

The Meeting of the Desborough Town Council held at Marlow House, Gold Street, Desborough on Thursday 19th September 2013.

PRESENT

Councillors: Cllr D Coe, Cllr A Matthews, Cllr M Watson, Cllr J Watson, Cllr M Tebbutt, Cllr D Soans, Cllr B King, Cllr R Sawford, Cllr J Derbyshire, Cllr M Dearing, Cllr J Pearce

Clerk: Leigh Parkin

Also in attendance: Cllr A Matthews, Northamptonshire County Councillor, PCSO M Lawson, Members of the Public

1	<p>Chairman’s announcements Cllr Coe reported that sadly within a few hours of the last Town Council meeting Cllr Phil Malin passed away. Mr Stuart King, who had previously served on the Desborough Urban District Council and a personal friend of Cllr Coe, has also died.</p> <p>The Town Councillors and members of the public stood for a minutes silence in memory of Cllr Phil Malin and Mr Stuart King.</p> <p>Cllr Coe has not attended any functions since the last Town Council meeting but has received many invitations which will be attended by himself or Cllr Matthews.</p> <p>Cllr Coe reminded the Town Councillors of the standing orders with respect to speaking at meetings.</p>
2	<p>Apologies for absence – None received.</p>
3	<p>Declarations of Interest by Councillors Cllr Soans stated that he would not vote or express an opinion on any planning matters as he is on the Planning Committee at Kettering Borough Council (KBC). He can however take part in discussions on planning issues.</p>
4	<p>Police Report Monthly Report & Crime Figures –PCSO Lawson went through the crime figures for August 2013. It was reported that the Police are continuing to find high volumes of insecure doors and windows of houses and cars which has been a particular problem during the hot weather. The local identified priority for the Police is youths causing nuisance on the streets.</p> <p>Cllr Coe read an email received by the Town Council from a member of the public about two serious accidents that have occurred along Rothwell Road in the last two weeks.</p> <p>A member of the public also addressed the Council about the speed and volume of traffic along Rothwell Road and the two recent accidents. In October 2012 two Town Councillors and representatives from Northamptonshire Highways undertook some monitoring of the volume of traffic along Rothwell Road. At the time Northamptonshire Highways had stated that there was no funding to make any improvements however they put up temporary 30mph notices soon after and confirmed that traffic monitoring would take place which has only happened in the past week.</p> <p>Concern was raised about the increase of traffic due to the Grange housing estate and the</p>

Chairman

Date

proposed development of a Tesco supermarket. Cllr J Watson asked whether the s.106 money from the Tesco development could be allocated for traffic calming measures along Rothwell Road. It was confirmed that no funds have been allocated for traffic calming other than access to the Tesco site.

Cllr Matthews reported that he had contacted Mr I Boyes, Assistant Community Liaison Officer at Northamptonshire Highways, about this issue. Mr Boyes confirmed that he had met with a number of local residents last year and had erected temporary signs and asked the Police to undertake additional enforcement along the Rothwell Road, but that at that time, the accident record did not merit any further intervention. Mr Boyes has spoken to the Northamptonshire County Council (NCC) Road Safety Department and besides the two recent accidents the only other recorded accident was in January 2012. The Road Safety Department are arranging to erect some speed monitoring equipment within the next week or two to get a record of actual speeds along the Rothwell Road. Once the speed data is available from the survey Mr Boyes will send a copy to Cllr Matthews to discuss further. In addition Mr Boyes provided estimate costs for replacing the sign face for the Vehicle Activated signs (£4,000 per sign) and the cost of a portable unit (£1,500 to £2,000 per unit).

The member of the public highlighted that there are a lot of incidents along Rothwell Road that are not reported which cannot be taken into consideration by the NCC Road Safety Department.

Cllr Sawford highlighted that some vehicles find it difficult to stop at the Pelican Crossing in Rothwell Road due to the speed they are travelling.

Another member of the public suggested that 30mph signs are painted on the road, which would not cost too much. Cllr Matthews is to forward this suggestion to Mr Boyes.

Cllr Coe highlighted that an email had been received from a member of the public requesting that the Town Council consider replacing the zebra crossing on Braybrooke Road (by Ash Grove) with a traffic light controlled crossing due to speeding traffic along this road which do not always stop to allow children to cross the road on their way to school. Cllr Matthews has contacted Mr Boyes, Northamptonshire Highways, who has replied stating that traffic signal controlled crossings are generally only used on 'A' class roads where traffic flows are much higher than Braybrooke Road, or on roads with a 40mph speed limit. Before a new crossing is introduced speed/flow surveys are undertaken at each site to determine the appropriate type of crossing that should be installed. The cost to install a signalled crossing is approximately £75,000 which unfortunately is not an option in the present financial climate. It would also set a precedent for the conversion of other zebra crossings to be upgraded in the Desborough and Rothwell area which may have a greater footfall. Whilst NCC encourages children to walk to school it is still the parents' responsibility to supervise them on their journey and to use the existing crossing, which if used correctly, is a safe facility for pedestrians of all ages.

