



Desborough Town Council
Town Clerk: Graham Thomson
High Street, Desborough, NN14 2QS
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To: All Town Councillors

You are hereby summoned to attend the monthly meeting of Desborough Town Council to be held in the Library building, and streamed online using ZOOM, on Thursday 21 April 2022, commencing at seven o'clock for the purpose of transacting the undermentioned business. Any Councillors who attend the meeting remotely will be able to take part in discussions but will be unable to vote on any matter.

Members of the press and public are requested to attend remotely if at all possible (further details below).

Signed,

Graham Thomson
Town Clerk

14 April 2022

How best to attend the meeting

The best and safest way of seeing and hearing what happens at the meeting is to watch online from the safety and comfort of your home. To join the meeting follow this link:

<https://us02web.zoom.us/j/88927099059?pwd=NWZwdHBsVldOa2NwM0pGSmJuMEZ4dz09>

If necessary, use the following - Meeting ID: 889 2709 9059 Passcode: 4239001

One tap mobile

+443300885830,,88927099059#,,,,*4239001# United Kingdom

If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0208 080 6592 or 0330 088 5830 and use the meeting ID and password given above.

Speaking at the meeting

If you wish to speak during the meeting you must raise your hand to alert the Chair. To raise your hand when you are following the meeting on Zoom by telephone please press *9, if the Chair invites you to speak you will need to press *6.

The Council will continue to use its best endeavours to make access to the meeting as easy as possible. All persons in attendance (physically or online) should be aware that they may be seen, heard, or recorded. The microphones non Town Councillors attending the meeting remotely will be disabled unless the Chair of the meeting invites them to speak and directs otherwise. No person may speak at the meeting unless invited to do so by the Chair.

AGENDA

- 176./21 Chair's welcome and announcements**
- 177./21 To note and if so resolved to approve apologies for absence**
- 178./21 To note any declarations of interest from Councillors**
- 179./21 To consider any requests for dispensation**
- 180./21 To approve the minutes of the meeting held on 17 March 2022**
The minutes of the meeting held on 17 March 2022 have been circulated.
The Council is REQUESTED to approve the minutes for signing.
- 181./21 To hear representations from members of the Public**
Note: no decisions can be made in response to matters raised under this item.
- 182./21 To receive and note the Planning and Licensing Report**
The Council is REQUESTED to:-
- (a) consider making comment on any planning or licensing matter set out in Appendix A (any other applications notified before the meeting will be added to the list); and,
 - (b) note the action taken in relation to the application for an increase from 15 vehicles to 45 vehicles and 50 trailers to 90 trailers at the existing operating centre at Bear Way, Magnetic Park, Harborough Road, Desborough.

- 183./21 To consider any update on the Lawrence Factory Site and the Desborough Conservation Area**
The Council is REQUESTED to consider any update received.
- 184./21 To receive any reports from Unitary Councillors**
Note: no decisions can be made in response to matters raised under this item.
- 185./21 To receive any reports from community groups and representatives**
Note: no decisions can be made in response to matters raised under this item.
- 186./21 To consider and determine the town's preparations to mark the Queen's Platinum Jubilee**
186.1./21 To note arrangements in relation to the venue
NNC has confirmed that the application for permission to use the site will not be granted until full risk assessments and public liability insurance are provided. Until specific details of the proposals are clarified and determined by the Council it is not possible to finalise risk assessments and obtain confirmation of the insurance.
- 186.2./21 To determine the timings, activities for the day, charges, costs, procurement processes, risk assessments, insurance, ancillary arrangements, security, equipment needs, setting up and removal, and legal advice**
- 186.3./21 To determine whether or not to accept a gift of money towards the cost of the event**
An offer of a cash gift "towards the Jubilee celebrations" has been received. Unlike voluntary organisations, Councils are bound by legislation relating to the treatment and use of gifts. Although the offer is very welcome there must be a specific Council approval to accept the gift. Advice from the SLCC suggests that there are potentially negative impacts and legal difficulties with accepting the gift. These include: clarification of the VAT implications; the specific use of the cash; the potential that the donation may create a charity (even though no-one intends this). The guidance is that legal advice (from solicitors familiar with the local council sector) is essential.
- Section 139 of the Local Government Act 1972 controls the "acceptance of gifts of property"
- (1) Subject to the provisions of this section a local authority may accept, hold and administer:
- (a) for the purpose of discharging any of their functions, gifts of property, whether real or personal, made for that purpose; or
- (b) for the benefit of the inhabitants of their area or of some part of it, gifts made for that purpose;
and may execute any work (including works of maintenance or improvement) incidental to or consequential on the exercise of the powers conferred by this section.
- (2) Where any such work is executed in connection with a gift made for the benefit of the inhabitants of the area of a local authority or of some part of that area, the cost of executing the work shall be added to any expenditure under section 137 above in computing the limit imposed on that expenditure by subsection (4) of that section.
- The Council is REQUESTED to consider the matter.
- 187./21 To consider proposals for a street market**
The Council is REQUESTED to consider any information received.
- 188./21 To determine any changes to constitutional and policy documents**
The Council's various policies and procedures set out on the Council's website are reviewed regularly. The opportunity has been taken to update the documents with the most up to date guidance and templates from NALC and SLCC. Draft versions of the documents have been made available to Councillors.
- The Council is RECOMMENDED to adopt the revised documents.
- 189./21 To receive any update and determine action on the proposed one-way system and parking restrictions Gladstone Street / Nichols Street**
The Council is REQUESTED to consider any information received.
- 190./21 Finance matters**
190.1./21 To approve the finance report
The Council's telephone and broadband is part-way through a two year contract with TalkTalk (expiring June 2023). It became clear that an across the board increase of £2 was to be added to bills with effect from the beginning of May 2022. The contract allows TalkTalk to increase the price in this way after giving 30 days' notice. No such notice was received but it

