

The Annual Meeting of the Desborough Town Council held at the Library, High Street, Desborough on Thursday 19th May 2016

PRESENT

Councillors: Cllr A Matthews (Chairman), Cllr M Tebbutt, Cllr A Turigel, Cllr R Marlow, Cllr J Pearce, Cllr R Brooks, Cllr J Putt, Cllr K Sills, Cllr R Cutsforth, Cllr Howes, Cllr D Soans

Clerk: James McKechnie

Also in attendance: Members of the Public

001/16	<p>Election of Chairman for the ensuing Council year RESOLVED: to appoint Cllr Matthews as Chairman of Desborough Town Council a) Chairman Acceptance of Office – Form completed and signed</p>
002/16	<p>Election of Vice Chairman for the ensuing Council year RESOLVED: to appoint Cllr Brooks as Vice-Chairman of Desborough Town Council a) Vice- Chairman Acceptance of Office – form completed and signed</p>
003/16	<p>To receive apologies for absence Apologies were received from Cllr Derbyshire</p>
004/16	<p>To receive and approve for signature the minutes of the meeting held on Thursday 21st April 2016 The minutes of the meeting held on 21st April 2016 were approved as a true record and signed by the Chairman.</p>
005/16	<p>To note any matters arising from the minutes not included on the agenda for report only There were no matters arising</p>
006/16	<p>To receive declarations of interest Cllr Soans stated that he sat on the Planning Committee at Kettering Borough Council (KBC). Cllr Brooks declared an interest in the Grant Scheme discussion regarding the Guides application.</p>
007/16	<p>Chairman’s Announcements The Chairman welcomed all those present and confirmed the health and safety/housekeeping issues for the building and asked for mobile phones to be put on silent. Chairman’s announcements included the following:</p> <ul style="list-style-type: none"> • Cllr Matthews Thanked Cllr Tebbutt for his hard work as the Chairman of the Council throughout the previous year. • Thanked the outgoing Chairman and fellow Councillors for what we’ve done. • Stated that the Planning Application KET/2016/0044 had been refused by Kettering Borough Council’s Planning Committee.
008/16	<p>Police: Monthly Report & Crime figures No Police present a) Speeding Patrol data – In April 16 the Police issued 21 letters of warning were issued</p>
009/16	<p>Representations from Members of the Public A resident spoke about better communication between the public and Councillors and asked about public loans. A resident spoke about the precept. A resident spoke about the recent town statement. A resident spoke about the play areas. A resident spoke about the recent Planning Application ‘Land South of Desborough’ A resident spoke about email correspondent with the Council.</p>
010/16	<p>Appointment of Councillors to and reports from (if available)</p> <ol style="list-style-type: none"> a) Civic Society – Cllr Tebbutt b) Town Centre Partnership – Cllr Soans and Cllr Sills c) Twinning d) Youth – Cllr Putt e) European Charter f) Pocket Park – Cllr Pearce and Cllr Howes g) Highways – Cllr Tebbutt

