



Desborough Town Council
Town Clerk: Graham Thomson
High Street, Desborough, NN14 2QS
01536 628816 clerk@desboroughtowncouncil.gov.uk

To: All Town Councillors

You are hereby summoned to attend the monthly meeting of Desborough Town Council to be held in the Library building, and streamed online using ZOOM, on Thursday 16 September 2021, commencing at seven o'clock for the purpose of transacting the undermentioned business. Any Councillors who attend the meeting remotely will be able to take part in discussions but will be unable to vote on any matter.

Owing to the required Covid precautions there will be limited space for public attendance. Members of the press and public are requested to attend remotely if at all possible (further details below).

Signed.

Graham Thomson
Town Clerk

10 September 2021

Covid-19 precautions

The Council is required to comply with four distinct (and in some instances contradictory) areas of law: the law relating to Council meetings; Coronavirus precautions; general Health and Safety; and employment law. The Council has made its best endeavours to comply with all relevant law and guidance in relation to the meeting. The meeting will be held in the library building and there should be places for a maximum of **20** Councillors, staff, and members of the press and public.

The Council is acutely aware of the continuing vulnerability of members of our community and of those who may rely on them, notwithstanding vaccinations, and the high numbers of people who have tested positive in Desborough recently (in the week to 5 September 2021 a total of 60 people representing a rate per 100,000 people of 520.8 compared with the rate for England of about 300).

All furniture and surfaces likely to be touched will be sanitised before the meeting and afterwards. It is not possible however for this to be carried out during the meeting.

The following precautions will also be made:-

- no-one who has any of the recognised Covid symptoms should enter or attempt to enter the building;
- everyone who enters the building is asked to use the Test & Trace QR Code in the library building (or provide their contact details which will be retained only in line with Covid regulations);
- everyone is asked to wear a suitable face covering (unless exempt) on entering the building, and wear a face coverings at all times unless seated;
- furniture including chairs must not be moved, even if you are attending with other people in your bubble;
- everyone must sanitise their hands on entry to the building and as often as necessary throughout the meeting;
- everyone must observe social distancing from all others in the building;
- no printed papers will be available, copies of documents are available on the Council's website;
- no toilet facilities will be available;
- members of the press and public will not be allowed re-admittance to the building;
- once the maximum number of attendees is reached there will be no further admittance and no replacement of people leaving the meeting.

A failure to adhere to these precautions and any other directions given at the meeting may result in the suspension of the meeting and any remaining business being carried forward to a future meeting.

How best to attend the meeting

The best and safest way of seeing and hearing what happens at the meeting is to watch online from the safety and comfort of your home. To join the meeting follow this link:

<https://us02web.zoom.us/j/83700704330?pwd=c3JpSU9RSkZxZTNyMmtwOW1BR3Yydz09>

If necessary, use the following - Meeting ID: 837 0070 4330 Passcode: 733045
If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0330 0885830, 0131 4601196, 0203 4815237, 0203 4815240, 0203 9017895, 0208 0806591, 0208 080 6592 and use the meeting ID and password given above.

Addressing the Council

Owing to the hybrid nature of attendance, any members of the public wishing to address the Council are requested to provide details to the Town Clerk at least three hours before the meeting either by emailing the usual form (available on the Council's website here [Your Right to Speak at Council Meetings](#) or here Home > Policies > Your Rights > Your Right to Speak at Council Meetings) to the Council using the email address above, by sending the same information to the Town Clerk by email, or using the email us facility on the Council's website. Any request made after four o'clock on the day of the meeting may not be seen.

Speaking at the meeting

If you wish to speak during the meeting you must click to raise your hand (instructions on Zoom). To raise your hand when you are following the meeting by telephone please press *9, if the Chair invites you to speak you will need to press *6.

The Council will continue to use its best endeavours to make access to the meeting as easy as possible. All persons in attendance (physically or online) should be aware that they may be seen, heard, or recorded.

