

**Minutes of the meeting of Desborough Town Council
held in the library and streamed online by Zoom on Thursday 21 October 2021**

Councillors present: L Burnham, A Coleman, D Cornwall, J French, J Gardiner, T Healy, D Larmour, B Murphy-Ryan, P Sawford, A Window, and H Wood

Councillors not present: S Roberts

Also present: G Thomson (Town Clerk), NNC Cllr Howes, three representatives from Sainsbury's, three members of the community, and five members of the community (by Zoom).

76./21 CHAIR'S WELCOME AND ANNOUNCEMENTS

The Chair welcomed to the meeting those present in person and those online and he outlined the health and safety and the Covid precautions and requirements.

The Chair stated that he had been shocked and horrified by the murder of Sir David Amess MP who, he said, had been a hardworking, friendly, and well-liked colleague and MP. The Chair urged the community and the Council to recognise differences but use appropriate language, show respect at all times and to look out for each other.

**RESOLVED that:-
the information be noted.**

77./21 TO CONSIDER AND IF SO RESOLVED TO APPROVE APOLOGIES FOR ABSENCE

The Town Clerk reported that no apologies for absence had been received no apologies for absence.

**RESOLVED that:-
the information be noted.**

78./21 TO NOTE ANY DECLARATIONS OF INTEREST FROM COUNCILLORS

Extracted from the report of the Town Clerk:-

Any Councillor who has an interest in any item to be discussed at the meeting should declare that interest in accordance with the Code of Conduct.

Cllr French declared an interest in item 90./21 "To consider another market for Desborough".

**RESOLVED that:-
the information be noted.**

79./21 TO CONSIDER ANY REQUESTS FOR DISPENSATION

Extracted from the report of the Town Clerk:-

To consider any requests for dispensation for Councillors with an interest to be allowed to speak in accordance with the Localism Act 2011.

The Chair stated that a request for dispensation had been received from Cllr French to allow him to speak and vote on item 90./21 "To consider another market for Desborough". As Members may know, Cllr French has declared his employment as "Market Trader". It was reported that the request was that Cllr French be allowed to speak and vote on matters relating to "street market" at the meeting on 21/10/2021.

The Town Clerk reported that it was contrary to the Code of Conduct to participate in any Council business in which a Member had a declarable interest unless a dispensation had been previously granted by the Council. The dispensation must be in accordance with Sections 33 (a), (b), (c) or (e) of the Localism Act 2011. He outlined Cllr French's request on the grounds that the dispensation is in the interests of persons living in the authority's area (S33c); and that it is otherwise appropriate to grant a dispensation on the grounds "to instigate something for the town" (S33e).

**RESOLVED that:-
a dispensation be granted to Cllr French for the duration of the meeting to speak and vote on matters relating to "street market".**

80./21 TO RECEIVE INFORMATION RELATING TO THE PROPOSED SAINSBURY'S SUPERMARKET IN DESBOROUGH

Extracted from the report of the Town Clerk:-

Representatives dealing with the proposed Sainsbury's development have been invited to the meeting to outline the scheme.

The Council received a notification on the evening Sainsbury's launched a short consultation relating to its proposed new "Neighbourhood Hub" store in Desborough. Unfortunately the

Initialled by Chair: _____

consultation period is very short (expiring 17:00 17 October 2021). The proposal is for a small store with 126 parking spaces in land off Cockerell Rise (on the land next to the B576 Harborough Road / Ironwood Avenue roundabout.

The Council is REQUESTED to note the presentation.

The Chair welcomed to the meeting three representatives of the Sainsbury's: Adam Cundale (Sainsbury's - Town Planning, Policy and Transport Manager), Ollie Sargent (DevComms – Senior Account Manager), and Jonathan Partridge (HCD – Architect).

The Sainsbury's representatives made a presentation on the proposed development based on the consultation document which had been made publicly available. They stated that 505 responses had been received which was a good response and added that it was proposed to include an Argos collection facility. In response to questions it was confirmed that the intention was to create 40 full time equivalent jobs which would not be on zero hours contracts. They stated that they were aware of suggestions that the Lawrence's site be converted for a supermarket and that their plans for the Cockerell Rise site had been actively pursued for a year and would not be affected by any other current supermarket proposals for Desborough.