Concern was raised by a member of the public about dangerous parking on the Grange housing estate due to insufficient parking provision for the houses. Cars are parked on the pavements reducing visibility, too close to road width restrictions, junctions and roundabouts and over fire hydrants. It was **AGREED** that the Town Council will write to NCC to request them to adopt all of the roads on the Grange estate and introduce

<p>4.1</p>	<p>appropriate road markings. PCSO Lawson confirmed that PCSO's can now issue parking tickets and will help people to find a safe place to park.</p> <p>Cllr King confirmed that he had attended the Youth Centre AGM at the end of August where concern was raised that on several occasions a number of local residents have attended the Youth centre and have 'had a go' at the only member of staff on duty when the Youth Centre has been running. Concern was raised as to whether only one member of staff should be on duty and the ratio of staff to children required. PCSO Lawson confirmed that the Police will visit the Youth Club to check everything is in order.</p> <p>Teenager Hut – a report was presented to Councillors for consideration. The Town Council AGREED:</p> <ol style="list-style-type: none"> 1. To confirm its' support to work with KBC and the Police to deliver the teenager hut/outdoor gym project; 2. Cllr Tebbutt, Cllr Matthews and Cllr King will support KBC to deliver the consultation. It was also Agreed that Cllr King will replace Cllr Sawford on the Working Group as Cllr King is the Town Council's Youth representative; 3. Cllr Tebbutt will obtain the views of Sunshine Pre School and the Bowling Club; 4. The Town Council's preferred location of the teenager hut and outdoor gym equipment is the area next to the existing basketball post near the car park. Cllr Tebbutt is to check that the CCTV works in this area. Consideration may need to be given to upgrading the lighting to new white lights which enables CCTV to be more visible. 5. That the Working Party will meet with Mr Dave Lane, Community Services at KBC, to put together a project plan and finalise consultation documents. <p>Cllr Coe thanked PCSO Lawson for attending the meeting.</p>
<p>5</p>	<p>Representations from members of the public</p> <p>Members of the public spoke on the following issues:</p> <ul style="list-style-type: none"> ➤ A resident of Queen Street, Desborough addressed the Council about the three derelict properties (24, 26 and 28) in Queen Street following a letter received from Mr J Conway, Head of Housing at KBC which was reported to July's Town Council meeting (Minute 5/bullet pt. 1). The member of the public stated that she had met a couple of people looking at the houses; one in particular, had stated that he was interested in buying the properties. Cllr Tebbutt advised that if a person is interested in the properties they should contact Mr Conway at KBC. An up-date had been received from Mr Conway which confirmed that since writing to the Town Council in July KBC has received the valuation survey and a feasibility survey of alternative options for the site. There is no easy solution but the best option seems to be demolition and redevelopment by a housing association. In principle the owner is interested in pursuing this option and KBC has discussed proposals with a housing association, however, this association did not wish to take the scheme forward on viability grounds. KBC is currently making contact with other housing associations. Cllr Coe asked the four Borough Councillors to keep chasing this issue up along with the boarded up property along Station Road. ➤ Concern was raised about the increasing levels of dog mess along the footpaths in Desborough. Cllr Tebbutt stated that KBC are currently preparing some publicity on this issue.
<p>6</p>	<p>Minutes of the Town Council meeting held on 18th July 2013</p> <p>The Minutes of the Town Council meeting held on the above date were unanimously</p>

	<p>approved and signed as a true record (Proposed by Cllr Tebbutt and seconded by Cllr Matthews).</p>
<p>7</p>	<p>Matters Arising</p> <ul style="list-style-type: none"> • Minute 4.2/July 13 – The Police have confirmed that they did not purchase the 10 sets of bicycle lights for their Tack & Cycle Marking Event but that they wished to thank the Borough Councillors who had offered to purchase the lights. They hope to repeat the event next year. Cllr Tebbutt noted that the provision of cycle lights at cycle proficiency training at the local schools was discussed at the JAG meeting. • Minute 5/1st arrow/July 13 – Cllr Tebbutt had requested KBC to inspect the work undertaken on the Queen Street Houses. Cllr Tebbutt had been advised by KBC that the gates had been re-secured and the requested work completed. • Minute 7/Bullet pt. 1/July 13 – Proposed parking restrictions Gold Street/Harrington Road – The Town Council received a letter in August from Northamptonshire Highways asking for comments on the proposal for double yellow lines in Desborough at the junction of Gold Street and Harrington Road which is proposed for safety reasons. The Town Council replied supporting the introduction of these restrictions. It was also asked for it to be noted that opposite the Gold Street and Harrington Road junction there is a bus stop and vans are always parked from the Oak Tree Close exit to the drive of No.53 often blocking the bus stop and making it hard on visibility for those people using Oak Tree Close. The Town Council requested that this be taken into consideration when the new restrictions are marked. <i>Cllr Dearing declared an interest as he lives on Oak Tree Close.</i> • Minute 7/Bullet pt. 5/July 13 – Nomination of the former Hawthorns Leisure Centre Site, Desborough – Confirmation has been received from Ms V Hitchman, Head of Community Services at KBC that KBC has accepted the nomination by Desborough Community Development Trust (DCDT) for the former Hawthorns Leisure Centre site at Desborough to be included on the Council’s list of assets of community value. • Minute 9.2/July 13 – Cllr Soans’ report – Ms V Hitchman, Head of Community Services at KBC has asked for KBC’s agreed approach regarding the skate park in Desborough to be confirmed to the Town Council following the KBC Executive Committee Decision in July 2012: “Officers be authorised to engage with, and provide advice and assistance to, both Desborough Town Council and the skate park operator about relocation, if they wish to re-provide the facility elsewhere in the Borough.” Cllr Soans suggested that a small working group be established to consider the future provision of a skate park in Desborough. • Minute 14.2/July 13 – Cllr Soans was to discuss the possibility of a polling station on the Grange and also the relocation of the St. Giles polling station with the KBC Research & Development Committee and Mr I White, Electoral Services Manager at KBC. Cllr Sawford highlighted that at the A6 Towns Forum meeting there was a discussion about Parish reviews that have to be completed every 10 years. It is acknowledged that Loatlands Ward is top heavy compared to St Giles. Cllr Tebbutt stated that Electoral Authority will be writing to Town & Parish Councils about the review. • Minute 16.3/July 13 – Postal naming and numbering, Site N, Land off Ironwood Avenue, Desborough – KBC has confirmed that the Town Council’s suggestion to name Site N ‘Plens View’ is well received and has been placed on file for validation. Once all the checks have been completed and no duplication in the Borough can be found then KBC can see no reason why this name cannot be used.

