

The Meeting of the Desborough Town Council held at Marlow House, Gold Street, Desborough on Thursday 21st November 2013.

PRESENT

Councillors: Cllr D Coe, Cllr A Matthews, Cllr J Watson, Cllr M Watson, Cllr M Tebbutt, Cllr D Soans, Cllr B King, Cllr M Dearing, Cllr J Pearce, Cllr D Howes, Cllr R Sawford, Cllr J Derbyshire.

Clerk: Leigh Parkin

Also in attendance: Cllr A Matthews, Northamptonshire County Councillor, PC I Cotterell, PCSO L Tomlinson and PCSO J Breeze, Members of the Public

1	<p>Chairman’s announcements</p> <p>Cllr Coe paid his respects to a former Chairman of Desborough Town Council and Mayor of Kettering Borough, Mr John Faller, who passed away recently. The Town Councillors and members of the public stood for a minutes silence in memory of Mr Faller.</p> <p>Cllr Coe attended the Remembrance Service at St. Giles Anglican and Methodist Church on Sunday 10th November and presented the Town Council’s poppy wreath at the War Memorial following the service.</p> <p>Desborough will be holding its’ annual Gala Night organised by the Town Centre Partnership on Friday 29th November 2013. Muddles from the Kettering Lighthouse Theatre Pantomime, Snow White and the Seven Dwarfs will be joining the Mayor of Kettering Borough and the Carnival Queen to switch the Christmas lights on.</p> <p>Cllr Derbyshire presented cheques to Desborough Pocket Park, Desborough in Bloom and Desborough Town Cricket Club from her Kettering Borough Ward Initiative Fund.</p> <p>Cllr Coe reminded everybody of the format of the meeting.</p>
2	<p>Apologies for absence – None.</p>
3	<p>Declarations of Interest by Councillors</p> <p>Cllr Soans stated that he would not vote or express an opinion on any planning matters as he is on the Planning Committee at Kettering Borough Council (KBC). He can however take part in discussions on planning issues.</p> <p>Cllr Sawford declared an interest in any issues relating to the Midlands Co-Op as her partner is an elected member of the Southern Area Committee of the Midlands Co-operative Society. Cllr Sawford reserved the right to speak on any issues that arise.</p> <p>Cllr Tebbutt and Cllr Dearing stated that they would not vote on any issues relating to Planning Policy.</p>
4	<p>Police Report</p> <p>Monthly Report & Crime Figures –PC Cotterell went through the crime figures for October 2013 which had dropped to 19 after the spike in crime in September of 45. The average for October is 29/30 crimes. PC Cotterell explained the measures that the Police have taken to reduce incidents of antisocial behaviour in the town.</p>

<p>4.1</p>	<p>Cllr Coe referred to an email received from the Store Manager at the Midlands Co-Op in Gladstone Street, Desborough. The email refers to antisocial behaviour of youths which is being encountered by the store at night and a request for a dispersal zone to be approved. PC Cotterell explained that at present the problems being encountered do not warrant a dispersal zone and would not currently be approved by the Police Chief Superintendent. The Police will continue to work closely with the youths and their families and feel that they are making good progress with this matter.</p> <p>Teenager Hut – Town Councillors completed the Local Residents Consultation on Saturday 2nd November 2013. KBC is currently undertaking the analysis of the completed and returned questionnaires. Once this information is available a Working Group meeting will be set up to discuss next steps. Cllr Matthews has met with the Indoor Bowls Committee and Cllr Tebbutt is to meet with Sunshine Pre School.</p> <p>Cllr Coe thanked PC Cotterell, PCSO Breeze and PCSO Tomlinson for attending the meeting.</p>
<p>5</p>	<p><i>Cllr King arrived at the meeting part way through Representations from Members of the Public</i></p> <p>Representations from members of the public</p> <p>Twelve members of the public spoke on the following issues in relation to agenda item 16 – KBC Local Development Framework Public Consultation – Housing Allocations – Assessment of Additional Sites and Update Document:</p> <ul style="list-style-type: none"> • Impact of proposed housing development south of the Broadlands/Ise Valley DE/210: <ul style="list-style-type: none"> ➢ Risk of flooding, increased surface water and drainage that additional housing in the Ise Valley could create; ➢ Risk to Wildlife and natural habitat and the detrimental effect the proposed development will have on many protected species who frequent this area of the River Ise; ➢ Loss of open space and the effect this will have on the health and wellbeing of local residents; ➢ Access to the site, road infrastructure, the danger of the B567; ➢ Loss of educational open space for children; ➢ Investment in pumping station. The River Ise is one of two rivers in Northamptonshire that has a good ecological status. • Lack of town centre amenities and infrastructure including – health, recreation, and education facilities, policing, road infrastructure and car parking. • Housing allocations on green fields around the town should be prevented. • Concern was raised that Desborough Town Council had actively supported this development in the previous consultation. • Desborough is in need of development but it is asked that it is looked at with a long term strategy led by the people of Desborough. • Concern that Phase 2 of the leisure centre will be lost along with the footbridge connecting the grange to Desborough Town Centre. • KBC has stated in previous documents that the protection of the Ise Valley is paramount. <p>A number of the members of the public gave a copy of their speeches to Councillors and/or the Clerk.</p>