In response to questions it was stated that deliveries to the proposed supermarket would be overnight if they were able to be conducted quietly enough, that there would be two electric vehicle plug in charging points initially which might increase in number in the future, that the intention was for the building to be energy efficient.

Following a full discussion the Sainsbury's representatives were thanked for their presentation and participation and were invited to leave if they chose.

RESOLVED that:-

the information contained in the reports and presentation be noted.

81./21 TO NOTE INFORMATION FROM BELLWAY THE DEVELOPERS OF THE SITE AT SOUTH DESBOROUGH

Extracted from the report of the Town Clerk:-

Representatives from Bellway have been invited to the meeting to bring the Council up to date with activity.

The Council has been informed that Bellway has agreed a Reptile Mitigation Strategy (RMS) with the Ecology Officer at North Northamptonshire Council, to enable them to undertake archaeological trial trenching and a soil investigation. The Council has been informed that public rights of way will remain open for use during these works. The RMS works will consist of a two-stage cut to vegetation, installation of reptile exclusion fencing along the southern boundary, creation of two x hibernacula (underground chambers that amphibians and reptiles use throughout the winter to protect themselves from the cold), and a search using a machine with a toothed bucket, under supervision of an ecologist to remove reptiles if required within a working zone. These operations will be under the supervision of an Ecological Clerk of Works. The works are expected to last around two weeks commencing on 14 October 2021. Archaeological works are estimated to commence from early November following successful completion of implementation of the RMS.

The Council is REQUESTED to note the information.

The Town Clerk reported that Bellway had emailed to say that:

"Unfortunately, the project team are not available this Thursday to attend the Parish Council meeting. They are keen to provide an update to the Town Council and I'll get in touch when I can about an alternate date."

RESOLVED that:-

the Town Clerk be requested to ask Bellway for a schedule of works on site with an indicative timetable.

82./21 TO APPROVE THE MINUTES OF THE MEETING HELD ON 16 SEPTEMBER 2021

Extracted from the report of the Town Clerk:-

The minutes of the meeting held on 16 September 2021 have been circulated.

It was noted that item 70.21 "To consider any response to the North Northamptonshire draft corporate plan 2021-25 Consultation" had included a wider discussion and should contain "A discussion took place relating to the location of parental responsibility."

RESOLVED that:-

the minutes, as amended, be confirmed and signed by the Chair.

83./21 TO HEAR REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

Extracted from the report of the Town Clerk:-

Note: no decisions can be made in response to matters raised under this item.

It was reported that no requests had been received.

RESOLVED that:-

the information be noted.

84./21 TO RECEIVE AN UPDATE ON THE NORTH NORTHAMPTONSHIRE COUNCIL'S PROPOSALS IN RELATION TO THE LAWRENCE FACTORY SITE

Extracted from the report of the Town Clerk:-

An update on the latest information in relation to the proposals in relation to the site will be presented.

NNC Cllr Howes reported that discussions were ongoing and there was no definitive answer yet on the future of the site. The Chair reported that he and the Town Clerk had attended a meeting at NNC's offices with Officers and the three NNC Councillors for the Desborough ward. He outlined the main points from the meeting and expressed a view that the NNC preference was for a housing development given the need for social housing, the impending loss of the preferred funding (using Right to Buy receipts), the absence of firm commitments from retail / supermarket uses, and the general condition of the buildings and site. He stated that he had impressed upon the meeting the views of the Town Council and the preference for retail if it was possible.

NNC Cllr Howes stated that although contact had been received, and discussions held, with one supermarket chain there had been no contact with any other supermarket chain since the election. He urged anyone who had contact with any other potentially interested party to get them to get in touch directly with him or NNC.

RESOLVED that:-

- i) **anyone who has contact with any other potentially interested party should urge them to get in touch directly with NNC Cllr Howes or Officers at NNC without delay to make a clear expression of interest;**
- ii) **the Council urge anyone interested in creating a retail use for the site to make direct contact with NNC Cllr Howes or Officers at NNC without delay to make a clear expression of interest.**

85./21 TO CONSIDER ALTERATIONS TO THE COUNCIL'S POLICY AND PROCEDURE ON PUBLIC SPEAKING AT COUNCIL MEETINGS

Extracted from the report of the Town Clerk:-

The Council is REQUESTED to consider any alterations to the policy and procedure.

