

The Meeting of the Desborough Town Council held at Marlow House, Gold Street, Desborough on Thursday 16th January 2014.

PRESENT

Councillors: Cllr D Coe, Cllr A Matthews, Cllr J Watson, Cllr M Watson, Cllr M Tebbutt, Cllr D Soans, Cllr B King, Cllr M Dearing, Cllr J Pearce, Cllr D Howes, Cllr R Sawford, Cllr J Derbyshire.

Clerk: Leigh Parkin

Also in attendance: Cllr A Matthews, Northamptonshire County Councillor, PC K McGregor, Members of the Public

1	<p>Chairman’s announcements Cllr Coe wished everybody best wishes for the New Year.</p> <p>Cllr Coe announced that he had attended the Beech Close Christmas party on 20th December 2013 and that he had recently been visited by Revd Mills Powell, St Giles Anglican and Methodist Church.</p> <p>Cllr Coe had been telephoned by the gentleman who has purchased the three derelict properties along Queen Street, Desborough.</p> <p>Two notices have been placed on the grass verge by the pedestrian crossing along Dunkirk Avenue asking people not to park on the grass. The notices have had immediate effect and Cllr Matthews was thanked for organising this.</p> <p>Cllr Coe attended a meeting at Desborough Surgery. It was reported that the appointments booking system is improving and that a new telephone system is to be installed in June.</p> <p>Cllr Coe reminded Councillors that the Civic Service is to be held on Sunday 9th February 2014.</p>
2	<p>Apologies for absence – None received.</p>
3	<p>Declarations of Interest by Councillors Cllr Soans stated that he would not vote or express an opinion on any planning matters as he is on the Planning Committee at Kettering Borough Council (KBC). He can however take part in discussions on planning issues.</p> <p>Cllr Sawford declared an interest in any issues relating to the Midlands Co-Op as her partner is an elected member of the Southern Area Committee of the Midlands Co-operative Society. Cllr Sawford reserved the right to speak on any issues that arise.</p> <p>Cllr Howes declared an interest in Co-Op owned land at the Hawthorns and along the Ise Valley due to business interests.</p> <p>Cllr King declared an interest in agenda item 10.1 Northamptonshire County Council (NCC) draft budget consultation as he works for NCC.</p>

Chairman

Date

<p>4</p>	<p>Police Report Monthly Report & Crime Figures – PC McGregor introduced himself as he is the new police constable for Desborough replacing PC Cotterell. PC McGregor went through the crime figures for December 2013.</p> <p>Cllr Coe asked about the three incidents along Dunkirk Avenue involving one person. PC McGregor explained that the police were taking action against the person for public order offences. Investigations are ongoing in respect of the robbery at the Cost Cutter store along Broadlands.</p> <p>Cllr King asked about how the importance of reporting incidents to the police can be promoted to members of the public. PC McGregor stated that the Police are always trying to build relations in the community. There is a new Street Watch in the Community initiative being set up and information is currently being distributed to households in the town. Cllr King asked whether an up-date on this initiative can be presented to the next Town Council meeting. Cllr King supports volunteers complementing the police service but does not think they should replace paid professional staff.</p> <p>Cllr J Watson asked whether PC McGregor had taken on the role as PC for Desborough or if he has taken on additional duties to cover Desborough. PC McGregor confirmed that he is the appointed PC to cover Desborough and the Welland Valley.</p> <p>A member of the public raised concern that there has been an increase in the number of 14 to 16 year old youths hanging around the Grange. In addition a number of tag marks have been sprayed on street furniture and the new noticeboard at the entrance to the Plens. PC McGregor noted these concerns.</p>
<p>4.1</p>	<p>Youth Shelter/Outdoor Gym Update – As agreed at December’s Town Council meeting (Minute 4.1/Dec 13) a letter is to be sent to the local residents in January 2014 thanking them for taking part in the consultation, to update them of the results of the consultation, confirm that a consultation event will be held in the Recreation Ground in respect to the provision of outdoor gym equipment and that the youth shelter provision is to be put on hold and to ask if they would like to be involved in the project. This letter will also be sent to the Outdoor Bowls Club and Sunshine Pre School.</p>
<p>4.2</p>	<p>Car exhaust noise Concern has been raised to Cllr Tebbutt and Cllr Soans by a member of the public about the number of cars with illegal exhausts, quite often late at night and early morning, which are also running flat out to Rothwell. PC McGregor confirmed that the Police have also received reports from Rothwell on this issue and they are trying to deal with it. Cllr Soans suggested that this could be monitored as part of the Community Speed Watch programme.</p>
<p>4.3</p>	<p>Parking on grass verges A concern had been raised with the Town Council about a Post Office van that continually parks on a grass verge along Federation Avenue which has churned up the grass due to the current weather conditions. The member of the public has spoken to the Post Office worker and complained to the Post Office but no response has been received. Information is requested as to how this can be stopped and who is responsible for repairing the grass verge. PC Mc Gregor stated that the Police have no powers to stop people parking on a grass verge as long as it is not causing an obstruction. It was noted</p>

