



Desborough Town Council
Town Clerk: Graham Thomson
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To: All Town Councillors

You are hereby summoned to attend the monthly meeting of Desborough Town Council to be held in the Library building, and streamed online using ZOOM, on Thursday 17 February 2022, commencing at seven o'clock for the purpose of transacting the undermentioned business. Any Councillors who attend the meeting remotely will be able to take part in discussions but will be unable to vote on any matter.

Members of the press and public are requested to attend remotely if at all possible (further details below).

Signed.

Graham Thomson
Town Clerk

11 February 2022

How best to attend the meeting

The best and safest way of seeing and hearing what happens at the meeting is to watch online from the safety and comfort of your home. To join the meeting follow this link:

<https://us02web.zoom.us/j/87905694926?pwd=UDRoNnVaeSt2V09WT2JsUzh5clZMQT09>

If necessary, use the following - Meeting ID: 879 0569 4926 Passcode: 804142

One tap mobile

+441314601196,,87905694926#,,,,*804142# United Kingdom

If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0208 080 6592 or 0330 088 5830 and use the meeting ID and password given above.

Speaking at the meeting

If you wish to speak during the meeting you must raise your hand to alert the Chair. To raise your hand when you are following the meeting on Zoom by telephone please press *9, if the Chair invites you to speak you will need to press *6.

The Council will continue to use its best endeavours to make access to the meeting as easy as possible. All persons in attendance (physically or online) should be aware that they may be seen, heard, or recorded. The microphones non Town Councillors attending the meeting remotely will be disabled unless the Chair of the meeting invites them to speak and directs otherwise. No person may speak at the meeting unless invited to do so by the Chair.

AGENDA

141./21 Chair's welcome and announcements

142./21 To note and if so resolved to approve apologies for absence

143./21 To note any declarations of interest from Councillors

Any Councillor who has an interest in any item to be discussed at the meeting should declare that interest in accordance with the Code of Conduct.

144./21 To consider any requests for dispensation

The Council is REQUESTED to consider any requests for dispensation for Councillors with an interest to be allowed to speak in accordance with the Localism Act 2011.

145./21 To approve the minutes of the meeting held on 20 January 2022

The minutes of the meeting held on 20 January 2022 have been circulated.
The Council is REQUESTED to approve the minutes for signing.

146./21 To hear representations from members of the Public

Note: no decisions can be made in response to matters raised under this item.

147./21 To receive and note the Planning and Licensing Report

The Council is REQUESTED to consider making comment on any planning or licensing matter set out in Appendix A (any other applications notified before the meeting will be added to the list).

147.1./21 To receive a report on the Neighbourhood Plan Advisory Committee

The Council is REQUESTED to consider any update received.

147.2./21 To receive a grant in relation to an asset mapping project

Northants CALC was awarded a grant from the UK Government of £281,625 under the UK Community Renewal Fund for a project looking at the devolution of assets and services from principal councils to parish and town councils. The grant is to provide capacity building training, and asset mapping, together with staffing and software at Northants CALC. This project offers an opportunity to undertake local research on the assets (land and property) and services currently owned and provided by North Northamptonshire Council (and West Northamptonshire Council).

Northants CALC in turn is asking town and parish councils to actively engage in the Asset Mapping Project until the end of March (details here www.northantscalc.com/amp) in return for a share of the grant to assist councils to defray the cost of facilitating the project locally (although the grant may be used however the council wishes in connection with the project).

Northants CALC is dispersing approximately one third of the total grant to participating town and parish councils. The other two thirds is supporting project officer time, consultant time, and a new Association Management System. The grant is not intended to represent an hourly rate, or a total project cost, it is simply to assist councils to defray the cost of facilitating the working group and the grant may be used however the council wishes in connection with the project. A grant of £992.45 has been allocated to Desborough Town Council.

The Council is REQUESTED to consider accepting the grant, and if so resolved to delegate the asset mapping task to the Neighbourhood Plan Advisory Committee.

148./21 To consider any update on the North Northamptonshire Council's proposals in relation to the Lawrence Factory Site

The Council is REQUESTED to consider any update received.

