

The Meeting of the Desborough Town Council held at Marlow House, Gold Street, Desborough on Thursday 19th December 2013.

PRESENT

Councillors: Cllr D Coe, Cllr A Matthews, Cllr J Watson, Cllr M Tebbutt, Cllr D Soans, Cllr B King, Cllr M Dearing, Cllr J Pearce, Cllr D Howes, Cllr R Sawford, Cllr J Derbyshire.

Clerk: Leigh Parkin

Also in attendance: Cllr A Matthews, Northamptonshire County Councillor, PC I Cotterell, Members of the Public

1	<p>Chairman’s announcements Cllr Coe paid his respects to Nelson Mandela who passed away recently. The Town Councillors and members of the public stood for a minutes silence in memory of Nelson Mandela.</p> <p>On 29th November 2013 Cllr Coe attended the Desborough Gala evening and the St. Giles Christmas tree festival. Cllr Coe thanked the Town Centre Partnership for organising the Gala evening and St. Giles Church for the wonderful Christmas tree display.</p> <p>Cllr Coe will be attending the Beech Close Christmas party on 20th December 2013.</p>
2	<p>Apologies for absence – Cllr M Watson (work commitments). It was RESOLVED to agree the apologies for absence.</p>
3	<p>Declarations of Interest by Councillors Cllr Soans stated that he would not vote or express an opinion on any planning matters as he is on the Planning Committee at Kettering Borough Council (KBC). He can however take part in discussions on planning issues.</p> <p>Cllr Sawford declared an interest in any issues relating to the Midlands Co-Op as her partner is an elected member of the Southern Area Committee of the Midlands Co-operative Society. Cllr Sawford reserved the right to speak on any issues that arise.</p> <p>Cllr Howes declared an interest in Co-Op owned land at the Hawthorns and along the Ise Valley due to business interests.</p> <p>Cllr King declared an interest in agenda item 8.3 Northamptonshire County Council (NCC) draft budget consultation as he works for NCC.</p> <p>Cllr Tebbutt and Cllr Dearing stated that they would not vote on any issues relating to Planning Policy.</p>
4	<p>Police Report Monthly Report & Crime Figures –PC Cotterell went through the crime figures for November 2013 which were still below average. Concerns have been raised over burglaries to houses and the Police are planning to have a publicity campaign to raise awareness to ensure houses are secured.</p>

