	<p>Financial report</p>																				
19.1	<p>Statement of Accounts: The Town Council CERTIFIED that the statement of accounts contained in the annual return (as detailed in the Finance Report) presents fairly the financial position of the council for year ended 31st March 2013 (Proposed by Cllr Sawford and seconded by Cllr Malin – Agreed).</p>																				
19.2	<p>Annual Governance Statement: The Town Council APPROVED the Annual Governance Statement for inclusion in Section 2 of the annual return for year ended 31st March 2013 (Proposed by Cllr Sawford and seconded by Cllr Malin – Agreed).</p>																				
19.3	<p>General Power of Competence: The Government as part of the Localism Act 2011 has introduced a new ‘General Power of Competence’ which allows councils to do anything that an individual can do unless specifically prohibited by law. In order to use the power, councils will need to demonstrate that they have:</p> <ul style="list-style-type: none"> • An electoral mandate (two thirds of the council must be elected); • A qualified clerk. <p>For this purpose ‘qualified’ means that the Clerk must have passed the Certificate in Local Council Administration (CiLCA) including a new Section 7 – General Power of Competence. As the Clerk completed CiLCA prior to this change the new Section 7 needs to be completed as a stand-alone module. The Clerk has completed the written submission for this module. The Town Council APPROVED payment for this submission.</p>																				
19.4	<p>Accounts for Payment: The following payments were APPROVED (Proposed by Cllr Soans and seconded by Cllr Matthews):</p> <table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>101328</td> <td>£780.67</td> <td>Mrs L Parkin</td> <td>Salary & Expenses (May 13)</td> </tr> <tr> <td>101329</td> <td>£34.13</td> <td>HM Revenue & Customs</td> <td>PAYE & NI (May 13)</td> </tr> <tr> <td>101330</td> <td>£35.00</td> <td>Vine Community Trust</td> <td>Hall Hire (May 13)</td> </tr> <tr> <td>101331</td> <td>£42.44</td> <td>Talk Talk Business</td> <td>Telephone Line Rental /Broadband + calls (May13)</td> </tr> </tbody> </table>	Cheque No.	Amount	Payee	Reason for Payment	101328	£780.67	Mrs L Parkin	Salary & Expenses (May 13)	101329	£34.13	HM Revenue & Customs	PAYE & NI (May 13)	101330	£35.00	Vine Community Trust	Hall Hire (May 13)	101331	£42.44	Talk Talk Business	Telephone Line Rental /Broadband + calls (May13)
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	101332	£29.00	CPRE	Annual subscription
	101333	£1,864.69	Northants CALC	Membership subscription & Internal Audit Service year ending 31 March 2014
	101334	£20.00	SLCC	Section 7 - General Power of Competence submission
19.5	Receipts: None received.			
19.6	Desborough Town Civic Ball Account: Confirmation has been received from Barclays that this account was closed on 22 April 2013 (Minute 18.4/March 13).			
20	<p>Licensing Act 2003 – New Premises Licence: Vineyard – 74-76 Station Road, Desborough</p> <p>A detailed discussion was held about the request for alcohol and late night refreshments to be sold until 1.30am. The Town Council considered that 12.30am is more sustainable, however, it recognised that local competitors in Rothwell currently have Premises Licences until 1.30am and it was concluded that The Vineyard should not be disadvantaged. The Town Council Agreed (Proposed by Cllr Tebbutt and seconded by Cllr Malin) that it would request that this application be presented to the KBC Licensing Committee to consider the recommendation by the Town Council that a cohesive policy is developed by the Licensing Authority to cover all restaurants and bars in Desborough, Rothwell and Burton Latimer (A6 Towns) in respect to agreed hours for music, sale of alcohol and late night refreshments.</p> <p>In addition the Town Council concluded, in respect to this application, that there are no concerns about extending the hours for recorded music as detailed in the consultation letter however it is requested that the sale of alcohol commences at 11am and not 8am.</p>			
21	<p>Planning Applications</p> <p>The following applications have been received and comments made under delegated procedures:</p> <p>KET/2013/0263 – Mrs Snelling Kettering Borough Council – Stoke Albany Road (land off), Desborough – Full Application: Traveller caravan park consisting of 7 no. plots and amenity buildings.</p> <p>After a lengthy discussion it was Agreed that the Town Council had no objection to this planning application (6 in favour/2 against/1 abstention).</p> <p>KET/2013/0219 – Mr Druce – 1 Willowherb Walk, Desborough – Full Application: Front and side extension.</p> <p>Desborough Town Council has no objection to this planning application in principle but the remaining garage after alterations seems too small for a car. Is there adequate off road parking?</p> <p>KET/2013/0273 – Mr Garland – 15 Lower King Street, Desborough – Full Application: Two Storey rear extension.</p> <p>Desborough Town Council has no objection to this planning application provided the neighbours have no objections. Amended plans had been received by the Town Council to comment on: Desborough Town Council has no objection to this amended planning application provided neighbours have been notified.</p>			
21.1				

<p>21.2</p> <p>21.3</p> <p>21.4</p>	<p>KET/2013/0216 – Mr Singh – Glebe Farm, Rothwell Road, Desborough – Full Application: Two storey front and single storey rear extensions, increase roof height and detached garage. No objection. This planning application seems to be well planned and mostly screened from the road.</p> <p><u>Notices of Approval received:</u> KBC has approved permission for the following application:</p> <ul style="list-style-type: none"> • KET/2013/0138 (Minute 16.1/April 13) – Mr Parker – 73B Braybrooke Road, Desborough – Full Application: Installation of first floor windows to east and north elevations. Fit weatherboard cladding to north elevation. • KET/2013/0215 (Minute 16.1/April 13) – Mr & Mrs Beattie – 4 Rutland Court, Desborough – Full Application: Two storey side extension. <p>KBC Consultation Local Validation Requirements for Planning Applications: To be placed on the agenda for the Town Council meeting in June.</p> <p>Feedback from Cllrs who attended the Birchfield Lodge site visit: Cllr Matthews reported that a number of the Town Councillors had visited the site on 27th April. Only certain areas of the site could be accessed due to health and safety reasons. It is not anticipated that the development will be completed until 2014 as it has been affected by the poor weather conditions. Cllr Matthews gave an overview of the lake development. The Desborough Road surface has been improved and strengthened by MGWSP and concrete edging has been laid, paid for by the developer.</p> <p>Councillors noted that there is continued concern about the amount of heavy traffic to and from this development site. In addition no final date for completion is thought to be unsatisfactory.</p> <p>Pastures Site Visit: It was agreed that Councillors would arrange individually to visit the Pastures Site, if they wish.</p>
<p>22</p>	<p>Date of next meeting and items for the agenda: Thursday 20th June 2013 commencing at 7pm, the Lower Lounge, Marlow House, Gold Street, Desborough.</p> <p>At the Town Council meeting in March 2013 it was agreed that an item will be placed on the Town Council meeting agenda for June to discuss a number of issues including:</p> <ul style="list-style-type: none"> • The role of the Town Council and what services it should provide; • Precepting; • Ward boundaries within Desborough. <p>Cllr Sawford gave her apologies for the Town Council meeting in June and requested that these agenda items be discussed in July as she had in particular raised the issue of ward boundaries within Desborough. This was Agreed.</p>
<p>THE MEETING CLOSED AT 9.10 PM</p>	