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County Councillor

Much of the activity since the July Town Council relates to highways issues, some of them being referrals from Desborough Councillors.

Parking restrictions at Gold Street / Harrington Road. Cllr Matthews received a letter from Mr J Whiting, Senior Traffic Engineer Northamptonshire Highways on 16th August giving the green light to advertising the legal notices to allow the [parking] restrictions to come into force after the closing date for comments on 6th September. As Desborough Town Council agreed to these measures, this is a good result.

Complaints about parking on the grass verges butting up to the pedestrian crossing in Dunkirk Avenue. Residents on Dunkirk Avenue who live close by this pedestrian crossing have complained to Cllr Tebbutt about the careless parking by certain drivers on the grass verge opposite their houses. It is a potential accident waiting to happen and the crossing is used by both very young children and the elderly. The Police are limited in the action they can take and it is not illegal to park on the pavement unless it causes an obstruction. The County Council's Highways Team has concluded that yellow lines are unpopular with residents, but in this instance it would appear to break the mould. If Councillors are so minded, SLOW road markings could be added to the pedestrian crossing warning signs as an additional safety item. Extending zig zag markings beyond the normal 16 metres length would be an exceptional change to the original consultation process undertaken for this crossing, as would the installation of yellow lines restricting parking. However on safety grounds the Town Council could ask for either of these options to be considered urgently. It was **AGREED** that Cllr Matthews is to request wooden posts to be placed in the grass area adjacent to the Recreation Ground and not to request additional yellow lines.

Junction of High Street / Dunkirk Avenue - parking problems. The Town Council has been aware of the problems faced by buses and lorries attempting to enter Dunkirk Avenue from the High Street for a long time. It seems that the problem has been mentioned several times but with no solution applied. Cllr Matthews asked NCC Highways to look at this problem again and they provided a map showing their suggestions for "No Parking at Anytime" restrictions. It was **AGREED** that Cllr Matthews will request the introduction of the restrictions on the Memorial Gardens side of the road only. The opposite side of the road on Dunkirk Avenue has double, stepped kerbs and due to this it is not felt that there is a need for parking restrictions in this area.

Large pothole on A6 north of Dingley turn. This substantial pothole was reported in July and fixed on a "right first time" basis in early August. Large scale patching repairs are planned for the A6 later this year, probably in October and will include repairs to the roundabouts.

Inspection Cover in road outside 31 Braybrooke Road. This inspection cover is made up of two interlocking triangles and was rattling every time a vehicle ran over it. The resident at number 29 alerted the Ward Councillor who passed on the complaint. Anglian Water was asked to fix it in late July / early August which has now been successfully completed.

Paddock Lane - car park for tenants in the block of flats. A complaint about the substantially damaged road surface leading to this car park, led to an inspection and the conclusion that it was KBC's responsibility in this instance. The case is being dealt with by Cllr Tebbutt and Mr J Conway, Head of Housing at KBC.