Chairman

Date

<p>4.1</p>	<p>Criminal damage around the Co-Op and Gladstone Street area is dying down as a number of the youths have been referred to the antisocial behaviour unit which is having a positive effect.</p> <p>PC Cotterell stated that a lot of his time is currently spent in Kettering to support operations taking place in the town.</p> <p>PC Cotterell announced that he will be leaving his current position and moving to Northampton where he will be dealing with rural crime in the county. PC Cotterell will not be leaving until a replacement for his position is found.</p> <p>Teenager Hut – Cllr King fed back from the Youth Shelter/Outdoor Gym working group meeting held on 6th December of which Councillors had received copies of the minutes prior to the meeting.</p> <p>It was noted that there is more support from local residents for the installation of an outdoor gym than the provision of a youth shelter. Antisocial behaviour of youths is a major concern and the ongoing management of the area.</p> <p>Desborough Town Council Agreed that:</p> <ul style="list-style-type: none"> • The provision of a Youth Shelter is to be ‘put on hold’ and consultation is to be progressed on the installation of an outdoor gym in the Dunkirk Avenue Recreation Ground. • The project should include the installation of enhanced lighting to improve the existing CCTV coverage. In addition better disabled/pushchair access to the Recreation Ground should be considered. • A letter is to be sent to the local residents (January 2014) thanking them for taking part in the consultation, to update them of the results of the consultation, confirm that a consultation event will be held in the Recreation Ground in respect to the provision of outdoor gym equipment and that the youth shelter provision is to be put on hold and to ask if they would like to be involved in the project. This letter will also be sent to the Outdoor Bowls Club and Sunshine Pre School. • It is proposed that a consultation event be held on Carnival Day (28th June 2014) in the Dunkirk Avenue Recreation Ground. Local residents will be invited to view, try out and give feedback on the outdoor gym equipment during the morning. The equipment will then be available for the wider community to view and give feedback on during the afternoon. • The Police are to be asked to undertake consultation with young people in the town about the provision of an outdoor gym facility. To find out more about the Police’s contract with Ground Work and whether the organisation can be used to support consultation with young people. PC Cotterell is to check the contract details. • The website is to include information on the project. Ways of using social media to reach young people is to be trialled. <p>PC Cotterell emphasised that consultation with young people should be undertaken as soon as possible with a view to installing the outdoor gym equipment in the spring. At present the youth club only appeals to a certain proportion of youths and the closure of</p>
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	<p>the skate park leaves many youths without an alternative venue to ‘hang out’ at. The additional lighting provided as part of the outdoor gym project should be on a timer so that the youths disperse when the lights go off.</p> <p>Cllr J Watson stated that she has been talking to the Cafe Revive about opening for youths on a Friday evening as a safe place for them to meet which could also include other aspects of youth work such as counselling etc.</p> <p><i>Cllr Sawford declared an interest in the following item as she lives in Federation Avenue.</i></p> <p>4.2 Car parking issues – Federation Avenue, Unity Street & Pioneer Avenue Cllr Coe stated that town has suffered from a lack of car parking for many years and it is to be placed on the Town Council agenda for discussion in the New Year.</p> <p>An email had been received and was read out from a member of staff at Eveden with regard to car parking issues along Federation Avenue, Unity Street and Pioneer Avenue. PC Cotterell confirmed that it is wrong for home owners in this area to place cones outside their properties and that the police do remove them.</p> <p>Cllr Tebbutt highlighted that Eveden is seeking to come to an agreement with the owner of the last 3 to 4 houses of Federation Avenue to change (subject to planning permission) part of their back gardens into approximately 30 car parking spaces to be used by employees. A planning application for additional parking was previously submitted to the KBC planning committee but was rejected as it had not been submitted by Eveden.</p> <p>Cllr Sawford stated that there was previously car parking available at the back of the Eveden factory however houses were built on this land. This issue highlights the need for a good Neighbourhood Plan.</p> <p>PC Cotterell noted that following the resurfacing of the lower end of Federation Avenue the single yellow lines had not been re-instated by Northamptonshire Highways from the bottom of the hill to approximately half way up.</p>
<p>4.3</p>	<p>Back Lane, Desborough – safe travel in winter Sgt E McDonald raised concerns with the Town Council about the safe travel along Back Lane, Desborough during the winter months as there has already been a number of collisions this year along this stretch of road as it becomes very icy and is not gritted. Cllr Matthews forwarded these concerns to Northamptonshire Highways who have agreed to provide temporary ‘slippy road’ signs initially. Permanent signs will take longer to provide. PC Cotterell stated that this road has a speed limit of 60mph which ideally should be reduced. In addition the road would benefit from having the hedges cut back.</p> <p>Cllr Coe asked Cllr Soans to take the concerns about this road into consideration when the planning application for an additional 700 houses at the Grange is submitted and considered by the KBC Planning Committee.</p>
<p>4.4</p>	<p>Street Lighting in Burdock Way A member of the public had raised concerns with the Town Council about inadequate street lighting along Burdock Way and recent house burglaries. The member of the public was present at the meeting and was invited to address the Town Council.</p>

<p>4.5</p>	<p>The member of the public highlighted that there is lighting at either end of the road but at a crossing in the middle of the road there is none and two street lights have been turned off virtually opposite each other creating a ‘black hole’. In addition there is a causeway which leads to the Desborough Green Space which has housing along it which is lit by one light which is currently not working. This causeway has not been adopted by NCC therefore they will not repair the light. Cllr Matthews noted that Burdock Way has only been partially adopted by NCC. In addition there has been two burglaries along Burdock Way on 14th October 2013 and 1st December 2013.</p> <p>The member of public has already written to NCC and was appalled by the response that he received. This is to be forwarded to the Clerk.</p> <p>Cllr King has visited the area and spoken to a number of local house holders about the lighting. The householders have confirmed that they also are concerned about the lack of street lighting and in one case the home owner has installed his own security lighting.</p> <p>It was Agreed that the Town Council will write to NCC to request that the street lighting is reviewed in this area.</p> <p>Police and Crime Commissioner (PCC) Community Watch PC Cotterell informed the Town Council about and new initiative being implemented by the PCC encouraging the community to be the eyes and ears on the street. Volunteers are to be encouraged to be ‘visible eyes’ but they will not be able to intervene. Cllr Tebbutt highlighted that KBC contribute towards the funding for local PCSO’s and that there is no indication that this funding will end.</p> <p>Cllr Coe thanked PC Cotterell for attending the meeting and for his support wishing him every success in his new position.</p>
<p>5</p>	<p>Representations from members of the public A member of the public thanked the Town Council and in particular the Town Councillors that attended the KBC Executive meeting on 11th December where ‘Asset Management – Desborough’ (A23/023) in respect of the Hawthorns was discussed. KBC Executive Committee agreed to the Town Council’s request that the Council defer any further action in respect of the Hawthorns Site, Desborough pending the outcome of the Desborough Town Neighbourhood Plan.</p> <p>The member of the public asked about steps that can now be taken to ensure that the Ise Valley is a protected Green Space into perpetuity. Cllr Tebbutt referred to his Borough Councillor report to the Town Council this month which highlights the environmental issues that need to be addressed in the Neighbourhood Plan and by the Hawthorns Forum. A copy of Cllr Tebbutt’s report is to be forwarded to members of the Neighbourhood Planning Working Group and the Hawthorns Forum. Cllr Soans confirmed that a Neighbourhood Plan Working Group meeting is to be held on 15th January 2014 which will look at public engagement to take place in the early part of the New Year.</p>
<p>6</p>	<p>Minutes of the Town Council meeting held on 21st November 2013 The Minutes of the Town Council meeting held on the above date were <u>unanimously approved</u> and signed as a true record (Proposed by Cllr Matthews and seconded by Cllr Tebbutt).</p>

