

The Annual Meeting of the Desborough Town Council held at Marlow House, Gold Street, Desborough on Thursday 15<sup>th</sup> May 2014.

**PRESENT**

**Councillors:** Cllr A Matthews, Cllr D Coe, Cllr J Watson, Cllr M Watson, Cllr M Tebbutt, Cllr R Sawford, Cllr D Soans, Cllr J Pearce, Cllr M Dearing, Cllr D Howes, Cllr B King, Cllr J Derbyshire

**Clerk:** James McKechnie

**Also in attendance:** Cllr A Matthews, Northamptonshire County Councillor, PCSO P Firth and Members of the Public

<b>1</b>	<p><b>Election of Chairman for the ensuing Council year</b>                  Cllr Matthews was the only nominee. Proposed by Cllr Tebbutt and seconded by Cllr Soans the appointment was <b>Agreed</b>. Cllr Matthews signed the Declaration of Acceptance of Office Form as the Chairman witnessed by the Clerk.</p> <p>Members of the public were welcomed and Town Councillors were reminded of the Standing Orders.</p>
<b>2</b>	<p><b>Election of Vice-Chairman for the ensuing Council year</b>                  Cllr Coe was nominated. Proposed by Cllr J Watson and seconded by Cllr King. Cllr Tebbutt was nominated. Proposed by Cllr Soans and seconded by Cllr Howes. A vote took place and the appointment of Cllr Tebbutt was <b>Agreed</b>. Cllr Tebbutt signed the Declaration of Acceptance of Office Form as the Vice Chairman witnessed by the Clerk.</p>
<b>3</b>	<p><b>To receive Councillors declarations of acceptance of office</b>                  It was confirmed that completed Declarations of Acceptance of Office Forms for the Chairman and Vice Chairman had been signed, witnessed and returned.</p>
<b>4</b>	<p><b>Chairman's announcements</b>                  The Chairman welcomed all those present and confirmed the health and safety/housekeeping issues for the building and asked for mobile phones to be turned off.</p> <p>Tribute was paid to Cllr Coe the outgoing chairman for the sterling work he's done as a Councillor over the past 40years. Cllr Derbyshire Deputy Mayor then presented Cllr Coe with a card and gifts acknowledging Cllr Coe's achievements.</p> <p>Cllr Coe thanked everyone for their kind gifts and the people of Desborough for the support over the years.</p> <p>Neighbourhood Plan – on 29<sup>th</sup> May there will be a Market Stall Event promoting Desborough Town's Neighbourhood Plan. Cllr Matthews suggested that it would be a good gesture to give free ice cream at the event with £100 provision being made for this.</p> <p>Mr Thomas a member of the public offered to pay £100 towards this. Cllr Matthews thanked Mr Thomas for his kind gesture.</p>
<b>5</b>	<p><b>Apologies for absence – Full Attendance</b></p>
<b>6</b>	<p><b>Declarations of Interest by Councillors</b>                  Cllr Howes – Agenda item 14.1 Bellway Homes &amp; 13.1 Hawthorns</p>

Chairman .....

Date .....