	<p>that parking on grass verges has also been a problem in other areas of the town.</p> <p>Cllr Sawford referred back to December’s Town Council meeting (Minute 4.2) when car parking issues along Federation Avenue were discussed. Cllr Sawford is to look into this area of grass. Cllr Matthews will establish whether NCC is responsible for repairing/replacing the damaged grass verge and how the problem of parking on it can be overcome.</p> <p>Cllr Coe thanked PC McGregor for attending the Town Council meeting and providing a report.</p>
<p>5</p>	<p>Representations from members of the public Members of the public spoke on a number of issues:</p> <ul style="list-style-type: none"> • Planning application KET/2013/0679. Concern was raised that the KBC Planning Committee had approved the planning application for a temporary two year period but no reference had been made to the building of a day room and vehicular access which will be permanent structures. The question was raised as to what would happen to this development if after two years the temporary permission is revoked. A further planning application has been submitted to KBC to request that the temporary permission is made permanent. It was highlighted that Desborough Town Council had objected to full permission being granted subject to the KBC review of Gypsy & Travellers sites document being published. <p>Cllr Tebbutt stated that the KBC review of Gypsy & Travellers Sites document is due to be presented for agreement to a special KBC Planning Policy Committee meeting being held on 19th February 2014. If this document is approved the Gypsy & Traveller accommodation requirements will have been agreed through to 2021. Cllr Tebbutt suggested that the new planning application submitted is not considered until after the Planning Policy Committee meeting.</p> <p>Cllr Soans stated that the only reason two years temporary permission was given by the KBC Planning Committee was because the KBC review of Gypsy & Travellers Sites document has not yet been approved.</p> <ul style="list-style-type: none"> • Concern was raised about the potential for fracking in Northamptonshire and in particular surrounding the A6 Towns. It was requested that the Town Council oppose any possible sites for fracking. It was Agreed (proposed by Cllr Coe and seconded by Cllr M Watson) that the Town Council write to Mr P Hollobone, Member of Parliament for Kettering Constituency, stating that Desborough Town Council is concerned about the possibility of fracking and asking him to oppose any future plans for fracking around the A6 Towns. <p>Cllr Matthews stated that there is nothing on the current NCC agenda in respect of fracking in the county. Cllr Soans highlighted that Cllr Matthews and himself are NCC and KBC CPRE representatives, respectively, and fracking has been an item for discussion at a recent meeting.</p> <p><i>Cllr Howes declared an interest in the below detailed item.</i></p> <ul style="list-style-type: none"> • Harborough Road to Braybrooke Road Byway. A Website Enquiry Form had been received from a member of the public who was also in attendance at the Town Council meeting and addressed Councillors. The Byway Open to All Traffic from Harborough Road to Braybrooke Road was ploughed up at the end of November

	<p>2013. The member of the public contacted Sarah Curetan at NCC who tried, unsuccessfully, to contact the owner by telephone. She then wrote to the owner to instruct him to reinstate the Byway. On December 18th the member of the public saw vehicles at the site and assumed that the work was to commence however later that day a fence had been erected leaving a 3 metre lane measuring from the centre of the hedge and taking no account of the headland under the hedge. This action actually left a path which in places is about 18" wide. The member of the public telephoned Ms Sarah Curetan who visited the site and instructed the work to stop and the blocking fence to be removed from the Braybrooke Road end. She also instructed that the Harborough Road fence be left open to provide access. A minimum of 5 metres and preferably 8 metres is required for a Byway open to Traffic, excluding the headland.</p> <p>Cllr Tebbutt stated that the outline planning permission for this site included plans to improve the byway. It was Agreed to write to Mr R Harbour, Head of Planning at KBC, to request that immediate enforcement action is taken. Cllr Matthews is to liaise with the NCC Officer. Cllr Coe will inform Mr R Martin, Footpaths Co-ordinator of the situation.</p> <ul style="list-style-type: none"> • A website enquiry form had been received by a member of the public with regard to Lorry movements to and from the Trout Fishing Lake development. The member of the public and a number of residents remain concerned about the level of lorry movements, mud on the road and damage to the road. In addition the question was raised about what is being done to address the opposite roadside verge in the field opposite (lack of drainage resulting in constant mud and silt building up on the junction of Watermill Close/Rushton Road). The member of the public has raised these issues with NCC Street Doctor numerous times and awaits a response. The stretch of road from Desborough to Rushton is dangerous due to constant mud/road edges eroding due to heavy lorries. Lorries going along Rushton Road to Dunkirk Avenue are not abiding by speed restrictions. <p>It was Agreed that these concerns should be forwarded to Mr R Harbour, Head of Development Services at KBC. Cllr Matthews noted that a suggestion has been made that the Trout Fishing Lake development has a vehicle wheel wash at the entry and exit to the site, Cllr Matthews is currently liaising with Northamptonshire Highways in respect of this matter.</p>
<p>6</p>	<p>Minutes of the Town Council meeting held on 19th December 2013 The Minutes of the Town Council meeting held on the above date were <u>unanimously approved</u> and signed as a true record (Proposed by Cllr Matthews and seconded by Cllr J Watson).</p>
<p>7</p>	<p>Matters Arising</p> <ul style="list-style-type: none"> • Minute 17/Nov 13 – Community Governance Review – It has been confirmed to KBC that Desborough Town Council is not requesting a review at present as house building is ongoing but that the Town Council has set up a working group to look at the number and siting of polling stations in Desborough. Mr I White Electoral Services Manager, has highlighted that the process and remit of the Community Governance Review does not deal with the location of polling stations however KBC would welcome the working group’s comments but that the situation of polling stations is ultimately a matter for the Returning Officer. KBC is to undertake a full review of polling stations this year as required by statute. There will be an