	<p>A number of letters had been received by the Town Council in respect to agenda item 16. One letter circulated to Cllrs had not been signed but states that it is from Desborough Residents. Cllr Coe noted receipt of the letter but stated that in normal circumstances the letter would be discounted as it had not been signed. Cllr Coe stated that the letter was well written and said that it had been circulated to Cllrs for consideration.</p>
<p>7</p>	<p>Minutes of the Town Council meeting held on 17th October 2013 The Minutes of the Town Council meeting held on the above date were <u>unanimously approved</u> and signed as a true record (Proposed by Cllr Tebbutt and seconded by Cllr Dearing).</p>
<p>8</p>	<p>Matters Arising</p> <ul style="list-style-type: none"> • Minute 6/Oct 13 - Desborough Town Council wrote to Mr Conway, Head of Housing at Kettering Borough Council (KBC), in October 2013 to ask for an update in respect to the three derelict properties (24, 26 and 28) in Queen Street. No response has been received to date. A neighbour has contacted the Town Council to raise concern about a number of health and safety issues about the properties which have been reported to KBC. The neighbour has stated that if the properties have not been dealt with by the end of February 2014 then they will have no alternative but to report this story to the television. • Minute 10.1/Oct 13 – Mr Harbour, Head of Development Services at KBC, had been invited to attend the November Town Council meeting to discuss lorry movements to and from the Trout Fishing Lake development. Mr Harbour had replied to confirm he could not attend the Town Council meeting. He stated that the problem had been previously reported to KBC and the matter was investigated as a potential planning enforcement matter. The outcome of this investigation determined that there is nothing within the planning permission that controls the times at which vehicles can enter the site, or the routes that must be taken in doing so. Consequently the Borough Council, as a local planning authority, is unable to treat this issue as a planning enforcement matter that it could seek to resolve. <p>Cllr Soans stated that he was disappointed that the planning permission for the Trout Fishing Lake development only states conditions in respect of the nature of the building and suggested that the next step would be to request Mr Thomas to receive a site visit from the Town Council.</p> <p>Cllr J Watson stated that members of the public should continue to write to Mr Harbour about the lorry movements.</p> <p>It was suggested that the Town Council write to KBC Environmental Services to raise concern about what materials are being brought on to the site.</p> <ul style="list-style-type: none"> • Minute 10.2/Oct 13/last paragraph – Cllr Sawford stated that as her partner is an elected member of the Southern Area Committee of the Midlands Co-operative Society she will declare an interest, although not pecuniary, in the Site Specific Proposals Local Development Document and will therefore withdraw from the Town Council Working Group commenting on this document. Cllr Sawford proposed that Cllr King take her place as a member of the Working Group. This was Agreed by the Town Council. • Minute 11.6/Oct 13 – Cllr Tebbutt confirmed that he has signed up to be the Town

	<p>Council’s representative for the new Highway Warden Scheme. Cllr Tebbutt and Cllr Matthews met with Mr I Boyes, Northamptonshire Highways for an initial meeting last week.</p> <ul style="list-style-type: none"> • Minute 12.8/Oct 13 - Desborough In Bloom (DiB) - It has been confirmed that NCC is responsible for weed spraying (which is sub contracted) three times a year. The weed spray that is permitted to be used only works on growing plants. Seeds are not affected thus re-growth is normally expected. Cllr Matthews has identified that it might be possible to ‘self-spray’ the affected areas provided it is undertaken under public liability insurance cover. The DiB Committee has stated that there is a problem with weeds around many areas of the town not just where the DiB tubs are situated. It was agreed that it is not an option for DiB to spray the affected areas because of health & safety considerations and it suggests that DiB accepts responsibility for the weeds. • Minute 16/Oct 13 – Northamptonshire Transportation Plan: Phase Two Strategy Consultation – Cllr King wrote and circulated to all Councillors the Town Council’s response for agreement which has been submitted to Northamptonshire County Council (NCC). Cllr King was thanked for his work in reviewing this consultation.
<p>9</p>	<p>County Councillor Cllr A Matthews reported:</p> <p>Dunkirk Avenue - Yellow Lines near pedestrian crossing Before the County Council can start the process of installing yellow lines, it will be necessary to consult with the owners of properties on Dunkirk Avenue whose parking arrangements might be affected by such markings. NCC will provide a script and forms of consent for these households. Cllr Matthews, Northamptonshire County Councillor will door knock the 20 houses affected and send the views to NCC for analysis.</p> <p>Lorry movements to Fishing Lakes Despite regular inspections by KBC, NCC and the Environment Agency there are still no recorded breaches of the planning conditions for operations on this site. It is acknowledged that the original agreement for this development "should have been more robust" and the current annoyance and frustration seems destined to continue. One resident in Dunkirk Avenue is attempting to secure CCTV footage of lorry movements. Cllr Matthews will report on this progress next month.</p> <p>Speeding Desborough’s Community Liaison Officer for Highways has advised that a portable Vehicle Activated Sign can be purchased as one form of deterrent against motorists exceeding speed limits. This would not replace the Community Speed Watch Programme as it just shows actual speed, rather than pointing a speed gun. If Desborough Town Council consider that this would be a good purchase (approximate cost £1,200 to £1,500), Cllr Matthews may be able to fund an actual speed sign through his Empowering County Councillor Fund in Spring 2014. It was Agreed to invite Mr S Barbour, Northamptonshire Highways, to a Town Council meeting to discuss the different speed signs available and their benefits. Cllr Matthews noted that speed bumps cannot be installed along Rothwell Road however line markings with hatchings between them can be considered.</p> <p>Gladstone Street There have been a number of recent reports of damage to cars parked in this street, presumed to be caused by buses and lorries. The County Council has considered a widening scheme, resulting in a narrower path, but it is very expensive. With the ever</p>