The Chair reported that at a previous meeting a request to speak had been received by email at 17:21 which was not discovered until after the meeting. He explained that it was necessary to move furniture and set up both the room and the sound, vision, and computer equipment all between the library closing and the meeting beginning. Following a discussion on the desire to increase participation it was suggested that the requesting to speak processes be removed and that any member of the public who wished to speak should be able to make the request at the meeting. It was also noted that the protocol on remote access to meetings was still being followed with Zoom visitors to the meeting having cameras turned off as standard. The reasons which led to the blanking of visitors' cameras were discussed.

RESOLVED that:-

- i) **the requirement for prior notice of requests to speak to the Council by members of the public be removed and replaced with a simple request being made at the relevant meeting;**
- ii) **the protocol on remote access to meetings be amended to allow cameras of members of the public to be turned on as standard; and,**
- iii) **consequential amendments be made to relevant policies and procedures.**

86./21 TO NOTE REPORTS ON ACTIVITY FROM NORTH NORTHAMPTONSHIRE COUNCILLORS, LOCAL GROUPS, AND VOLUNTEERS

Extracted from the report of the Town Clerk:-

Any reports received will be circulated to Councillors.

86.1./21 NORTH NORTHAMPTONSHIRE COUNCILLOR HOWES

NNC Cllr Howes answered questions on items including: housing needs analysis; NNC

vacancies and pay structure; and the payment of community grants.

RESOLVED that:-

the information contained in the report be noted.

86.2./21 ROTHWELL NORTH WORKING PARTY

It was noted that both northbound lanes at the traffic lights at the junction into the development allowed traffic to drive straight towards Desborough which had created a potentially dangerous situation with vehicles racing to get ahead. Cllr Burnham undertook to raise the matter.

RESOLVED that:-

the information contained in the report be noted.

86.3./21 DESBOROUGH IN BLOOM

It was reported that the tubs were being changed over to winter plants and that the hanging baskets were to be removed. A request was made for volunteers to help plant daffodil bulbs in road verges at specified locations.

RESOLVED that:-

the information contained in the report be noted.

87./21 BUDGET CONSULTATION AND PREPARATIONS

Extracted from the report of the Town Clerk:-

The Council's Financial Regulations state that each year, before work begins on the budget, the Council should consider the main issues that it wants to address and agree its objectives for the next year and for the medium term. At the beginning of the budget process the Council will consider any capital projects that are in progress or which are planned. Commitments to capital schemes should not be entered into unless and until the financial consequences have been incorporated in the Council's approved budget. The Council will be asked to consider the detailed budget before the end of January, reviewing the resources available to it, including grants and reserves. Only after spending plans, anticipated income, and reserves have been considered may the Council consider how much to precept on Council tax for the next year. During the public consultation process, a suggestion was made to extend the CCTV system into locations on the south east side of the town.

The Council is REQUESTED to identify the main issues that it wants to address, indicate any new activities it might want to pursue, and to agree its objectives for the next year and for the medium term.

The Chair requested Councillors to submit ideas for future spending so that appropriate checks and estimates could be made. The Town Clerk undertook to provide Councillors with an up to date financial profile.

RESOLVED that:-

Councillors submit ideas for future spending to the Responsible Financial Officer.

88./21 TO NOTE THE ACCEPTANCE OF FUNDING UNDER THE WELCOME BACK FUND AND APPROVE CONSEQUENTIAL BUDGET CHANGES

Extracted from the report of the Town Clerk:-

North Northamptonshire Council (NNC) applied for funding from the "Department for Levelling Up, Housing and Communities" and the "European Regional Development Fund" for financial assistance to enable and celebrate the safe return to the high street of shoppers and in support of local retailers. It was successful and decided to allocate some of the funding to town Councils. The Town Council was notified that it had been awarded £7,694.36 out of an allocation from the Welcome Back Fund, as it is known. The Town Council was given eight days to respond to accept the funding and provide detailed, costed, proposals which complied with the onerous requirements of funding.

The fundamental purpose of the money is to help reopen the town centres and encourage people back into local shops. This money has terms and conditions attached including State Aid Regulations, procurement processes, reporting, provision of invoices, separate invoicing, the requirement to spend money before being able to claim back, repayment of grant (and additional penalty) in certain circumstances and so on, in addition to the Council's normal financial rules and obligations. It remains the case that the Council must have a lawful power to spend on any item. In summary, the money is for temporary things to get people back into town centres. It cannot be used for anything permanent or lasting and all proposals must be paid for (defrayed not just committed) and reclaimed by 31/03/2022.

