

The Annual Meeting of the Desborough Town Council held at the Library, High Street, Desborough on Thursday
18th May 2017

PRESENT

Councillors: Cllr R Brooks (Chairman), Cllr J Pearce (Vice Chairman), Cllr A Matthews, Cllr J Putt, Cllr R Cutsforth, Cllr M Tebbutt, Cllr A Turigel, Cllr D Soans, Cllr E Gilbey

Clerk: James McKechnie

Also in attendance: Members of the Public

079/17	Election of Chairman for the ensuing Council year RESOLVED: to appoint Cllr Brooks as Chairman of Desborough Town Council a. Chairman Acceptance of Office – Form completed and signed
080/17	Election of Vice-Chairman for the ensuing Council year RESOLVED: to appoint Cllr Pearce as Vice-Chairman of Desborough Town Council a. Vice-Chairman Acceptance of Office – Form completed and signed
081/17	To receive apologies for absence – Cllr D Howes, Cllr R Marlow & Cllr J Derbyshire
082/17	To receive and approve for signature the minutes of the meeting held on Thursday 20th April 2017 The minutes of the meeting held on 20 th April 2017 were approved as a true record and signed by the Chairman.
083/17	To note any matters arising from the minutes not included on the agenda for report only None
084/17	To receive declarations of interest – Cllr D Soans stated that he sat on the Planning Committee at Kettering Borough Council (KBC).
085/17	Chairman's Announcements – None
086/17	Police: Monthly Report & Crime figures – Insp Julie Mead and Sgt Scott Little were in attendance. Insp Mead gave an overview of her role and responsibilities for the sector in which she is the commander. Insp Mead undertook to email a summary of the new Policing Model to the Council and attend a future meeting to take questions. Sgt Little gave a short report on the monthly crime report and stated that whilst he could not commit to the Police being in attendance at every Council meeting, he would endeavour to do so on a quarterly basis. Insp Mead and Sgt Little took questions from members of the public.
087/17	Representations from Members of the Public – A member of the public spoke on Desborough Town Council's regarding the youth of the town. A member of the public spoke on Desborough Town Council's appointment of Councillors to working parties and the town centre road improvements. A member of the public spoke on Desborough Town Council's on parking restrictions on Pioneer Avenue.
088/17	To consider any co-option applications to fill the Loatland Ward Councillor vacancy Nominations were received from: Mr J French (proposed by Cllr Turigel and seconded by Cllr Pearce) Mr E Gilbey (proposed by Cllr Matthews and seconded by Cllr Cutsforth) VOTE: A ballot was carried out and the Chairman declared that Mr E Gilbey duly elected. Mr E Gilbey signed his declaration of office and to abide by the Town Council's Code of Conduct. Cllr Gilbey was invited to the Council and took his seat at the table as a Councillor.
089/17	To consider the appointment of Councillors to and reports from (if available): a) Civic Society – Cllr Tebbutt b) Town Centre Partnership – Cllr Cutsforth Mrs P Goodman reported that the Town Centre Partnership is responsible for running the Gala Night and Forces Day, which will be held on 23 rd September 2017. The Partnership is also responsible for the 30 flag poles and have a schedule of flag flying days throughout the year. c) Twinning d) Youth – Cllr Putt & Cllr Cutsforth Jude the manager of the Youth Centre gave a report to the council including: a survey of ideas, the idea of funding a mini bus to enable taking the youth out, looking for support to build the Float for Carnival, invited the Town Councillors to attend the Youth Centre and meet with the youth and raised concerns about crossing the B576 near the Grange which does not have a pedestrian crossing. e) European Charter Rocket Park – Cllr Matthews