	<p>Grass area outside Surestart. NCC has only a small fund for "cosmetic work" and it is insufficient for a block paving replacement for this grassed area. Northamptonshire Highways has provided a quote for this work which amounts to £1,345. It was AGREED that this area of work will be requested to be carried out as part of the s.106 town centre improvements works through the Tesco supermarket development.</p> <p>Heavy Lorries using Braybrooke Road and Dunkirk Avenue. The unreasonable flow of HGV lorries along these roads has to be controlled. The Town Council is aware of the problems, especially the regular convoys along Dunkirk Avenue and Rushton Road. Seeking to impose weight restrictions on these roads may be the answer but there are some points to be aware of. The process of applying weight restrictions is lengthy and costly. NCC has advised that the administrative costs can amount to £3000 and signage is estimated at £1000 per road as the signs must be a certain specification. When restrictions are in place, all lorries above 7.5 tonnes are banned from using "weight restricted" roads, except emergency and municipal vehicles and buses. Cllr Matthews is unsure whether this is a correct approach as it would "effectively" prevent builders' suppliers, house developers, food deliveries to shops and maybe carnival floats from using these roads. It was noted that if the majority of heavy goods vehicles that access Braybrooke Road are from Magnetic Park then they could be accessed to contribute towards the cost of introducing weight restrictions.</p>
<p>9 9.1</p>	<p>Borough Councillors Cllr Soans provided a written report which was circulated to Councillors prior to the meeting highlighting: <i>Cllr Sawford declared on interest in the following item:</i></p> <ul style="list-style-type: none"> • 30th July KBC Planning meeting - Outline application – 75 houses - land at Harrington Road - Despite objections from Desborough Town Council, a member of the public and Cllr Soans, the Planning Committee felt unable to ignore the acceptance of the site access by the Highways authority, who (presumably) are of the opinion that all traffic will use Whitehill road for access. This application was therefore passed, subject to the section106 payments schedule, circulated to Councillors, being agreed and signed by the developer. Cllr Soans is to enquire as to when this development may commence. • 27th August KBC Planning meeting - Full application – New office buildings at Eckland Lodge - Despite the officers' recommendation to reject; the planning committee were minded to pass this application, subject to stringent conditions. The conditions will be presented to the next planning meeting for approval or otherwise by members. If agreed this development will provide in the order of 100 new jobs in the Desborough area. • 4th September Research and development committee <ol style="list-style-type: none"> a) Report on preserving natural ecosystems and biodiversity - Desborough green space has seen the planting of over 300 new trees and the creation of wild flower meadows. Work has also been carried out on the Plens and cemetery. b) Report on the new recycling scheme - The new recycling scheme has now been rolled out to all areas of the borough, the last area being completed by mid-August. Initial figures show black bin (landfill) waste reduced by over 50%, blue bin (dry waste) more than double and grey bin (green waste) no change. The scheme appears to be very popular, several households have requested additional blue bins and over 450 households have requested the smaller black bin replacement.

<p>9.4</p>	<ul style="list-style-type: none"> • 12/09/13 - Attended Tenants Forum - HRS housing schemes, fire doors, external wall installation, conversion work, improvement to car parks and garage areas. • 16/09/13 - Ruston Road Play Area - The new fence had not been fitted as yet. Cllr Derbyshire contacted Dave Lane again on 27th August. KBC has the fence, however, the original support posts have rotted. The fence should be in place within the next few days. • 16/09/13 – Member of the public along Breakleys Road has complained about young people causing damage. <p>Cllr Dearing provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> • Cllr Dearing was asked about recycling and where the black bin contents go by a local resident. He explained that since the introduction of the larger blue bin KBC had seen a large reduction in black bin waste and a good improvement on the recycling waste. Figures are yet to be confirmed. The black bin waste is sent to landfill via the County Council. • Cllr Dearing commented on the yellow lines which will be put on the corner of Gold St/Harrington Road junction. These will assist in preventing the bad parking around this area. • Attended a meeting regarding Desborough’s Neighbourhood Plan with KBC. • Also attended the KBC Executive which covered issues including town centre regeneration, maintaining a durable budget, Community Governance, out of hours emergency contract and asset management. • Cllr Dearing spoke at the KBC Planning Committee meeting regarding the application for Eckland Lodge. <p>Cllr Coe highlighted that Phase Two Strategy Consultation for the Northamptonshire Transportation Plan has commenced and runs until 25th October 2013. NCC is running a series of Question and Answer sessions in libraries. This will be placed on October’s agenda for discussion and agreement of the Town Council’s comments to this consultation.</p>
<p>10 10.1</p>	<p>Clerk’s Report</p> <p>Northamptonshire Police Community Speed Watch: Cllr Coe reported that he had door knocked along Dunkirk Avenue and collected 167 signatures in support of the Community Speedwatch programme. An additional 100 signatures have been collected from the Heritage Centre, DCDT shop, Mr A Brooks, member of the public from the Grange housing estate and the Clerk at the library. The following action was agreed:</p> <ul style="list-style-type: none"> • Cllr King to door knock the remainder of Dunkirk Avenue as agreed with Cllr Coe; • Cllr Sawford/ Cllr M Watson to door knock Braybrooke Road; • Cllr M Tebbutt to visit Desborough Library;
<p>10.2</p>	<p>Queen Elizabeth II Commemorative Plaque: The replacement plaque has been received. Mr A Mills, Stone Mason, is currently unwell, therefore, the fixing of the plaque to a stone in the children’s play area is to be put on hold.</p>
<p>10.3</p>	<p>Northants CALC 66th Annual General Meeting, Saturday 19th October 2013: Cllr Matthews confirmed that he will be attending this meeting.</p>
<p>10.4</p>	<p>CPRE Autumn Road Show on Planning, Wednesday 6th November 2013: Cllr Matthews and Cllr Tebbutt are to attend this event.</p>