Following consultation with Councillors and in accordance with the Scheme of Delegation, the Town Clerk accepted the grant offer and submitted a list of proposed projects as set out at Appendix A.

The Council is RECOMMENDED to:-

a) note the acceptance of the funding and the terms of the funding;

- b) consider the proposed projects as set out in Appendix A and if approved:-
1. authorise consequential amendments to the budget drawing the funding from balances; and
 2. authorise the Town Clerk to carry out the necessary procurement.

The Chair thanked Councillors and the Town Clerk for their work in responding to the NNC at such short notice.

RESOLVED that:-

- i) the acceptance of the funding and the terms of that funding be noted;
- ii) the proposed projects as set out in Appendix A totalling £7,694.36 be approved;
- iii) the Responsible Financial Officer be authorised to make consequential amendments to the budget drawing the funding from balances until repaid; and,
- iv) the Town Clerk be authorised to carry out the necessary procurement.

89./21 TO CONSIDER IDEAS FOR THE COUNCIL'S ENGAGEMENT WITH YOUNG PEOPLE AND YOUTH PROVISION

Cllr Murphy-Ryan reported that work on this item was continuing.

RESOLVED that:-

the matter be removed from future agenda until a comprehensive report was available.

90./21 TO CONSIDER ANOTHER MARKET FOR DESBOROUGH

Extracted from the report of the Town Clerk:-

Councillor French asked for this item to be placed on the agenda.

It was reported that the idea was for 20 to 30 stalls in a street market for one Saturday each month paying £10 per stall and showcasing Desborough businesses. It was noted that the possible locations included Station Road / High Street, Havelock Square, Buckwell Close, and the car park for the Conservative Club. It was noted that the market would need support physically and financially, with items such as generators, stalls, advertising, toilet facilities, risk assessments and that residents would need to be consulted on any proposed road closures.

In response to questions relating to setting up and removing stalls it was reported that some vendors might have their own stalls but that others would be needed which might be borrowed from the Carnival Committee, the Town Centre Partnership, or Rothwell Council. It was noted that a previous attempted market run by the Town Centre Partnership had not been successful, and that relying on volunteers from the Council to assemble and dismantle stalls might be problematic.

RESOLVED that:-

Cllrs Burnham, Coleman, Cornwall, French, and Healy be requested to informally discuss the feasibility of the Council hosting a regular market in the town and report to the January 2022 ordinary Council meeting with details of costs, figures, feasibility, practical issues such as the stalls, and how payments would be taken.

91./21 TO DISCUSS SOCIAL MEDIA AND CONSIDER CHANGES TO THE COUNCIL'S SOCIAL MEDIA POLICY

Cllr Murphy-Ryan reported that work on this item was continuing.

RESOLVED that:-

the matter be removed from future agenda until a comprehensive report was available.

**92./21 TO NOTE ANY REPORTS ON THE FOLLOWING MATTERS:
92.1./21 CCTV INSTALLATION AND UPGRADE**

The Town Clerk reported that he had been informed that the work was progressing.

RESOLVED that:-

the information contained in the report be noted.

92.2./21 PROPOSED ONE-WAY SYSTEM AND PARKING RESTRICTIONS GLADSTONE STREET / NICHOLS STREET

The Town Clerk reported that he had been informed that the work was progressing.

RESOLVED that:-

the information contained in the report be noted.

92.3./21 ARRANGEMENTS FOR REMEMBRANCE DAY

The Town Clerk reported that arrangements should closely mirror previous years: with people requested to gather at Gladstone Street Co-Op car park from 0920 on 14 November 2021, and the parade to proceed along Station Road to St Giles Church with a pause at the library for those who wish to join there. He added that volunteer marshals would be needed to ensure

appropriate traffic movements. He clarified that the Town Council was not responsible for the laying of wreaths or the church service.

