



Desborough Town Council
Town Clerk: Graham Thomson
High Street, Desborough, NN14 2QS
01536 628816 clerk@desboroughtowncouncil.gov.uk

To: All Town Councillors

You are hereby summoned to attend the monthly meeting of Desborough Town Council to be held in the Library building, and streamed online using ZOOM, on Thursday 19 May 2022, commencing at seven o'clock for the purpose of transacting the undermentioned business. Any Councillors who attend the meeting remotely will be able to take part in discussions but will be unable to vote on any matter.

Members of the press and public are requested to attend remotely if at all possible (further details below).

Signed,

Graham Thomson
Town Clerk

13 May 2022

How best to attend the meeting

The best and safest way of seeing and hearing what happens at the meeting is to watch online from the safety and comfort of your home. To join the meeting follow this link:

<https://us02web.zoom.us/j/88269890057?pwd=-wnG-PF6OKIKIFjcRYIMeXmNRSeKnc.1>

If necessary, use the following - Meeting ID: 882 6989 0057 Passcode: 062062

One tap mobile: +442034815237,,88269890057#,,,,*062062#

If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0208 080 6592 or 0330 088 5830 and use the meeting ID and password given above.

Speaking at the meeting

If you wish to speak during the meeting you must raise your hand to alert the Chair. To raise your hand when you are following the meeting on Zoom by telephone please press *9, if the Chair invites you to speak you will need to press *6.

The Council will continue to use its best endeavours to make access to the meeting as easy as possible. All persons in attendance (physically or online) should be aware that they may be seen, heard, or recorded. The microphones non Town Councillors attending the meeting remotely will be disabled unless the Chair of the meeting invites them to speak and directs otherwise. No person may speak at the meeting unless invited to do so by the Chair.

Before the meeting begins the Chair may make announcements.

AGENDA

- 1./22 To elect a Chair for the 2022/23 Municipal Year and to resolve that the acceptance of office from the Chair be delivered to the Proper Officer before the commencement of the next meeting of the Council**
- 2./22 To consider and if so decided to appoint a Vice Chair for the 2022/23 Municipal Year**
- 3./22 To receive apologies for absence and to approve reasons for absence where appropriate**
- 4./22 To note any declarations of interest from Councillors**
- 5./22 To consider any requests for dispensation**
- 6./22 To approve the minutes of the meeting held on 21 April 2022**
- 7./22 To hear representations from members of the Public**
- 8./22 To consider Policing matters and note the latest crime and anti-social behaviour figures**
The most up-to-date figures are available on the Council's website [here](#).
- 9./22 To consider any update on the Lawrence Factory Site and the Desborough Conservation Area**
- 10./22 To receive any reports from Unitary Councillors**
- 11./22 To receive any reports from community groups and representatives**
- 12./22 To receive and comment on matters in the Planning and Licensing Report**
The Council is REQUESTED to consider making comment on any planning or licensing matter set out in Appendix A (any other applications notified before the meeting will be added to the list).

- 13./22 To receive a report from the Events Committee on the preparations to mark the Queen's Platinum Jubilee**
- 14./22 To receive a report from the Neighbourhood Plan Committee**
- 15./22 To receive any update and determine action on the proposed one-way system and parking restrictions Gladstone Street / Nichols Street**
The Council is REQUESTED to consider any information received.
- 16./22 To determine any changes to constitutional and policy documents**
The Council's various policies and procedures set out on the Council's website are reviewed regularly. The opportunity has been taken to update the documents with the most up to date guidance and templates from NALC and SLCC.
- 17./21 To receive an oral update on projects**
- 18./22 To consider and if so resolved to appoint to Committees, Advisory Panels, and areas of responsibility**
- 19./22 To consider the appointment of representatives to outside bodies**
- 20./22 Finance matters**
- 20.1./22 To approve the finance report**
- 20.2./22 To consider and if so resolved to approve accounts for payment and note payments made**
The report set out at Appendix C details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority. Details in the report may be updated before the meeting as information is received. The Council is RECOMMENDED to approve payments.
-

Desborough Town Council
19 May 2022

Planning and Licensing Report

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

A. Planning Report

[NK/2022/0232](#)

Location: 36 Breakleys Road, Desborough
 Proposed development: Single storey rear extension

[NK/2022/0233](#)

Location: 37 Breakleys Road, Desborough
 Proposed development: Two storey side extension

[NK/2022/0251](#)

Location: 32 Burdock Way, Desborough
 Proposed development: T1 Beech - fell

[NK/2022/0259](#)

Location: 45 Copelands Road, Desborough
 Proposed development: First floor loft conversion and ground floor rear extension

[NK/2022/0271](#)

Location: 70 Harborough Road, Desborough
 Proposed development: Two storey rear extension

DEED/0044/1601

Location: Desborough (land to south of), Desborough
 Proposal: Modification/Variation of Agreement: Changes to obligations in Unilateral Undertaking relating to allotments, MUGA, open space and public open space, changing facility at Dunkirk Avenue Recreation Ground, pitch quality improvement works and pitch quality report, town centre regeneration contribution

B. Permitted development rights

A 15 metre 5G mast will be erected near the final (right hand) bend coming into Desborough from the Rushton direction. The location can be found at Grid Reference SP 81667 83096; 52°26'23"N , 000°48'00"W; or What3Words: ///procured.shutting.demand

The works fall under permitted development rights for electronic communications infrastructure as set out in Part 16 of Schedule 2 to the General Permitted Development Order 2015 (as amended).

Desborough Town Council
19 May 2022

Finance Report

Monthly Bank Reconciliation		30/04/2022
Unity Trust Bank Current		£97,807.37
Unity Trust Bank Saver		£10,000.00
CCLA Public Sector Deposit Fund	Dividend reinvested £100.34	£234,757.36
Reconciled Balance		£342,564.73

Desborough Town Council
19 May 2022

Accounts for payment

Items will be added or adjusted as information is received.

	Power	Supplier	Description	Reason	VAT	Total
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent (May)	£0.00	£666.66
+	2	TalkTalk	Town Council Office	Broadband / phone (May)	£4.21	£25.27
+	4	LGSS Pensions and Mr G Thomson	Salaries & all Employment Costs	HMRC, pension and salary payments (May)	£0.00	£2,996.12
+	12	Thistle Loos Limited	Queen's Jubilee	Provision of toilets for Picnic in the Park	£91.00	£546.00

+ Paid in accordance with delegated or continuous authority

Powers

- 1 Local Government Act 1972 s.111 & s.150 TALKTALK
- 2 Local Government Act 1972 s.112 SALARY
- 3 Local Government Act 1972 s.133 RENT
- 4 Local Government Act 1972 s.140 & s.140A and s.145 & s.150, Local Government Act 2000 s.101
- 5 Local Government Act 1972 s.142
- 6 Local Government Act 1972 s.143
- 7 Local Government Act 1972 s.144 & s.145
- 8 Local Government Act 1972 s.144 & s.145, Public Health Act 1936 s.87 TOILETS
- 9 Local Government Act 1972 s.145
- 10 Local Government Act 1972 s.150
- 11 Local Government Act 1972 s.150 & Data Protection Regulations 2018
- 12 Local Government Act 1972 s.174