<p>10.5</p>	<p>Icons of Northamptonshire: In 2008 CPRE published Icons of England, a book which celebrated the delights of rural England in photos and words. CPRE Northamptonshire and NCC are now proposing jointly to publish a comparable book for the County. Help is being requested to choose 70 Icons of Northamptonshire and to identify the people who could write about them. An informal consultation evening is being held at Deene Park on Thursday 24th October. A form was attached to the information sent to Town Council which can be completed and forwarded to CPRE Northamptonshire or taken to the meeting. It was AGREED to ask representative from the Civic Society if they would like to attend the event and/or complete the form received.</p>
<p>10.6</p>	<p>Get Involved with Archive and Heritage: Northamptonshire Record Office is undertaking a monumental project to improve the accessibility of all records they hold for the county. They are looking for skilled volunteers with an interest in their work to help catalogue and preserve all of their historical assets so that they can be listed digitally. This will make it possible to make their archives accessible online, as well as much easier to locate at the Record Office itself. Anyone interested in volunteering can find out more about specific roles on www.northamptonshire.gov.uk/getinvolved or by asking the Record Office.</p>
<p>10.7</p>	<p>Desborough in Bloom (DiB): Bonham’s hairdressers at the corner of Braybrooke Road and Harrington Road has offered to put up a hanging basket and wall trough on the wall of its’ premises. No permission is required by the NCC Regulations Department for putting up a hanging basket or wall trough. The boundary of the property is one and a half metres from the premises wall. Desborough Community Development Trust (on behalf of DiB) has confirmed that the hanging basket and trough will be covered by its’ public liability insurance. The Town Council AGREED to DiB putting up a hanging basket and wall trough on the wall of Bonham’s Hairdressers.</p>
<p>10.8</p>	<p>Correspondence File: This month’s file contained:</p> <ul style="list-style-type: none"> • Desborough Town Council Standing Orders • KBC Work Programme August 13 • NCC Trading Standards Newsletter Issue 6 • Northamptonshire Highways Members’ Newsletter July 13 • Northamptonshire Highways Members’ Newsletter August 13 • Promote Superfast Broadband in Your Community • New CCTV Code of Practice • Northants CALC email: Friday miniUpdate • CPRE North Northamptonshire District Minutes of the meeting held on Thursday 27th June 2013 • KBC Rural Forum Briefing Note on Site Specific Proposals Local Development Document (LDD) • Community Payback details • CPRE email: Please sign CPRE’s charter to save our countryside • Northants CALC Update July – August 2013 • CPRE Countryside Voice Summer 2013 • National Yes to Homes Campaign run by the National Housing Federation
<p>11</p>	<p>Community Reports</p>
<p>11.1</p>	<p>Civic Society: No report was received.</p>
<p>11.2</p>	<p>Town Centre Partnership (TCP): Cllr J Watson confirmed that she has been attending</p>

<p>11.3</p> <p>11.4</p> <p>11.5</p> <p>11.6</p>	<p>regular meeting about the 1940's day which is to take place in Station Road, Desborough on Saturday 21st September between 12 midday and 5.30pm.</p> <p>Twinning: Cllr J Watson reported on recent and planned events. The AGM is to be held on 19th October followed by a Sausage Party and there will be Sunday Lunch at Marlow House on 12th November following the Remembrance Service at St. Giles Church.</p> <p>Youth: Cllr King reported on the behaviour of some local residents in the Police section of the meeting (Minute 4). Cllr King had attended the Youth Centre AGM where it was highlighted that they are struggling to find funding. Cllr King is to attend their monthly Committee meeting and will help support the Youth Centre to identify possible funding sources.</p> <p>European Charter: Cllr M Watson stated that there was no update report.</p> <p>Pocket Park: Cllr Sawford reported that the Volunteer Work Day which was planned to take place on 21st September was postponed due to the 1940's day which took place in the Town Centre. Apple Day will take place at the Heritage Centre on 19th October in the morning.</p> <p>Cllr Coe thanked all the representatives for their reports and the work being undertaken on behalf of the Town Council.</p>
<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p>	<p>Update from existing Working Parties</p> <p>Community Facilities: Cllr Matthews reported that the building along Victoria Street has now been sold to another buyer. The funding application to the Maud Elkington Trust has been withdrawn.</p> <p>Community Right to Build 'Hawthorns Forum': Cllr Sawford confirmed that KBC has accepted the nomination by Desborough Community Development Trust (DCDT) for the former Hawthorns Leisure Centre site at Desborough to be included on the Council's list of assets of community value. Cllr Sawford has attended the Forum meetings that have taken place.</p> <p>Fresh Air Desborough: Mr Alan Brooks, Chairman of Fresh Air Desborough, reported that following a High Court Hearing in Birmingham the Judge refused permission for a judicial review. Costs of £4552.00 have been awarded against Fresh Air Desborough. The final action available to take is to request an Oral Hearing which it is estimated will cost £3,000. Fresh Air Desborough requested financial support from the Town Council to take this action and to help pay towards the costs awarded and legal costs being incurred.</p> <p>It was noted that the application to the Environment Agency has not yet been received to comment on.</p> <p>Cllr Coe commented that he was aware of the fundraising activities being undertaken by Fresh Air Desborough, however, the Town Council does not have funds to support Fresh Air Desborough. It was noted that advice had been received from Northamptonshire County Association of Local Councils (Northants CALC) about the ability of the Town Council to provide financial support to Fresh Air Desborough. This advice is not to provide funding to Fresh Air Desborough as it may jeopardise the objectivity of the Town Council.</p>