	<p>Cllr Soans stated that he would not vote or express a decision on any planning matters as he is on the Planning Committee at Kettering Borough Council (KBC). He can however take part in discussions on planning issues.</p> <p>Cllr Sawford – Planning should the Co-op land arise in discussion.</p> <p>Cllr King – Agenda item 11.1 – County Council Employee</p> <p>Cllr Tebbutt – Agenda item 12.9 – KBC representative on LANRAC &amp; 17 – Chair of Planning Policy KBC.</p>
<p><b>7</b></p> <p><b>7.1</b></p> <p><b>7.2</b></p> <p><b>7.3</b></p> <p><b>7.4</b></p>	<p><b>Police Report</b></p> <p><b>Monthly Report &amp; Crime Figures</b> –PCSO Firth went through the crime figures for April 2014 highlighting the increase in insecure house burglaries and theft from insecure vehicles which are being experienced.</p> <p><b>Cllr J Watson</b> raised concerns about parking in Harrington Road with the expansion of the School.</p> <p><b>It was agreed that Cllr Matthews would look into if the Safe Route to School Scheme could be re-engaged.</b></p> <p><b>County Cllr Matthews</b> discussed who he should contact regarding the Police utilising a Speed Sign if it was purchased.</p> <p><b>Cllr King</b> spoke about the recent training he received as one of the six members of the Community Speed Watch Group.</p> <p><b>Cllr Matthews asked Cllr King to provide a Community speed Watch Report at the Desborough Town Council Meeting in June.</b></p> <p><b>Cllr King</b> raised concerns regarding Northamptonshire Police disbanding the Hate Crime Unit, dissolving the specialist work which those officers carried out into General Policing.</p> <p><b>Cllr Matthews</b> thanked the Police for attending the meeting.</p>
<p><b>8</b></p> <p><b>8.1</b></p> <p><b>8.2</b></p>	<p><b>Representations from members of the public</b></p> <p>Members of the public spoke on the following issues:</p> <ul style="list-style-type: none"> <li>• A member of the public raised the matter of replacing the Public Seat on Braybrooke Road which was removed some time ago, probably due to it being beyond repair. They stated that a generous member of the public would like to donate a seat and would like to know how to go about getting the necessary permission.</li> </ul> <p><b>Cllr Matthews agreed to make enquiries on this matter.</b></p> <ul style="list-style-type: none"> <li>• <b>Mr Thomas</b> the owner of the Trout Farm on the Ruston Road expressed he'd like to take any questions or comments regarding Lorry movements and any other concerns from Desborough Town Council.</li> </ul> <p><b>Cllr Matthews</b> - outlined that every week Desborough Town Council is receiving emails of complaints about the lorry movements on Dunkirk Avenue and Rushton Road. The issue keeps reverberating, Desborough Town Council wrote to Mr R</p>

	<p>Harbour at Kettering Borough Council. We've had a letter of reply back from Mr Harbour, however we'd welcome comments from yourself.</p> <p><b>Cllr Coe</b> - explained how he had followed one of the lorries and had no complaints regarding the standard of driving and that they were adhering to the routing.</p> <p><b>Mr Thomas</b> - explained they must adhere to the route, as if they didn't they will be prosecuted by the Police. Mr Thomas further stated that it's not a Trout Farm, it's a Trout Fishery which will be open to the public. The site is progressing very well, weather permitting the Fishery will be open in April 2015.</p> <p><b>Cllr Coe</b> - asked why lorries are bringing materials in.</p> <p><b>Mr Thomas</b> - explained that due to the very wet winter dry aggregate needs to be brought in to build the dam.</p> <p><b>Cllr King</b> - expressed concerns raised to him regarding the early morning and late night lorry movements.</p> <p><b>Mr Thomas</b> - explain that on the rare occasion lorries will move late at night bringing in stripped road surface aggregate being brought in from night work on the highways. Due to the heavy traffic movement during the day it's always going to be a problem when it's right to have the lorries on these roads. Mr Thomas expressed his understanding of people's frustrations, he's happy to notify the Council of any unusual lorry movements which may occur late at night.</p> <p><b>Cllr King</b> - expressed the perception of lorries speeding, however it was acknowledge there's no evidence of this.</p> <p><b>Mr Thomas</b> - stated he'd be happy to leave his contact details to be used to contact him with any concerns.</p> <p><b>Cllr Soans</b> - requested a site visit for DTC, Mr Thomas welcomed this.</p> <p><b>It was <u>AGREED</u> that the clerk would contact Mr Thomas to arrange this, in particular looking at No.3 Lake.</b></p> <p><b>Cllr J Watson</b> - asked if the Council could see the plan which was proposed and progress to date.</p> <p><b>Mr Thomas</b> - agreed to supply this.</p> <p><b>Mr Thomas</b> - further assured that the lorries were adhering to the weight restrictions and would never overload the vehicles.</p> <p><b>Cllr Matthews</b> - thanked Mr Thomas.</p>
<p><b>9</b></p>	<p><b>Minutes of the Town Council meeting held on 17<sup>th</sup> April 2014</b>                  The Minutes of the Town Council meetings on the above dates were <b><u>unanimously approved</u></b> and signed as a true record (Proposed by Cllr Tebbutt and seconded by Cllr Pearce).</p>
<p><b>10</b></p>	<p><b>Matters Arising</b></p>