	<p>opportunity at that stage for consultation responses. KBC is planning to inspect Desborough Leisure Centre later this month with a view to moving the polling station away from Loatlands School providing the Leisure Centre is deemed to be satisfactory for polling purposes.</p> <ul style="list-style-type: none"> • Minute 4.4/Dec 13 – the letter to NCC with regard to street lighting along Burdock Way is outstanding. The member of the public has provided further information about which lights should be changed which can be included in the letter. • Minute 7/Bullet pt. 2/Dec 13 – A letter has been sent to Ms S Plenderleith, Head of Environmental Services at KBC asking for the Department to check what materials are being brought in and out of the Trout Fishing Lake development. • Minute 11.2/Dec 13 – Northamptonshire Highways Parish Satisfaction Questionnaire – Cllr Tebbutt confirmed that he will complete and return this form before the end of January 2014. • Minute 11.4/Bullet pt. 5/Dec 13 – Community Tax Support Grant – Mr M Dickenson, Acting Head of Finance at KBC has confirmed that a decision has been made by KBC not to distribute the Community Tax Support Grant to eligible Town & Parish Councils but that the £7,000 grant is to be incorporated into a £40,000 Community Fund in 2014/15 to which Town & Parish Councils can apply for funding. The criteria to apply for funding has not yet been finalised. The £40,000 is made up of the £7,000 Community Tax Support Grant and £33,000 from KBC Capital reserves. It is understood that this will be an ongoing fund and not just for the 2014/15 financial year. Information of the Community Fund forms part of the KBC Budget Consultation Process 2014/15. Concern was raised as to who made the decision at KBC not to distribute the Community Tax Support Grant. It was Agreed (Proposed by Cllr Sawford and seconded by Cllr J Watson) to request that the Community Tax Support Grant and KBC Community Fund be placed for discussion on the next A6 Towns Forum agenda. Cllr Matthews stated that he is also a member of the Rural Forum. • Minute 14/Dec 13 – Neighbourhood Plan – Advice has been received from Mr D Moody, Chief Executive of Northants County Association of Local Councils (CALC), concerning the involvement of Councillors in the Neighbourhood Planning process when they have declared an interest. This information has been forwarded to the relevant councillors. • Minute 14/Dec 13 – Neighbourhood Plan – It was confirmed that Cllr Tebbutt’s Borough Councillor report for the Town Council meeting in December 2013 has been forwarded to members of the Neighbourhood Planning Working Group and the Hawthorns Forum. • Minute 15.4/Dec 13 – Talk Talk Telephone/Internet Contract – This was changed as agreed at December’s Town Council meeting on 21st December 2013.
<p>8</p>	<p>S.106 funding – list of desirable local facilities Cllr Matthews explained that following November’s Town Council meeting (Minute 23.2) he believes that it is important that the Town Council agrees a list of facilities that can be considered to be part of future section 106 agreements. The following list was proposed by Cllr Matthews for discussion:</p> <ul style="list-style-type: none"> • Extended footpaths & cycle ways • Disabled access to Pocket Park • New skateboard facilities • Enhanced youth provision • Permanent Heritage Centre • Develop Havelock Street Square

	<ul style="list-style-type: none"> • Outside play areas and outdoor gyms in all play park areas • Changing rooms for football players on Dunkirk Avenue recreation ground • Community Centre [or Civic Centre] • In addition a request that KBC purchase the land behind Co-op Pharmacy and develop it as a basic car park <p>Cllr Howes stated that in his opinion s.106 monies could be better used on facilities that are needed within the Town. He asked whether s.106 agreements already assigned to planning permission could be changed. Cllr Soans confirmed that they cannot with the exception of the Tesco development s.106 agreement which is still open for some negotiation in respect to enhancing the Town Centre.</p> <p>Cllr Coe stated that he felt that car parking should be a priority including Buckwell Street and High Street. This was supported by Cllr King who also added the pathway across the green space outside Desborough Library. Cllr Matthews stated that it is hoped that the pathway can be dealt with as part of the s.106 funding through the Tesco development.</p> <p>Cllr Watson highlighted road safety measures along Rothwell Road could be included. It was noted that Cllr Matthews is currently investigating the possibility of purchasing one/two speed signs for this area through his Empowering County Councillors Fund. Cllr King noted that road safety measures had been highlighted to him on numerous occasions by members of the public when he undertook the Community Speed Watch door knock.</p> <p>Cllr Sawford stated that at present she could not endorse the list provided by Cllr Matthews and that this should be looked at through the Neighbourhood Plan.</p> <p>Cllr Soans agreed that this needs to be part of the Neighbourhood Planning process. Cllr Tebbutt stated that it is important that the list is developed and forwarded to KBC as soon as possible. Cllr Dearing stated that once agreed the list can become part of the Neighbourhood Plan and may alter or be expanded during the Neighbourhood Planning process.</p> <p>It was Agreed (Proposed by Cllr Tebbutt and seconded by Cllr Dearing) that all Town Councillors consider what they would like to include on the list and the priority which will be discussed and agreed at the next Town Council meeting. Once agreed the list will be sent to Development Services at KBC for Planning Officers to take into consideration when drawing up s.106 agreements.</p>
<p>9</p>	<p>Neighbourhood Plan for Desborough Update</p> <p>Cllr Soans reported back from the Working Group meeting held on Wednesday 15th January 2014:</p> <ol style="list-style-type: none"> 1) Welcomed Marie Down and Julia Baish, KBC development officers allocated to assist Desborough Town Council in formulating the Neighbourhood Plan. 2) Discussion of support which can be provided by KBC planning department, these include :- <ul style="list-style-type: none"> • Mapping. It was Agreed (Proposed by Cllr Tebbutt and seconded by Cllr Dearing that the Town Council will sign up to the Public Sector Mapping

