

The Meeting of the Desborough Town Council held at the Library, High Street, on Thursday  
19<sup>th</sup> June 2014.

**PRESENT**

**Councillors:** Cllr A Matthews, Cllr D Coe, Cllr J Watson, Cllr M Watson, Cllr M Tebbutt,  
Cllr D Soans, Cllr J Pearce, Cllr D Howes, Cllr J Derbyshire

**Clerk:** James McKechnie

**Also in attendance:** Cllr A Matthews, Northamptonshire County Councillor and a Member of  
the Public

<b>1</b>	<p><b>Chairman’s announcements</b> The Chairman welcomed all those present and confirmed the health and safety/housekeeping issues for the building and asked for mobile phones to be put on silent.</p> <p>Chairman’s announcements included the following:</p> <ul style="list-style-type: none"> <li>• The Community Speed watch was up and running.</li> <li>• Attended three Civic Services and Rothwell’s Proclamation.</li> <li>• Outdoor Gym presentation having space at the Carnival which Desborough Town Council are most grateful for and has thanked the Chair of the Carnival Committee.</li> <li>• Cllr Coe was presented his mug marking his 40 years’ service.</li> </ul>
<b>2</b>	<p><b>Apologies for absence</b> – Cllr M Dearing, Cllr R Sawford &amp; Cllr B King</p>
<b>3</b>	<p><b>Declarations of Interest by Councillors</b> Cllr D Soans stated that he would not vote or express a decision on any planning matters as he is on the Planning Committee at Kettering Borough Council (KBC). He can however take part in discussions on planning issues.</p> <p>Cllr D Howes – Agenda item 14.1 Bellway Homes</p>
<b>4</b>	<p><b>Police Report – Crime Report distributed in advance of meeting. No Police presence.</b></p> <p>Cllr Coe - asked that the Crime Report be raised and discussed at the A6 Forum Meeting.</p>
<b>5</b>	<p><b>Representations from members of the public</b> – No representations made</p>
<b>6</b>	<p><b>Minutes of the Town Council meeting held on 15<sup>th</sup> May 2014</b> The Minutes of the Town Council meetings on the above dates were <b><u>unanimously approved</u></b> and signed as a true record (Proposed by Cllr J Watson and seconded by Cllr Derbyshire).</p> <ul style="list-style-type: none"> <li>• Minute 4, page 390 – Turned off was amended to put on silent.</li> <li>• Minute 4, page 390 – Cllr Matthews was amended to Working Group.</li> <li>• Minute 11.1, page 393 – Cllr Tebbutt Point of Order was moved to sit between Trees &amp; Yellow Lines.</li> <li>• Minute 11.1, page 393 – Two people are using mobile phones. To be amended to two people are texting.</li> <li>• Minute 11.1, page 393 – Cllr J Watson reply to Cllr M Tebbutt to be recorded “sorry</li> </ul>

Chairman .....

Date .....

	<p>I was not texting, I was confirming pollarding”.</p> <ul style="list-style-type: none"> <li>• Minute 11.7, page 395 – Abstentions to be recorded as one.</li> </ul>
7	<p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>• <b>Minute 8.2</b> Cllr D Soans stated that the visit to the Trout Farm by Desborough Town Councillors is outstanding. <ul style="list-style-type: none"> <li>○ <b>Clerk to follow up this for next meeting.</b></li> </ul> </li> <li>• <b>Minute 10.2</b> Cllr Soans said that the matter of KBC Work Programme is covered in Cllr Soans Borough Council Report.</li> <li>• <b>Minute 4</b> Cllr M Tebbutt asked for it to be noted that Mr Thomas was thanked for his kind offer to donate £100, however this was kindly declined by Desborough Town Council as it wasn’t appropriate.</li> </ul>
8	<p><b>Outdoor Gym</b></p> <p>Cllr Coe stated that he was aware of the email exchanges outside of the last meeting. He was pleased that an apology was given and that a line was now drawn under this matter.</p> <p>An update was given on the preparations for the Outdoor Gym engagement at Desborough Town Carnival on 28<sup>th</sup> June 2014 including:</p> <ul style="list-style-type: none"> <li>• That there will be a picture board display of the different types of equipment</li> <li>• Questionnaire to be completed by the public attending the event</li> <li>• A Letter to local residents who live around the recreation ground</li> <li>• The Carnival Committee thanked for their support in allocating space for the display.</li> </ul>
9	<p><b>Neighbourhood Plan for Desborough Update</b></p> <p><b>Cllr D Soans gave a report on the meeting held on Tuesday 10<sup>th</sup> June 2014</b></p>
9.1	<p><b>Funding</b></p> <p>The grant application to Locality has been successful, subject to the Town Council’s approval of the terms and conditions.</p> <p>Agreement is now required by the Town Council to accept the terms and conditions of the grant, as previously circulated and that the clerk be requested to supply details of the Councils bank account to Locality to allow the grant payment to be made.</p> <p><b>It was resolved that Desborough Town Council <u>AGREED</u> to accept the Terms &amp; Conditions and to supply details of the Councils bank account for the Grant Payment. Proposed by Cllr M Watson Seconded by Cllr J Derbyshire <u>AGREED</u> by all.</b></p>
9.2	<p><b>Public consultation events</b></p> <p>The event held on 29<sup>th</sup> May in conjunction with the market was a huge success. I would like to thank all those who both organised and took part in the event.</p> <p>More than 200 people of all ages were consulted gave their views about Desborough (both positive and negative), these will now be incorporated into the Plan.</p> <p>A further public consultation will take place on June 28<sup>th</sup> in conjunction with the carnival. Arrangements are well in hand, any help available on the day will be greatly appreciated.</p>
9.3	<p><b>Steering group</b></p> <p>The working group recommends that the following Councillors and community members be appointed to the steering group:-</p> <p>Town council members – Cllr June Derbyshire</p>