	<p>increasing volume of traffic in the town, combined with a new layout for the end of Gladstone Street to accommodate the new food store, Cllr Matthews suggested that it is time to consider whether a limited one way system might improve traffic flows and make this road safer for pedestrians and parked cars. NCC Highways is to carry out a feasibility study and report back in due course. Nothing will be decided without Desborough Town Council’s input and agreement.</p> <p>Cllr King thanked Cllr Matthews for his report on Gladstone Street. Cllr King would back a one way system along this road to support public transport.</p> <p>Cllr J Watson stated that consideration needs to be given to ensure pedestrians can walk safely along Gladstone Street.</p> <p>Gasification Plant</p> <p>Cllr Matthews acted on a request from Fresh Air Desborough (FAD) to enquire to NCC how much it would cost, in compensation, to revoke the planning permission for this plant. The reply was sent to FAD. It should be noted that such a decision is not being considered, but the process would ultimately need the Secretary of State's consent and compensation would be payable for loss of value. Part of the NCC reply is recorded here verbatim: <i>There is no contract whatsoever between NCC and Origin. Origin is merely a company to which we as the planning authority have granted a planning consent to. NCC, in its role as waste disposal authority, will not be sending waste to this plant because it has long term contracts with other companies.</i></p> <p>Cllr Matthews noted that the Gasification Plant will not have a contract with NCC and that black bin rubbish will need to be brought in from elsewhere.</p> <p>Cllr Sawford highlighted that she understood from the Gasification Plant planning application that a radius of approximately 20 miles was stated as the catchment for black bin rubbish.</p> <p>Cllr Sawford appreciated that Cllr Matthews report mainly referred to Desborough, however Cllr Matthews was asked to comment on the Children’s Ofsted Report and Safeguarding of Children in the County at December’s Town Council meeting.</p> <p>Cllr Tebbutt highlighted that Cllr Matthews and he had attended a meeting with Mr Boyes, Northamptonshire Highways, where they had been informed that there is a proposal to amend the weight limit in the Rushton area and that the legal process to implement this will be starting shortly. It has also been agreed the include the extension of the present 7.5 tonne weight limit along Braybrooke Road up to the A6 roundabout into the legal order at no additional cost. Cllr Howes asked whether this would impact on agricultural vehicles. It was noted that access is still possible for vehicles over 7.5 tonnes. Cllr Tebbutt proposed that Desborough Town Council support these proposals which was seconded by Cllr King – Agreed).</p>
<p>10 10.1</p>	<p>Borough Councillors</p> <p>Cllr Soans provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> • Oct 21st Members planning briefing - Kettering East • Oct 24th Planning meeting – Kettering East revision and rationalising of conditions • Oct 29th Planning meeting – Decision of planning meeting of Sept 24th to reject Eckland Lodge application, rescinded for legal reasons. • Nov 2nd Participated in local survey re “teenager hut”

10.2

- Nov 10th Attended parade and service for remembrance day
- Nov 14th Town centre partnership meeting – report to be made
- Nov 19th Planning meeting – Eckland lodge application passed in full, together with all terms and conditions agreed, this project when complete will provide a minimum of 220 new jobs for the local area

Cllr Coe stated that he was pleased that the Eckland Lodge planning application had been agreed.

Cllr Tebbutt provided a written report which was circulated to Councillors prior to the meeting highlighting:

North Northants Core Spatial Strategy update:- There is no change to the timetable from Cllr Tebbutt’s September report.

The Interim North Northamptonshire Housing Policy statement consultation period ended on Friday 11 October. A report on this and the two other documents consulted on at the same time was reported to the 14th November meeting of the Joint Planning Committee.

1/ Strategic Housing and Employment Sites, over 50 respondents made over 750 individual comments. The responses from the development industry were largely linked to whether their land interests have been identified as strategic sites, a number of particularly useful responses were received from statutory agencies.

2/ Urban Structure Study, A range of very useful and detailed responses were received, totalling over 90 comments. The Town Councils responses contained detailed local information that will be particularly helpful in refining and finalising the study. The consultation was considered to have been a valuable exercise which tested the Interim Housing Policy Statement and allows extensive progress to be made on a range of policy issues which should enable the Joint Committee to move as quickly as possible to complete the JCS review when the Secretary of State’s decision on Rushden Lakes is available. The JPC noted the feedback and agreed the scope of further work to address the key issues set out in the report.