	<p>Cllr Sawford highlighted that when the outline plans for the Grange Phase II development were consulted upon the Town Council at this time supported the proposal for a combined heat and energy plant. Cllr Tebbutt and Cllr Soans had subsequently asked for this comment to be removed from the records once detailed plans for the Energy Centre became available and the Town Council did not support them.</p> <p>Cllr Soans requested that an item be placed on the agenda for October's Town Council meeting to discuss and agree whether the Town Council should provide financial support towards the legal costs being incurred by Fresh Air Desborough. The advice received from Northants CALC will be circulated to Councillors prior to the meeting.</p>																								
<p>13</p>	<p>Neighbourhood Plan for Desborough Update Cllr Soans reported that the working group had met four times since the last Town Council meeting:</p> <ul style="list-style-type: none"> • Meeting 1 – 25th July - Agreed terms of reference, discussed – role of KBC – applications for direct support and funding – cost of submission of plan to inspector funded by KBC. • Meeting 2 – 29th July - Planning presentation – Presented by Andy Perkin of Locality – Discussed 10 points of action needed to complete plan. Confirmed cost of referendum funded by local authority (KBC). • Meeting 3 – 31st July - Discussed public engagement and formation of steering group - Agreed DS and clerk to apply for direct support from Locality • Meeting 4 – 28th August - Reported direct support application successfully submitted – verbal acceptance received – awaiting written confirmation – KBC decision re boundary area will not be confirmed until October 16th. Agreed to await Locality confirmation of direct support before commencing public engagement exercise <p>Subsequently Locality full direct support now confirmed and case officer Ms Rachel Hogger has been assigned to the Desborough Neighbourhood plan. The next meeting now to be arranged with case officer</p>																								
<p>14 14.1 14.2</p>	<p>Financial report</p> <p>Business Rates Demand Notice: Confirmation has been received from KBC of 100% Business Rates relief from 17th June 2013 to 31st March 2014. The cheque payment made by the Town Council in July 2013 (cheque no. 101345 - £195.51) has been refunded. <i>Cheque No. 101347 - £196 issued at July's Town Council meeting in preparation for the Business Rates due on 1st September 2013 has been cancelled.</i></p> <p>Accounts for Payment: The following payments were APPROVED (Proposed by Cllr Matthews and seconded by Cllr M Watson):</p> <table border="1" data-bbox="293 1675 1449 2047"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>101350*</td> <td>£42.85</td> <td>Talk Talk Business</td> <td>Telephone Line Rental /Broadband + calls (Aug 13)</td> </tr> <tr> <td>101351</td> <td>£820.71</td> <td>Mrs L Parkin</td> <td>Salary & Expenses (September 13)</td> </tr> <tr> <td>101352</td> <td>£34.13</td> <td>HM Revenue & Customs</td> <td>PAYE & NI (September 13)</td> </tr> <tr> <td>101353</td> <td>£35.00</td> <td>Vine Community Trust</td> <td>Hall Hire September 13 TC meeting</td> </tr> <tr> <td>101354</td> <td>£40.20</td> <td>Talk Talk Business</td> <td>Telephone Line Rental /Broadband + calls (Sept 13)</td> </tr> </tbody> </table>	Cheque No.	Amount	Payee	Reason for Payment	101350*	£42.85	Talk Talk Business	Telephone Line Rental /Broadband + calls (Aug 13)	101351	£820.71	Mrs L Parkin	Salary & Expenses (September 13)	101352	£34.13	HM Revenue & Customs	PAYE & NI (September 13)	101353	£35.00	Vine Community Trust	Hall Hire September 13 TC meeting	101354	£40.20	Talk Talk Business	Telephone Line Rental /Broadband + calls (Sept 13)
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101352	£34.13	HM Revenue & Customs	PAYE & NI (September 13)																						
101353	£35.00	Vine Community Trust	Hall Hire September 13 TC meeting																						
101354	£40.20	Talk Talk Business	Telephone Line Rental /Broadband + calls (Sept 13)																						

101355	£60.00	Vine Community Trust	Room Hire for Neighbourhood Planning Working Group meetings: 25/07/13 meeting (Inv. No. 1070) 29/07/13 training (Inv. No. 1073) 31/07/13 meeting (Inv. No. 1075)
101356	£120.00	BDO LLP	External audit of the annual return for the year ended 31 st March 2013
101357	£35.00	Information Commissioner	Data protection registration

*Cheque no. 101350 was issued on 09/08/13 as agreed at July's Town Council meeting (Minute 15.2/July 13)

14.3

Receipts:

Paid into Barclays	Amount	Received from	Reason for Payment
08.08.13	£195.51	Kettering Borough Council	Refund of Business Rates payment

14.4

Monthly Bank Reconciliation: Noted.