<p>7</p>	<p>Matters Arising</p> <ul style="list-style-type: none"> • Minute 8/Bullet pt. 1/Nov 13 – A response has been received to Desborough Town Council’s letter to Mr Conway, Head of Housing at KBC, in October 2013 to ask for an update in respect to the three derelict properties (24, 26 and 28) in Queen Street. Mr Conway has confirmed that the Queen Street properties have been purchased by a developer who plans to refurbish the properties and rent them out. The Clerk reported that she had received a telephone call from a resident from a neighbouring property who had thanked the Town Council for its’ support but raised concern that any future planning applications in respect of these properties sent to the Town Council by KBC for comment should be looked at closely. • Minute 8/Bullet pt. 2/Nov 13 – The Town Council clarified that the letter to Environmental Services at KBC should ask the Department to check what materials are being brought in and out of the Trout Fishing Lake development. Cllr Derbyshire also reported a recent incident of black smoke from the site across the road. If this incident arises again Cllr Derbyshire will report the problem to KBC and the Environment Agency. • Minute 9/Nov 13 – Speeding – Mr Barbour, Northamptonshire Highways, is to be asked to attend a meeting of Desborough Town Council in the New Year. • Minute 10.3/last paragraph/Nov 13 – It was noted that Ms S Lyons, Head of Legal Services at KBC had confirmed prior to the KBC Executive meeting held on 11th December 2013 that the agenda item ‘Asset Management – Desborough’ (A23/023), which was due to be held in private, had been changed to be held in public. Cllr Sawford stated that she felt it is worrying that the agenda item did not make it clear that the asset to be discussed was The Hawthorns and that some items held in private do not identify whether they relate to Desborough. The title of the document to be discussed in private should identify what it is to be discussed and which area it relates to. <p>Cllr Sawford stated that she attended the KBC Executive meeting on 11th December 2013 and spoke in respect to the agenda item ‘Asset Management – Desborough’ which referred to the Hawthorns Site. At the meeting it was implied by the Chair of the meeting that Cllr Sawford may have an interest in this site. Cllr Sawford stated that she has no interest in the Hawthorns land and always declares an interest if she feels it is appropriate.</p> <p>Cllr Coe thanked the Town Councillors who had attended the KBC Executive meeting and asked the Borough Councillors to keep the Town Council fully informed on any developments to this land.</p> <ul style="list-style-type: none"> • Minute 12.6/Nov 13 – The letter to the Co-Op with regard to the Federation Avenue access is currently being drafted.
<p>8</p> <p>8.1</p> <p>8.2</p> <p>8.3</p>	<p>Surveys/Questionnaires/Meetings</p> <p>KBC Local Development Framework Public Consultation – Housing Allocations – Assessment of Additional Sites and Update Document – Desborough Town Council formally resolved to AGREE the Town Council’s response to this consultation (Proposed by Cllr Soans and seconded by Cllr Matthews – agreed by a majority vote – Cllr Tebbutt, Cllr Dearing and Cllr Sawford abstained from voting).</p> <p>KBC Consultation: Broughton Conservation Area – The Town Council did not wish to comment on this document.</p> <p>NCC Consultation: Draft Budget and Council Plan 2014-19 – This was discussed under the County Councillor report (Minute 9.2).</p>