The ‘**Statement of Community Involvement**’ consultation period also ended on October 11th the JPC adopted the 2013 Statement of Community Involvement in relation to jointly prepared documents and recommended that the partner Local Planning Authorities adopt it in relation to their responsibilities.

The Planning Policy report on ‘Site Specific Proposals Local Development Document; ‘Housing Allocations Assessment of Additional Sites and Update’, has been forwarded to DTC for comment, a local exhibition as part of the consultation process was held at Marlow House on Monday 11th November. This was well attended. At its meeting on Thursday 7th November the Planning Policy Committee put the adoption of CIL on immediate hold and for it to be reviewed in detail in one years’ time. The Pytchley Parish Plan was adopted as an Informal Council policy document.

The Kettering Town Centre Area Action Plan (AAP) which was adopted on 6 July 2011 after an independent inspector found it to be sound; had its second monitoring report reviewed. No current trends were noted which required changes to local policy. The potential approval of the Rushden Lakes application could have policy implications for Kettering town centre and the wider North Northamptonshire area which would be reviewed after the decision is made in February 2014.

<p>10.3</p>	<p>Cllr Dearing provided a verbal report at the meeting highlighting: Cllr Dearing has arranged cheques from his Ward Initiative Fund to be sent to the Desborough Pocket Park and Desborough Town Cricket Club.</p> <p>Cllr Dearing confirmed that Fox’s Lodge, Station Road, Desborough is to be sold at auction.</p> <p>Cllr Sawford asked whether Cllr Dearing is still part of the KBC Executive Committee following changes in roles at KBC. Cllr Dearing confirmed that he was.</p> <p>Cllr Sawford raised concern about the KBC Executive meeting due to be held on 11th December which has an agenda item ‘Asset Management – Desborough’ (A23/023) which is due to be held in private. The question was raised as to what asset is to be discussed and why the meeting is being held in private. Cllr Dearing commented that he had not yet received the papers for this meeting and did not know any details about this item but would make enquiries. It was Agreed that the Town Council will write to Ms S Lyons, Head of Legal Services at KBC, to object to this item being held in private.</p>
<p>10.4</p>	<p>Cllr Derbyshire: provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> • 29/10/13 Planning committee. KBC • 31/10/13 Licensing Committee. KBC • 02/11/13 Door Knock for Youth Outdoor Shelter questionnaire asking the views and opinions of occupiers in close proximity to the Dunkirk Avenue Recreation area. • 4/11/13 Development Services Town & Parish Council Training. Cllr Derbyshire attended the Neighbourhood Planning and 5 year land supply workshops which included: <ul style="list-style-type: none"> Evidence base: Local details size, town/village. Producing the plan. Basic Conditions: 6 weeks consultation, period of draft plan submit. Examination. Public Hearing. Referendum 50% community Vote majority must be “Yes” 5 Year Housing Land Supply is a key part of National Planning Policy since (2008) The buffer is either 5% or 20%. 2013/14. 2014/15 to 20/8/19. • 5/11/13 Licensing KBC. • 7/11/13. Planning Policy Committee. • 11/11/13 Housing Allocations Marlow House. Conservative Group KBC • 13/11/13 Executive Committee. • 14/11/13 Tenants Forum: HRA Capital Projects. Welfare Reform Update and Rent Arrears.

	<ul style="list-style-type: none"> • 18/11/13 Licensing Committee KBC • 19/11/13 Planning Committee. <p>Cllr Coe noted that an email had been received from a member of the public enquiring about the Desborough Conservation Area project. It was agreed that Development Services at KBC should be able to provide further information on this project.</p>
<p>11</p> <p>11.1</p> <p>11.2</p> <p>11.3</p> <p>11.4</p> <p>11.5</p>	<p>Clerk's Report</p> <p>Northamptonshire Police Community Speed Watch: 572 pledges of support by Desborough residents for the Community Speed Watch programme 2014/15 have been collected with 20 people volunteering to help support the programme. An expression of interest has been received from a resident of Desborough, Mr K O'Brien, to volunteer to co-ordinate the Speed Watch Programme in Desborough. The Chairman and Vice Chairman have met with Mr O'Brien and it was proposed by Cllr Coe and seconded by Cllr Matthews that Mr O'Brien be appointed as the volunteer Desborough Speed Watch Co-ordinator – Agreed.</p> <p>A copy of the pledges has been sent to Northamptonshire ACRE and a representative from Northamptonshire Police will contact the Town Council to organise for the volunteers to attend a training course in the New Year prior to the start of the new campaign in April 2014.</p> <p>Cllr King thanked all Councillors involved in collecting pledges.</p> <p>Special Joint Forum Meeting: Thursday 28th November 2013, 7pm, KBC Council Chamber. Mr Adam Simmonds, Police and Crime Commissioner for Northamptonshire, has agreed to attend a Joint Forum meeting. It was Agreed that Cllr Sawford and Cllr J Watson will attend the meeting on behalf of the Town Council. It was noted that Cllr Matthews will be attending the meeting as Northamptonshire County Cllr and that the Borough Councillors have been invited to attend.</p> <p>National Association of Civic Officers: Invitation to Join. The National Association of Civic Officers is a free organisation that is run by its members offering advice and support for anyone who works in a civic office. It was Agreed that the Clerk will join the National Association of Civic Officers (Proposed by Cllr J Watson and seconded by Cllr J Pearce).</p> <p>Northamptonshire ACRE Social Media Training Session Wednesday 27th November 2013. The training will cover "Using all forms of social media to promote your village website and engage with your local community". It will look at how to use Mail chimp, social media and traditional media channels to distribute community news. It was Agreed that the Clerk and Cllr B King will attend this training session (Proposed by Cllr Matthews and seconded by Cllr M Watson).</p> <p>Authorisation for the Planting of Bulbs within the Public Highway Section 96(5) of the Highway Act 1980 – Outside Marlow House, Junction of Gold Street and Rothwell Road, Desborough: Northamptonshire County Council has confirmed authorisation for the Town Council, through Desborough in Bloom, to plant bulbs outside Marlow House. The terms of the authorisation are in line with the approved and signed Bulb Agreement between Desborough in Bloom, Desborough Community Development Trust and the Town Council (Minute 16.2/Nov 12).</p>