RESOLVED that:-

- i) **Councillors Coleman, Gardiner, Healy, and Roberts act as marshals for the parade and volunteers be sought; and,**
- ii) **the information contained in the report be noted.**

92.4./21 TO NOTE A REPORT ABOUT THE GREENSPACE PLAY AREA SCHEME

Extracted from the report of the Town Clerk:-

As Members know, the Town Council has a scheme for an outdoor play area using the £20,000 received from developers under Section 106 (received through the former Kettering Borough Council). No money from the Council tax precept is involved. In addition to tree planting, there will be the installation of a "natural play area" in the Greenspace using natural materials (such as wood and stone - not metal) resulting in something similar to the Rushton Road play area. The concept is for large tree trunk / trunks to be sited then shaped with chainsaws and tools into whatever shape is inside (could be dinosaurs or dragons etc.). Formal tenders for the work must be received but the budget isn't the key thing. The tenderers know the budget (£18,000 the remainder is for the tree planting) and they set out what they will give us for the money. Progress on the scheme was delayed last year owing to advice received in respect of the availability of materials during the lockdowns. The scheme is being restarted and updates will be provided.

The Council is REQUESTED to note the report.

RESOLVED that:-

the information contained in the report be noted.

92.5./21 TO NOTE NEW INFORMATION PROVIDED ON THE COUNCIL WEBSITE

Extracted from the report of the Town Clerk:-

Information in relation to Traffic movements in connection with the Rothwell North housing development and allied issues, traffic speeds in Desborough (data from the TVAS Speed signs), and Police crime reports has been placed on the Council's website.

The Council is RECOMMENDED to note the information.

RESOLVED that:-

the information contained in the report be noted.

92.6./21 TO RECEIVE A REPORT ON THE QUEEN'S GREEN CANOPY PROJECT MEETING

Cllr Healy reported that he had been unable to attend the meeting but that the countywide project had commenced with at tree planting in Wicksteed Park.

RESOLVED that:-

the information contained in the report be noted.

93./21 CONSULTATION: LICENSING ACT 2003 - NORTH NORTHAMPTONSHIRE COUNCIL STATEMENT OF LICENSING POLICY 2022-2027

Extracted from the report of the Town Clerk:-

North Northamptonshire Council is undertaking a review of its licensing policies. A draft Statement of Licensing Policy (SOLP) is now open to consultation until 8 November 2021. The draft SOLP is available at www.northnorthants.gov.uk.

The purpose of the SOLP is to detail how the local authority will comply with its duties under the Licensing Act 2003 and promote the following licensing objectives:

- *The prevention of crime and disorder;*
- *Public Safety;*
- *The prevention of public nuisance; and*
- *The protection of children from harm.*

The new policy and all appendices, once adopted, will be deemed to have replaced the separate sovereign authorities' arrangements currently in place. There have been no fundamental changes to the how the council will discharge its duties under the new policy compared to that given in existing sovereign policies. Current SOLP's are available for viewing at: [Licensing policy | North Northamptonshire Council \(northnorthants.gov.uk\)](http://Licensing policy | North Northamptonshire Council (northnorthants.gov.uk))

The Council is REQUESTED to consider any response.

RESOLVED that:-

the consultation be noted but no response be made.

94./21 TO DETERMINE ATTENDANCE AT TRAINING SESSIONS FOR THE COUNCIL

Extracted from the report of the Town Clerk:-

The Council's training plan provides for training for all Councillors. Whole Council training has proven effective in the past given that it can be tailored to the needs of our Council. Equally, some other courses will be of interest to individual Councillors.

The Council is RECOMMENDED to approve whole Council training and individual training for Councillors.

It was noted that individual Councillors' requests for training would be considered by the Council.

RESOLVED that:-

- i) the Town Clerk make arrangements for a series of whole-Council training sessions; and,**
- ii) the attendance of Cllr Murphy-Ryan on the Social Media Skills for Councillors training session run by Northants CALC at a cost of £38 be approved.**

95./21 TO DETERMINE ATTENDANCE AT THE NEW NNC STRATEGIC TOWN & PARISH FORUM

Extracted from the report of the Town Clerk:-

North Northamptonshire Council has created a Strategic Town & Parish Forum to facilitate effective engagement between NNC and Town and Parish Councils. The first meeting is being held via Zoom on Wednesday 27 October 2021 commencing at 19:00. The Council has been asked to nominate up to two representatives to attend and report back to the Council.

The Council is REQUESTED to determine attendance.

RESOLVED that:-

the attendance of Cllrs Larmour and Gardiner be approved.

96./21 TO RECEIVE AND NOTE THE PLANNING AND LICENSING REPORT

Extracted from the report of the Town Clerk:-

The Council is REQUESTED to consider making comment on any planning or licensing matter set out in the report attached at Appendix B.