	<p>The County Council will reduce its budget by £128 million over the next five years but the draft budget (referred to above) includes an extra £12 million for children's services and there is a commitment to keep the libraries and country parks open as part of its new drive to increase wellbeing.</p> <p>There is also a commitment to continue with the nationally recognised system of proactive road repairs and maintenance. A one off amount of £1.6 million has also been provided to implement the improvement programme for children's services.</p> <p>Cllr Sawford declared an interest in this item as she works for Unison in the Health Service. It was Agreed to place this on the Town Council's agenda for January's meeting and to put a link on the Town Council's website.</p> <p>9.3 Flood Risk Information and Maps The Environment Agency (EA) has published new and updated flood maps on their website, showing the risk of flooding from rivers, seas, reservoirs and surface water. The maps can be found on EA's website under What's In Your Back Yard section http://maps.environment-agency.gov.uk/wiyby/wiybyController?ep=maptopics&lang=e As the Lead Local Flood Authority in the county, NCC is responsible for coordinating the management of surface water flooding. Their briefing note can be accessed on web page : http://www.northamptonshire.gov.uk/en/councilservices/environ/flood/pages/default.aspx X</p> <p>Cllr Tebbutt stated that at a meeting with MGWSP in November 2013 concerns were reported that the bridge over the River Ise as you approach Desborough is regularly flooded. MGWSP are currently looking at this situation.</p> <p>9.4 Dunkirk Avenue - parking on grass verge All houses, which might be affected by yellow lines painted on the road, have been canvassed or left with details of the suggested parking restrictions. Despite trying a number of times, some residents have still not responded with their views so the (incomplete) list of comments will now be forwarded to MGWSP for consideration.</p> <p>9.5 Braybrooke School Another decision made at the Cabinet Meeting on December 10th was that Braybrooke Primary School was now surplus to requirements and should be disposed of. Acting on behalf of Braybrooke Parish Council (and the residents) Cllr Matthews spoke at this meeting requesting that although Braybrooke Parish Council would prefer the building be kept as a community facility if it were to be sold for housing then their preference would be that an established, proven developer who can deliver the type of housing required for the village be selected as the purchaser. The Parish Council also asked that they should be involved in the decision making process about the development of this important site in the village</p> <p>9.6 Dunkirk Avenue Parking Restriction Proposals Mr I Boyes, Northamptonshire Highways, has received a response from Revd. Mills Powell which states that he does not support the extension of parking restrictions in the area in front of the Community Centre and Memorial Gardens as this area is in frequent use and it would be regrettable to lose this. Taking these comments into consideration Desborough Town Council Agreed to the modification of the positioning of the double</p>
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	<p>yellow lines for the section of Dunkirk Avenue only. It was highlighted that PCSO's can now enforce parking on double yellow lines.</p>
<p>10 10.1</p>	<p>Borough Councillors Cllr Soans provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> • Research and Development committee 3rd December • Report on drug treatment services within Kettering Borough = approx. 14 individuals from Desborough currently being treated. • Discussion on potential effects of HS2 – agreed to set up task and finish group to assess possible effect of HS2 on Kettering borough including Desborough. • Planning committee 17th December: <ul style="list-style-type: none"> ➢ Application KET/2013/0506 – 71 Braybrooke Road - 4 dwellings on land behind – No comment received from DTC – application PASSED. It was noted that Desborough Town Council did comment on this planning application and this is to be highlighted to the Development Services Department at KBC. ➢ Application KET/2013/0679 – mobile home at Stoke Albany road- Temporary permission renewed for 2 year period. The Officer's recommendation to the Planning Committee was for permanent permission however the Committee took note of Desborough Town Council's comments about temporary permission. • Other matters :- Cllr Soans is dealing with a complaint re: the alignment of the new Tennis courts at the Grange <p>10.2</p> <p>Cllr Tebbutt provided a written report which was circulated to Councillors prior to the meeting highlighting: North Northants Core Spatial Strategy update:- There is no change to the timetable from Cllr Tebbutt's September report, the report from the Planning Inspector re Rushden Lakes proposed development is now with the Secretary of State, his decision is expected in February 2014.</p> <p>Joint Planning Committee meetings will be convened as soon as the decision is made public to progress with the Core Spatial Strategy, meanwhile reviews on the consultations on the projects reported in my November report are continuing.</p> <p>The consultation period on the Site Specific Proposals Local Development document- 'Housing Allocations assessment of Additional Sites and Update' has closed and is being reviewed by KBC Planning Officers- their report which will include the responses from Desborough Town Council will be referred to Planning Policy in the spring.</p> <p>The most significant development was the decision taken by the Executive Committee on 11th December to agree to the request, by Desborough Town Council, to delay any further action on the Hawthorns site until the outcome of the Neighbourhood planning process.</p> <p>This places a significant responsibility on Desborough Town Council to produce the plan within the shortest time span possible and to address all of the environmental issues raised during the meeting presentations on the Ise Valley proposed development to all developments within the DTC boundary.</p> <p>Critical issues which Cllr Tebbutt raised, included that any development must meet the requirement of the NPPF (National Planning Policy Framework). Particularly Section 11</p>