<p>11.6</p> <p>11.7</p>	<p>Desborough Library: Mr Graham Thomson has been appointed as the new Desborough Library Manager commencing on 9th December 2013. Mr Thomson has indicated that he would like to re-commence discussions with the Town Council in respect of the use of the Library for Town Council meetings.</p> <p>Correspondence File: This month's file contained:</p> <ul style="list-style-type: none"> • Desborough Town Council Standing Orders • KBC Work Programme October 13 • NCC Email: October's news from my County Council • CPRE Northamptonshire Outlook October 2013 • kghtogether Autumn 2013 - Issue 21 • Clerks & Councils Direct November 2013 • NCC Email: Apply by the 9th January 2014 to receive a free tree pack for your Parish community to plant in March 2014 • NCC Email: Flu immunisation programme • CPRE Northamptonshire Carol Concert Wednesday 11th December 2013 • Police & Crime Commission Survey • CPRE Countryside Voice Winter 2013 • Email: Bedfordshire Railway & Transport Association (BRTA) Newsletter No. 42 • Email Northamptonshire Highways – Not all salt is bad for you.... • Email: Bedfordshire Railway & Transport Association (BRTA) Press Release – Support and Save Northampton's last route corridor for additional capacity off the West Coast Main line Loop • Northamptonshire County Council News Release: County Flag Competition • Development Services Town & Parish Council training Monday 4th November 2013 – presentation slides • NCC Email: Publication of the Northamptonshire Local Flood Risk Management Strategy • KBC Work Programme November 13 • Central & East Northamptonshire Citizens Advice Bureau Energy Price Training • River Nene Catchment Plan
<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p> <p>12.5</p> <p>12.6</p>	<p>Community Reports</p> <p>Civic Society: No report was received.</p> <p>Town Centre Partnership (TCP): Cllr Soans confirmed that all arrangements are in place for Gala Night which is to take place on Friday 29th November 2013. Volunteers are still required to help set up and take down stalls and marshal during the event.</p> <p>Twining: Cllr J Watson reported on recent and planned events.</p> <p>Youth: Cllr B King stated that there was no update report. Cllr King is a member of the Youth Shelter Working Group.</p> <p>European Charter: Cllr M Watson stated that the meeting in October in France was attended by representatives from Desborough. Volunteers to attend the meeting in July 2014 are being sought.</p> <p>Pocket Park: Cllr R Sawford reported that the Work Day held on 9th October 2013 went well. The AGM/Apple Day held at the Heritage Centre in October raised £156.00.</p>

	<p>For nearly 2 years the Pocket Park Volunteer Committee has been trying to improve the Federation Avenue access to the Pocket Park to provide disabled access. The Co-Op owns this land and KBC has an agreement with the Co-Op for the provision of access to the Pocket Park. Pia Bellamy, Community Services at KBC, has emailed and left numerous messages for the Co-Op but has received no response. KBC cannot proceed with any schemes to improve the pathway until the future of the Co-Op land is known.</p> <p>Ms Bellamy has stated that she is happy for the Pocket Park Volunteer Committee to approach the Co-Op to see what their plans are for the future of the land and timescales. If the Co-Op plan to develop the area KBC would want to see a good access to the Pocket Park land and hope that this would be able to be incorporated within any residential design and included in any future planning application.</p> <p>The Pocket Park Volunteer Committee at their AGM requested that the Town Council liaise with the Co-Op on their behalf. Cllr King proposed that the Town Council should write to the Co-Op, seconded by Cllr M Watson – Agreed.</p>
<p>13 13.1</p> <p>13.2</p>	<p>Update from existing Working Parties</p> <p>Community Right to Build ‘Hawthorns Forum’: Mrs Holmes, Secretary to Desborough Community Development Trust, reported that a pre-feasibility grant of £10,000 had been received by the Trust. Locality is to support the design of the public consultation as it is important that people in the town know what the Hawthorns Forum want to do.</p> <p>Fresh Air Desborough (FAD): Mr Alan Brooks, Chairman of FAD, thanked Cllr Matthews for the work he has done (Minute 9). The date for the Oral Hearing will be 30th January 2014. FAD has to date raised over £4,300 and funding raising activities continue.</p> <p>Mr Brooks noted that at the last Town Council meeting it was decided that Desborough Town Council could not support FAD financially. It was requested that the Town Council take over from Fresh Air Desborough in the fight to stop the development of the gasification plant.</p>
<p>14</p>	<p>Neighbourhood Plan for Desborough Update</p> <p>Cllr Soans stated that no progress has been made since the last report to the Town Council. A meeting is to be arranged of the Neighbourhood Planning Working Group to discuss ideas of how to go forward.</p>
<p>15</p>	<p>Desborough Skate Park – Establishment of a Working Group</p> <p>Cllr Soans stated that this is included in Agenda Item 21.2 (Minute No. 23.2).</p>
<p>16</p>	<p>QEII Plaque placement</p> <p>Cllr Soans raised concern that the plaque has not been mounted. It was Agreed that as Mr Mills, Stone Mason, has been unwell he will not be contacted again until he is fully recovered.</p> <p>Cllr M Watson confirmed that the Desborough Carnival Committee has £100 towards the cost of mounting the plaque through the Kettering Borough Council grant received by the Carnival Committee for the Desborough Carnival in 2013.</p>