14.5

Conclusion of External Audit for year ending 31 March 2013: The External Audit for 2012/13 has been completed with no issues arising. The notice of conclusion of audit is displayed on the Town Council noticeboard. **The Town Council Approved and Accepted** the annual return (Proposed by Cllr Dearing and seconded by Cllr Tebbutt).

14.6

Local Government Pay Settlement 2013/14: The Local Government pay settlement for 2013/14 has been agreed at a 1% increase effective from 1st April 2013. The Town Council **AGREED** to implement this pay settlement in respect of the Clerk's salary backdated to 1st April 2013 (Proposed by Cllr Tebbutt and seconded by Cllr Derbyshire).

14.7

9th Edition Book, Local Council Administration by C Arnold Baker: The Town Council **AGREED** to purchase this book (Proposed by Cllr Tebbutt and seconded by Cllr Derbyshire).

14.8

Talk Talk Telephone/Internet Contract: Talk Talk has contacted the Town Council to review its' current fixed charges for the telephone/internet service provided. A package has been offered subject to the Town Council agreeing to a new 24 month contract. Following discussion it was **AGREED** that the Town Council should stay on its' current fixed charges and not to enter into another 24 month contract (Proposed by Cllr Sawford and seconded by Cllr J Watson).

14.9

Christmas Lights Report: Two options were proposed:

- Option 2, Blachere Illuminations Ltd – Proposed by Cllr Soans and seconded by Cllr Derbyshire;
- Option 3, LITE – Proposed by Cllr Pearce and seconded by Cllr Tebbutt

	<p>By a majority vote it was AGREED to purchase Option 2 from Blachere Illuminations Ltd.</p> <p><i>Cllr Dearing left the meeting at 9.10pm.</i></p>
<p>15 15.1</p>	<p>Planning Applications</p> <p>The following applications have been received and comments made under delegated procedures:</p> <p><i>Cllr Coe declared an interest in planning application KET/2013/0426.</i></p> <p>KET/2013/0426 – Mr Sharman Willjammer Consulting Ltd – s.73 Application: Variation of Condition 4 of KET/2013/0086 in respect of windows. The building is situated in a Conservation Area so the windows must reflect this status and be in-keeping with the building. Wood with secondary or double glazed units should be used, reflecting the present wood colour.</p> <p>If planning permission is granted for UPVC windows then can they be brown in keeping with the front elevations?</p> <p>Desborough Town Council stills wishes to see the chisel shaped roof to be reinstated plus the clock made operational. <i>KBC has approved permission for this planning application.</i></p> <p>KET/2013/0452 – Mrs Holland – 39 Alexandra Road, Desborough – Full Application: Two storey and single storey rear and side extensions. The extension plans seem reasonable but there appears to be permanent/semi-permanent buildings covering most of the rear garden. This appears to be in contravention of planning policy at KBC.</p> <p>The extensions could be viewed as overdevelopment in this area. The privacy of the neighbours could be compromised. <i>This planning application has been withdrawn and KBC will take no further action; no formal decision will be made.</i></p> <p>KET/2013/0461 – Mr Mann – 17 Kenmore Drive, Desborough – Full Application: Two storey side extension. No objection. <i>KBC has approved permission for this planning application.</i></p> <p>KET/2013/0449 – Mr Young – 17 Whitehill Road, Desborough – Full Application: Single storey rear and front and two storey side extensions. No objection. Fairly large extension but does not appear to affect the 'right to light' at no.15 or no.19 Whitehill Road. Not too obtrusive.</p> <p>KET/2013/0442 – Mr Botterill – 76A Rushton Road (Land adjacent to), Desborough – Full Application: 1 no. dwelling. Desborough Town Council is concerned that this is a large house which is backland development. The plot of land is adequate for the size of house planned. The development is on a corner plot using the existing vehicular entrance/exit. The new vehicle access for existing 76A appears to be well designed - is the proposed new access too close to the corner? <i>KBC has approved permission for this planning application.</i></p> <p>KET/2013/0504 – Mr Sealy – 147 Dunkirk Avenue, Desborough – Full Application: First floor rear extension. No objection subject to neighbour's consent. <i>KBC has refused permission for this planning application.</i></p>

KET/2013/0506 – Mr Vasilou – 71 Braybrooke Road (Land behind), Desborough – Outline Application: 4 no. dwellings with new access.

Desborough Town Council objects to this planning application on the grounds of further backland development, loss of privacy to the neighbours and an additional access to the busy Braybrooke Road. Approval of this planning application would create a precedent for other similar areas in this road.

Desborough Town Council previously has not supported backland development but has been overruled as was classified as brownfield. This is no longer the case so development of this type should not be approved as it total changes the area's character.

KET/2013/0517 – Messrs Biddle, Foster, Smith – Black Paddock, Park Lane, Braybrooke, LE16 8LP – Section 73A Retrospective Application: Use of land as a traveller site for 3 no. families.

Desborough Town Council objects to this planning application due to the over development of traveller sites in the north of the Borough. Traveller sites should be evenly spread. The outcome of the KBC review of traveller sites in the Borough should be awaited before a decision is made.