<p>10.3</p>	<p>Conserving and enhancing the natural environment - Clause 109 The planning system should contribute to and enhance the natural and local environment by:</p> <ul style="list-style-type: none"> • Protecting and enhancing valued landscapes • Recognising the wider benefits of ecosystem services • Minimising impacts on biodiversity and providing net gains in biodiversity where possible <p>This is further endorsed by Clause 118 –local planning authorities should aim to conserve and enhance biodiversity</p> <p>Clause 123 includes the following Planning policies and decisions should aim to :</p> <ul style="list-style-type: none"> • Identify and protect areas of tranquillity which have remained relatively undisturbed by noise and are prized for their recreational and amenity value for this reason <p>The North Northants Joint Core Strategy 2011-2031 Emerging Draft Policy 20 in particular</p> <p>Development critically should prevent coalescence between Desborough and Rothwell, it should critically meet the criteria in the Nene Valley Nature Improvement Area (NIA) which states that:</p> <ul style="list-style-type: none"> • Development in the NIA yields overall gains in general and habitat connectivity in particular • Provide quality natural areas, especially where deficiencies exist-which includes South Desborough and Rothwell • To improve the ecological status of the River and enhance the ecological status of the River <p>The Neighbourhood Planning Working Group must embrace all these, and other issues in the production of the Desborough Town Neighbourhood Plan.</p> <p>A copy of Cllr Tebbutt’s report is to be forwarded to the Neighbourhood Planning Working Group and Hawthorns Forum.</p> <p>Cllr Dearing provided a written report at the meeting highlighting: Cllr Dearing has raised the issue of the boards at the entrance to the Grange housing estate with planning enforcement and Mr M Hammond, Deputy Chief Executive of KBC. KBC has confirmed that these boards should be removed by the developer and this is currently being pursued.</p> <p>KBC Executive meeting held on 11th December. Cllr Dearing was pleased with the decision made to delay The Hawthorns Site until the development of a Neighbourhood Plan.</p> <p>Cllr Dearing attended the Joint Forum meeting where the Police and Crime Commissioner spoke.</p>
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10.4	<p>Cllr Tebbutt noted that there is a notice board on the Grange Housing Estate at the entrance to the Desborough Green Space which is not currently being used. It was Agreed that the Town Council will contact Community Services at KBC to find out who owns and manages the Board.</p> <p>Cllr Derbyshire: had not provided a report as she had been away on annual leave.</p>
11 11.1	<p>Clerk's Report</p> <p>Northamptonshire Police Community Speed Watch: Northamptonshire Police has confirmed that Desborough has been selected to take part in the Community Speed Watch Programme in the 2014/15 timetable. The project works by pairing up villages that will rotate the equipment between themselves on a weekly basis over a period of six weeks. Desborough has been paired with Weston By Welland between the period 18/05/14 and 29/06/14 and will have the use of the equipment on the 1st, 3rd and 5th week of this period.</p> <p>All volunteers must attend a training session organised by Northamptonshire Police before they can become involved with the programme for reasons of Health & Safety and insurance purposes (i.e. those not trained will not be covered by the insurance). Training sessions take place at Northamptonshire Police Headquarters, Northampton on a Saturday morning/afternoon (0900hrs – 1200hrs or 1300hrs – 1600hrs). Northamptonshire Police are to be asked whether they provide travel expenses for volunteers attending the training.</p> <p>At the Desborough Town Council meeting in November (Minute 11.1) it was confirmed that Mr Kevin O'Brien will be the volunteer Community Speed Watch Co-ordinator for Desborough. All people who indicated on the pledge form that they wish to volunteer for the programme have been written to, to confirm that they still wish to volunteer, check their contact details and provide them with the information outlined above. This information will then be forwarded to Mr O'Brien and PC J McQuaid, Northamptonshire Police.</p> <p>11.2 Northamptonshire Highways Parish Satisfaction Questionnaire: Cllr Tebbutt is to complete this questionnaire which is to be returned by the end of January 2014.</p> <p>11.3 Circus Ginnett: An email has been received from Circus Ginnett which stated that they are interested in visiting Desborough in March 2014. The enquiry is to be referred to Ms V Hitchman, Head of Community Services at KBC.</p> <p>11.4 Correspondence File: This month's file contained:</p> <ul style="list-style-type: none"> • Desborough Town Council Standing Orders • Northants CALC Update • CPRE North Northamptonshire District Minutes – 2nd October 2013 • Message from NCC Consultations – Northamptonshire Minerals and Waste Development Framework Partial Review: Minerals and Waste Local Plan Submission • NALC Email: Council Tax Benefit Support Grant – It was noted that a letter had been received from Mr M Dickenson, Acting Head of Finance at KBC on 18th January 2013. The letter stated that KBC intends to pass transitional funding received by Kettering Borough Council from the Government (£7,000) on to town and parish councils and that before the Council can do this a fair distribution has to