	<p>Community members -</p> <p>Cllr Ben King  Cllr Allan Matthews  Cllr David Soans  Cllr Joanne Watson  Mrs Paula Holmes (DCDT)  Mr David Larmour (DTCP)  Mrs Belinda Humfrey (Desborough civic society)  Mrs Hilary Connelly, 3 Kenmore Drive  Mrs Jean Wardle, 17 Westmorland Drive</p> <p>The Town Council is asked to approve and appoint the above individuals to the steering group and to request the Town Clerk to distribute a printed copy of the steering group terms of reference to each member together with a copy of the Kettering Borough Council planning Department factsheet.  The initial meeting of the steering group has been arranged for Thursday 10<sup>th</sup> July, 7.30 PM at Marlow house.</p> <p><b>It was resolved that Desborough Town Council <u>AGREED</u> the members of the Steering Group.</b> (Proposed by Cllr D Coe Seconded by Cllr J Derbyshire and agreed by all).</p> <p>Cllr D Howes asked how members of the Steering Group were selected.</p> <p>Cllr J Watson explained that any members of the public who expressed an interest were considered, however where there were multiple expressions of interest from the same group only one was selected to allow the broadest possible membership of the group.</p> <p>Cllr A Matthews asked that the public who were not successful in joining the Steering Group were made aware and invited to attend future meetings as they're open to the public.</p> <p><b>9.4 Training</b>  Further training is being offered by Locality; they have recommended that an initial training session in project planning should be arranged in the near future, particularly for the new members.</p> <p>Cllr M Tebbutt explained that it would be possible to apply for a grant from the Community Fund at Kettering Borough Council.</p> <p><b>Cllr D Soans is to pursue this with the Steering Group.</b></p> <p>Cllr M Tebbutt drew attention to his Borough Council Report asking the Steering Group consider the North Northamptonshire Green Plan.</p> <p><b>Cllr D Soans agreed to take the North Northamptonshire Green Plan forward to the Steering Group.</b></p>
<p><b>10</b> <b>10.1</b></p>	<p><b>To Receive Reports from:</b>  <b>County Councillor</b></p> <p>There are a number of issues which are being followed up as a result of previous comments and questions from both Councillors and members of the public.</p> <p><b>Road island at junction of Harborough Road and Stoke Road</b></p>

Trying to reach a compromise with the Mgwsp Regulations Department to grant permission to Desborough in Bloom [DiB] to plant bulbs on this island without committing DiB to a legal agreement to maintain the whole island.

**Loatlands School**

The issue of chaotic parking and drop off / collection problems at Loatlands School has been a problem for some time. A meeting has been agreed with the school, two members of Mgwsp [includes the Safer Routes to School Officer] and myself on June 25th. A report will be given to the Town Council in July.

Cllr J Watson raised concerns regarding buses being able to access the school to take children to swimming lessons.

Cllr J Derbyshire reported that the residents of 11 Harrington Road believed that the footpath is so wide that, half of the pavement could be used to allow parking bays to be put along the road.

**Yellow Lines**

The yellow lines at junction of King Street / Lower King Street / Union Street will be included in the next tranche of parking reviews for Kettering Borough. The yellow lines request at corner of King Street / Kings Court has been postponed. Requests have been made for yellow lines around the corner of Woodwell Hill / Federation Avenue and also Royal Gardens / Federation Avenue. These requests can be linked to the great frustration about parking problems along both Federation and Pioneer Avenues.