The microphones and cameras of non Town Councillors attending the meeting remotely will be disabled unless the Chair of the meeting invites them to speak and directs otherwise. No person may speak at the meeting unless invited to do so by the Chair.

10 September 2021

AGENDA

- 59./21 Chair's welcome and announcements**
- 60./21 To consider and if so resolved to approve apologies for absence**
- 61./21 To note any declarations of interest from Councillors**
Any Councillor who has an interest in any item to be discussed at the meeting should declare that interest in accordance with the Code of Conduct.
- 62./21 To consider any requests for dispensation**
To consider any requests for dispensation for Councillors with an interest to be allowed to speak in accordance with the Localism Act 2011.
- 63./21 To approve the minutes of the meeting held on 15 July 2021**
The minutes of the meeting held on 15 July 2021 have been circulated.
- 64./21 To discuss with a representative of the Police various issues of mutual concern including: Streetwatch; trespass and antisocial behaviour in development sites in Desborough; and vehicle speeding**
PCSO York has been invited to the meeting for this item but will have to leave shortly afterwards.
- 65./21 To hear representations from members of the Public**
Note: no decisions can be made in response to matters raised under this item.
- 66./21 To consider ideas for the Council's engagement with young people and youth provision in Desborough**
- 67./21 To discuss social media and consider changes to the Council's Social Media Policy**
- 68./21 To discuss the Council's priorities for Section 106 planning contributions**
- 69./21 To consider reports on the following matters:**
 - 69.1./21 Sale of 47 Station Road and The Old Fire Station**
 - 69.2./21 North Northamptonshire Council's proposals and consultation in relation to the Lawrence Factory Site**
 - 69.3./21 CCTV Installation and Upgrade**
 - 69.4./21 Proposed one-way system and parking restrictions Gladstone Street / Nichols Street**
 - 69.5./21 Arrangements for Remembrance Day**

- 70./21 To consider any response to the North Northamptonshire Draft Corporate Plan 2021-25 consultation**
 North Northamptonshire Council is working on its Corporate Plan which sets out the Council's vision, values, key commitments, and priorities for the future. The Corporate Plan also aims to provide clarity about what the Council is about, where it wants to go, and (when the draft plan is complete) it will provide an overview of the actions the Council will take to help make its vision a reality.
 The draft key commitments are:
 1. Active, fulfilled lives;
 2. Better, brighter futures;
 3. Safe and thriving places;
 4. Greener, sustainable environment;
 5. Connected communities;
 6. Modern public services.
- Views are being sought on the draft Corporate Plan at this stage in its development. This consultation will run to midnight on Sunday 3 October 2021 and may be accessed on the following link: <https://northnorthants.citizenspace.com/corporate-plan/2021-25-consultation/>
- The Council is REQUESTED to consider any response.
- 71./21 To note new information provided on the Council website**
 Information in relation to Traffic movements in connection with the Rothwell North housing development and allied issues, traffic speeds in Desborough (data from the TVAS Speed signs), and Police crime reports has been placed on the Council's website.
 The Council is RECOMMENDED to note the information.
- 72./21 To note reports on activity from North Northamptonshire Councillors, local groups, and volunteers**
 Any reports received will be circulated to Councillors.
- 73./21 To consider attendance at a Queen's Green Canopy Project meeting**
 The Council has been invited to send two representatives to attend a countywide event organised by Northants CALC to exchange ideas, share good practice, and hear how the project is progressing locally and nationally. The event will take place on Monday 11 October 2021 on Zoom from 10 o'clock until noon. The first hour will include presentations and discussion, and for the second hour delegates will be split into north and west groups for an opportunity to exchange ideas and to ask individual / local questions.
- The meeting will be chaired by Paul Parsons, the immediate past High Sheriff of Northamptonshire, who is co-ordinating the project in Northamptonshire, and will be joined by the Deputy Chief Executives of the unitary councils, Guy Holloway (North Northamptonshire Council) and Rebecca Peck (West Northamptonshire Council), who are leading the project in their respective areas.
- The Council is REQUESTED to consider attendance and if so resolved to nominate attendees.
- 74./21 Planning and Licensing issues**
- 74.1./21 To receive and note the Planning and Licensing Report**
 The Council is REQUESTED to consider making comment on any planning or licensing matter set out in the report attached at Appendix A.
- 74.2./21 To note concerns about activity in and around site of the proposed development site at South Desborough**
 A number of concerns have been raised about activity on and around the site. Issues have been addressed with the developer, Bellway Homes, which has responded as follows:
 a) *Boundary of the site and fencing*
"In relation to queries about the areas that have been fenced, our obligation to erect this fencing requires the whole of the acquisition site boundary (in red on the attached) to be fenced, excluding gaps for the Public Rights of Way (UC1, UC17, UC18, UC18 and UC12, the purple lines on the attached map) to ensure that public right of access across the site is unimpeded by the works. The fencing works will follow the perimeter boundary of the acquisition site,