	<p>be agreed. It was Agreed that the Town Council will write to Mr Dickenson, copied to Cllr I Jelley, Kettering Borough Cllr, to request an update as to whether a fair method of distribution has now been agreed and when the funding will be transferred to town & parish councils.</p> <ul style="list-style-type: none"> • Anglian Water Email – Together we can plan • CPRE Campaigns – England’s bag charge will fail if we don’t act • Northants Highways November Members’ Newsletter • NCC Adult Learning Brochure Spring 2014 • Northants ACRE Village Viewpoint magazine (emailed to Cllrs 17/12/13) • TTRO(13/14) 424 Broadlands, Desborough – notification of Highways repairs on a section of Broadlands road.
<p>12 12.1 12.2 12.3 12.4 12.5 12.6</p>	<p>Community Reports</p> <p>Civic Society: No report was received.</p> <p>Town Centre Partnership (TCP): Mrs Goodman was invited by the Chairman to provide an update to the Town Council. Mrs Goodman reported that Gala Night was a successful and enjoyable evening and that the town looked fantastic. A write up can be found in the Kettering Extra newspaper. This year there are 40 lit Christmas trees in the town attached to business premises which have been organised by the Town Centre Partnership. It is hoped that this will increase next year.</p> <p>The 1940’s day will take place on 20th September 2014. A good response is anticipated.</p> <p>Twining: Cllr J Watson reported on recent and planned events.</p> <p>Youth: Cllr B King stated that there was no update report. Cllr King is a member of the Youth Shelter Working Group and had reported back earlier in the meeting on the last Working Group meeting held on 6th December 2013 (Minute 4.1).</p> <p>European Charter: Cllr J Watson stated that there was nothing to report this month.</p> <p>Pocket Park: Cllr R Sawford reported that the pond has been dredged and improvements made to the stream. A pond has been dug out at the bottom of the willow area which will become a new amphibian pond.</p> <p>It was Agreed that the Town Council will pay the bill for dredging the pond and that the Pocket Park Volunteer Committee will make a donation to the Town Council towards the cost of the work completed.</p>
<p>13 13.1 13.2</p>	<p>Update from existing Working Parties</p> <p>Community Right to Build ‘Hawthorns Forum’: Mrs Holmes, Secretary to Desborough Community Development Trust, reported that they had met Locality last week following receipt of a pre-feasibility grant of £10,000 to put together a timetable and produce an initial business plan which will be consulted upon.</p> <p>Mrs Holmes highlighted that it makes sense, subject to Town Council agreement, that the Hawthorns Forum and Neighbourhood Plan Working Group work together in the New Year to undertake joint consultation within the town.</p> <p>Fresh Air Desborough (FAD): Mr Alan Brooks, Chairman of FAD, had sent his apologies to the meeting but had emailed the Town Council to confirm that the Oral</p>