<p>17</p>	<p>Community Governance Review – Kettering Borough Council Area Cllr Sawford stated that she does not feel that there is a need for a review at present as house building is ongoing.</p> <p>It was Agreed that a Working Party involving three Councillors (Cllr Sawford, Cllr King and Cllr J Watson) will meet early next year to look at the number and siting of polling stations in Desborough (Proposed by Cllr Sawford and seconded by Cllr King – Agreed). A report will be presented to the Town Council for consideration by the Working Party.</p>																												
<p>18</p>	<p>KBC Local Development Framework Public Consultation – Housing Allocations – Assessment of Additional Sites and Update Document The Site Specific Proposals Working Group is to meet on Monday 25th October 2013 to discuss and draft the Town Council’s response to this consultation taking into consideration the verbal and written representations from members of the public received.</p> <p>The Town Council’s comments will be circulated to Town Councillors prior to submission to KBC.</p>																												
<p>19</p>	<p>Northamptonshire Highways – Asset Management Strategy Consultation It was Agreed that Councillors will reply individually to this consultation. Cllr Sawford raised concern that Kettering Town will not be asked to take on ownership of Northamptonshire Highways Assets as it is not parished.</p>																												
<p>20</p>	<p>Northamptonshire Fire and Rescue Service Draft Strategic Update and Review for 2014 The Town Council did not wish to comment on this consultation.</p>																												
<p>21 21.1</p>	<p>Financial report Accounts for Payment: The following payments were APPROVED (Proposed by Cllr Soans and seconded by Cllr Matthews):</p> <table border="1" data-bbox="293 1339 1450 1823"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>101365*</td> <td>£594.71</td> <td>Zurich Municipal</td> <td>2013/14 Insurance Renewal</td> </tr> <tr> <td>101367</td> <td>£799.14</td> <td>Mrs L Parkin</td> <td>Salary & Expenses (November13)</td> </tr> <tr> <td>101368</td> <td>£36.13</td> <td>HM Revenue & Customs</td> <td>PAYE & NI (November 13)</td> </tr> <tr> <td>101369</td> <td>£35.00</td> <td>Vine Community Trust</td> <td>Hall Hire November 13 TC meeting</td> </tr> <tr> <td>101370</td> <td>£40.49</td> <td>Talk Talk Business</td> <td>Telephone Line Rental /Broadband + calls (Nov 13)</td> </tr> <tr> <td>101371</td> <td>£65.45**</td> <td>Lexis Nexis</td> <td>Purchase of Arnold Baker Local Council Administration Book 9th Edition (Minute 14.7/Sept 13)</td> </tr> </tbody> </table> <p>*Terms of insurance agreed at the Town Council meeting in October 2013 (Minute 17.2/17.3). Cheque signed by Cllr D Coe and Cllr A Matthews on 12/11/13 prior to the insurance renewal date on 16/11/13. **It was Agreed that this cheque will be signed on receipt of the invoice. The book has been received but invoice is awaited.</p>	Cheque No.	Amount	Payee	Reason for Payment	101365*	£594.71	Zurich Municipal	2013/14 Insurance Renewal	101367	£799.14	Mrs L Parkin	Salary & Expenses (November13)	101368	£36.13	HM Revenue & Customs	PAYE & NI (November 13)	101369	£35.00	Vine Community Trust	Hall Hire November 13 TC meeting	101370	£40.49	Talk Talk Business	Telephone Line Rental /Broadband + calls (Nov 13)	101371	£65.45**	Lexis Nexis	Purchase of Arnold Baker Local Council Administration Book 9 th Edition (Minute 14.7/Sept 13)
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<p>21.2</p>	<p>Receipts:</p> <table border="1" data-bbox="296 232 1441 456"> <thead> <tr> <th data-bbox="296 232 557 309">Paid into Barclays</th> <th data-bbox="557 232 710 309">Amount</th> <th data-bbox="710 232 975 309">Received from</th> <th data-bbox="975 232 1441 309">Reason for Payment</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 309 557 456">13/11/13</td> <td data-bbox="557 309 710 456">£220.92</td> <td data-bbox="710 309 975 456">Northamptonshire County Council</td> <td data-bbox="975 309 1441 456">Signage for Pocket Park (Chq paid to Nordis Signs Minute 17.3/Oct 13) - Cllr A Matthews, Empowering County Cllr Fund</td> </tr> </tbody> </table>	Paid into Barclays	Amount	Received from	Reason for Payment	13/11/13	£220.92	Northamptonshire County Council	Signage for Pocket Park (Chq paid to Nordis Signs Minute 17.3/Oct 13) - Cllr A Matthews, Empowering County Cllr Fund
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<p>21.3</p>	<p>Monthly Bank Reconciliation: Noted.</p>								
<p>21.4</p>	<p>Christmas Lights 2013-14 – KBC Grant Offer Letter: A Christmas Lights Grant offer letter has been received from KBC. The Town Council CONFIRMED that it will undertake to meet the qualifying conditions and authorised the Chairman to sign and return the KBC Grant Offer form (Proposed by Cllr M Watson and seconded by Cllr Sawford – Agreed).</p>								
<p>21.5</p>	<p>Town Council Office Equipment Report: Following a detailed discussion it was Agreed that the Clerk is to purchase the equipment, software and support package detailed in the report (Proposed by Cllr Tebbutt and seconded by Cllr Dearing - Agreed). The Clerk is to keep costs as low as possible and is to look at:</p> <ul style="list-style-type: none"> • The provision of free internet security through Talk Talk Business, the Town Council’s internet/telephone supplier; • Revisit and confirm the requirement to pay an annual fee for the use of Office 365 software. <p>Cllr J Watson offered to support the installation of new software onto a new computer and the transfer of data between the old and new machines once purchased.</p> <p>It was Agreed that a new power supply can be purchased for the existing laptop.</p>								
<p>22</p>	<p>Second draft budget 2014/15 A copy of the second draft budget had been circulated to Councillors prior to the meeting.</p> <p>Cllr J Watson stated that she has made her concerns about precepting well known however in order to ensure that the Town Council can continue to operate Cllr J Watson proposed the second draft budget and a precept of £20,000 for the financial year 2014/15, this was seconded by Cllr D Soans which was unanimously Agreed.</p>								
<p>23 23.1</p>	<p>Planning Applications The following applications have been received and comments made under delegated procedures: <i>Cllr Coe declared an interest in planning application KET/2013/0631</i> KET/2013/0631 – Mrs Asfar Maka Properties Ltd – 41 Station Road, Desborough – Full Application: 2 no. commercial units. 1 no. dwelling to first floor. First floor rear extension. Desborough Town Council has no objection to this planning application which is an interesting conversion of an important building. It would be beneficial to see more usable retail units.</p> <p>The proposed bringing back into use of this building is to be welcomed. The viewed</p>								