KET/2013/0521 – Mr & Mrs Thomas – Birchfield Lodge, Desborough Road, Rushton NN14 2QN – Section 73 Application: Variation on condition 2 of KET/2010/0242 in respect of temporary building.

Desborough Town Council has significant concerns on any relaxation in conditions which appears to be proposed in the letter which has not been provided to the Town Council. Does this give Kettering Borough Council an opportunity to apply movement conditions which were not included originally, causing considerable stress to Desborough residents, particularly in Dunkirk Avenue.

If this is a variation of conditions can Kettering Borough Council impose a condition to stop lorries through the night?

For security purposes it seems a logical step but will it lead to a later request for a permanent building?

KET/2013/0514 – Mr Wordie Alledge Brook LLP – East Kettering Development, Cranford Road, Barton Seagrave - s.73 Application: Variation of Conditions 1-3 (Reserved Matters/Time Limits), 4 (details to be submitted with each Reserved Matter), 5-6 (MP/other plans/documents), 7 (Design Code), 8 (number of dwellings), 12 and 14 (Employment), 15, 17, and 20 (District Centre), 21 and 26-27 (local centres), 31-32 (community facilities), 33-38 (sustainable design), 42 (waste), 44-52 (open space), 53-55 and 57 (biodiversity), 60-61, 64 and 66-67 (flood risk and drainage), 68-69 (air quality), 70 (contamination), 72 (construction phase), 75-76 and 80-81 (access and movement), 87-90 (noise), with Removal of Condition 9-10 (housing), 11 and 13 (employment), 16 and 18-19 (district centre), 22-25 (local centres), 28-30 (retail), 39 (sustainable design), 40-41 (waste), 43 (open space), 58-59 (biodiversity), 62-63 and 65 (flood risk and drainage), 71 (minerals), 82-86 (access and movement), 91 (archaeology) of KET/2008/02744. *Awaiting comments.* It should be noted that the principle of the development (its nature and scale) cannot be revisited as part of this application. This was found to be acceptable by Kettering Borough Council when the original outline application was approved in 2010.

	<p>KET/2013/0585 – Mr Dudleston – 109 Braybrooke Road, Desborough – Full Application: Garage roof alterations. Awaiting comments.</p> <p>KET/2013/0571 – Mr Goodhind – 42B The Ridings, Desborough – Full Application: Single storey side extension. Replacement pitched roof and loft conversion. Awaiting comments.</p> <p><u>Notices of Approval received:</u> KBC has approved permission for the following applications:</p> <ul style="list-style-type: none"> • KET/2013/0383 (Minute 16.1/July 13) – Mr Marlow – 7 Hereford Close, Desborough – Full Application: First floor balcony to rear. • KET/2013/0363 (Minute 16.1/June 13) – Mr & Mrs Wilkinson – Wildacre, Furlong Road, Desborough – Renewal of Extant Permission (Full): KET/2010/0321 (Erection of five no.4 bed homes served from new private drive) • KET/2013/0390 (Minute 16.1/July 13) – Mr Kilsby – 5 Ironwood Avenue, Desborough – Full Application: Three storey rear extension. • KET/2013/0384 Minute 16.1/July 13) – Mr & Mrs Hughes – 135 Rothwell Road (land at), Desborough - Outline Application: 4 no. houses with new access. • KET/2013/0176 (Minute 16.1/April 13) – Mr Corbo Westleigh Developments Ltd – Ironwood Avenue (land off), Desborough - s.73 Application: Variation of Condition 16 of KET/2012/0617 in relation to the Energy Statement.
<p>15.2</p>	<p>North Northants Joint Planning Unit Consultation on Interim Housing Policy Statement, Statement of Community Involvement and elements of the emerging Core Strategy: It was AGREED that the previous Site Specific Proposals Local Development Document Working Group will meet to discuss and agree the Town Council’s response to this consultation. A meeting was arranged for 7pm on Monday 7th October 2013. The deadline for comment is Friday 11th October 2013.</p> <p>Cllr Tebbutt noted that the KBC Planning Policy Committee is to consider a Site Specific Proposals Local Development Document – Housing Allocations Paper at its’ meeting on 30th September 2013. This document will then be sent to Town & Parishes for comment.</p>
<p>15.3</p>	<p>Northamptonshire County Council Consultation: Minerals and Waste Local Plan: Final Draft Plan (Proposed Submission Document): The Town Council did not wish to comment on this consultation.</p> <p>Cllr Coe highlighted that the Highways Agency is holding a public information exhibition at Kettering Conference Centre to advise local residents and road users about planned improvement works on the A14 between junctions 7 and 9. A poster detailing the exhibition dates/times will be placed in the noticeboard.</p>
<p>16</p>	<p>Date of next meeting and items for the agenda: Thursday 17th October 2013 commencing at 7pm, the Lower Lounge, Marlow House, Gold Street, Desborough.</p> <p>Items for the agenda: Request by Fresh Air Desborough for funding, Parish Review, Phase Two Strategy Consultation for the Northamptonshire Transportation Plan.</p>
<p>THE MEETING CLOSED AT 9.25 PM</p>	