

**Minutes of the meeting of Desborough Town Council  
held in the library and streamed online by Zoom on Thursday 18 November 2021**

Councillors present: L Burnham, A Coleman, D Cornwall, J French, J Gardiner, D Larmour, S Roberts, B Murphy-Ryan, P Sawford, A Window (item 111.4./21 onwards), and H Wood

Councillors not present: T Healy

Also present: G Thomson (Town Clerk), NNC Cllr Howes, five members of the community, and three members of the community (by Zoom).

**98./21 CHAIR'S WELCOME AND ANNOUNCEMENTS**

The Chair welcomed to the meeting those present in person and those online and he outlined the health and safety and the Covid precautions and requirements.

He referred to a multi-agency meeting at the Lawrence's site he had attended. He thanked marshals, the Royal British Legion, uniformed services, and those many members of the community who had attended. He also referred to a campaign against the abuse of shop workers. He spoke about scheduled dates for meetings of the Neighbourhood Plan Advisory Committee as 01/12/2021, 14/12/2021, 12/01/2022, 17/01/2022, all at 7pm.

**RESOLVED that:-  
the information be noted.**

**99./21 TO NOTE AND IF SO RESOLVED TO APPROVE APOLOGIES FOR ABSENCE**

The Town Clerk reported that apologies for absence had been received from Cllr Healy (Covid-19).

**RESOLVED that:-  
in accordance with the Local Government Act 1972 S85, the apology be approved.**

**100./21 TO NOTE ANY DECLARATIONS OF INTEREST FROM COUNCILLORS**

Extracted from the report of the Town Clerk:-

*Any Councillor who has an interest in any item to be discussed at the meeting should declare that interest in accordance with the Code of Conduct.*

Cllr Burnham declared an interest in item 104./21 insofar as it related to NK/2021/0705.

**RESOLVED that:-  
the information be noted.**

**101./21 TO CONSIDER ANY REQUESTS FOR DISPENSATION**

Extracted from the report of the Town Clerk:-

*To consider any requests for dispensation for Councillors with an interest to be allowed to speak in accordance with the Localism Act 2011.*

The Town Clerk reported that no requests had been received.

**RESOLVED that:-  
the information be noted.**

**102./21 TO APPROVE THE MINUTES OF THE MEETING HELD ON 21 OCTOBER 2021**

Extracted from the report of the Town Clerk:-

*The minutes of the meeting held on 21 October 2021 have been circulated.*

*The Council is REQUESTED to approve the minutes for signing.*

**RESOLVED that:-  
the minutes be confirmed and signed by the Chair.**

**103./21 TO HEAR REPRESENTATIONS FROM MEMBERS OF THE PUBLIC**

Extracted from the report of the Town Clerk:-

*Note: no decisions can be made in response to matters raised under this item.*

A member of the public speaking on behalf of the Town Centre Partnership referred to the invitation to the Chair to the switch on of the Christmas lights during Gala Night, and she asked groups to help out at Gala night. She stated that 2021 would be her final year of involvement. The Chair expressed thanks for the hard work over the years through the Town Centre Partnership.

A member of the public stated that a planning application relating to Grange 2 was expected to be lodged in December. NNC Cllr Howes stated that the determination date was likely to be delayed.

Two members of the public spoke in opposition to the planning application relating to Matlock Way, stating that the site was the only remaining green space in the development, and that if the proposed use was accepted, it would lead to antisocial behaviour owing to the poor design and layout especially the footway. They added that it would result in a dangerous junction, had insufficient parking, had insufficient access for emergency vehicles, and the persistent flooding evidenced in neighbouring gardens had not been addressed.

A member of the public referred to Bellway and the Chair stated that the Town Council wished a constructive engagement with them.

A member of the public referred to a footpath link between the Greenspace and housing along Pipewell Road. NNC Cllr Howes undertook to speak with NNC Cllr Tebbutt to find out if upgrading works formed part of the Grange 2 proposals.

**RESOLVED that:-  
the information be noted.**

#### 104./21 TO RECEIVE AND NOTE THE PLANNING AND LICENSING REPORT

Extracted from the report of the Town Clerk:-

*The Council is REQUESTED to consider making comment on any planning or licensing matter set out below (any other applications notified before the meeting will be added to the list).*

Cllr Burnham, having declared an interest in this item in relation to application NK/2021/0705, left the meeting during get discussion and voting thereon and returned to the meeting thereafter.

