

**Minutes of the meeting of Desborough Town Council  
held in Desborough Library and streamed online by Zoom on Thursday 19 May 2022**

Councillors present: P Sawford (Chair - item 1), H Wood (Chair - item 2 onwards), J Gardiner, T Healy, B Murphy-Ryan, J French, D Larmour, S Roberts, and A Window  
Councillors by Zoom: A Coleman  
Councillors not present: L Burnham, D Cornwall  
Also present: NNC Cllr Howes, PS McNulty, PC Horsborough, PCSO Ellerby, G Thomson (Town Clerk), and up to 33 members of the community in person and by Zoom.

Prior to the meeting, Councillor Sawford spoke about his history with the Council. He referred to the ongoing impact of Covid-19. He thanked Town Councillors, NNC Councillor Howes, and the people of Desborough for their support during his year as chair of the Council.

Councillor Sawford welcomed those present to the meeting and outlined the health and safety requirements.

**1./22 TO ELECT A CHAIR FOR THE 2022/23 MUNICIPAL YEAR AND TO RESOLVE THAT THE ACCEPTANCE OF OFFICE FROM THE CHAIR BE DELIVERED TO THE PROPER OFFICER BEFORE THE COMMENCEMENT OF THE NEXT MEETING OF THE COUNCIL**

Having been moved and seconded it was

**RESOLVED that:-**

- i) Councillor Wood be elected as Chairman of the Council for the 2022/23 municipal year; and,
- ii) the acceptance of office from the Chair be delivered to the Proper Officer before the commencement of the next meeting of the Council.

**2./22 TO CONSIDER AND IF SO DECIDED TO APPOINT A VICE CHAIR FOR THE 2022/23 MUNICIPAL YEAR**

Having been moved and seconded it was

**RESOLVED that:-**

Councillor Healy be appointed as Vice-Chairman of the Council for the 2022/23 municipal year.

**3./22 TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS FOR ABSENCE WHERE APPROPRIATE**

Apologies for absence were received from Cllrs Burnham, Coleman, and Cornwall.

**RESOLVED that:-**

the apologies be noted.

**4.8.22 TO CONSIDER POLICING MATTERS AND NOTE THE LATEST CRIME AND ANTI-SOCIAL BEHAVIOUR FIGURES**

The Chair welcomed colleagues from the Police to the meeting. PS McNulty spoke about crime in Desborough and outlined crime statistics for the area. He explained that he was unable to speak about individual cases or ongoing operations. Members of the community spoke about perceptions and experiences of crime including specific incidents, and PS McNulty spoke of the need for formal statements and evidence to be given to the police. It was suggested that Police could engage with young people at local groups. Following a full and frank exchange of views the Police were thanked for their attendance and they left the meeting.

**RESOLVED that:-**

the opportunity for members of the community to speak directly to the Police about their concerns and fears be welcomed.

**5./22 TO NOTE ANY DECLARATIONS OF INTEREST FROM COUNCILLORS**

No declarations of interest were made

**RESOLVED that:-**

the information be noted.

**6./22 TO CONSIDER ANY REQUESTS FOR DISPENSATION**

It was reported that no requests for dispensation had been made.

**RESOLVED that:-**

the information be noted.

- 7./22 TO APPROVE THE MINUTES OF THE MEETING HELD ON 21 APRIL 2022**  
The minutes of the meeting held on 21 April 2022 had been circulated and it was  
**RESOLVED that:-**  
**the minutes be confirmed and signed by the Chair.**
- 8./22 TO HEAR REPRESENTATIONS FROM MEMBERS OF THE PUBLIC**  
A member of the public spoke about the proposed natural play area on Desborough Greenspace, the money set aside for youth engagement, and about the travellers' encampment. With regard to the Greenspace it was stated that an update would be provided. In connection with the youth work project it was stated that there had been initial discussions with NNC. NNC Cllr Howes stated that the NNC had a team trying to help the travellers who would be moved on.  
  