Mgwsp has agreed to place some [temporary] KEEP TURNING HEAD CLEAR signs in Royal Gardens. If these have no, or little, effect parking restrictions could be introduced [say] between 8.00 am and 5.00 pm Monday to Friday, BUT these restrictions may affect residents of this close too and are not an instant solution, as restrictions take a long time to implement.

**Street Lighting Options**

A copy of a letter from NCC re: Street Lighting Replacements is attached. Regarding the replacement of "Heritage Lighting" there are 3 styles to choose from but any request for additional Heritage lantern heads, over and above straight replacements, will incur extra costs to the town. For reference the street light plans are available on the web address [www.lightingnorthamptonshire.com](http://www.lightingnorthamptonshire.com) Navigate to New Lighting and see a list of all streets coming up in the current Milestone. The Milestone for Desborough is not on the listing now.

Cllr M Tebbutt raised concerns regarding the new Street Lighting. The issue of plugging in festive lights, the weight of both the lights and any hanging baskets. This being a cost which would not be met by Northamptonshire County Council. This is a matter which would need addressing as it could mean that Desborough Town Council would have to pay these extra cost.

**It was AGREED that Desborough Town Centre Partnership and Desborough in Bloom to be contacted regarding their requirements including weights.**

**Replacement seat - Braybrooke Road**

The County Council has no objection to a replacement seat in the original location, subject to a formal request. KBC has been approached with a request to provide prices and details of a replacement seat.

**Grass cutting - Rothwell Road**



<p>10.4</p>	<p>The NCC Parish enhancement gang visited on June 9<sup>th</sup>. High Street and Station Rd received much of their attention with grass and weeds between paths and buildings being removed, a request has been made to treat with appropriate chemicals. Road signs were cleaned and some areas of overgrown shrubbery cut back. The damaged area of grass near the bottom of Chaplins lane was reinstated and I spread and hoed in grass seed to help restore the area. Basal growth has now been removed ready for Carnival Day.</p> <p>Cllr J Watson raised the matter of graffiti on the signs on Braybrooke Road, which requires removing.</p> <p><b>Cllr M Tebbutt agreed to investigate this and report back.</b></p> <p><b>Cllr D Soans</b>  <b>Work programme</b>          Members will note that private and confidential asset management items discussed at executive are now named.</p> <p><b>Planning committee 3<sup>rd</sup> June</b>          Reserved matters Bellway homes – Approved, subject to addition condition requiring high wall between parking court and Gapstile close.          All houses will be subject to building control condition requiring homes to meet code level 3 equivalent.</p> <p><b>Ward walkabouts</b>          SMT ward walkabouts have been arranged as follows:-</p> <p>Loatland Ward – Thursday 10<sup>th</sup> July          St Giles Ward – Wednesday 6<sup>th</sup> August          Please advise borough councillors of any matters which need attention</p>
<p>10.5</p>	<p><b>Cllr M Dearing</b>          Attended Executive committee: An update on superfast broadband covering the whole of the Borough. Kettering have agreed to put some money in with match funding from the County and Government to facilitate further improvements to the Borough on Broadband connectivity.          Terms of reference for the new Community fund were passed by the Executive.          No other news for Desborough</p>
<p>10.6</p>	<p><b>Clerks Report</b>  <u><b>Community Enhancement Gang</b></u>          Work was carried out in Desborough on Monday 9<sup>th</sup> June 2014 by Kettering Borough Council’s Community Enhancement Gang.</p> <p><u><b>Letter to KBC – Hawthorns Site Meeting</b></u>          This letter was sent to Mr Rob Harbour and copied to Martin Hammond, Julie Becket and Graham Soulsby at Kettering Borough Council.</p> <p><u><b>Finance Reporting</b></u></p>

The Bank Reconciliation Report for May is attached to the Finance Report.

**Desborough Town Council Office Printer**

This has been ordered, I have gained a further discount of £35.04 on the price bringing it down to £245.96 a saving of £35.04. The invoice will be presented at July's meeting for payment.

**Correspondence File: Presented at Meeting.**

**Cllr D Coe** - asked the clerk if the public was taking up too much of the clerks time or is there anything which can be sifted out?

The clerk assured Councillors that he was only doing what was the responsibility of the clerk that anything which requires a Councillors action is passed on. I'm working between 25 and 30 hours per week on essential clerk work for the Council.

**Cllr D Coe** - enquired further, asking the amount of work you're doing on the Town Plan will the funding coming in reimburse the clerk for the hours he's putting in?

The clerk explained that he's not involved in the Town Plan workload, the hours which are being done excludes any involvement in the Town Plan.