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	<p>g) Highways – Cllr Tebbutt & Cllr Gilbey</p> <p>h) Desborough Town Lands and Loakes's Charity – Cllr Cutsforth Mrs P Goodman reported that the field farmed has now a new tenant. Some funds had been allocated to Marlow House and that further funds would be distributed in due course.</p> <p>i) LANRAC – Cllr Tebbutt Cllr Tebbutt reported that the electrification of the railway line was still on course to be completed by the end of 2019</p> <p>j) Community Speed Watch – Cllr Tebbutt</p>
090/17	<p>To consider the appointment of Councillors to Working Parties</p> <p>a) Planning – Cllrs Pearce, Tebbutt, Brooks and Matthews</p> <p>b) Neighbourhood Plan – Cllrs Pearce, Soans, Putt, Matthew and Brooks</p> <p>c) Community Grant Scheme – Cllrs Pearce, Brooks & Gilbey</p> <p>d) Multi Wheeled Sports Facility & Play Area – Cllrs Brooks, Putt & Gilbey</p> <p>e) Town Centre road improvements – Cllrs Matthews, Putt, Pearce & Gilbey</p> <p>f) Employment – Cllrs Brooks, Matthews and Pearce</p> <p>g) Finance – Cllrs Cutsforth, Soans, Brooks & Matthews</p> <p>h) Car Park – Cllrs Soans, Pearce, Matthews & Gilbey</p>
091/17	<p>To Receive reports from:</p> <p>a. County Councillor Matthews reported: Reported the missing road sign on Back Lane to the County Council Highways department for replacement. Worked collaboratively with Kettering Borough Council to place two new dog mess bins at Weavers Mead Byway. The A6 bypass repairs are still on course to be completed by the end of August. Two disabled parking bays will be placed on Havelock Street to assist those with such needs to drop their children off at school. The Trout Farm will no longer be used by the concrete business and that the construction machinery operations will continue to be monitored. The A6 bypass continued to be closed with the issue being on the northern section of the road. The southern end from the junction of Braybrooke Road is open for non-HGV vehicles to help with the traffic congestion on the A576 through Desborough. Resurfacing of byway from Braybrooke Road to the railway bridge is closer. Dunkirk Avenue – I am awaiting further information on the money for the repairs to this road.</p> <p>b. Borough Councillors</p> <p>Cllr Soans reported: That he was now in possession of the Section 106 monies, <i>for Desborough North</i> report from Kettering Borough Council and would be liaising with the Clerk to publish the content.</p> <p>Cllr Tebbutt reported: The KBC Planning Policy committee at its meeting on 25th April reviewed the proposed response to the Governments Housing White Paper 2017, specifically agreeing the comments on Chapter 1: Planning for the right homes in the right places and Chapter 2: Building Homes faster. The proposed response was agreed following debate with minor amendments included. The response to Chapter 3: Diversifying the market and Chapter 4: Helping people now would be responded to by the Housing department of KBC as they were not directly planning related. At the North Northamptonshire Joint Planning Committee meeting on 27th April the proposed response to 'Fixing Our Broken Housing Market' Housing White Paper was also debated and a response agreed. An update on the implementation of the North Northamptonshire Joint Core Strategy was given; of particular interest was a progress report on the preparation of the Place Shaping Supplementary Planning Document, the draft document is expected to be available for the Joint Committee to review in July with public consultation taken place during August and September 2017. An assessment of the Authorities housing land supply was given as part of the annual monitoring report, in years the figures were as follows:- Corby 5.82; East Northamptonshire 5.4; Kettering 6.58 and Wellingborough 7.04.</p> <p>c. Clerk – Matters covered on elsewhere on the agenda.</p>
092/17	<p>Training – To consider sending the Clerk on the SLCC Leadership in Action two-day course at a cost of</p>