<p><b>10.1</b></p> <p><b>10.2</b></p>	<ul style="list-style-type: none"> <li>• Minute 6/April 14 – Trout Farm Letter of Response from Mr R Harbour. This letter was emailed to Councillors.</li> <li>• Minute 8/April 14 – Cllr Sawford stated that an update regarding KBC Work Programme was still outstanding.</li> </ul> <p><b>Cllr Soans to seek clarity for Cllr Sawford.</b></p>
<p><b>11</b></p> <p><b>11.1</b></p>	<p><b>To Receive Reports from: County Councillor</b></p> <p><b>Cllr Tebbutt - Point of Order:</b> Two people are using mobile phones (or similar) and not paying attention to what is happening in the meeting. This is very bad form.</p> <p><b>Cllr Matthews, Northamptonshire County Councillor</b> presented his report to the meeting. Items discussed included:</p> <ul style="list-style-type: none"> <li>• <b><u>TREES</u></b> - Trees in Dunkirk Avenue will be tidied up in time for the Carnival. The advice is that the pollarding of highways trees every 7 years is an aspiration only!</li> <li>• <b><u>YELLOW LINES</u></b> - Lines will be painted at corners of Dunkirk Ave/High Street later this year. Have been asked to consider further yellow lines at corners of Union Street/King Street. Lines also suggested for King Street/Kings Court.</li> <li>• <b><u>HOT MEALS FOR PRIMARY SCHOOLS</u></b> - It seems that the plan to provide hot meals at all primary schools in our County is proving difficult to achieve within the time frame imposed {September term}.</li> <li>• <b><u>GRANGE ESTATE - ADOPTION PROGRESS</u></b> - Very little has changed recently. Adoption delays are frustrated by the fact that the Thistle Drive / Ironwood Avenue loop does not have a signed section 38 [s.38] agreement in place. An s.38 is the legal agreement made between our County Council and the developer, whereby the developer hands over the ownership of the road to the County Council.</li> <li>• <b><u>Summary of status of roads on The Grange</u></b> - Ironwood Avenue from B576 to point before the corner of Rosebay Road = Adopted. Mulberry Close, Teasel Drive, Speedwell Road and part of Burdock Way = Adopted. Thistle Drive to point before Rosebay Road = Adopted. Buttercup Road [part only] = Adopted. S.38 agreements are in place for [the other part of] Buttercup Road and Wood Avens Way and will be placed onto maintenance shortly. Honeysuckle Road is covered by a signed s.38 agreement. Burdock Way [remainder] and Violet Close are covered by a signed s.38 agreement. The remainder of the estate does not have signed s.38 agreements in place. Several developers are held up because the Thistle Drive/Ironwood Avenue loop -referred to above - developed by Desborough General Partners [DGP] still does not have a signed agreement in</li> </ul>

