

The Meeting of the Desborough Town Council held at the Library, High Street, Desborough on Thursday 21st July 2016

PRESENT

Councillors: Cllr A Matthews (Chairman), Cllr A Turigel, Cllr R Marlow, Cllr J Pearce, Cllr J Putt, Cllr R Cutsforth, Cllr D Soans, Cllr J Derbyshire

Clerk: James McKechnie

Also in attendance: Members of the Public

043/16	To receive apologies for absence Apologies were received from Cllrs Sills, Brooks, Howes & Tebbutt It was RESOLVED to accept these apologies
044/16	To receive and approve for signature the minutes of the meeting held on Thursday 16th June 2016 The minutes of the meeting held on 16 th June 2016 were approved as a true record and signed by the Chairman.
045/16	To note any matters arising from the minutes not included on the agenda for report only There were no matters arising
046/16	To receive declarations of interest Cllr Soans stated that he sat on the Planning Committee at Kettering Borough Council (KBC).
047/16	Chairman's Announcements Chairman's announcements included the following: <ul style="list-style-type: none"> • It was much with sadness that Cllr Matthews informed the meeting of the bereavements of Cllr Tebbutt's wife Mary and Rothwell Cllr Alan Mills. A minute silence was held as a mark of respect and for those who lost their lives in the Nice attack. • Mailing list – All Council meeting papers are available on the website in advance of meetings. • Verbal answers were given to a number of questions from a member of the public who had contacted the Council in advance of the meeting.
048/16	Police: Monthly Report & Crime figures No Officer present. Crime figures are to be uploaded to the Town Councils website in future. Cllr Putt reported that he had been informed of possible drug use in and around the Recreation Grounds on Dunkirk Avenue. Cllr Putt was asked to report such incidents directly to the Police.
049/16	Representations from Members of the Public A resident addressed the Council regarding a phone call they had received from a Councillors relative. A resident addressed the Council regarding his Grant Application. A resident addressed the Council about concerns of a car park being put alongside the proposed play area at Neuville Way. A resident addressed the Council about concerns of anti-social behaviour if a play area was placed at Neuville Way and asking Northamptonshire County Council to pay for the play area they removed some years ago. A resident addressed the Council about the proposed Multi Wheeled Sports Facility.
050/16	Trout Farm Update Cllr Soans gave an update on the recent visit by Desborough Town Council, Rushton Parish Council and Officers from Northamptonshire County Council to the Trout Farm. The Clerk gave an update on the current Temporary Traffic Order which is due to finish in September 16 and asked the Council to consider supporting the proposed new Temporary Traffic Order for 18 months. Desborough Town Council agreed to the temporary lifting of the weight restriction for a period of 18 months but this will only be operational during the summer months. Thus the weight limit will be lifted for October 2016, re-instated from 1st November to 30th April 2017, and then lifted from 1st May to 31st October when the weight limit will again become operative until the temporary order expires on 31st March 2018.