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	<p>£310</p> <p>RESOLVED: To send the Clerk on the SKCC Leadership in Action two-day course at a cost of £310.00 (proposed by Cllr Pearce and seconded by Cllr Cutsforth).</p>
093/17	<p>To consider the report from Kettering Borough Council on the alternative Tennis Provision sites. A report was circulated to all Cllrs in advance of the meeting and taken as read.</p> <p>RESOLVED: To accept site one, the Recreation Ground at Dunkirk Avenue, from the report as a suitable alternative site where Tennis facilities could be developed in Desborough and remove the objection to the development of the Multi Use Games Area at the Leisure Centre (proposed by Cllr Matthews and seconded by Cllr Soans).</p>
094/17	<p>Multi Wheeled Sports Facility</p> <p>a. To receive an update on the delivery schedule It was reported that the installation of the facility would begin within the next fourteen days and would be in place for the school summer holidays.</p> <p>b. To consider the cost of upgrading the pump track surface RESOLVED: To upgrade the Pump Track surface to concrete at a cost of £19,000.00 (proposed by Cllr Pearce and seconded by Cllr Soans).</p>
095/17	<p>Play Park – To consider the tender process RESOLVED: To tender for the supply and installation of the Play Park in line with the Council's Financial Regulations (proposed by Cllr Matthews and seconded by Cllr Tebbutt).</p>
096/17	<p>Reports from Community Groups: Men's Shed - A report was given, including membership at 20-22 with work ongoing to advertise for more members. Support given to the Youh Centre and Desborough in Bloom. Desborough Rapid's Running Club – A report was given including a 10k event coming to Desborough. Desborough Cycling Club – A report was given including the Women's Tour Cycling Event coming to Desborough in June.</p>
097/17	<p>Grant Scheme – Cllr Pearce gave reports on Grant Applications received.</p> <p>a. Marlow House for £2,752.80 To continue to provide a reliable central heating system to the first floor of Marlow House plus one additional radiator on the ground floor. Marlow House are now able to contribute £500.00 towards this, therefore, the grant request is now for £2,252.80 RESOLVED: To award a Grant of £ 2,252.80 (proposed by Cllr Pearce and seconded by Cllr Turigel).</p> <p>b. Indoor Bowls Club for £6,000.00 to £6,600.00 The purchase of wheelchair equipment suitable for use on the green to make bowls accessible to as wide a participating audience as possible, predominantly aimed at those with mobility issues. The Bowls Club have confirmed that they are now seeking £1,290.00. RESOLVED: To award a Grant of £1,290.00 (proposed by Cllr Pearce and seconded by Cllr Matthews).</p> <p>c. Citizens Advice Service for £2,500.00 To support residents of Desborough who require assistance and support with the transition from Disability Living Allowance to Personal Independence Payments. These are people who are unable to access Citizens Advice Offices due to severe mobility issues and would therefore benefit from Citizens Advice help in their own home. These people are some of the most vulnerable within the community who struggle the most to access the help they need. RESOLVED: To award a Grant of £2,500.00 (proposed by Cllr Pearce and seconded by Cllr Cutsforth).</p>
098/17	<p>To consider the Car Park Feasibility Study Report and options Update – Deferred until next meeting to allow the working party to study the report in detail.</p>
099/17	<p>Neighbourhood Plan for Desborough – Cllr Pearce reported the following: The Housing site assessment is expected to be received imminently. The next meeting will be on Monday, 22nd May.</p>
100/17	<p>Financial:</p> <p>a) To consider the Internal Auditors Report It was RESOLVED to receive and accept the Interim Internal Audit Report and the findings (proposed by Cllr Matthews and seconded by Cllr Pearce).</p> <p>b) Accounts for Payment</p>

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RESOLVED: The following payments were **APPROVED** (Proposed by Cllr Soans and seconded by Cllr Cutsforth):