	<p>place. Negotiations are taking place between NCC's solicitors and DGP's solicitors but to date the agreement remains unsigned.</p>
11.2	<p><b>Borough Councillors</b>  <b>Cllr Tebbutt</b> provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> <li>• North Northants Core Spatial Strategy update:- The Secretary of State's decision on the Rushden Lakes proposed development has been further delayed. It is planned to consider the implications of this decision at the end of July assuming that the Secretary of State's decision has been announced.</li> <li>• The Joint Planning Committee meeting met on May 1st and endorsed, subject to taking on board comments made a number of Core Policies on Protecting and enhancing assets and ensuring high quality development.</li> <li>• Kettering Borough Council now has, for the years 2014-19, using the Interim Housing Statement against a Housing requirement (+20% buffer) of 3030 homes- a 9.21 years of deliverable housing land supply. This will at last enable inappropriately located development to be resisted.</li> <li>• The Full Borough Council at its meeting on 23rd April ratified the final Broughton Conservation Area Appraisal. It will now be published.</li> <li>• <b>'The Women's Tour'</b> which came through Desborough Town Centre as part of Stage 1 on Wednesday 7<sup>th</sup> May was without doubt a resounding success. Flying the International flags gave the town a very festive appearance adding to the banners erected for the first sprint finish of the day. Many thanks to the Heads, staff, teachers and helpers who lined the route waving their flags furiously-it would be great if they are able to make this an annual event.</li> <li>• The Desborough Town Junior Football Club officially opened their new facilities including two changing rooms and a referee room with a 'World Cup' competition which I was privileged to attend on Saturday morning last. A copy of the press release has been circulated detailing the source of funding which has been secured.</li> <li>• I have been working with Mrs Helen Crabtree for a number of years now and permission has finally been given by Ancient Monuments with help from KBC Planners to restore the milestone markings on the 'Desborough Cross'. The first mileage to London has been completed and mileage to 'Harboro' is next. Many thanks to Mrs Crabtree for her enthusiasm in delivering this town centre improvement.</li> </ul>
11.3	<p><b>Cllr Soans</b> provided a written report which was circulated to Councillors prior to the meeting highlighting:</p> <ul style="list-style-type: none"> <li>• April 22nd – attended Research and development committee- discussion and presentation re social housing; 2 houses in Addison road, Desborough are being totally refurbished.</li> <li>• April 23<sup>rd</sup> – Attended full council, no relevant Desborough issues.</li> <li>• April 26<sup>th</sup> – assisted in organisation of litter pick; many thanks to all who took part in a successful event.</li> <li>• April 29th – Attended full planning meeting, no Desborough items on agenda.</li> <li>• May 14<sup>th</sup> – Attended Borough Council AGM; Cllr June Derbyshire was installed as Deputy Mayor, Good luck and best wishes June, for a successful year.</li> </ul>
11.4	<p><b>Cllr Derbyshire</b> gave a verbal update at the meeting.</p>