and this only covers the land Bellway are looking to acquire and nothing beyond.

"This does include the area of land running south from the church and through The Damms, as while no built development is proposed or intended in this area, it is part of the application site and therefore the same requirements are unfortunately necessitated.

b) *"Disruption to small areas of retained hedgerows*

"Regrettably, in the transporting of fencing materials across the site, some narrow gaps were unavoidably created in existing hedgerows within the site. We recognise that this has occurred during the bird nesting season, and Bellway acknowledge that the fencing installation works should have been conducted under ecological supervision. This was an error in communication with our contractor, for which we apologise.

"Having taken the subsequent advice of our ecologists, we understand the impact upon nesting birds is likely to have been minimal, with the works conducted towards the end of the bird nesting season and affecting only a small area. While the contractors are not professional ecologists, they are aware that should a nesting activity be found, all works should cease in that area and appropriate advice should be sought.

"While fortunately no such activity was found on this occasion, our contractors have been instructed to liaise with Bellway before undertaking any further works that could be considered to have any impact on habitats regardless of how likely in practice. In that event, an ecologist will be consulted before any activities proceed.

c) *"Transport of materials across the stream*

"In relation to queries about how materials will be transported across the stream (i.e., the land immediately to the south of the church), Bellway recognise the sensitivity of the area and The Damms as a whole.

"In consultation with our ecologists, we believe a manual approach to the transport of materials in the area is likely to be the most appropriate option, with materials transported by vehicles to the southern edge of the stream and carried across into the field.

"There will be a need for posts to be dug in but this will be limited to the immediate area of operation and wider impact contained accordingly.

d) *"Debris from the fencing installation*

"We understand that the impact of the work on the land and the church pathway has caused concern. We are working with our contractors to ensure that the areas that have been disrupted will be cleared and rectified as soon as possible, and the remaining work will be carried out sensitively to keep all mess and disruption to a minimum.

"To conclude, Bellway regret that our fencing works were not communicated in more detail and that they could have been conducted with greater sensitivity to provide greater reassurance to residents. We give a firm commitment to provide more information about our works on site in future, particularly to alert you to any work in particularly sensitive areas.

"It should be noted that none of the work on site in any way pre-empts the ongoing planning and design process for the proposed development of the site, and Bellway continue to welcome an ongoing dialogue with you on that process."

The Council is REQUESTED to consider the matter.

75./21 Finance matters

75.1./21 To approve the finance report

The Council is RECOMMENDED to approve the report (Appendix B).

75.2./21 To consider and if so resolved to approve accounts for payment

The report set out at Appendix C details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority. Details in the report may be updated before the meeting as information is received. The Council is RECOMMENDED to approve payments.