	<p>Agreement.</p> <ul style="list-style-type: none"> • Assistance with drawing up plans • Provision of existing documents • Provision of large scale plans • Desborough to be registered with national Neighbourhood forum <p>3) Design of “flyer” to be distributed door to door discussed; examples produced and agreed subject to DTC approval. The “flyer” will invite residents to 2 public “drop-in” events :-</p> <ul style="list-style-type: none"> • Friday 21st March 2014 7.00 - 9.00pm – venue to be agreed • Saturday 22nd March 2014 10.00am - 12.00 midday – Marlow House <p>Exhibitions will be considered at the Library and Heritage centre.</p> <p>All of the above will seek to create public awareness and to invite groups and members of the community to join the proposed steering group.</p> <p>4) The steering group will emerge from all of the above activity.</p> <ul style="list-style-type: none"> • Terms of reference and proposed membership proportions of the steering group will be discussed at a separate meeting and will be presented to the February Town Council Meeting. <p>5) Mr D Lamour and Cllr J Watson will attend the Eden project planning weekend 3rd-5th April 2014 at Oxford. It was noted that the course and accommodation is free (subject to a late cancellation charge) however it was Agreed that the Town Council will pay travel expenses based on the current agreed Councillor rates.</p> <p>6) The Council budget needs to include a line for Neighbourhood plan income and expenditure. Any sums of money allocated to be agreed by the Town Council. This was Agreed.</p> <p>Cllr King suggested that the £891 unallocated funding be placed in the Neighbourhood Planning budget for out of pocket expenses/allowance for a Project Manager. Cllr Howes stated that the Neighbourhood Plan requires a Project Manager and suggested that the general running of this project equates to £20 to £25k.</p> <p>Cllr Dearing stated that funding is available through KBC which will contribute towards paying for a project manager.</p> <p>It was Agreed to invite representatives from Rothwell or Burton Latimer Town Councils to the next Town Council meeting to discuss their experiences of the Neighbourhood Planning process to date.</p> <p>Cllr J Watson highlighted that Broughton Astley Parish Plan went to referendum today and the Parish Council may also be able to provide support and advice.</p>
<p>10 10.1</p>	<p>Surveys/Questionnaires/Meetings NCC Consultation: Draft Budget and Council Plan 2014-19 - Cllr Sawford raised</p>

<p>10.2</p> <p>10.3</p> <p>10.4</p>	<p>concern that the increase in the Children’s Services budget would lead to a reduction in budget for other departments at NCC. Cllr Sawford is very concerned about Adult, Social Care and Public Health and the proposed savings over the next 5 years that could lead to an increase in vulnerable adults. Cllr Sawford declared an interest as she works for Unison at Kettering General Hospital.</p> <p>Cllr Matthews stated that he has attended all of the Scrutiny Committees and stated that NCC is looking to consolidate what is happening at the moment. There is still a lot of waste in public authority budgets and NCC is trying to reduce this waste and work on collaboration with other agencies to focus on prevention rather than treatment in health and social care. Cllr Matthews noted that budget consultation feedback to date is that the planned changes are broadly supported.</p> <p><i>Cllr Derbyshire left the meeting at 8.30pm</i></p> <p>KBC Budget Consultation Meeting – 7pm, 23rd January 2014, Council Chamber, KBC – Cllr King confirmed that he wished to attend the meeting. It was noted that the Borough Councillors have received separate invitations to attend.</p> <p>NCC Public Consultations: County Council Development Validation List – Noted. The Town Council did not wish to comment on this consultation.</p> <p>NCC Public Consultations: Minerals and Waste Local Validation List – Noted. The Town Council did not wish to comment on this consultation.</p>
<p>11</p> <p>11.1</p>	<p>County Councillor</p> <p>Cllr A Matthews reported:</p> <p>County Council Budgets for 2014/15</p> <p>Much of this month has been taken up attending all of the Scrutiny Committees. The purpose of these scrutiny meetings is to challenge and seek clarity on aspects of the County's Budgets for 2014/15, especially those budget lines showing significant savings over the current year.</p> <p>Some clear themes are apparent in these budgets:</p> <ul style="list-style-type: none"> • more operational efficiencies • more collaborative working arrangements with other local authorities • shift in emphasis from treatment to prevention, across health and social care <p>The latest Budget Consultation Feedback indicates that there are very strong agreements with the County Council Budgets in these areas :</p> <p>Red Line Services</p> <p>[1] Investing in Children's Services</p> <p>[2] Keeping the Libraries open</p> <p>[3] Keeping country parks open</p> <p>[4] Maintaining the road repair programmes</p> <p>Proposed Partnerships</p> <p>[1] Sharing frontline services with partner organisations</p>

<p>11.2</p>	<p>[2] Developing strategic alliances with private sector organisations to achieve goals</p> <p>[3] Developing an integrated care model with NHS</p> <p>[4] Sharing management teams with partner organisations</p> <p>Local update There was little real agreement by residents that yellow lines are needed alongside the Recreation Ground on Dunkirk Avenue. MGWSP therefore decided that yellow lines will not be painted but have taken up my request to attach a couple of [temporary] signs asking motorists not to park on the grass verge. This seems to be working but the huge ruts on two sections of grass now need attention. Cllr Matthews noted that he had received a complaint from a resident in this area that a wing mirror had been smashed because the road has been narrowed with cars parking on both sides of it without parking on the grass verge. Cllr Matthews is not sure what the long term solution to this problem is.</p>
<p>12 12.1</p>	<p>Borough Councillors Cllr Derbyshire: provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> • 09/01/14 - Tenants Forum KBC. Tenant’s Forum Constitution – a copy is available to read. New members are welcome to join a very active group to represent your area and neighbours views. • 13/01/14 - Attended Members information session for East of Kettering. • 13/01/14 - Rang Northampton Highways to report damage caused to left exit off Rushton Road over the Railway Bridge. Near side of the road has collapsed, caused by excessive rain, empty and loaded heavy Lorries entering and leaving Rushton road to and from the Bridge. Amy Wooding took all the details gave Cllr Derbyshire a work number and stated that the site would be visited within five working days to assess the damage. • 14/01/14 - Attended KBC Planning Committee. <p>12.2 Cllr Dearing provided a written report at the meeting highlighting: Cllr Dearing attended the KBC Executive in December 2013 which discussed the budget, regeneration of town centres and asset management of the Hawthorns site in Desborough.</p> <p>There was much debate about the Hawthorns site and public representation. The final vote went to ‘Resolve that, in accordance with the request by Desborough Town Council, any further action on the Hawthorns site be delayed until the outcome of the neighbourhood planning process for Desborough is known’.</p> <p>Cllr Dearing has reported to NCC Street Doctor the pot hole that has started on the crossing at the junction of Gold Street/Harborough Road.</p> <p>Cllr J Watson stated that the decision of the KBC Executive Committee with regard to the Hawthorns does not make sense as it is recorded in the minutes.</p> <p>Cllr Sawford raised concern that the KBC Executive Item A12/022 Responsible Growth</p>