appearance seems to follow the style of the first floor windows. It would, as part of the redevelopment, be beneficial to incorporate built in shutters similar to those in the Rothwell Health Centre/Surgery.

KET/2013/0645 – Mrs Buckley – 11 Brookside, Desborough – Full Application: Conversion of garage to habitable room and first floor extension.

Desborough Town Council does not object to this planning application. It is a quiet cul de sac with various modifications to other houses. Sufficient off road parking would still appear to exist after garage removal. Flat roof between two pitched roofs appears out of character. *KBC has approved this planning application.*

KET/2013/0619 – Mr Kent Light Haus Ltd – 5 Ise View Road (land adj), Desborough – Approval of Reserved Matters: Access, appearance, landscaping, layout and scale details in respect of KET/2012/0538 detached dwelling.

Desborough Town Council does not object to this planning application. The lack of a garage is not too important as adequate off road parking is provided.

The level of insulation is not stated, only material which will not be used. Planning should seek to achieve the code level being used for the first East Kettering Properties.

KET/2013/0665 - Mr Cooper Coopers Builders – 52 Breakleys Road, Desborough - s.73A Application: Detached garage.

Desborough Town Council objects to this planning application. This building appears out of scale for a garden building and out of character for the area.

Numbers 52 and 50 are already regarded as 'one unit'. Considerable development is happening at no.50, there has been a huge amount of top soil in the front garden for many months. There is already a garage and a structure at the end of the garden butting up to 3 Cherry Tree Close fence.

It is unclear where the access is to this store/garage.

KET/2013/0629 – Mr Dilks – 41A Pioneer Avenue, Desborough – Full Application: Remove hedge and replace with 7ft high fence.

Desborough Town Council does not object to this planning application assuming the neighbours are not compromised. *KBC has approved permission for this planning application.*

KET/2013/0675 – Mrs Holland – 39 Alexandra Road, Desborough – Full Application: Two storey rear and side extensions. Single storey rear and front extensions.