[NK/2021/0705](#)

*Location: Matlock Way (land at), Desborough*

*Proposed development: Outline application for 5 no. dwellings (some matters reserved)*

It was noted that this area of land had been well used during lockdown. It was stated that there had been many objections from residents and the proposal represented over-development, was not in compliance with the North Northamptonshire Joint Code Strategy, was not to Secured by Design standards, had insufficient parking, and an inadequate layout.

Cllr Burnham returned to the meeting at this point.

[NK/2021/0870](#)

*Location: 1 Prince Rupert Avenue, Desborough*

*Proposed development: Single storey front extension to replace porch*

[NK/2021/0893](#)

*Location: 27 The Ride, Desborough*

*Proposed development: Single storey side extension*

[NK/2021/0896](#)

*Location: Services Club, Lower Street, Desborough*

*Proposed development: T3-T13 & T15-T17 Sycamore - up to 5m height reduction and pollard; T14 Sycamore - fell; A1-A2 Ash - pollard and A3 Alder - pollard*

[NK/2021/0902](#)

*Location: 24 Church View Road, Desborough, NN14 2PS*

*Proposed development: Two and single storey rear and first floor front and side extension with creation of parking for up to 4 no. cars to front of property*

[NK/2021/0707](#)

*Location: 9 Leys Avenue, Desborough, NN14 2PY*

*Proposed development: Separate single storey dwelling within the rear garden*

It was stated that the plans were incomplete and lacking in crucial details, the access proposed was inadequate, the proposed property was too close to neighbouring property, represented an unwelcome backfill development and had insufficient access for utilities, emergency services, and daily use. It was also suggested that the layout and size seemed unusual and out of keeping with the proposed use.

**RESOLVED that:-  
objections as set out in relation to NK/2021/0705 and NK/2021/0707 be registered.**

**105./21 TO CONSIDER INFORMATION FROM BELLWAY THE PROSPECTIVE DEVELOPERS OF THE SITE AT SOUTH DESBOROUGH**

Extracted from the report of the Town Clerk:-

*Representatives from Bellway have been invited to the meeting to bring the Council up to date with activity.*

*The Council is REQUESTED to consider any information provided.*

The Town Clerk read a statement from Bellway as follows:-

*"In terms of the reasoning for the scale of the works undertaken, the County archaeologist insisted on extensive trial trenching, likely in view of the river side setting and proximity to St Giles Church. The works are due to complete this week and the findings reported to NNC in due course. The trenches are being back-filled as they progress so that there will be no exposed trenches/holes left on the site. As we are out of the growing season, we accept that there will be no new grass cover anytime soon but we can assure the Town Council that the works have been carried out in accordance with the specifications and methodologies agreed with NNC (namely the Reptile Mitigation Strategy and the Written Scheme of Archaeological Investigation) and are completely in line with what is to be expected for the scope of works required. All of these works, including the back-filling, will be completed tomorrow. The machinery is expected to also be picked up tomorrow, but this may occur early next week.*

*"In terms of attending the meeting, Bellway are still progressing towards to having an updated development layout and scheme and believe it would be more beneficial to attend a meeting, and invite feedback, when that work is complete."*

The Chair stated that he was seeking a site meeting with Bellway representatives.

**RESOLVED that:-**

**the information be noted.**

**106./21 TO CONSIDER ANY UPDATE ON THE NORTH NORTHAMPTONSHIRE COUNCIL'S PROPOSALS IN RELATION TO THE LAWRENCE FACTORY SITE**

Extracted from the report of the Town Clerk:-

*The Council is REQUESTED to consider any update received.*

NNC Cllr Howes reported that the decision on the future of the site remained on pause and that Officers were trying to speak with ALDI and LIDL representatives. The Chair stated that the Town Council was not opposed to social housing and that he had asked for details of the current waiting list and currently approved plans for additional social housing. NNC Cllr Howes stated that if developed for social housing, the properties would be owned by North Northamptonshire Council, and that there were hundreds of applicants on the waiting list.

**RESOLVED that:-**

**the information be noted.**

**107./21 TO NOTE REPORTS ON ACTIVITY FROM NORTH NORTHAMPTONSHIRE COUNCILLORS, LOCAL GROUPS, AND VOLUNTEERS**

Extracted from the report of the Town Clerk:-

*Any reports received will be circulated to Councillors.*

**107.1./21 NORTH NORTHAMPTONSHIRE COUNCILLOR HOWES**

NNC Cllr Howes answered questions and spoke about items including: the proposed planning application from Sainsbury's, the staffing levels in the Council's planning department, and the cladding on social housing.

**RESOLVED that:-**

**the information be noted.**

**107.2./21 DESBOROUGH IN BLOOM**

A representative of Desborough in Bloom reported that 6,00 daffodil bulbs had recently been planted and it was noted that the usual permissions had been granted.