**Cllr D Howes** - stated that he employed people. I find it very uncomfortable the clerk is doing more hours than he's being paid for although he's doing these voluntary, it's not right. If this was one of my employees I would be in serious trouble.

**Cllr A Matthews** - stated that this was an issue with our previous clerk too. It's not a matter of taking time off in lieu as the workload is still there.

**Cllr D Coe** - stated that we've had our funding stopped by Kettering Borough Council. We have to pay for this by precept. We need a very small working party to sit down with the clerk to move forward on this.

**Cllr D Howes** - stated I don't think it's right the clerk isn't paid for the hours he works. A person should be paid for the hours they work and that's only fair. If we need to pay him more hours, then we need to pay him.

**Cllr A Matthews** - stated that we have a duty of care to our employee and maybe legally required to.

**Cllr M Tebbutt** - suggested that the Cllr A Matthews and Cllr D Coe work on this with the clerk and report to the next meeting.

**Cllr D Coe** - reminded Councillors that we have a budget set and if we pay this then the Council will be acting illegally.

**Cllr D Howes** - said, we're acting illegally now, we are breaking the law now with James.

**Cllr A Matthews** - agreed to deal with this next week.

**It was AGREED that Cllr A Matthews and Cllr D Coe will look at this issue and**

	<b>report back to council with recommendations at July's meeting.</b>																																								
<b>11</b>	<b>Community Reports</b> (in writing)																																								
<b>11.1</b>	<b>Civic Society:</b> No Report																																								
<b>11.2</b>	<b>Town Centre Partnership:</b> No Report																																								
<b>11.3</b>	<b>Twinning:</b> Newsletter distributed in advance of meeting																																								
<b>11.4</b>	<b>Youth:</b> No Report																																								
<b>11.5</b>	<b>European Charter:</b> No further update																																								
<b>11.6</b>	<b>Pocket Park:</b> No Report																																								
<b>12</b>	<b>Update from existing Working Parties</b>																																								
<b>12.1</b>	<b>Community Right to Build 'Hawthorns Forum':</b> Mrs P Holmes was invited to update the Town Council. Stating that the information requested by Mr R Harbour at Kettering Borough Council had been shared with the Leader of the Borough Council. It would be appropriate therefore that this information was shared with all interested parties. Mr R Harbour had not yet responded with a meeting date.  <b>It was <u>AGREED</u> that a follow up letter to be sent to Mr R Harbour requesting a meeting date.</b>																																								
<b>12.2</b>	<b>Fresh Air Desborough: No report received.</b>																																								
<b>13</b>	<b>Financial</b>																																								
<b>13.1</b>	<b><u>Monthly Bank Reconciliation:</u></b> May 14 – Noted																																								
<b>13.2</b>	<b>Accounts for Payment:</b> The following payments were <b><u>APPROVED</u></b> (Proposed by Cllr M Tebbutt and seconded by Cllr D Howes)																																								
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	It was noted that the cheques on the finance report were out of sequence with cheque number 101414 missing. This was corrected and presented at the meeting.																																								
<b>13.3</b>	<b>Receipts:</b> None																																								
<b>14</b>	<b>Planning</b> The following applications have been received and comments made under delegated																																								



14.1

procedures or to be made at the meeting:

**KET/2014/0139 - Miss Connolly Bellway Homes Ltd - Harborough Road (land off), Desborough - Town and Country Planning Act 1990 (as amended) - Approval of Reserved Matters: Appearance, landscaping, layout and scale in respect of KET/2012/0528, residential development for up to 165 dwellings, with associated access, public open space and surface water balancing.** Subject to the following amendments/conditions no objection - Amended plans seem to address the observations made about the design and features on this new development.

Unsustainable design of energy statements (p22). Concerned only affordable dwellings will meet code for sustainable homes dev. 3 status. All dwellings should meet standard! Ref 3.12 Construction to expanding pedestrian/cycle facility. To remove need for on road facilities. Byway should be reinstated and metalled with utmost urgency. New school being built (Grange Mk2) – no safe route to school across Harborough Road is detailed.

Just 3 Bungalows! Should be 10% = 16 Bungalows!

**KET/2014/0139 - Miss Connolly Bellway Homes Ltd - Harborough Road (Land off), Desborough - Town and Country Planning Act 1990 (as amended) - Approval of Reserved Matters: Appearance, landscaping, layout and scale in respect of KET/2012/0528, residential development for up to 165 dwellings, with associated access, public open space and surface water balancing.** Subject to the following amendments/conditions no objection - Suggest "mown footpath" to bridleway will be inadequate and needs to be firm underfoot with sensitive porous surface. The existing pond near Harborough road appears to be untreated to the point of now being 'green', needs restoration. Location of refuse bins in rear of properties supported.