Payed By	Amount	Payee	Reason for Payment
BACS			Salary & Expenses (May 17)
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BACS		HM Revenue & Customs	PAYE & NI (May 17)
BACS		NCC Pension Fund	Pension Contributions Employer & Employee (May 17)
BACS	£32.94	Talk Talk Business	Telephone Line Rental / Broadband + calls (May17)
BACS	£2,000.00	Northants County Council	Rent Apr 17 – June 17
BACS	£480.00	Corby Borough Council	Maintaining Speed Sign System in Desborough
BACS	£1,612.80	Arien Sings Ltd	Pocket Park Signage
BACS	£2,750.00	Kettering Borough Council	Legal Fees
BACS	£600.00	Kettering Borough Council	Commuted Maintenance Payment
BACS	£30,240.00	Leslie Lipton Ltd	First phased Payment for Multi Wheeled Sports Facility
BACS	£3,600.00	Northants County Council	Design Feasibility Study for Town Centre Road Improvements

c) Receipts

Paid into Barclays	Amount	Received from	Reason for Payment
20/04/17	£87,425.00	Kettering Borough Council	Precept Payment
21/04/17	£7,450.00	Groundwork UK	Neighbourhood Plan Grant

d) Monthly Bank Reconciliation – to receive the account balances

Current Account Balance £363,026.11

Business Saver Account £19,137.16

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Planning:

a) Planning Applications received

KET/2017/0296 – Mr Crowther – 15 Wilton Close, Desborough – Full Application: Single storey front extension – No objection

KET/2017/0287 – Mr & Mrs Rippon – 31 The Ride, Desborough – Full Application: Single storey rear extension, insertion of window to ground floor and insertion of entrance gate to side elevation – No objection

KET/2017/0327 – Mr Woodcock – 2A Breakleys Road, Desborough – Full Application: Single storey rear extension – No objection

KET/2017/0324 – Mr & Mrs Mills – 64 Rowan Close, Desborough – Full Application: Single storey side extension, front porch and garage conversion to a habitable room. Render to extension and garage – No objection

KET/2017/0325 – Mr & Mrs Black – 116 Rothwell Road, Desborough – Full Application: First floor extension and balcony – No objection.

Notices of Approval received:

KBC has approved permission for the following applications:

KET/2017/0019 – Hampton Brook Ltd, CJC Ltd & Dunkelman & Son Ltd – Site B, Eagle Drive, Desborough – Full Application: Construction of warehouse, production area and offices with associated parking and service yard.

KET/2017/0129 – Mr & Mr M & G James & Davies – 94 Pioneer Avenue, Desborough – Full Application: First floor rear extension.

KET/2017/0227 – Mr & Mrs Chorlton – 26 Buxton Drive, Desborough – s.73A Retrospective Application: Rear garden shed for use as storage and small workshop.

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	<p><u>Notices of Refused received:</u> KBC has refused permission for the following applications:</p> <p>KET/2017/0141 – Mr Cooper of Coopers Builders – 120 Federation Avenue, Desborough – Outline Application: 4 no. dwellings with access and layout only considered.</p> <p>KET/2016/0111 – Mr Williams – 52 Braybrooke Road and land adj to 2 Ash Grove, Desborough – Full Application: 1 no dwelling, creation of shared vehicular access on land adj to No. 2 Ash Grove and creation of vehicular access and parking spaces to No. 52 Braybrooke Road.</p>
102/17	<p>Items for the next agenda – Cllr Pearce asked that Desborough Community Development Trust – Lawrence Site is added to the next agenda.</p>
103/17	<p><i>Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the press and public be excluded for the following item of business:</i></p> <p>Employment Matters</p> <p>a. To consider the Pension Provision for the Council's new employee in line with contractual terms & conditions. It was RESOLVED to offer the Council's new employee into the Council's Pension Scheme and auto-enrol them into the scheme (proposed by Cllr Pearce and seconded by Cllr Matthews).</p> <p>b. To consider increasing the salaried staff wages in line with the National Salary Award of 1% It was RESOVLED to implement the 1% National Salary Award from 1st April 2017 (proposed by Cllr Cutsforth and seconded by Cllr Matthews).</p> <p><i>The Press and public were re-admitted to the meeting.</i></p>
104/17	<p>To note the date of the next meeting: Thursday 15th June 2017 commencing at 7.00pm, Desborough Library, High Street, Desborough.</p>
	<p>THE MEETING CLOSED AT 9.35PM</p>

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