Desborough Town Council
16 September 2021

Planning and Licensing Matters

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

Planning Applications

[NK/2021/0586](#)

Location: Harborough Road (land off), Desborough

Proposed development: KET/2014/0139 (Residential Development for up to 165 dwellings with associated access, public open space, and surface water balancing): Proposed 4 footpath connections from the Byway to the adjoining site to the North

[NK/2021/0587](#)

Location: 132 Pioneer Avenue, Desborough

Proposed development: Two storey side extension and render to all elevations

[NK/2021/0600](#)

Location: 28 Burdock Way, Desborough

Proposed development: 1 no. dwelling house

In accordance with the Council's policy, the following objection was lodged:

"The Town Council wishes to object to the proposal on the grounds that the proposal constitutes an infill development which:-

- is unwarranted and would increase the density beyond that approved or desirable for the estate;*
- would constitute over-development of the site, especially because it involves loss of garden land and the open aspect of the neighbourhood ('garden grabbing')*
- would adversely affect the residential amenity of neighbours by reason of overlooking, loss of privacy, and overshadowing."*

[NK/2021/0629](#)

Location: 19 Gold Street, Desborough

Proposed development: Erection of detached garage

[NK/2021/0647](#)

Location: 7 Ise View Road, Desborough

Proposed development: First floor rear extension

[NK/2021/0656](#)

Location: 26 Church View Road, Desborough

Proposed development: Single storey rear extension

[NK/2021/0659](#)

Location: Gold Street (land off), Desborough

Proposed development: Redevelopment of site to create 36 no. dwellings with access, parking and associated works

[NK/2021/0663](#)

Location: 8 Green Crescent, Desborough

Proposed development: Single storey rear extension

[NK/2021/0669](#)

Location: 15 Neuville Way, Desborough

Proposed development: Conversion of garage into habitable room

[NK/2021/0676](#)

Location: Eveden Ltd, Rothwell Road, Desborough

Proposed development: Replacement of 1 no. non-illuminated brand sign, 1 no. non-illuminated fascia with updated branding, relocation of 2 no. non-illuminated fascia signs and retrospective permission for 1 no. non-illuminated fascia sign

[NK/2021/0688](#)

Location: 48 Alexandra Road, Desborough

Proposed development: Single storey detached garage/gym

[NK/2021/0723](#)

Location: 48 Paddock Lane, Desborough

Proposed development: Single storey rear extension, and single storey outbuilding

[NK/2021/0745](#)

Location: Bridge SPC3/40, Pipewell Road, Desborough

Proposed development: Re-construction of bridge SPC3/40 to enable electrification of line

Other Parishes

The following applications are in neighbouring parishes but might have some impact on Desborough.

[NK/2021/0490](#)

Applicant: Rushton Hall Hotel

Location: Rushton Hall, Desborough Road, Rushton

Proposed development: Extension and alterations to leisure facilities

[NK/2021/0492](#)

Location: Rushton Hall, Desborough Road, Rushton

Proposed development: Extension to leisure facilities comprising of increased poolside lounge space, smaller indoor leisure pool, plunge pool, steam room and additional treatment rooms within the conversion of the former laundry building with a small courtyard

[NK/2021/0568](#)

Location: The Shed, Park Farm, Desborough Road, Stoke Albany

Proposed development: Use of unit as B2 (General Industrial)

[NK/2021/0569](#)

Location: The Old Dairy, Park Farm, Desborough Road, Stoke Albany

Proposed development: Use of unit as B2 (General Industrial)

[NK/2021/0570](#)

Location: The Grain Store, Park Farm, Desborough Road, Stoke Albany

Proposed development: Use of unit as B2 (General Industrial)

[NK/2021/0571](#)

Location: The Barn, Park Farm, Desborough Road, Stoke Albany

Proposed development: Use of unit as B2 (General Industrial)

[NK/2021/0572](#)

Location: The Big Shed, Park Farm, Desborough Road, Stoke Albany

Proposed development: Use of unit as B2 (General Industrial)

Appendix B

**Finance Report
Monthly Bank Reconciliation**

Copy to follow

Appendix C

Accounts for payment

Copy to follow