12.3

is to be heard in private. The title of the item does not identify where the ‘Responsible Growth’ applies to and if it relates to Desborough. Cllr Dearing is to look into this and report back to the Town Council if it does relate to Desborough.

Cllr Tebbutt provided a written report which was circulated to Councillors prior to the meeting highlighting:

North Northants Core Spatial Strategy update:- There is no change to the timetable from my December report, the report from the Planning Inspector re Rushden Lakes proposed development is now with the Secretary of State, his decision is expected in mid-February 2014.

Joint Planning Committee meetings will be convened as soon as the decision is made public to progress with the Core Spatial Strategy.

The Joint Planning committee, at its Jan 9th meeting ratified its Interim Statement on Housing Requirements in the North Northamptonshire Housing Market Area. This now becomes a material planning condition and will assist in the resistance to inappropriate development enabling a significant increase in the 5 year land supply to be evidenced.

The Site Specific Proposals Local Development Document (LDD) -‘Housing Allocations assessment of Additional Sites and Update’ is being reviewed by KBC Planning Officers- a report on the responses will be presented to Planning Policy Committee, which will include the responses from Desborough Town Council, will be presented on January 30th for members to endorse the next steps towards the production of the Site Specific LDD.

Cllr Sawford asked for clarification that the Government growth projections for the provision of houses in North Northants to 2021 which are lower than those included in the Core Spatial Strategy are being reflected in the KBC Site Specific Proposals LDD - ‘Housing Allocations assessment of Additional Sites and Update’.

Cllr J Watson asked whether the KBC Site Specific Proposals LDD -‘Housing Allocations assessment of Additional Sites and Update’ takes into consideration land owned by developers which has planning permission but has not been built on. Cllr Tebbutt confirmed that the document does include areas, such as, Phase 2 of the Grange and Harington Road. Cllr Soans confirmed that if a developer does not develop a site which has planning permission granted within the allotted timescale then planning permission will need to be re-applied for.

The Governments Draft Planning Guidance Document is now expected to be published by DCLG in spring 2014.

Cllr Tebbutt confirmed that the results of the KBC review of Gypsy & Traveller sites will be presented to the KBC Planning Policy Committee on 19th February 2014. It was confirmed that members of the public can attend the meeting and will have an opportunity to speak. The Committee will take into account representations made by members of the public at the meeting.

Cllr Tebbutt will be attending a Northamptonshire Highways Warden meeting towards the end of January. It was noted that the B576 between Rothwell and Desborough where the road crosses the River Ise was again flooded this week. MGWSP are trying to

<p>12.4</p>	<p>resolve the situation.</p> <p>Cllr Soans reported that he had this week attended the KBC Planning Committee meeting at which the following planning application had been approved: KET/2013/0798 – Stoke Albany Road (land off), Desborough - s.73 Application: KET/2013/0263 (Traveller caravan park consisting of 7 no. plots and amenity buildings) variation of condition 6 in respect of boundary treatments.</p>												
<p>13 13.1 13.2 13.3 13.4 13.5</p>	<p>Clerk’s Report</p> <p>Northamptonshire Police Community Speed Watch: At December’s Town Council meeting (Minute 11.1) it was confirmed that the people who had indicated on the pledge form that they wished to volunteer for the Community Speed Watch Programme had been written to, to confirm that they still wished to volunteer and check contact details. Out of the 27 people contacted 7 have replied. As the minimum number of volunteers required is 10 it was Agreed that Cllr Ben King will telephone the people that have not replied.</p> <p>Arthingworth Road/Braybrooke Road, Desborough and Oakley Road/Station Road, Rushton – Proposed amendments to 7.5 tonnes weight restrictions: Northamptonshire County Council proposes to extend the existing weight limit restriction at Desborough. In addition it is proposed that the existing weight restriction along Oakley Road, Rushton will be reduced in length and the existing weight restriction along Station Road, Rushton will be extended. After viewing the drawings outlining the changes the Town Council Agreed to support the changes highlighted in Desborough but did not wish to comment on the proposed changes in Rushton.</p> <p>Police & Crime Commissioner – Community Websites: An email had been received from Mr Adam Simmonds, Police & Crime Commissioner, requesting to contribute to the Town Council’s website. It was Agreed (proposed by Cllr Tebbutt and seconded by Cllr J Watson) that the Town Council is happy for Mr Simmonds to provide short headline updates which will be placed on the Town Council’s website with a link to the Police & Crime Commissioner website.</p> <p>Desborough Town Flags: The Town Council Agreed the below detailed flag flying days for 2014 provided by Desborough Town Centre Partnership.</p> <table border="0" data-bbox="292 1509 1276 1948"> <tr> <td>01 March St David’s Day</td> <td>Friday 28 Feb – Mon 03 Mar</td> </tr> <tr> <td>17 March St Patrick’s Day</td> <td>Friday 14 Mar – Tues 18 Mar</td> </tr> <tr> <td>23 April St George’s Day</td> <td>Tuesday 22 Apr – Wed 24 Apr</td> </tr> <tr> <td>May Europe Day/ European Charter Belgium visit</td> <td>Dates to be confirmed in May</td> </tr> <tr> <td>28 June Carnival</td> <td>Friday 20 June – Mon 30 June</td> </tr> <tr> <td>30 November St Andrew’s Day</td> <td>Friday 28 Nov – Mon 01 Dec</td> </tr> </table> <p>Reporting of Surface Water Flooding Incidents: An email has been received from Mr M Chester, Engineering Technician, Kettering</p>	01 March St David’s Day	Friday 28 Feb – Mon 03 Mar	17 March St Patrick’s Day	Friday 14 Mar – Tues 18 Mar	23 April St George’s Day	Tuesday 22 Apr – Wed 24 Apr	May Europe Day/ European Charter Belgium visit	Dates to be confirmed in May	28 June Carnival	Friday 20 June – Mon 30 June	30 November St Andrew’s Day	Friday 28 Nov – Mon 01 Dec
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28 June Carnival	Friday 20 June – Mon 30 June												
30 November St Andrew’s Day	Friday 28 Nov – Mon 01 Dec												