Chairman

Date

	<p>h) Desborough Town Lands and Loakes’s Charity – Cllr Cutsforth</p> <p>i) LANRAC – Cllr Tebbutt</p> <p>j) Community Speed Watch – Cllr Matthews</p>
011/16	<p>Appointment of Councillors to Working Party</p> <p>a) Planning – Cllr Howes, Tebbutt, Brooks and Matthews</p> <p>b) Neighbourhood Plan – Cllr Pearce, Soans, Putt, Matthews, Sills and Brooks</p> <p>c) Community Grant Scheme – Cllr Pearce, Brooks, Howes and Sills</p> <p>d) Multi Wheeled Sports Facility – Cllr Soans, Marlow Turigel, Putt and Tebbutt</p> <p>e) Play Area – Cllr Brooks, Marlow and Sills</p> <p>f) Employment – Cllr Howes, Matthews and Pearce</p>
012/16	<p>Working Party Terms of Reference</p> <p>Resolved: To adopt the Generic Terms of Reference for all Working Parties.</p>
013/16	<p>To receive reports from:</p> <p>a) County Councillor – no report for this meeting</p> <p>b) Borough Councillors Cllr Soans thanked members of the public for their support and for attending Kettering Borough Council’s Planning Committee on Tuesday 17th May.</p> <p>c) Clerk</p> <p><u>Public Works Loans Board</u> Town & Parish Councils may apply to take out a Public Works Loan for a Capital Expenditure Project. Approval must be sought from the Secretary of State through an application which is in the first instance made through Northamptonshire Calc. The maximum loan period is 50 years for acquisition of, or works on or to, land, buildings, roads, structures with a 10year life span, in all other cases. The Council must demonstrate its ability to pay back the loan over the life of the loan. The amount that an individual Council will be authorised to borrow will normally be limited to a maximum of £500,000 in any single financial year, for any single purpose. Where borrowing approval is sought for an amount higher than £500,000, Department for Communities and Local Government may issue the borrowing approval phased over the life of the project. An approval-in-principle for the full amount will normally be issued at the outset of the project.</p> <p><u>Publication Purchase</u> RESOLVED: to purchase Local Councils Explained Paperback – 2013</p> <p><u>Trout Farm</u> I visited the Trout Farm on Rushton Road this week and can report the following:</p> <ul style="list-style-type: none"> • Large Industrial Shed completed with Disabled Toilet Facilities being installed • Septic Tank Installed • Interceptor Tanks installed • Base of Lodge completed with concrete slabs being delivered this week to allow the continued build. • Third Lake is under construction • Road Sweeper purchased and is on site • Wheel Spinner now in place in the correct location to remove mud from wheels and chassis • Many mature trees planted with more to follow
014/16	<p>Multi Wheel Sports Facility Working Party Update Cllr Marlow reported that</p> <ul style="list-style-type: none"> • Terms of Reference had been viewed • Roles had been shared • The Clerk would liaise with Offers from Kettering Borough Council
015/16	<p>Play Park (Loatlands Ward) Working Party Update Cllr Brooks reported that</p> <ul style="list-style-type: none"> • Terms of Reference had been viewed • Roles had been assigned