Chairman

Date

051/16	<p>To receive reports from:</p> <p>a) County Councillor Matthews reported that the depression in the road at Pipewell had now been fixed.</p> <p>b) Borough Councillors Cllr Tebbutt forwarded a written report which included: The meeting of the Joint Planning Committee, at its meeting on Thursday last July 14th, reviewed the Submitted North Northamptonshire Joint Core Strategy (JCS) and agreed the major and Minor amendments proposed by the Inspectors in his report. The committee unanimously approved the adoption of the JCS, a clean version is being prepared and will be published on the JPU website shortly. Hard copies will not be printed until after the end of the Legal Challenge period, Thursday 25th August; it is probable that there will be a charge for these.</p> <p>Cllr Soans reported that the Planning Application for upto 113 dwellings outside the Parish boundary is in open countryside and must be objected against.</p> <p>c) Clerk Driver interactive Signs An update was given on the need to upgrade the electronics in these signs.</p>
052/16	<p>Reports from Community Groups – None received</p>
053/16	<p>Councillor Surgery – Cllr Matthews and Soans attended the Surgery held on Saturday 9th July and reported that it was well received by the public who attended. It was discussed that, if required, that occasional meetings on another day and time would be considered. The next surgery will be held on Saturday 10th September between 10.30am – 12.30pm at Desborough Town Library.</p>
054/16	<p>Driver Interactive Speed Signs – To resolve the maintenance and costs County Cllr Matthews stated that he would contribute £437.06 towards the upgrading of these signs.</p> <p>RESOLVED: that the electronics in these devices would be upgraded at a cost of £437.06 +VAT.</p>
055/16	<p>Multi Wheel Sports Facility Working Party Update Cllr Marlow reported that the working party had surveyed children at Loatlands School, Havelock School, Scouts Group, Brownies Group and Desborough Youth Centre. Work continues on the specifications, the tendering process and they continue to liaise with Kettering Borough Council.</p>
056/16	<p>Play Park (Loatlands Ward) Working Party Update Cllr Marlow reported that sites are still being assessed and that confirmation of land owners had now been established. Loatland School and Havelock School and Desborough Scouts children had been surveyed.</p>
057/16	<p>Grant Scheme – Working Party Update Cllr Pearce reported that the Men’s Shed Application additional information had now been received. The Desborough & Rothwell Army Cadets application will be looked at and reported on. A meeting of the working party would review this and bring any recommendations before the full council at the meeting in September.</p>
058/16	<p>Neighbourhood Plan for Desborough – Update from Chair Cllr Pearce reported that the Housing Needs Assessment should be completed soon. Two members of the community had been approached to consider joining the working party. The next meeting of the working party is on Wednesday 3rd August at 7.30pm held in the Heritage Centre.</p>
059/16	<p>Financial:</p> <p>a) BDO Annual Return Conclusion of External Audit for year ending 31 March 2016: The External Audit for 2015/16 has been completed with no issues arising. The notice of conclusion of audit is to be displayed on the Town Council noticeboard. The Town Council approved and accepted the annual return (Proposed by Cllr Matthews and seconded by Cllr Soans).</p>

b) Accounts for Payment

RESOLVED: The following payments were **APPROVED** (Proposed by Cllr Soans and seconded by Cllr Matthews):

Cheque No.	Amount	Payee	Reason for Payment
101601		Mr J McKechnie	Salary & Expenses (July 16)
101602		HM Revenue & Customs	PAYE & NI (July 16)
101603		NCC Pension Fund	Pension Contributions Employer & Employee (July 16)
101604	£38.40	Talk Talk Business	Telephone Line Rental / Broadband + calls (July 16)
101605	£73.60	LexisNexis	Arnold Baker Local Council Administration Book
101606	£4,429.20	Northamptonshire County Council	Footpath construction High Street, Desborough
101607	£60.00	Desborough Civic Society	Neighbourhood Plan Meetings 18th April & 25th May 16
101608	£5,976.00	Kettering Borough Council	Desborough Parish Poll 9th June 16 + Pocket Park Grass Cutting June 16
101609	£480.00	BDO LLP	External Audit of Annual Return for year ending 31 March 2016
101610		Mr J McKechnie	Salary (Aug 16)*
101611		HM Revenue & Customs	PAYE & NI (Aug 16)*
101612		NCC Pension Fund	Pension Contributions Employer & Employee (Aug 16)*
101613	£38.40	Talk Talk Business	Telephone Line Rental / Broadband (Aug 16)**

* The Salary for the Clerk, HM Revenue & Customs, NCC Pension Contributions and Talk Talk Business cheques relating to August are dated 18th August 2016(3rd Thursday of the month).

**Talk Talk Business payment amount is a standard monthly charge; any additional charges will be paid in September to allow a cheque to be raised in advance of the bill being received.

c) Receipts – Noted as shown below

Paid into Barclays	Amount	Received from	Reason for Payment
06/06/16	£2.38	Barclays Bank	Interest

d) Monthly Bank Reconciliation – noted

e) Q1 Financial Analysis - Noted

060/16

Planning:

a) Planning Applications received

KET/2016/0386 - Mr Collins Desborough Allotments – Desborough Allotments, Rushton Road/Coplands Road, Desborough – Full Application: Siting of storage container. No objection.