was made clear by TalkTalk that the increased charge would be levied notwithstanding the lack of notice. In return for the Council accepting the increase, TalkTalk has agreed to award the Council an additional discount of £5.25 for six months (roughly cancelling out the increase).

The Council is RECOMMENDED to note the information and approve the report (Appendix B).

190.2./21 To consider and if so resolved to approve accounts for payment and note payments made

The report set out at Appendix C details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority. Details in the report may be updated before the meeting as information is received. The Council is RECOMMENDED to approve payments.

191./21 To determine any response to the Consultation On Street Naming

The Department for Levelling Up, Housing & Communities (DLUHC) has published a technical consultation on the content of regulations that would be needed to help deliver reforms to the process for changing the name of a street. The Government is considering the case for modernising the current system, which relies upon three Acts, by replacing them with a single clear requirement for a residents' vote on any changes to street names. This would be based on the principles set out in 1907 legislation. The Government is also considering the case for regulations (and any statutory guidance) to Councils on changing the name of a street. This consultation seeks views on both the principles and the detailed questions of how to define the electorate (e.g., who should have the right to vote on a street name change), the process for engaging with the electorate, and other issues that might be covered in regulations (and any statutory guidance). Further details, including details of how to respond, are here: <https://consult.communities.gov.uk/planning-reform-legislation/technical-consultation-on-street-naming/>

The Council is REQUESTED to consider any response to the consultation.

192./21 To determine any response to the North Northamptonshire Strategic Plan Scope and Issues Consultation

In accordance with Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012 and the Planning and Compulsory Purchase Act (2004), North Northamptonshire Council is consulting on Scope and Issues for the North Northamptonshire Strategic Plan. The Strategic Plan will address the strategic priorities for North Northamptonshire, guiding development and growth, and is intended to cover the period 2021-2041, although the vision may look further ahead. It will review and replace the North Northamptonshire Joint Core Strategy which was adopted in July 2016 to take account of changes in policy and to plan for growth to this extended period.

The Scope and Issues Consultation is the first stage in preparing the new plan, no decisions have been made yet. At this stage the council is inviting comments on the key planning issues facing the area, and the proposed scope and contents of the new Strategic Plan.

A Sustainability Appraisal Scoping Report has been prepared which proposes a framework, including objectives and indicators, to be used in the assessment of draft policies and proposals as part of the plan making process. The Sustainability Appraisal Scoping Report is subject to consultation at the same time as the Scope and Issues document.

The consultation period closes at 5.00pm on Monday 23 May 2022 and further information is available on this link: [North Northants Strategic Plan Scope and Issues Consultation - North Northamptonshire Council - Citizen Space](#).

Drop-in events will be held to allow people to discuss the consultation in more detail with officers from 10 am to 4 pm as follows: 27 April at Cedar Drive, Thrapston; 29 April at One Stop Shop, Corby Cube; 3 May at Bowling Green Road, Kettering; and, 4 May at Swanspool House, Wellingborough.

In addition, the Council has been invited to nominate a representative to attend a workshop to discuss the Scope and Issues consultation. This will be a virtual meeting via MS Teams on Tuesday 26th April 10am-12pm.

The Council is REQUESTED to consider any response to the consultation and nominate a Councillor to attend the virtual meeting.

Planning and Licensing Report

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

A. Planning matters

[NK/2021/0988](#)

Location: North Desborough (land at), Stoke Albany Road, Desborough
Proposed development: Temporary construction access point.

[NK/2022/0183](#)

Location: 131 Federation Avenue, Desborough
Proposed development: Full Planning Permission: Two storey front and single storey rear extensions and convert garage to habitable accommodation.