The extension plans are reasonable however there is what appears to be a massive garaging/storage units at the bottom of the garden which looks a significant overdevelopment and does not feature adequately in the application. What is its function, since a garage is incorporated in the house extension? Two other large structures appear in front of the building line.

KET/2013/0658 – Mr Robinson – 131 Pioneer Avenue, Desborough – Full Application: Two storey side extension to create annexe, double garage to front and side with two storey extension to the rear.

No objection. The 'Annex' appears to be a self-contained 'Grannie flat'. The only concern is the scale of the house in the area; it may appear to be overdevelopment. Any

immediate neighbours concerns must be taken into consideration. *This application has been withdrawn and therefore the KBC will take no further action; no formal decision will be made.*

KET/2013/0679 – Mr Smith C/O Agent – Stoke Albany Road (Land off), Desborough – Siting of mobile home, erection of day room and replacement vehicular access.

Permission for a three year period ended on 14th October 2013. What will be gained by extending this further? Note: work already started (28/08/13).

This should be viewed as a temporary site until such time as the KBC review of the Gypsy and Traveller Sites is completed. There are enough Gypsy & Traveller Sites in this area. 'Gated communities' is not in line with the latest national guidelines.

KET/2013/0702 – R J Jones Haulage Ltd – Former Foxs Pallets Ltd, Pipewell Road, Desborough – s.73 Application: Variation of condition 1 of KET/2013/0106, in respect of noise generating activities. *Awaiting comments.*

KET/2013/0707 – Mrs Johnson C/O Agents – 5 Whitehill Road, Desborough – Full Application: Two storey side and single storey front and rear extensions. *Awaiting comments.*

KET/2013/0728 – Mr Stretton – 40 Leys Avenue, Desborough – Full Application: Single storey front and rear extensions. Pitched roof to garage. *Awaiting comments.*

Notices of Approval received: KBC has approved permission for the following applications:

- **KET/2012/0780** (Minute 14.3/Jan 13) – Mr Veevers – Harrington Road (land at), Desborough – Outline Application: Residential development of 75 dwellings with associated open space, landscaping, highways and utility infrastructure.
- **KET/2013/0566** – Mr O Evans – 117 Union Street, Desborough – Full Application: Single storey front extension.

23.2

Gaining Advantage from proposed and future developments in Desborough

Cllr Matthews outlined that Desborough Town Council makes comments and recommendations on all significant planning applications for new housing but KBC, as the planning authority, decides whether plans are accepted together with the scope and amount of section 106 agreements. This has been a great frustration for the Town since the planning system became part of KBC's administrative process in April 1974.

Current thinking is that the Desborough Neighbourhood Plan could take 18 months to complete. A speaker from Oundle, at the recent CPRE Planning Roadshow on 6th November, claimed their Neighbourhood Plan could take up to 3 years to complete, despite their decision to employ a planning consultant to move the process forward.

Desborough Town Council should have a say in the development of all housing in the town and an agreement is needed which gives the Town Council the ability to get a detailed design code for all properties on future housing developments. An agreement with KBC to allow Desborough Town Council to be part of the design process for future housing developments would also allow a greater flexibility in determining how Section 106 agreements are written.

	<p>Earlier in the year Desborough Town Council wrote to KBC to request that the Council defer any further action in respect of the Hawthorns Site, Desborough pending the outcome of the Desborough Town Neighbourhood Plan. Concern was raised that as already highlighted this may take 3 years to complete. Cllr Matthews raised the question as to whether the Town Council wants to wait that long for the development of the Hawthorns Site. Cllr Matthews suggested a ‘trade off’ with KBC with the Town Council rescinding the letter to delay the decision to sell the Hawthorns site. The Town Council would then be in a position to list its’ requirements from future planning decisions which generate section 106 agreements and our requirements for the Town might include the following :</p> <ul style="list-style-type: none"> • Protect Tailby's Meadow and enhance green spaces • Extended footpaths & cycleways • Disabled access to Pocket Park • New skateboard facilities • Enhanced youth provision • Permanent Heritage Centre • Develop Havelock Street Square • Outside play areas and gyms in all [play] park areas • Changing rooms for Football players on Dunkirk Avenue recreation ground • Community / Civic Centre <p>Cllr Sawford stated that she understood that the whole point of undertaking a Neighbourhood Plan was to include what the Town wants and that the Town Council needs to move on with the Plan.</p> <p>Cllr J Watson stated that she does not like the term ‘trade off’. The Town Council should not be fighting for what it does not want but pushing for what it does want.</p> <p>Cllr Soans noted that it is important to be proactive rather than reactive.</p> <p>Cllr King raised concern with regard to S.106 money generated from developments within Desborough may be used elsewhere in the Borough.</p> <p>The Town Council did not vote on Cllr Matthews’ proposal to rescind the letter Desborough Town Council wrote to KBC requesting that the Council defer any further action in respect of the Hawthorns Site, Desborough pending the outcome of the Desborough Town Neighbourhood Plan.</p>
<p>24</p>	<p>Date of next meeting and items for the agenda: Thursday 19th December 2013 commencing at 7pm, the Lower Lounge, Marlow House, Gold Street, Desborough.</p>
	<p>THE MEETING CLOSED AT 9.40 PM</p>