KET/2016/0383 - Mr Bains – 85A Braybrooke Road, Desborough – Full Application: Single storey side extension. Conversion of part garage to habitable accommodation. Insert new windows to front, rear and side elevation. No objection subject to – Provided any vehicles are still parked on driveway, not on the feeder road.

KET/2016/0306 – Vine Community Trust – Marlow House, Gold Street, Desborough – Advertisement Application: 2 no. non illuminated fascia signs. No objection.

	<p>KET/2016/0362 – Mr & Mrs Goldsmith C/O Rockingham Design Partnership – 42 Gladstone Street (land adj), Desborough - Full Application: 1 no. dwelling. Objection – Driveway is too close to what is already a blind spot and this will cause potential danger. As proposed is visually unattractive and out of character. Location on the corner would further present parking hazard on a main bus route. Design not in keeping with existing housing and potentially dangerous driveway onto road at the junction of two roads. Re-notification – no change to original objection.</p> <p>KET/2016/0446 – Mrs Dougan – 5 Regent Street, Desborough – Full Application: Single storey rear extension and insertion of door opening to utility room. No objection.</p> <p>KET/2016/0387 – Watermill Close (Land to the East of), Desborough – Outline Application: Residential development of up to 113 dwellings (all matters reserved except access) with associated community and use class A3, A4, B1, C2, D1, D2. Objection – This is outside the Parish Boundary, therefore is in open countryside and it is also an over development.</p> <p>KET/2016/0477 – Mr & Mrs Bott - 6 Langdale, Desborough – Full Application: Single storey rear and front extensions. Garage conversion. No objection.</p> <p><u>Notices of Approval received:</u> KET/2016/0255 – Mr Frayne D. Frayne Haulage Ltd – Woodside Business Park, 3A Stoke Albany Road, Desborough – Full Application: Change of use for the repair and maintenance of commercial HGV’s.</p> <p>KET/2016/0297 – Mr Styles – 138 Pioneer Avenue, Desborough – Full Application: two storey side extension.</p> <p>KET/20016/0316 – Mr Edwards – 18 Foxlands, Desborough – Full Application: two storey rear extension.</p> <p>KET/2016/0117 – Mr Perry Desborough Town Juniors FC – Desborough Leisure Centre, Ironwood Avenue, Desborough – Full Application: Erection of sectional detached garage.</p> <p>KET/2016/0338 – Mrs Taylor – 9 Mayfield Road, Desborough – Full Application: Single storey rear extension.</p> <p><u>Notices of Refused received:</u> KET/2016/0086 - Mr Crick – Miholme, 6 Station Road (land adj), Desborough – Outline Application: 2 no. two bedroom semi-detached dormer bungalows.</p> <p><u>Withdrawn Applications:</u> KET/2016/226 – Mr Smith – 99-131 Pioneer Avenue (land between), Desborough – Full Application: 5 no. bungalows with associated garaging, car parking and private drive.</p>
061/16	<p>Pocket Park Update</p> <p>a) To agree the paths work – Quotes have just been received and will be brought to the meeting in September.</p> <p>b) Lease Heads of Terms – Are being prepared by Kettering Borough Council.</p>
062/16	<p>Items for the next agenda</p> <p>Cllr Soans asked for the Draft Budget for 2017/18 to be brought before a meeting with the public.</p>
063/16	<p>Complaints Procedures – To consider amending the Desborough Town Council Complaints Procedures.</p> <p>It was agreed (proposed by Cllr Matthews and seconded by Cllr Pearce) to amend Desborough Town Council Complaints Procedures.</p>

064/16	<p><i>Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the press and public be excluded for the following item of business:</i></p> <p>Complaints – To consider complaints received by Desborough Town Council</p> <p>a) The Military HQ Desborough Town Council conducted the review and concluded that the authority’s response was correct.</p> <p><i>The Press and public were re-admitted to the meeting – none were present.</i></p>
042/16	<p>To note the date of the next meeting: Thursday 15th September 2016 commencing at 7.00pm, Desborough Library, High Street, Desborough.</p>
	<p>THE MEETING CLOSED AT 9.53PM</p>