[NK/2021/0790](#)

Number 14 Copelands Road (land to rear), Desborough

Proposed development: 3 no. bedroom bungalow with photovoltaic panels to roof

In accordance with the Council's policy and procedure, comments on the application have been assimilated and the proposed objection is set out in Appendix B. The Council is REQUESTED to consider the matter.

RESOLVED that:-

- i) the Council submit an objection to application NK/2021/0790, Number 14 Copelands Road (land to rear), Desborough, as set out in Appendix B; and,**
- ii) the information contained in the report be noted.**

97./21 FINANCE MATTERS**97.1./21 TO APPROVE THE FINANCE REPORT**

Extracted from the report of the Town Clerk:-

Where a town or parish Council precepts between £50,001 and £500,000 the billing authority (North Northamptonshire Council - NNC) pays the town or parish Council in two equal halves - Schedule 1, part II, para 9(b) of the Local Authorities (Funds) (England) Regulations 1992 refers: "the remainder of the billing authority's liability to [the parish or town council] will be paid... within 6 months of the start of the financial year.", i.e. by 1 October. Unfortunately, NNC has delayed the second payment to 31 October in breach of its obligations. NNC has indicated that the payment dates will be reviewed for future years.

The Council is RECOMMENDED to note the information and approve the report (Appendix C).

RESOLVED that:-

the information contained in the report be noted.

97.2./21 TO CONSIDER AND IF SO RESOLVED TO APPROVE ACCOUNTS FOR PAYMENT

Extracted from the report of the Town Clerk:-

The report set out at Appendix D details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority. Details in the report may be updated before the meeting as information is received. The Council is RECOMMENDED to approve payments.

RESOLVED that:-

the payments set out in the report, and those authorised during the meeting, be approved.

97.3./21 TO CONSIDER THE COUNCIL'S INSURANCE ARRANGEMENTS

Extracted from the report of the Town Clerk:-

The Council's insurances expire in November 2021. Quotations have been sought from leading insurers to local authorities (through Came & Company local council insurance - now known as Gallagher, which sponsors the SLCC).

Councils regularly enter into long term agreements for insurance maintaining price stability. If any significant changes occur (such as high claims or additional coverage needed) then the price will be reviewed. Although it was not necessary to make significant adjustments to the cover, some minor changes were necessary to reflect changes to the Council's activity and responsibilities. Details of the premiums will be submitted to the Council for consideration.

The Council is RECOMMENDED to accept the quotation as detailed at the meeting.

The Town Clerk reported that the previous year's premium was £1,858.99 (including fees and Insurance Premium Tax) which was the third year of a three-year arrangement. He stated that the best premium offered this year was £2,273.39, however the Council's risk profile had changed with decisions made during the meeting and the premium would almost certainly change. He added that the renewal date was before the next scheduled Council meeting.

RESOLVED that:-

the Town Clerk be authorised to seek quotes based on the revised risk profile and to accept the most advantageous quotation.

The meeting closed at 21:29

Chairman: _____

Date: _____

Initialed by Chair: _____

Desborough Town Council
21 October 2021

Welcome Back Fund

Proposal	Possible start date	Possible end date	Approximate cost Exc VAT	Quantity suggested
Public communications activity				
Branded Jute shopping bag	30/11/2021	30/03/2022	£1,750.00	1,000
Branded nest Fold-Up Face Mask Wallet	30/11/2021	30/03/2022	£520.00	1,000
RFID Credit Card Protector	30/11/2021	30/03/2022	£720.00	1,000
Live music in shopping areas running up to Christmas	13/11/2021	18/12/2021	£720.00	6
Sponsor match at Desborough Town Football Club	09/11/2021	09/11/2021	£50.00	1
Stalls at Gala night / fireworks / market etc.	31/10/2021	30/03/2022	£74.36	
Banner	31/10/2021	30/03/2022	£260.00	1
Activity to support the visitor economy				
Firework display	31/10/2021	31/10/2021	£1,000.00	
Bedding plants / bulbs RENTAL	01/02/2022	30/03/2022	£250.00	
Lease and erection of additional celebratory lights	31/10/2021	30/03/2022	£600.00	
One-off "continental" market	01/01/2022	30/03/2022	£1,000.00	
Business facing awareness activity				
Photographing businesses	30/11/2021	30/03/2022	£250.00	
Futureproofing plans and activities				
Online retail register / brochure	30/11/2021	30/03/2022	£500.00	
			£7,694.36	