149./21 To receive any reports on:

149.1./21 CCTV Installation and Upgrade

As Councillors will know, the expansion of the CCTV system has been planned for some time and over that time has evolved. The current situation (at the time of writing) is that the four old cameras have been replaced and new cameras (with required columns and associated works) installed at most of the new locations. Six cameras are now fully operational with the remainder waiting for the contractor or subcontractor to complete matters.

The Council has been informed that the cameras which are fully operational now are:-

- Station Road / Havelock Street
- High Street / Station Road
- High Street / Dunkirk Avenue
- Dunkirk Avenue Recreation Ground adjacent to the Bowls Club
- Leisure Centre at The Grange (two cameras)

The Council has been informed that the cameras which are not yet fully operational are:-

- Lower Street near the War Memorial gardens (bespoke column being made: target installation date late March 2022)
- Chaplins Lane (Dunkirk Avenue Recreation Ground, in the north-west corner) (awaiting installation of columns at the same time as Lower Street)
- Braybrooke Road, opposite Hilltop Avenue (awaiting electricity supply)
- Braybrooke Road / Straight Furlong (awaiting electricity supply)
- B576 / Harborough Road (Grange estate roundabout) (awaiting electricity supply)
- B576 opposite Lower Street (awaiting adjacent camera to go live)

Much has been said about the changes over time with this project and it must be understood that the project did indeed change over the course of time at the Town Council's requests. At no point in the process did the Borough Council / Unitary Council agreed to the volunteer monitoring of any cameras (the data belongs to that Council and it must comply with relevant data protection rules). Although some Police officers were initially accepting of the idea of local volunteer monitoring in the Desborough station it is understood that this position changed early in the process and is not now the case.

An initial scoping exercise in 2019 estimated the costs of monitoring to be approximately £8,736 per year which would have to be funded by the Town Council. As requested by and reported to the Council, negotiations took place with a view to reducing the costs and an agreement reached that the replaced and new cameras would be entirely the responsibility of the Borough/Unitary Council (for installation, ownership, ongoing maintenance, and liability) and would be monitored by its control centre at no cost to the Town Council. It was clarified between the parties and approved by the Town Council that KBC (as it then was) had given the go ahead as long as the Town Council was aware that they were contributing for the upgrade to the cameras as part of the main KBC CCTV system and the overall ownership of the system will still remain with KBC.

The Council has been advised that since January, the new/replaced cameras have been used in the evenings when dark in relation to identified trouble makers which would not have been able to with the

previous cameras. Other notable uses have been to monitor a highly intoxicated male at the request of the police; assisting with the investigation into a break-in Station Road at the time; and looking for a vehicle involved in a robbery.

Following the Council's earmarking of funds for a potential further extension of the system, initial informal approaches have been made to the North Northamptonshire Council to investigate crime hotspots and the practicality of siting of cameras at the Rushton entrance to the town.

The Council is REQUESTED to note the report.

149.2./21 Proposed one-way system and parking restrictions Gladstone Street / Nichols Street

The Council will recall that the formal consultation was carried out by the Highways Authority (HA) before Christmas. Of the very few responses received there were objections. The responsible office at the HA and the engineers looked at the objections to consider ways of resolving them in order to address the residents' concerns. It was hoped that one could be resolved with a small alteration to the parking restrictions, which should allow the resident to park their vehicle outside their property, but still maintain the required visibility in the area. Another issue may be resolved with some additional road markings to direct approaching traffic away from the side that they have blind access from.

However, the most difficult one to resolve was the objection raised to the proposed parking restricting opposite the Nichols Street Junction. Under the proposal any vehicle travelling from Nichols Street will have to turn right into Gladstone Street to exit the system. This is not a problem for a regular sized vehicle but the highways design section is concerned that a larger vehicle such as a refuse lorry or fire appliance will only be able to make this manoeuvre if there are parking restrictions opposite the junction as indicated within the red box indicated on the drawing below. The design team have used a programme to track the path of a larger vehicle turning right out of Nichols Street which indicates that the area outside No 48 / 50 needs to be kept clear however these programmes are notoriously generous in the room they give a vehicle to manoeuvre and in reality this can often be made in a far more reduced turning circle.