[NK/2022/0217](#)

Location: 94 Federation Avenue (land to West of) Desborough
Proposed development: Full Planning Permission: 1 no. dwelling

[NK/2022/0203](#)

Location: 4 Woodgreen Close, Desborough, NN14 2JW
Proposed development: Single storey side extension with roof lantern to replace conservatory and additional window to ground floor south elevation

[NK/2022/0125](#)

Location: 51 Roman Way, Desborough, NN14 2QL
Proposed development: Two storey side and single storey front extension

B. Applications in adjacent parishes

[NK/2022/0234](#)

Location: Bowdlane Farm, Stoke Albany Road, Desborough
Proposed development: Full Planning Permission: Agricultural access with gates

C. Vehicle operator license

[OF0224018](#)

Location: Bear Way, Magnetic Park, Harborough Road, Desborough
Application: Increase at existing operating centre from 15 vehicles to 45 vehicles, and 50 trailers to 90 trailers.

Parish councils do not have the statutory right to make an objection and are only able to make representations if they are owners or occupiers of affected land in the vicinity of an operating centre (which therefore excludes Desborough Town Council).

However, the guidance states that:

"Groups of residents, Parish Councils, or others who cannot be accepted as representors can consider the merit of approaching statutory objectors, such as local authorities, in order to put their case forward and ask them to consider making an objection."

In accordance with the Planning and Licensing Policy the following request was made to North Northamptonshire Council.

The Town Council is extremely concerned at the application for an almost doubling in the number of trailers and a tripling of the number of vehicles which would be allowed under the application for a variation in the Vehicle Operator Licence for Great Bear Distribution Ltd (application OF0224018).

The Town Council has the following concerns:-

a) Noise

The increase in vehicles and trailers will involve not only many more vehicles arriving and leaving the site but also a large increase in the movement of trailers within the site. This will cause an increase in noise and noise disturbance to residents of the adjoining quiet residential area. Vehicles entering the site must wait outside the gate until permitted to enter. This leads to an increase in engine noise as diesel engines idle for some time until allowed in.

b) Vibration

The increase in vehicles and trailers will lead to many more hours of vehicles waiting on and around the site. Experience of the site demonstrates that many of the vehicles (on and immediately adjacent to the site) will have their engines idling. There will also be more vehicles entering and leaving the site leading to an increase in congestion at the entrance and will inevitably lead to an increase in vibration at the site which adjoins a quiet residential area. Vehicles entering the site must wait outside the gate until permitted to enter. This leads to an increase in engine vibration as diesel engines idle for some time until allowed in.

c) Fumes and Pollution

The increase in vehicles and trailers will lead to many more hours of vehicles waiting on and around the site. Experience of the site demonstrates that many of the vehicles (on and immediately adjacent to the site) will have their engines idling. There will also be more vehicles entering and leaving the site leading to an increase in congestion at the entrance and will inevitably lead to an increase in fumes and pollution at the site which adjoins a quiet residential area. Vehicles entering the site must wait outside the gate until permitted to enter. This leads to an increase in fumes and pollution as diesel engines idle for some time until allowed in.

d) Suitability

The site is close to the edge of the town and is visible from and adjoins a quiet residential estate. Land adjacent to the site and which shares the same access road to the road network is currently occupied by a petrol filling station and convenience shop. The remainder of the adjoining land has very recently received consent for a supermarket using the same access road. Shoppers arriving by car and bicycles will also be required to use that access road. This will pit shoppers, cyclists, and petrol buyers against Goods Vehicles. The planning consent granted for the supermarket was on the basis of the traffic as now without the planned increase under this application. Once the supermarket opens, the infrastructure may be insufficient to cope with the increase in vehicle movements caused if the application is allowed.

Appendix B

**Desborough Town Council
21 April 2022**

Finance Report

Monthly Bank Reconciliation		31/03/2022
Unity Trust Bank Current	Service charge £18.00	£726.82
Unity Trust Bank Saver	Interest £4.26	£34,104.27
CCLA Public Sector Deposit Fund	Dividend reinvested £68.36	£234,657.02
Reconciled Balance		£269,488.11

Payment of £992.45 was received from Northants CALC and £41 for room hire.

Appendix C

**Desborough Town Council
21 April 2022**

Accounts for payment

Items will be added or adjusted as information is received.

	Power	Supplier	Description	Reason	VAT	Total
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent (April)	£0.00	£666.66
+	4	LGSS Pensions and Mr G Thomson	Salaries & all Employment Costs	HMRC, pension and salary payments (April)	£0.00	£2,996.32
+	4	Autela Payroll Services	Salaries & all Employment Costs	Payroll	£8.40	£50.40
+	2	TalkTalk	Town Council Office	Broadband / phone (Apr)	£5.59	£33.54

+ Paid in accordance with delegated or continuous authority

Powers

1. Local Government Act 1972, s.133
 2. Local Government Act 1972, s.111. and s.150
 3. Local Government Act 1972, s.150 and Data Protection Regulations 2018
 4. Local Government Act 1972, s.112
 5. Local Government Act 1972, s.144, and s.145
 6. Local Government Act 1972, s.174
 7. Local Government Act 1972, s.140, s.140A, s.145 & s.150, Local Government Act 2000 s.101
 8. Local Government Act 1972, s.150
 9. Local Government Act 1972, s.145
 10. Local Government Act 1972, s.142
 11. Local Government Act 1972, s.143
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