<p>11.5</p>	<ul style="list-style-type: none"> <li>I attended Desborough Town Football Club Official Opening of its new facilities on Saturday 10<sup>th</sup> May enjoying the children’s football competition immensely.</li> </ul> <p><b>Cllr Dearing</b> gave a verbal update at the meeting.</p> <ul style="list-style-type: none"> <li>I attended several meetings recently including the Executive Meeting, Environment Meeting and the Full Council Meeting.</li> </ul>
<p>11.6</p> <p>11.7</p>	<p><b>Clerk’s Report</b></p> <ul style="list-style-type: none"> <li><b><u>Protocol for the recording of Desborough Town Council Meetings by Clerk</u></b> - Desborough Town Council Meetings may be recorded by way of a Dictaphone for the sole purpose of supporting minute taking. <ul style="list-style-type: none"> <li>➤ <b>The Clerk will be the only person permitted to record meetings</b></li> <li>➤ <b>Recordings will not be for public use</b></li> <li>➤ <b>Recordings will be destroyed after the minutes are agreed</b></li> <li>➤ <b>A Public Notice to be displayed at meetings</b></li> </ul> </li> </ul> <p><b>The Town Council <u>AGREED</u> the above protocol for the recording of Desborough Town Council Meetings.</b></p> <ul style="list-style-type: none"> <li><b><u>Desborough Town Council Office Printer</u></b> - The current Office Printer is now inoperative, with the Clerk now using his own home printer. In line with the 2014/15 Budget Provision, the clerk to purchase a Laser Printer. <i>Extract from agreed budget for 2014/15 includes purchase of laser printer (£150.00) &amp; cost of initial printer cartridge (£50.00)</i> <ul style="list-style-type: none"> <li><b><u>Option 1</u></b> - Brother MFC-9465CDN Network Ready Colour Laser All-in-One Duplex Printer Colour Laser Wireless Printer including initial printer cartridges <b>Sale Price: £360.00 including VAT - Usual Price £622.79 including VAT + £9.60 Postage</b></li> <li><b><u>Option 2</u></b> - Brother MFC-9140CDN Multifunction Wireless LED Printer. Printer Colour Laser Wireless Printer including initial printer cartridges <b>Price: £281.00 including VAT</b></li> <li><b><u>Option 3</u></b> - Brother DCP-9020CDW Multifunction (print, scan &amp; copy) Colour Laser Wireless Printer including initial printer cartridges <b>Price: £226.86 including VAT</b></li> <li><b><u>Option 4</u></b> – (Tabled during the discussion) It was discussed and considered to replace with a mono printer, considering the cost difference and the amount of colour printing being done.</li> </ul> </li> </ul> <p><b>The Town Council voted and <u>AGREED</u> the purchase of the Option 2 Printer.</b></p>
<p>11.8</p>	<p><b><u>Town Council Meeting Venue</u></b> - The clerk has continued to liaise with Graham Thomson the Manager of Desborough Library regarding its use for future meetings. This is progressing well with the required adjustments to the Library being completed soon.</p> <p><b>The Town Council <u>AGREED</u> to hold June’s meeting in Desborough Library as a trial</b> (Proposed by Cllr Tebbutt and Seconded by Cllr Coe).</p> <p><b><u>Correspondence File:</u></b> This month’s file contains:</p> <ul style="list-style-type: none"> <li>Town Alive eUpdate (emailed to Cllrs 25/04/14)</li> <li>Parking in NHS Hospital Car Parks – Ban ANPR in NHS Hospital Car Parks (emailed to Cllrs 25/04/14)</li> <li>Central &amp; East Northamptonshire Citizens Advice Bureau eUpdate (emailed to Cllrs 25/04/14)</li> <li>Westminster Briefing on Forthcoming Local Government Events eUpdate (emailed to Cllrs</li> </ul>