The HA proposed to arrange for a trial with a larger vehicle to make the right turn movement (shown in yellow on the plan at Annexe 1) to see if a vehicle on site can physically make this manoeuvre when cars are parked opposite. This will allow them to consider if the restrictions are required at all on this side or at least if they could be partially reduced in length. Any update will be provided at the meeting.

The Council is REQUESTED to note the situation.

149.3./21 Welcome Back Fund

The Council is REQUESTED to consider any update received.

149.4./21 A possible street market for Desborough

The Council is REQUESTED to consider any update received.

149.5./21 Other projects

150./21 To consider the town's preparations to mark the Queen's Platinum Jubilee

The Council is REQUESTED to consider any update received.

151./21 Finance matters

151.1./21 To approve the finance report

The Council is RECOMMENDED to note the information and approve the report (Appendix B).

151.2./21 To consider and if so resolved to approve accounts for payment and note payments made

The report set out at Appendix C details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority. Details in the report may be updated before the meeting as information is received. The Council is RECOMMENDED to approve payments.

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The Planning and Licensing Report

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

[NK/2022/0026](#)

Location: 36 Breakleys Road, Desborough
 Proposed development: Single storey rear extension

[NK/2022/0037](#)

Location: Judges Bridge SPC3/38, Pipewell Road, Desborough
 Proposed development: Alteration to bridge parapets to enable line electrification

[NK/2021/0967](#)

Location: Magnetic Park (land at), Cockerel Rise / Harborough Road, Desborough
 Proposed development: Erection of a new foodstore (Use Class E) and associated new access, parking, servicing, drainage, landscaping and highway works

[NK/2022/0027](#)

Location: 13 Wilton Close, Desborough
 Proposed development: First floor front extension and single storey side extension to garage, alterations to single storey rear roof to include roof lantern

[NK/2022/0030](#)

Location: Builders Yard, Pipewell Road, Desborough
 Proposed development: Siting of 23 no. storage containers and replacement boundary treatment

[NK/2022/0077](#)

Location: 76A Rushton Road, Desborough
 Proposed development: Detached garage and workshop over with cladding and rooflights

[NK/2022/0091](#)

Location: Unit 1 17B, 17-19 Station Road, Desborough
 Proposed development: Conversion of offices and store to one bedroom apartment with cycle store and amenity area

Appendix B

Desborough Town Council
17 February 2022

Finance Report

Monthly Bank Reconciliation		31/01/2022
Unity Trust Bank Current		£16,439.93
Unity Trust Bank Saver		£100.01
CCLA Public Sector Deposit Fund	Dividend reinvested £20.65	£270,550.65
Reconciled Balance		£287,090.59

Appendix C

Desborough Town Council
17 February 2022

Accounts for payment

Items will be added or adjusted as information is received.

	Power	Supplier	Description	Reason	VAT	Total
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent (February)	£0.00	£666.66
+	4	LGSS Pensions and Mr G Thomson	Salaries & all Employment Costs	HMRC, pension and salary payments (February)	£0.00	£2,971.53

	Power	Supplier	Description	Reason	VAT	Total
+	2	TalkTalk	Town Council Office	Broadband / phone (Feb)	£5.59	£33.54
+	2	Mr G Thomson (Zoom)	Town Council Office	Refund of Zoom subscription (2022-23)	£23.98	£143.88

+ Paid in accordance with delegated or continuous authority

Powers

1. Local Government Act 1972, s.133
2. Local Government Act 1972, s.111. and s.150
3. Local Government Act 1972, s.150 and Data Protection Regulations 2018
4. Local Government Act 1972, s.112
5. Local Government Act 1972, s.144, and s.145
6. Local Government Act 1972, s.174
7. Local Government Act 1972, s.140, s.140A, s.145 & s.150, Local Government Act 2000 s.101
8. Local Government Act 1972, s.150
9. Local Government Act 1972, s.145

Annexe 1

**Desborough Town Council
17 February 2022**

Proposed one-way system and parking restrictions Gladstone Street / Nichols Street