**RESOLVED that:-**

**the information be noted.**

**108./21 TO NOTE ARRANGEMENTS FOR THE DECEMBER 2021 MONTHLY COUNCIL MEETING**

Extracted from the report of the Town Clerk:-

*Owing to another longstanding booking it will not be possible to hold the December monthly Council meeting in the main library on the scheduled date. As Members will recall the December meeting is on the second Thursday of the month to avoid proximity to Christmas. It will be*

*possible to hold the meeting in the large meeting room (depending on any Covid restrictions) but there will obviously be a reduction in the seating availability.*

*The Council is RECOMMENDED to note the information.*

Following a discussion about alternative venues for meetings it was

**RESOLVED that:-**

**the ordinary December Council meeting be held in the large meeting room in the library building but that alternative arrangements be made in the event that Bellway indicated the it would be represented at the meeting.**

**109./21 TO APPROVE THE SCHEDULE OF MONTHLY COUNCIL MEETINGS 2022/23 TO 2024/25**

Extracted from the report of the Town Clerk:-

*In order to avoid any future conflict of bookings as far as possible, rather than the traditional one-year schedule of meetings a three-year schedule has been prepared (as set out at Appendix A).*

*This follows the Council's policy of having regular meetings on the third Thursday of the month, except August when there is no meeting, and December when the meeting is the second*

*Thursday of the month. All meetings will commence at 7pm (unless otherwise stated). The Council may call additional meetings or change these dates as circumstances necessitate.*

*The Council is RECOMMENDED to approve the schedule of meetings.*

**RESOLVED that:-**

**the schedule of meetings for the 2022/23, 2023/24, and 2024/25 municipal years as set out in the Appendix be approved.**

**110./21 TO NOTE ANY REPORTS ON THE FOLLOWING MATTERS:**

**110.1./21 CCTV INSTALLATION AND UPGRADE**

The Town clerk reported that works were underway and confirmed that the works were what the Council had requested and grant funded. It was noted that a member of the public had stated that the agreement with NNC was not being met by NNC. The Town Clerk undertook to provide Councillors with details of the specific purpose of the grant awarded to Kettering Borough Council / North Northamptonshire Council. He also stated that he had been assured that, subject to data protection and privacy requirements, arrangements would be made for Councillors to tour the CCTV Control Centre once the cameras were operational.

**RESOLVED that:-**

**the information be noted.**

**110.2./21 PROPOSED ONE-WAY SYSTEM AND PARKING RESTRICTIONS GLADSTONE STREET / NICHOLS STREET**

The Town Clerk reported that the formal consultation by NNC was underway.

**RESOLVED that:-**

**the information be noted.**

**110.3./21 TO NOTE A REPORT ABOUT THE WELCOME BACK FUND**

The Town Clerk reported that the artwork had been received and that arrangements were being made for street musicians, additional Christmas lights, and the firework display. It was suggested that street musicians play on Thursdays when the town was busier.

**RESOLVED that:-**

**the information be noted.**

**110.4./21 TO NOTE NEW INFORMATION PROVIDED ON THE COUNCIL WEBSITE**

Extracted from the report of the Town Clerk:-

*The most up to date information available in relation to traffic movements in connection with the Rothwell North housing development and allied issues, traffic speeds in Desborough (data from the TVAS Speed signs), and Police crime reports has been placed on the Council's website.*

*The Council is RECOMMENDED to note the information.*

The Town Clerk reported that one of the TVAS speed indicator signs machines was not functioning correctly and was not providing data. In response to a question the Town Clerk undertook to review the area of the website relating to the trees in the Recreation ground.

**RESOLVED that:-**

**the information be noted.**

**111./21 FINANCE MATTERS**

**111.1./21 TO APPROVE THE FINANCE REPORT**

Extracted from the report of the Town Clerk:-

*The Council is RECOMMENDED to note the information and approve the report (Appendix C).*

**RESOLVED that:-**

**the recommendation be accepted.**

**111.2./21 TO CONSIDER AND IF SO RESOLVED TO APPROVE ACCOUNTS FOR PAYMENT**

Extracted from the report of the Town Clerk:-

*The report set out at Appendix D details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority. Details in the report may be updated before the meeting as information is received. The Council is RECOMMENDED to approve payments.*

**RESOLVED that:-**

**the payments referred to in the report be approved.**

**111.3./21 TO NOTE THE COUNCIL’S INSURANCE ARRANGEMENTS**

The Town Clerk reported that the insurance, through Arthur J Gallagher Insurance Brokers Ltd, was for a three-year period at a premium in the first year of £2,162.22 but that this might increase when the risks involved in the proposed market and other new activities were assessed.