	<p>25/04/14)</p> <ul style="list-style-type: none"> <li>• Higham Ferrers Town Council Mayor’s Civic Service Invitation (emailed to Cllrs 25/04/14)</li> <li>• CPRE Northamptonshire Policy on Solar Farms (emailed to Cllrs 25/04/14)</li> <li>• Positive Communications eUpdate (emailed to Cllrs 25/04/14)</li> <li>• Fineshade Woods Fun Day Invitation (emailed to Cllrs 25/04/14)</li> <li>• Northamptonshire County Council April eUpdate (emailed to Cllrs 25/04/14)</li> <li>• CPRE North Northamptonshire District Meeting Minutes (emailed to Cllrs 25/04/14)</li> <li>• NCALC Training Courses &amp; Events April, May &amp; June Colander (emailed to Cllrs 25/04/14)</li> <li>• North Northants Residents Against Inappropriate Development update (emailed to Cllrs 28/04/14)</li> <li>• Ordnance Survey eUpdate (emailed to Cllrs 01/05/14)</li> <li>• Police Speeding on Dunkirk Avenue Report (emailed to Cllrs 01/05/14)</li> <li>• Revive &amp; Thrive eUpdate (emailed to Cllrs 02/05/14)</li> <li>• Putting Life back into your Town eUpdate (emailed to Cllrs 02/05/14)</li> <li>• Neighbourhood Planning eUpdate (emailed to Cllrs 06/05/14)</li> <li>• Insight eUpdate (emailed to Cllrs 06/05/14)</li> <li>• Kettering Borough Council Press Release – Football Facility (emailed to Cllrs 06/05/14)</li> </ul>
<p><b>12</b></p> <p><b>12.1</b></p> <p><b>12.2</b></p> <p><b>12.3</b></p> <p><b>12.4</b></p> <p><b>12.5</b></p> <p><b>12.6</b></p> <p><b>12.7</b></p> <p><b>12.8</b></p> <p><b>12.9</b></p>	<p><b>Community Reports – Appointment of Representatives to and reports from:</b></p> <p><b>Civic Society:</b> Representative – Chairman Cllr Matthews to request a written report.</p> <p><b>Town Centre Partnership (TCP):</b> Representatives – Cllr M Watson stepped down due to work commitments, with Cllr J Watson taking up this post.</p> <p><b>Twining:</b> Representative – Representative Cllr J Watson. Newsletter was distributed to councillors.</p> <p><b>Youth:</b> Representative – Representative Cllr King. No report received.</p> <p><b>European Charter:</b> Representative – Cllr M Watson.</p> <p><b>Pocket Park:</b> Representative – Cllr R Sawford and Cllr King The Town Council <b>APPROVED</b> the volunteer work morning on Saturday 17<sup>th</sup> May 14.</p> <p><b>Highways:</b> Representative – Cllr M Tebbutt.</p> <p><b>Desborough Town Lands and Loake’s Charity:</b> Representatives – Cllr D Coe and Mrs P Goodman.</p> <p><b>LANRAC:</b> Representative – Cllr D Coe. It was noted that Cllr Tebbutt is the Kettering Borough Councillor representative for LANRAC.</p>
<p><b>13</b></p> <p><b>13.1</b></p>	<p><b>Update from existing Working Parties</b></p> <p><b>Community Right to Build ‘Hawthorns Forum’:</b> Mrs P Holmes was invited to update the Town Council. Layout options of the site were presented to the Council. Cllr Sawford and Cllr Derbyshire explained that the letter which was expected to be sent to KBC last month had not yet been sent.</p> <p><b>It was <u>AGREED</u> that: Cllr Sawford to draft a letter to KBC requesting a meeting of KBC representatives and the ‘Hawthorns Forum’.</b></p>