<p>13.3</p>	<p>Hearing will be held at Birmingham High Court on 30th January 2014.</p> <p>Mr Brooks wished to thank those members of the Town Council that purchased tickets for the FAD draw which raised a grand total of £1,276.</p> <p>FAD wished to raise again the issue of the Town Council’s involvement in helping FAD and taking on the fight as other councils have elsewhere. FAD desperately need new members for its’ Committee and new fund raising ideas.</p> <p>Information had been emailed to Town Councillors from Mr Brooks with regard to the gasification plant due to be built on the Brookfield Plantation.</p> <p>Desborough Skate Park: Cllr Soans reported that he has had a brief meeting with Ms V Hitchman, Head of Community Services at KBC, and that a Working Group meeting will be set up early in the New Year.</p>
<p>14</p>	<p>Neighbourhood Plan for Desborough Update</p> <p>Cllr Soans reported that the Working Group is to meet on Wednesday 15th January 2014 and the agenda includes:</p> <ul style="list-style-type: none"> • Consider the email received from Rachel Hogger, Planning Aid England Advisor, received and forwarded to members of the Working Group on 16th October 2013; • Look at a leaflet/flyer design for an initial public consultation (DCDT has kindly offered to pay for the printing of this leaflet). The aim of this will be to increase public awareness and to potentially recruit interested volunteers for the Steering Group; • Organise a ‘drop in’ session to be held at Desborough Library following the distribution of a flyer/leaflet; • Consider the requirement for a Project Manager for the development of the Desborough Town Plan; • In addition confirmation has been received from KBC that Marie Down, Assistant Development Officer and her colleague Julia Baish have been appointed to take over the role in supporting the Desborough Town Plan from Mark Philpott who recently left the Authority. Marie and Julia have asked to attend a Working Group meeting. <p>Cllr Soans stated that the Neighbourhood Plan Working Group comes under the umbrella of the Town Council and that whatever decision is made by the Group this then needs to be ratified by the Town Council.</p> <p>In addition Eden Project Communities is running two Planning Camps in 2014. The first camp is in York 23rd – 25th March and the second takes place in Oxford from 3rd to 5th April. Places are limited to 2 per group and offered on a first come first serves basis. The events are free (including accommodation & meals but NOT travel) however each place is worth several hundred pounds and a charge may be made if a place is cancelled without due notice.</p> <p>Mr David Larmour, Chairman of Desborough Town Centre Partnership/Member of the Neighbourhood Plan Working Group, has expressed an interest in attending the Oxford Planning Camp.</p> <p>The Town Council Agreed that it will support up to two members of the Neighbourhood Planning Working Group to attend the Planning Camp. Cllr King suggested that a</p>

reserve list of people who would like to attend is kept to address the issue of cancellation charges if a person cannot attend at short notice.

Cllr Sawford stated that as her partner is an elected member of the Southern Area Committee of the Midlands Co-operative Society she has to declare an interest, although not pecuniary, in the development of a Neighbourhood Plan and will withdraw from the Neighbourhood Planning Working Group so as not to compromise the Town Council in the development of the Desborough Town Plan. Cllr Sawford proposed that Cllr King take her place as a member of the Working Group. This was **Agreed** by the Town Council.

Cllr Howes also stated that he would like to be involved in the development of the Neighbourhood Plan but also has to declare an interest in Co-Op owned land at the Hawthorns and along the Ise Valley due to business interests.

It was **Agreed** that advice will be sought from Mr D Moody at Northants CALC about Councillors involvement in the development of the Neighbourhood Plan when they have declared an interest.

Cllr Tebbutt requested that a copy of his Borough Cllr report for December be forwarded to members of the Neighbourhood Planning Working Group and the Hawthorns Forum.

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15.1

Financial report

Accounts for Payment: The following payments were **APPROVED:**

Cheque No.	Amount	Payee	Reason for Payment
101371*	£65.45	Lexis Nexis	Purchase of Arnold Baker Local Council Administration Book 9 th Edition (Minute 14.7/Sept 13)
101372	£824.21	Mrs L Parkin	Salary & Expenses (December13)
101373	£36.13	HM Revenue & Customs	PAYE & NI (December13)
101374	£35.00	Vine Community Trust	Hall Hire December 13 TC meeting
101375	£41.89	Talk Talk Business	Telephone Line Rental /Broadband + calls (Dec 13)
101376	£29.99	Mrs L Parkin	Purchase of McAfee Anti-Virus Protection

*As agreed at the November Town Council meeting (Minute 21.1) the cheque for Lexis Nexis was signed on 26/11/13 (Cllr Soans/Cllr Matthews) following receipt of the invoice.

15.2

Receipts: None received.