**RESOLVED that:-**

**the information be noted.**

**111.4./21 TO CONSIDER BUDGETARY ISSUES**

Extracted from the report of the Town Clerk:-

*The Council is REQUESTED to identify the main issues that it wants to address, indicate any new activities it might want to pursue, and to agree its objectives for the next year and for the medium term.*

The Chair reported that it was not yet known which, if any, North Northamptonshire Council services the Town Council might be asked to take on. NNC Cllr Howes stated that there were no plans to pass services to town / parish Councils in the foreseeable future.

It was noted that provision might be necessary for: a youth project, improvements to the Dunkirk Avenue “Rec” playing area (if not funded by NNC), uneven footpaths (if not funded by NNC), and improvements to the Station Road / High Street / The George Corner area.

It was also noted that items such as: car parking, public realm improvements, Havelock “square”, a community centre, and sports facilities, should all be funded from NNC resources and not from Town Council resources which would represent double taxation, but that if funding was available from S106 developer contributions then that might be appropriate.

**RESOLVED that:-**

**the suggestions be noted.**

**The meeting closed at 21:29**

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

Initialled by Chair: \_\_\_\_\_

**Desborough Town Council**  
**18 November 2021**

**Schedule of meetings**

<b>2022-2023</b>			
Thu 19 May 2022	Thu 15 Sep 2022	Thu 08 Dec 2022	Thu 16 Mar 2023
Thu 16 Jun 2022	Thu 20 Oct 2022	Thu 19 Jan 2023	Thu 20 Apr 2023
Thu 21 Jul 2022	Thu 17 Nov 2022	Thu 16 Feb 2023	
<b>2023-2024</b>			
Thu 18 May 2023	Thu 21 Sep 2023	Thu 14 Dec 2023	Thu 21 Mar 2024
Thu 15 Jun 2023	Thu 19 Oct 2023	Thu 18 Jan 2024	Thu 18 Apr 2024
Thu 20 Jul 2023	Thu 16 Nov 2023	Thu 15 Feb 2024	
<b>2024-2025</b>			
Thu 16 May 2024	Thu 19 Sep 2024	Thu 12 Dec 2024	Thu 20 Mar 2025
Thu 20 Jun 2024	Thu 17 Oct 2024	Thu 16 Jan 2025	Thu 17 Apr 2025
Thu 18 Jul 2024	Thu 21 Nov 2024	Thu 20 Feb 2025	Thu 15 May 2025

Appendix B

**Desborough Town Council**  
**18 November 2021**

**Finance Report**

<b>Monthly Bank Reconciliation</b>	<b>31/10/2021</b>
Unity Trust Bank Current	£38,481.36
Unity Trust Bank Saver	£100.00
Barclays Current	£0.00
Barclays Business Saver	£0.00
CCLA Public Sector Deposit Fund	£270,514.95
<b>Reconciled Balance</b>	<b>£309,096.31</b>

The dividend from the CCLA Public Sector Deposit Fund is reinvested each month into the fund. In September the dividend reinvested was £5.04. Room hire income of £3 was received as was the second and final precept payment of £36,892.

Appendix C

**Desborough Town Council**  
**18 November 2021**

**Accounts for payment**

Items will be added or adjusted as information is received.

	<b>Power</b>	<b>Supplier</b>	<b>Description</b>	<b>Reason</b>	<b>VAT</b>	<b>Total</b>
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent (November)	£0.00	£666.66
+	4	LGSS Pensions and Mr G Thomson	Salaries & all Employment Costs	Pension and salary payments (November)	£0.00	£2,971.73
+	6	Northants CALC	Democratic Services	Cllr training (BMR)	£0.00	£38.00
+	7	Arthur J Gallagher	Administration	Insurance	£0.00	£2,162.22
+	2	TalkTalk	Town Council Office	Broadband / phone (Sep)	£4.09	£24.54
				Broadband / phone (Oct)	£4.09	£24.54
				Broadband / phone (Nov)	£4.09	£24.54

+ Paid in accordance with delegated or continuous authority

**Powers**

1. Local Government Act 1972, s. 133
2. Local Government Act 1972, s. 111. and s.150

Initialed by Chair: \_\_\_\_\_

3. Local Government Act 1972, s. 150 and Data Protection Regulations 2018
  4. Local Government Act 1972, s. 112
  5. Local Government Act 1972, s. 144, and s.145
  6. Local Government Act 1972. s174
  7. Local Government Act 1972 s140, 140A, s145 & s150, Local Government Act 2000 s101
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