Appendix B

Desborough Town Council
21 October 2021

Planning and Licensing Matters

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

Planning Applications

[NK/2021/0790](#)

Number 14 Copelands Road (land to rear), Desborough

Proposed development: 3 no. bedroom bungalow with photovoltaic panels to roof

In accordance with the Council's policy and procedure, comments on the application have been assimilated and the following proposed objection made:

"The Town Council objects on the grounds that:

- The proposed development is contrary to Core Principles in the National Planning Policy Framework and Policy 8 of the North Northamptonshire Joint Core Strategy, which seek to ensure that development has no adverse effect on residential amenity.*
- The proposal would give rise to a loss of amenity to existing residents on either side (the occupants of Nos. 10, 14, and 16 Copelands Road, Desborough) by virtue of the closeness of the proposed drive to the front door, windows and living accommodation in Nos. 14 and 16 Copelands Road, and the closeness of the proposed living accommodation to the windows and living accommodation of No. 10 Copelands Road.*
- The proximity of the drive and the generation of additional comings and goings (both vehicular and pedestrian) associated with the proposed dwelling would give rise to an unacceptable level of disturbance to the residents of Nos 10, 14, and 16 Copelands Road.*
- The size and location (to the rear of No. 14 Copelands Road) of the proposed dwelling house introduces a form of development at odds with the character and appearance of the area, breaking the current form of frontage development and introducing an alien form of development to the rear of existing properties, where development of this nature would not expect to be seen.*
- The proposal would be out of context with the wider character of the area. This is contrary to policy 7 of the National Planning Policy Framework and policy 8 of the North Northamptonshire Joint Core Spatial Strategy in that the proposed development does not respond to the character of its surroundings.*
- The location and size of the parking proposed for No. 14 Copelands Road means that there is inadequate provision to enable vehicles to manoeuvre satisfactorily within the site. This will result in an unsatisfactory means of parking and manoeuvring which is contrary to policy 8 of the North Northamptonshire Core Spatial Strategy in that the development would not have a satisfactory means of access or provide for parking, servicing and manoeuvring to adopted standards."*

Initialed by Chair: _____

[NK/2021/0784](#)

Number 14 Nichols Street, Desborough

Proposed development: Demolition of garage and erection of a two storey side extension

[NK/2021/0810](#)

Number 99 Braybrooke Road, Desborough

Proposed development: Single storey rear extension to replace conservatory

Appendix C

**Desborough Town Council
21 October 2021****Finance Report**

Monthly Bank Reconciliation	30/09/2021
Unity Trust Bank Current	£1,162.79
Unity Trust Bank Saver	£100.00
Barclays Current	£0.00
Barclays Business Saver	£0.00
CCLA Public Sector Deposit Fund	£275,509.91
Reconciled Balance	£276,772.70

A service charge of £18.00 was levied by Unity Bank in accordance with the terms of the accounts. The dividend from the CCLA Public Sector Deposit Fund is reinvested each month into the fund. In September the dividend reinvested was £5.63.

Additionally, as a result of previous difficulties with the Barclays accounts the Council has been advised that it will be compensated with a total of £51.38 which will be transferred to the Unity current account when received.

Appendix D

**Desborough Town Council
21 October 2021****Accounts for payment**

Items will be added or adjusted as information is received.

	Power	Supplier	Description	Reason	VAT	Total Amount
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent (October)	£0.00	£666.66
	2	PKF Littlejohn LLP	Democratic Services	External Audit	£80.00	£480.00
+	4	LGSS Pensions and Mr G Thomson	Salaries & all Employment Costs	Pension and salary payments (October)	£0.00	£2,971.73
+	4	Autela Payroll Services	Salaries & all Employment Costs	Payroll	£8.40	£50.40
	6	Northants CALC	Democratic Services	Training "Social Media skills for Councillors"	£0.00	£38.00

+ Paid in accordance with delegated or continuous authority

Powers

1. Local Government Act 1972, s. 133
2. Local Government Act 1972, s. 111. and s.150
3. Local Government Act 1972, s. 150 and Data Protection Regulations 2018
4. Local Government Act 1972, s. 112
5. Local Government Act 1972, s. 144, and s.145
6. Local Government Act 1972. s175.

Initialled by Chair: _____