	<p>Borough Council, with regard to the reporting of surface flooding in Desborough.</p> <p>On a monthly basis, KBC is required to report incidents of flooding to NCC who is the lead local flood authority for Northamptonshire so that they are able to investigate areas that are classed as high risk, collate a list of incidents to create a historical database as well as using this information to assist in the writing and implementation of new strategies for tackling surface water flooding.</p> <p>The sources of flooding incidents that are reported can come as a result of surface water runoff, ground water pooling, overflow of watercourses (brooks, rivers, lakes), artificial infrastructure (flood storage areas) and can be due to:</p> <ul style="list-style-type: none"> - Natural Exceedence (e.g. a river bursting its banks) - Failure (e.g. structural damage i.e. broken pipe) - Blockage or restriction (e.g. blocked culvert) <p>It is difficult for KBC representatives to visit each town / parish during periods of heavy rainfall to find evidence of surface water flooding etc. and therefore some assistance has been requested:</p> <ol style="list-style-type: none"> 1) Would it be possible for the Town Council to identify any known areas of flooding along with the frequency that these occur and area this covers? 2) If / when future incidents of flooding occur, if the Town Council could report the incident to Mr Chester including, where (if possible with a plan and photo), when, how long the area was flooded, if any properties / businesses were damaged etc. <p>This information will reveal hotspots that KBC can visit as soon as heavy rainfall is forecast which will help KBC to improve its' background knowledge of these incidents.</p> <p>The Town Council Agreed to provide information about flooding when it is aware of it. Information has already been provided about ongoing flooding problems on the B576 where the River Ise crosses the road at Desborough covering most of the Desborough bound carriageway following heavy rainfall.</p> <p>13.6 Review of Desborough Town Council Policies & Procedures: Desborough Town Council must ensure that an annual review of all policies and procedures is carried out by 31st March 2014. It was Agreed that Cllr Matthews and Cllr Coe will meet to review these documents with the Clerk for presentation to a Town Council meeting by March 2014.</p> <p>13.7 Holocaust Memorial Commemoration – 3pm, Sunday 26th January 2014 – This year’s theme – Journeys: Noted. Councillors will confirm individually if they wish to attend.</p> <p>13.8 Northants CALC – Northamptonshire Larger Councils Partnership (NLCP) – Thursday 23rd January 2014 – Business Planning for Town and Parish Councils: No Councillors are available to attend this meeting as the KBC Budget Consultation meeting is being held on the same evening.</p> <p>13.9 Correspondence File: This month’s file contained:</p> <ul style="list-style-type: none"> • Desborough Town Council Standing Orders • Superfast Northamptonshire Newsletter No. 10 • My County Council in Northamptonshire Dec 13
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	<ul style="list-style-type: none"> • Northamptonshire Highways December's Member's Newsletter • Northants CALC Christmas mini eUpdate • CPRE North Northamptonshire District Minutes of meeting held on Monday 2nd December 2013 • Central & East Northamptonshire Citizens Advice Bureau –Training opportunities from the CAB • Desborough Pocket Park Volunteer Management Committee AGM Minutes 19th October 2013 • Northants CALC Training Calendar Jan to June 2014 • Clerks & Councils Direct January 2014 • TTRO(13/14) 443 - Arthingworth Road, Desborough • KBC Work Programme January 2014
<p>14</p> <p>14.1</p> <p>14.2</p> <p>14.3</p> <p>14.4</p> <p>14.5</p> <p>14.6</p>	<p>Community Reports</p> <p>Civic Society: No report was received.</p> <p>Town Centre Partnership (TCP): No meeting has taken place.</p> <p>Twinning: The Twinning Newsletter will in future be circulated to Councillors.</p> <p>Youth: Cllr B King reported that he had received an email inviting him to attend a meeting at the Youth Centre, Paddock Lane, Desborough.</p> <p>European Charter: Cllr M Watson reported that there is a Youth meeting in Spain from 27th to 30th March 2014 for 17 to 30 year olds.</p> <p>Pocket Park: Cllr R Sawford referred to her report in December which highlighted that a pond has been dug out at the bottom of the willow area which will become a new amphibian pond. The Town Council is to request from the Desborough Pocket Park Volunteer Management Committee a copy of the risk assessment for the amphibian pond and confirmation that any required actions identified by the risk assessment have been completed.</p> <p>It was Agreed that in future Community Reports will be circulated by email prior to the meeting.</p>
<p>15</p> <p>15.1</p> <p>15.2</p>	<p>Update from existing Working Parties</p> <p>Community Right to Build 'Hawthorns Forum': Cllr Sawford reported that a meeting was held on 9th January 2014. Provisional dates for a consultation exhibition have been agreed and a leaflet will be distributed throughout the town mid-February.</p> <p>Fresh Air Desborough (FAD): Mr Alan Brooks, Chairman of FAD, confirmed that the Oral Hearing will be held at Birmingham High Court on 30th January 2014. The next FAD meeting is to be held on 30th January at 8pm, 53 Buttercup Road, Desborough.</p> <p>If the Oral Hearing is unsuccessful the next step is to work against an Environment Agency application for the operation of the plant. FAD is concerned that this application will be rubber stamped as it was not submitted as a dual application with the original planning application.</p> <p>Mr Brooks confirmed that over £6,000 has been raised since March 2013 however a</p>