	<ul style="list-style-type: none"> The Clerk is liaising with Officers from Kettering Borough Council 																												
016/16	<p>Community Grant Scheme – To consider/approve the Working Party recommendations to approve and awarding Cllr Pearce gave a report on Grant Applications received.</p> <ul style="list-style-type: none"> Desborough Indoor Bowls Club - Junior Section. Purchase Junior Club Shirts - £775.00 RESOLVED: To award a Grant of £775.00 Desborough and Rothwell Army Cadet Force. Purchase an interactive Whiteboard £2,345.00 RESOLVED: To award a Grant of £938.00 which is 40% of total requested on the successful raising of the remaining capital required by 31st March 2017. Desborough Civic Society. Purchase a stone Memorial to be erected near the site of a Wellington Bomber crash on 5th September 1944 in which three crewmen died at a cost of £1,509.00 RESOLVED: To award a Grant of £1,509.00 Marlow House. To purchase replacement tables and chairs in the dining room and to introduce four chairs with arms affixed to assist clients who have difficulty in rising from sitting, costing £2,611.20 RESOLVED: To award a Grant of £ 2,611.20 <p>Cllr Brooks left the meeting for the following Grant discussion</p> <ul style="list-style-type: none"> Desborough District Guiding Association. To purchase camping equipment at a cost of £3,384.70 RESOLVED: To award a Grant of £3,248.80. <p>Cllr Brooks re-joined the meeting</p> <ul style="list-style-type: none"> Desborough Cricket Club. To purchase an outfield mower and a square mower to enable the club to maintain the field to match standard, total project cost £6,500.00, requested £2,500.00 RESOLVED: To award a Grant of £2,500.00 Desborough Men's Shed. To start a 'Men's Shed' as a Community Workshop and Meeting Place, total project cost £12,250.00 RESOLVED: To defer any decision pending further investigation. 																												
017/16	<p>Neighbourhood Plan for Desborough – Update from Chair Cllr Pearce reported that work continues and the next meeting is on Wednesday 25th May.</p>																												
018/16	<p>Financial:</p> <ol style="list-style-type: none"> Internal & External Audit The contents of the Internal Audit Report of Desborough Town Council were noted. Annual Return Section 2 amended figures for approval RESOLVED: The approval of amended figures in section 2 of the Annual Return Accounts for Payment RESOLVED: The following payments were APPROVED (Proposed by Cllr Tebbutt and seconded by Cllr Pearce): <table border="1" data-bbox="395 1630 1439 2042"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>101583</td> <td>£1,771.77</td> <td>Mr J McKechnie</td> <td>Salary & Expenses (May 16)</td> </tr> <tr> <td>101584</td> <td>£1,173.70</td> <td>HM Revenue & Customs</td> <td>PAYE & NI (May 16) & April 16 arrears</td> </tr> <tr> <td>101585</td> <td>£805.93</td> <td>NCC Pension Fund</td> <td>Pension Contributions Employer & Employee (May 16)</td> </tr> <tr> <td>101586</td> <td>£38.40</td> <td>Talk Talk Business</td> <td>Telephone Line Rental / Broadband + calls (May 16)</td> </tr> <tr> <td>101587</td> <td>£33.60</td> <td>NCC Library</td> <td>Room Hire Town Council Meeting (May 16)</td> </tr> <tr> <td>101588</td> <td>£90.00</td> <td>Desborough Civic Society</td> <td>Neighbourhood Plan Meetings 15th March, 25th March & 7th April 2016</td> </tr> </tbody> </table>	Cheque No.	Amount	Payee	Reason for Payment	101583	£1,771.77	Mr J McKechnie	Salary & Expenses (May 16)	101584	£1,173.70	HM Revenue & Customs	PAYE & NI (May 16) & April 16 arrears	101585	£805.93	NCC Pension Fund	Pension Contributions Employer & Employee (May 16)	101586	£38.40	Talk Talk Business	Telephone Line Rental / Broadband + calls (May 16)	101587	£33.60	NCC Library	Room Hire Town Council Meeting (May 16)	101588	£90.00	Desborough Civic Society	Neighbourhood Plan Meetings 15 th March, 25 th March & 7 th April 2016
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019/16	<p>Planning:</p> <p>a) Planning Applications received</p> <p>KET/2016/0249 – Ms Chastney CJC Developments Ltd – Desborough (Off Stoke Road) – Approval of Reserved Matters: First 175m of highway into Phase 1 of the development in relation to KET/2011/0235 (Residential development of upto 700 dwellings including provision of a local centre, primary school, green infrastructure, and creation of accesses). No objection subject to - As the road junction is the main entrance/exit to Grange Phase 2 it needs significant improvement. Stoke Albany Road is busy with lorries serving the local industry. The entrance needs to have right turn lane and the road to be widened and surface improved. The exit lane needs to permit traffic to turn left and right at the same time i.e. 2 lanes. The Footpaths need to be cycleways also they need to connect as a minimum to the Great Bear cycleway but preferably continue down to the Harborough Road roundabout. In the opposite direction they need to go along ‘Back Lane’ towards West Lodge Rural Centre to link with the pathways across and in the ‘Green Space’.</p> <p>The junction could do with a filter system on this for the amount of traffic. Entrance would be better coming off Back Lane.</p> <p>KET/2016/0297 – Mr Styles – 138 Pioneer Avenue, Desborough – Full Application: two storey side extension. No objection.</p> <p>KET/20016/0316 – Mr Edwards – 18 Foxlands, Desborough – Full Application: two storey rear extension. No objection.</p> <p>KET/2016/0279 – Povoas Packaging Ltd – Povoas Packaging Ltd Stoke Albany Road, Desborough – Full Application: Raise height to section of extruder of extruder bay to 24m to accommodate new machinery. No objection.</p> <p>Notices of Approval received:</p> <p>KET/2016/0169 – Mr & Mrs Bolt – 6 Langdale, Desborough – Full Application: Single storey front and rear and first floor side extensions. Partial garage conversion to habitable accommodation.</p> <p>Notices of Refused received:</p> <p>KET/2016/0138 – Mr A Singh – Glebe Farm, Rothwell Road, Desborough – Full Application: Demolition of existing house and erection of 1 no. five-bedroom replacement dwelling.</p>																
020/16	<p>Pocket Park Update</p> <p>a) Lease Heads of Terms</p> <p>b) Signage – to resolve to purchase new signage</p> <p>RESOLVED: To purchase new signage accepting quote 1 of 3 £3283.00 +VAT</p>																
021/16	Items for the next agenda																
022/16	To note the date of the next meeting: Thursday 16th June 2016 commencing at 7.00pm, Desborough Library, High Street, Desborough.																
	THE MEETING CLOSED AT 9.20PM																