15.3

Monthly Bank Reconciliation: Noted.

15.4

Talk Talk Business Telephone/Broadband Contract: The Town Council **AGREED** (Proposed by Cllr Sawford and seconded by Cllr Dearing) to a new 12 month contract with Talk Talk Business at the proposed rates as outlined in the Finance Report.

15.5

Northants County Association of Local Councils Finance Update: Noted.

<p>16 16.1</p>	<p>Planning Applications The following applications have been received and comments made under delegated procedures: KET/2013/0702 – R J Jones Haulage Ltd – Former Foxs Pallets Ltd, Pipewell Road, Desborough – s.73 Application: Variation of condition 1 of KET/2013/0106, in respect of noise generating activities. The withdrawal of the refrigerated units appears to address the problem of noise overnight. This needs to be monitored on a regular basis. Agreement should also be reached that prevents refrigerated units being reintroduced. The O/S map does not show the new houses built next to the wood. No noise measurements have been supplied for this location. This area should also be considered. The Town Council wishes to support local business and jobs. <i>This application has been withdrawn and therefore KBC will take no further action: no formal decision will be made.</i></p> <p>KET/2013/0707 – Mrs Johnson C/O Agents – 5 Whitehill Road, Desborough – Full Application: Two storey side and single storey front and rear extensions. No Objection subject to neighbours’ agreement.</p> <p>KET/2013/0728 – Mr Stretton – 40 Leys Avenue, Desborough – Full Application: Single storey front and rear extensions. Pitched roof to garage. No objection subject to neighbours’ agreement. This road is full of individual houses, many of which have been extended.</p> <p>KET/2013/0740 - Mr & Mrs Sealy – 147 Dunkirk Avenue, Desborough – Full Application: First floor rear extension. No objection provided neighbours being notified.</p> <p>KET/2013/0744 – Mr Butcher – 208 Dunkirk Avenue, Desborough – Full Application: Single storey front extension. Loft conversion with 2 no. dormer windows. No objection in principle provided that No. 210 Dunkirk Avenue does not object as the dormer windows will overlook this property.</p> <p>KET/2013/0788 – Mr Mills – 69 Union Street, Desborough – Full Application: 1 no detached garage. No objection.</p> <p>KET/2013/0798 – Mrs Snelling Kettering Borough Council – Stoke Albany Road (land off), Desborough - s.73 Application: KET/2013/0263 (Traveller caravan park consisting of 7 no. plots and amenity buildings) variation of condition 6 in respect of boundary treatments. Awaiting comments.</p> <p>KET/2013/0794 – Mr Robinson – 131 Pioneer Avenue, Desborough – Full Application: Two storey side and rear extensions. Double garage to the west elevation. Awaiting comments.</p>
<p>16.2</p>	<p>Notices of Approval received: KBC has approved permission for the following applications:</p> <ul style="list-style-type: none"> • KET/2013/0631 (Minute 23.1/Nov 13) – Mrs Asfar Maka Properties Ltd – 41 Station Road, Desborough – Full Application: 2 no. commercial units. 1 no. dwelling to first floor. First floor rear extension. • KET/2009/0596 (Minute 16.1/Apr 13) – Eckland Lodge Business Park –

	<p>Desborough Road, Braybrooke – Full Application: Demolition of existing agricultural buildings and erection of office buildings within B1(a). Formation of new vehicular and pedestrian access, parking areas, and associated landscaping</p> <ul style="list-style-type: none"> • KET/2013/0665 (Minute 23.1/Nov 13) - Mr Cooper Coopers Builders – 52 Breakleys Road, Desborough - s.73A Application: Detached garage. • KET/2013/0619 (Minute 23.1/Nov 13) – Mr Kent Light Haus Ltd – 5 Ise View Road (land adj), Desborough – Approval of Reserved Matters: Access, appearance, landscaping, layout and scale details in respect of KET/2012/0538 detached dwelling. • KET/2013/0675 (Minute 23.1/Nov 13) – Mrs Holland – 39 Alexandra Road, Desborough – Full Application: Two storey rear and side extensions. Single storey rear and front extensions.
<p>17</p>	<p>Date of next meeting and items for the agenda: Thursday 16th January 2014 commencing at 7pm, the Lower Lounge, Marlow House, Gold Street, Desborough.</p> <p>Cllr Coe wished everybody a happy Christmas and good wishes for the New Year.</p>
<p>THE MEETING CLOSED AT 9.05 PM</p>	