	<p>further £9,000 is required to meet current and future legal costs. FAD desperately need new members for its' Committee and new fund raising ideas.</p> <p>A second application for Shelton Road, Corby is being considered by the NCC Planning Committee at the beginning of February.</p> <p>Cllr King thanked Mr Brooks for his report and the fantastic work done.</p> <p>Cllr Coe encouraged members of the public to join and support FAD.</p>																												
<p>16 16.1</p>	<p>Financial report Accounts for Payment: The following payments were APPROVED (Proposed by Cllr Matthews and seconded by Cllr Tebbutt):</p> <table border="1" data-bbox="293 636 1449 1615"> <thead> <tr> <th data-bbox="293 636 496 674">Cheque No.</th> <th data-bbox="496 636 676 674">Amount</th> <th data-bbox="676 636 879 674">Payee</th> <th data-bbox="879 636 1449 674">Reason for Payment</th> </tr> </thead> <tbody> <tr> <td data-bbox="293 674 496 712">101377</td> <td data-bbox="496 674 676 712">£797.11</td> <td data-bbox="676 674 879 712">Mrs L Parkin</td> <td data-bbox="879 674 1449 712">Salary & Expenses (January 14)</td> </tr> <tr> <td data-bbox="293 712 496 786">101378</td> <td data-bbox="496 712 676 786">£36.13</td> <td data-bbox="676 712 879 786">HM Revenue & Customs</td> <td data-bbox="879 712 1449 786">PAYE & NI (January 14)</td> </tr> <tr> <td data-bbox="293 786 496 1240">101379</td> <td data-bbox="496 786 676 1240">£885.99</td> <td data-bbox="676 786 879 1240">Mrs L Parkin</td> <td data-bbox="879 786 1449 1240"> Purchase from PC World of: <ul style="list-style-type: none"> • HP laptop - £449.00 • Office 365, Knowhow Cloud, MCAFEE Anti-virus*, PC Set-up - £119.00 • Portable hard drive - £59.00 • Computer bag and wireless mouse - £19.99 • Whatever happens care package (3 years) - £239.00 Total £885.99 inc. VAT (£738.33 exc. VAT) </td> </tr> <tr> <td data-bbox="293 1240 496 1391">101380</td> <td data-bbox="496 1240 676 1391">£33.82</td> <td data-bbox="676 1240 879 1391">Talk Talk Business</td> <td data-bbox="879 1240 1449 1391">Telephone Line Rental /Broadband + calls (Jan 14). The new telephone contract (Minute 15.4/Dec 13) commenced on 21st December 13.</td> </tr> <tr> <td data-bbox="293 1391 496 1496">101381</td> <td data-bbox="496 1391 676 1496">£35.00</td> <td data-bbox="676 1391 879 1496">Vine Community Trust</td> <td data-bbox="879 1391 1449 1496">Hall Hire January 14 TC meeting</td> </tr> <tr> <td data-bbox="293 1496 496 1615">101382</td> <td data-bbox="496 1496 676 1615">£654.00**</td> <td data-bbox="676 1496 879 1615">Spendlove Contracting</td> <td data-bbox="879 1496 1449 1615">Dredging of Desborough Pocket Park pond, installation of sluice to the stream and excavation of new amphibian pond.</td> </tr> </tbody> </table> <p>*MCAFEE Anti-virus came as part of the package, however, this had already been purchased by the Town Council in November 2013 to protect the existing laptop. The new laptop has therefore been protected using the MCAFEE Anti-virus previously purchased and the new Anti-virus package has not been activated and can be used from November 2014 for 12 months.</p> <p>**Minute 12.6/Dec 13 - It was Agreed that the Town Council will pay the bill for dredging the pond and that the Pocket Park Volunteer Committee will make a donation to the Town Council towards the cost of the work completed.</p> <p>The Chairman thanked the Clerk and her husband for the work they had undertaken during the Christmas break on the purchase and set up of the new Town Council laptop.</p>	Cheque No.	Amount	Payee	Reason for Payment	101377	£797.11	Mrs L Parkin	Salary & Expenses (January 14)	101378	£36.13	HM Revenue & Customs	PAYE & NI (January 14)	101379	£885.99	Mrs L Parkin	Purchase from PC World of: <ul style="list-style-type: none"> • HP laptop - £449.00 • Office 365, Knowhow Cloud, MCAFEE Anti-virus*, PC Set-up - £119.00 • Portable hard drive - £59.00 • Computer bag and wireless mouse - £19.99 • Whatever happens care package (3 years) - £239.00 Total £885.99 inc. VAT (£738.33 exc. VAT)	101380	£33.82	Talk Talk Business	Telephone Line Rental /Broadband + calls (Jan 14). The new telephone contract (Minute 15.4/Dec 13) commenced on 21 st December 13.	101381	£35.00	Vine Community Trust	Hall Hire January 14 TC meeting	101382	£654.00**	Spendlove Contracting	Dredging of Desborough Pocket Park pond, installation of sluice to the stream and excavation of new amphibian pond.
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Chairman