Arboricultural Summary Report

5.2.2 Retained sections should be traditionally laid and not "Flail Cut" to establish long term benefit. Is Ivy covering some trees damaging to their long term health and should it be cut off at base?

Landscape Management Plan

3.2 Is an aftercare period of only 12 months adequate? To enable all new material to become established since construction phase may be over a longer period.

Still concerned with shortage of bungalows.

**KET/2014/0307 – Mr S Reliant – Bridge Road (Land to the West of Desborough Water Tower), Desborough – Approval of Reserved Matters: Appearance, Layout and Scale details in respect of KET/2011/0240, residential development for 10 houses.** Subject to the following amendments/conditions no objection - Plans seem attractive in principle, but lack of garages surprising and the provision of only 15 spaces (off road) for vehicles probably inadequate for new build.

As all properties are semi-detached good levels of protection from transmitted noise must be included. The provision on only 5 parking areas opposite the housing could form a bases for disputes.

Concerned about parking.

**KET/2014/0347 – Mr Cook – 5 King Street, Desborough – s. 73A Retrospective Application: Front porch.** No objection.

**KET/2014/0174 – Mrs Curley- 51 Station Road, Desborough – Full Application – House conversion to 2 no. flats.** No objection as the application seems to consolidate the current use with minimal alterations to structure. Essential each flat does have its own external space. Only car parking provision is on road which is subject to timed

	<p>period with no return within period – so statement in sustainable design statement is not accurate. Only concern is lack of parking.</p> <p><b>KET/2014/-357 – BDW Trading Limited – East Kettering Development Warkton Lane (land off), Barton Seagrave Kettering - s.73 Application: Variation of Conditions 18 (Code of Sustainable Homes), 19 (lifetime Homes), 42 (Access to A14), and Removal of Condition 45 (Deeble Road/Windmill Avenue junction works) of KET/2013/0514.</b> No objection as no direct interest to Desborough. Noted.</p> <p><b>Application Number: KET/2014/0351 - Full Application: Mr J Fletcher - 20 Breakleys Road, Desborough - Single storey rear extension.</b> No objection.</p> <p><b><u>Notices of Approval received:</u></b> KBC has approved permission for the following applications:</p> <p><b>KET/2014/0156 - Mr Smith – 90 Federation Avenue, Desborough – Full Application: Two storey front and rear extension.</b></p> <p><b>KET/2014/0185 - Mr Weston – 13 Bestwood Close, Desborough – Full Application: Single storey rear extension.</b></p> <p><b>KET/2011/0235 APPLICANT: CJC Development Co. Ltd DEVELOPMENT: Residential development of up to 700 dwellings including provision of a local centre, primary school, green infrastructure and creation of accesses LOCATION: North Desborough (Land at), Desborough.</b></p> <p><b>KET/2013/0514 - Mr A Wordie Alledge Brook LLP, Variation of Conditions 1-3 (Reserved Matters/Time Limits), 4 (details to be submitted with each Reserved Matter), 5-6 (MP/other plans/documents), 7 (Design Code), 8 (Number of dwellings), 12 and 14 (Employment), 15, 17, and 20 (District Centre), 21 and 26-27 (Local Centres), 31-32 (Community Facilities), 33-38 (Sustainable Design), 42 (Waste), 44-52 (Open Space), 53-55 and 57 (Biodiversity), 60-61, 64 and 66-67 (Flood Risk and Drainage), 68-69 (Air Quality), 70 (Contamination), 72 (Construction Phase), 75-76 and 80-81 (Access and Movement), 87-90 (Noise), with Removal of Conditions 9-10 (Housing), 11 and 13 (Employment), 16 and 18-19 (District Centre), 22-25 (Local Centres), 28-30 (Retail), 39 (Sustainable Design), 40-41 (Waste), 43 (Open Space), 58-59 (Biodiversity), 62-63 and 65 (Flood Risk and Drainage), 71 (Minerals), 82-86 (Access and Movement), 91 (Archaeology) of KET/2008/0274 East Kettering Development, Cranford Road, Barton Seagrave</b></p>
<p><b>15</b> <b>15.1</b></p>	<p>Date of the next Meeting : Thursday 17<sup>th</sup> July 2014 Location to be agreed – It was <b><u>AGREED</u></b> to hold July’s meeting at Desborough Library, with a long term decision to be made at July’s meeting.</p>
<p><b>16</b></p>	<p><b>THE MEETING CLOSED AT 8.36PM</b></p>