<p><b>13.2</b></p>	<p><b>Once the letter has been approved by councillors, the clerk would post it.</b></p> <p>Cllr Tebbutt and Cllr Dearing declared interests in this matter as they both sit on the Planning/Policy Committee at KBC.</p> <p><b>Fresh Air Desborough:</b> No report received. Cllr J Watson stated that Dingley Parish Council had written a letter of support to Alan Brooks at Fresh Air Desborough.</p>												
<p><b>14</b></p>	<p><b>Neighbourhood Plan for Desborough Update</b> Cllr Soans reported the following:</p> <ul style="list-style-type: none"> <li>• Funding application – We have now received the unique hyperlink enabling the application to be made online. The clerk and I have arrange a meeting on Monday 19<sup>th</sup> May to complete and submit the funding application.</li> <li>• Further public consultation – It has been agreed to arrange a public outreach day on 26<sup>th</sup> May 2014, as a market stall, full details have been made by Cllr J Watson.</li> <li>• Steering Group – A final meeting of the working group has been arranged for Wednesday 21<sup>st</sup> May at Marlow House to complete the selection process for the Steering Group.</li> <li>• First meeting of the Steering Group – to be confirmed.</li> </ul>												
<p><b>15</b> <b>15.1</b> <b>15.2</b> <b>15.3</b> <b>15.4</b> <b>15.5</b> <b>15.6</b></p>	<p><b>Financial report</b></p> <p><b>Monthly Bank Reconciliation:</b> March &amp; April - Noted.</p> <p><b>Q4 Financial Analysis:</b> Noted.</p> <p><b>End of Year Accounts 2013/14:</b> The Town Council <b>APPROVED</b> (proposed by Cllr Dearing and seconded by Cllr Howes) and signed the end of year accounts for 2013/14.</p> <p><b>Statement of Accounts:</b> The Town Council <b>CERTIFIED</b> that the statement of accounts contained in the annual return (as detailed in the Finance Report) presents fairly the financial position of the council for year ended 31<sup>st</sup> March 2014 (Proposed by Cllr M Watson and seconded by Cllr Pearce – Agreed).</p> <p><b>Annual Governance Statement:</b> The Town Council <b>APPROVED</b> the Annual Governance Statement for inclusion in Section 2 of the annual return for year ended 31<sup>st</sup> March 2014 (Proposed by Cllr M Watson and seconded by Cllr Pearce – Agreed).</p> <p><b>Accounts for Payment:</b> The following payments were <b>APPROVED</b> (Proposed by Cllr Tebbutt and seconded by Cllr Derbyshire):</p> <table border="1" data-bbox="295 1877 1449 2065"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>101405</td> <td>£595.19</td> <td>Mr J McKechnie</td> <td>Salary &amp; Expenses (May 14)</td> </tr> <tr> <td>101406</td> <td>£176.16</td> <td>HM Revenue &amp; Customs</td> <td>PAYE &amp; NI (May 14)</td> </tr> </tbody> </table>	Cheque No.	Amount	Payee	Reason for Payment	101405	£595.19	Mr J McKechnie	Salary & Expenses (May 14)	101406	£176.16	HM Revenue & Customs	PAYE & NI (May 14)
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15.7	101407	£35.00	Vine Community Trust	Hall Hire May14 TC meeting
	101408	£33.60	Talk Talk Business	Telephone Line Rental /Broadband + calls (May 14)
	101409	£78.30	Richard Reed	Acting Clerk Duties & Expenses (April 14)
	101410	£36.00	CPRC	Annual Membership
	<b>Receipts:</b>			
	<b>Paid into Barclays</b>	<b>Amount</b>	<b>Received from</b>	<b>Reason for Payment</b>
	03/03/14	£2.38	Barclays Bank	Interest
	25/04/14	£1,234.77	HM Revenue & Customs	VAT Repayment for 2013/14
	17/04/14	£20,000	Kettering Borough Council	Precept for 2014/15
16	<b>Licensing Act 2003 – 14/00947/LAPNEW - License Application – Sale of Alcohol – Desborough Leisure Centre, Ironwood Avenue, Desborough, Kettering, Northamptonshire, NN14 2JJ. Comments:</b> No comments submitted Cllr Tebbutt confirmed that this application was not for a permanent bar.			
17 17.1	<p><b>Planning Applications</b></p> <p>The following applications have been received and comments made under delegated procedures:</p> <p><b>KET/2014/0102 – Mrs Moore – 74 Federation Avenue, Desborough – Full Application: Change of use from dwelling house to mixed use of dwelling house and canine spa, fitness and grooming centre.</b> No objection. Providing neighbours being consulted, that the opening hours seem reasonable and subject to suitable environmental conditions being agreed.</p> <p><b>KET/2014/0185 - Mr Weston – 13 Bestwood Close, Desborough – Full Application: Single storey rear extension.</b> No objection.</p> <p><b>KET/2014/0275 – 5 The Osiers, Desborough – Full Application: First floor extension with partial garage conversion.</b> No objection.</p> <p><b>KET/2013/0695 – Mr Wordie Alledge Brook LLP – East Kettering Development Cranford Road, Burton Seagrave – s.73 Application: Variation of Conditions 5 (MP/other plans/documents), 12 (Employment), 21 (Local Centres), 69 (Air Quality), 73A, 73B, 73D, 74, 77-79 (Access &amp; Movement), with Removal of Conditions 6 (MP/other plans/documents) and 73C (Access &amp; Movement) of Ket/2008/0274.</b> Noted by Desborough Town Council.</p> <p><b>Notices of Approval received:</b> KBC has approved permission for the following application: <b>Ket/2014/0083 – Mr P Harvey – 24-28 Queens Street Desborough – Full Application: Two storey rear extensions, raise ridge height, 6 no. rooflights to front elevation and 3 no photovoltaic panels to rear roof slopes.</b></p>			
18 18.1	<b>Items for the next agenda:</b> Cllr Sawford requested that the report regarding the Bus Shelter on Rothwell Road, Kettering be placed on the Agenda under County Councillors Report. Cllr Matthews agreed to this and to look into the matter.			
18.2	Cllr Tebbutt requested that the Outdoor Gym be placed on the agenda for June. This was			

	agreed. The clerk is to liaise with Cllr Matthews and Pia Bellamy at KBC to move this matter forward for Desborough Carnival Day.
<b>19</b>	<b>Date of next meeting and items for the agenda:</b> Thursday 19 <sup>th</sup> June 2014 commencing at 7pm, in <b><u>Desborough Town Library</u></b> , High Street, Desborough
	<b>THE MEETING CLOSED AT 9.12 PM</b>