Date

16.2	<p>Receipts:</p> <table border="1"> <thead> <tr> <th data-bbox="296 235 555 309">Paid into Barclays</th> <th data-bbox="555 235 715 309">Amount</th> <th data-bbox="715 235 983 309">Received from</th> <th data-bbox="983 235 1445 309">Reason for Payment</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 309 555 383">24/12/13</td> <td data-bbox="555 309 715 383">£2,450.00</td> <td data-bbox="715 309 983 383">Kettering Borough Council</td> <td data-bbox="983 309 1445 383">Christmas Lights Grant 2013-14</td> </tr> <tr> <td data-bbox="296 383 555 456">31/12/13</td> <td data-bbox="555 383 715 456">£2.38</td> <td data-bbox="715 383 983 456">Barclays</td> <td data-bbox="983 383 1445 456">Interest – Business Saver Account.</td> </tr> </tbody> </table>	Paid into Barclays	Amount	Received from	Reason for Payment	24/12/13	£2,450.00	Kettering Borough Council	Christmas Lights Grant 2013-14	31/12/13	£2.38	Barclays	Interest – Business Saver Account.
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16.3	<p>Monthly Bank Reconciliation: Noted.</p>												
16.4	<p>Q3 Financial Analysis: Noted. It was Agreed to vire £400 from the training budget line and Administration to cover the additional costs incurred with the purchase on a new laptop by the Town Council.</p>												
16.5	<p>Agreed Budget/Precept 2014/15 (Minute 22/Nov 13): The Chairman signed the agreed budget which included the following agreed amendment: A Neighbourhood Planning budget line has been included under projects. No funding has been allocated to this budget line.</p> <p>The Town & Parish precept form will be completed and returned to KBC.</p> <p>It was Agreed that the unallocated funding of £891 for the 2014/15 budget will be allocated to reserves.</p>												
16.6	<p>Training: The course payment and travel expenses were Agreed for Cllr Ben King to attend the Northants CALC course ‘Dealing with Disruptive Behaviour’ being run on Tuesday 31st March 2014.</p>												
17	<p>Planning Applications The following applications have been received and comments made under delegated procedures:</p> <p>17.1 KET/2013/0798 – Mrs Snelling Kettering Borough Council – Stoke Albany Road (land off), Desborough - s.73 Application: KET/2013/0263 (Traveller caravan park consisting of 7 no. plots and amenity buildings) variation of condition 6 in respect of boundary treatments. Fencing is usually 6ft high but no objection to this planning application. <i>KBC has approved this planning application.</i></p> <p>KET/2013/0794 – Mr Robinson – 131 Pioneer Avenue, Desborough – Full Application: Two storey side and rear extensions. Double garage to the west elevation. No Objection. The 'Annex' appears to be a self-contained 'Grannie flat'. The only concern is the scale of the house in the area; it may appear to be overdevelopment. Any immediate neighbours concerns must be taken into consideration.</p> <p>KET/2013/0820 – The Co-Operative Pharmacy – 37 High Street, Desborough – Full Application: Construct disabled ramp access. Supportive of this provision which includes automatic opening door.</p> <p><i>Cllr Coe has declared that he is a member of the Desborough Town Football Club Social Club</i></p> <p>KET/2013/0835 – Mr Parsons – Desborough Town Football Club, Braybrooke Road, Desborough – Full Application: Single storey rear extension. No objection.</p>												

<p>17.2</p>	<p>Desborough Town Council supports plans to improve facilities for players. The Town Council would welcome improvements to parking arrangements to alleviate problems caused by parking on the Braybrooke Road on match days.</p> <p>KET/2013/0725 – Ms King – 74 Pioneer Avenue, Desborough – Full Application: Two storey side and single storey side and rear extensions, with raised decking. Awaiting comments.</p> <p><u>Notices of Approval received:</u> KBC has approved permission for the following applications:</p> <ul style="list-style-type: none"> • KET/2013/0679 (Minute 23.1/Nov 13) – Mr Smith C/O Agent – Stoke Albany Road (Land off), Desborough – Siting of mobile home, erection of day room and replacement vehicular access. <i>KBC has granted temporary permission for this planning application to 30th December 2015.</i> • KET/2013/0506 (Minute 15.1/Sept 13) – Mr Vasilou – 71 Braybrooke Road (Land behind), Desborough – Outline Application: 4 no. dwellings with new access. • KET/2013/0707 (Minute 23.1/Dec 13) – Mrs Johnson C/O Agents – 5 Whitehill Road, Desborough – Full Application: Two storey side and single storey front and rear extensions. • KET/2013/0728 (Minute 23.1/Dec 13) – Mr Stretton – 40 Leys Avenue, Desborough – Full Application: Single storey front and rear extensions. Pitched roof to garage. • KET/2013/0740 (Minute 16.1/Dec 13) - Mr & Mrs Sealy – 147 Dunkirk Avenue, Desborough – Full Application: First floor rear extension.
<p>18</p>	<p>Date of next meeting and items for the agenda: Thursday 20th February 2014 commencing at 7pm, the Lower Lounge, Marlow House, Gold Street, Desborough.</p> <p>Items for the agenda – Neighbourhood Planning, S.106 Funding</p>
<p>THE MEETING CLOSED AT 9.15 PM</p>	