Another member of the public referred to the Desborough Carnival to be held on 25 June 2022 and asked Councillors to act as marshals.
- 9./22 TO CONSIDER ANY UPDATE ON THE LAWRENCE FACTORY SITE AND THE DESBOROUGH CONSERVATION AREA**  
It was reported that there was still apparent interest from Aldi. NNC Cllr Howes stated that the supermarket was now seeking pre-application advice from Historic England which he described as a good step. In connection with the position of Historic England as previously reported the Council discussed options for challenging or changing Historic England's views.  
**RESOLVED that:-**  
**the information be noted.**
- 10./22 TO RECEIVE ANY REPORTS FROM UNITARY COUNCILLORS**  
NNC Cllr Howes stated that he had nothing further to report.  
**RESOLVED that:-**  
**the information be noted.**
- 11./22 TO RECEIVE ANY REPORTS FROM COMMUNITY GROUPS AND REPRESENTATIVES**  
**RESOLVED that:-**  
**consideration of the matter be deferred to a future meeting.**
- 12./22 TO RECEIVE AND COMMENT ON MATTERS IN THE PLANNING AND LICENSING REPORT**  
Extracted from the report of the Town Clerk:-  
*The Council is REQUESTED to consider making comment on any planning or licensing matter set out in Appendix A (any other applications notified before the meeting will be added to the list).*  
In connection with DEED/0044/1601 (Modification/Variation of Agreement) it was noted that there had been no meaningful consultation and no reasons given for the changes which had apparently been agreed by an officer of the North Northamptonshire Council.  
**RESOLVED that:**  
iii) **the Council's opposition to the changes be registered; and;**  
iv) **Bellway be asked to consult the Town Council on the proposals.**
- 13./22 TO RECEIVE A REPORT FROM THE EVENTS COMMITTEE ON THE PREPARATIONS TO MARK THE QUEEN'S PLATINUM JUBILEE**  
It was reported that the Committee had made preparations for the event and thanks were expressed to Councillors for their help in making the event a success.  
**RESOLVED that:-**  
**the information be noted.**
- 14./22 TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN COMMITTEE**  
**RESOLVED that:-**  
**consideration of the matter be deferred to a future meeting.**

- 15./22 TO RECEIVE ANY UPDATE AND DETERMINE ACTION ON THE PROPOSED ONE-WAY SYSTEM AND PARKING RESTRICTIONS GLADSTONE STREET / NICHOLS STREET**  
Extracted from the report of the Town Clerk:-  
*The Council is REQUESTED to consider any information received.*  
It was noted that NNC had indicated that if approved works were scheduled to take place in July 2022.  
**RESOLVED that:-**  
**the matter be considered at the next meeting.**
- 16./22 TO DETERMINE ANY CHANGES TO CONSTITUTIONAL AND POLICY DOCUMENTS**  
Extracted from the report of the Town Clerk:-  
*The Council's various policies and procedures set out on the Council's website are reviewed regularly. The opportunity has been taken to update the documents with the most up to date guidance and templates from NALC and SLCC.*  
**RESOLVED that:-**  
**consideration of the matter be deferred to a future meeting.**
- 17./21 TO RECEIVE AN ORAL UPDATE ON PROJECTS**  
**RESOLVED that:-**  
**consideration of the matter be deferred to a future meeting.**
- 18./22 TO CONSIDER AND IF SO RESOLVED TO APPOINT TO COMMITTEES, ADVISORY PANELS, AND AREAS OF RESPONSIBILITY**  
**RESOLVED that:-**  
i) previous Members and volunteers be reappointed;  
ii) the post of road safety warden be deleted.
- 19./22 TO CONSIDER THE APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**  
**RESOLVED that:-**  
iii) Cllrs Gardiner and Sawford be appointed to the Desborough Pocket Park Committee;  
iv) Cllr Burnham be authorised to attend the Rothwell North Working Party reporting back to the Council.
- 20./22 FINANCE MATTERS**  
**20.1./22 TO APPROVE THE FINANCE REPORT**  
**RESOLVED that:-**  
**consideration of the matter be deferred to a future meeting.**
- 20.2./22 TO CONSIDER AND IF SO RESOLVED TO APPROVE ACCOUNTS FOR PAYMENT AND NOTE PAYMENTS MADE**  
Extracted from the report of the Town Clerk:-  
*The report set out at Appendix C details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority. Details in the report may be updated before the meeting as information is received. The Council is RECOMMENDED to approve payments.*  
**RESOLVED that:-**  
**consideration of the matter be deferred to a future meeting.**

***The meeting closed at 21:30***

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix A

### Desborough Town Council 19 May 2022

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#### Planning and Licensing Report

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

#### A. Planning Report

[NK/2022/0232](#)

Location: 36 Breakleys Road, Desborough  
Proposed development: Single storey rear extension

[NK/2022/0233](#)

Location: 37 Breakleys Road, Desborough  
Proposed development: Two storey side extension

[NK/2022/0251](#)

Location: 32 Burdock Way, Desborough  
Proposed development: T1 Beech - fell

[NK/2022/0259](#)

Location: 45 Copelands Road, Desborough  
Proposed development: First floor loft conversion and ground floor rear extension

[NK/2022/0271](#)

Location: 70 Harborough Road, Desborough  
Proposed development: Two storey rear extension

DEED/0044/1601

Location: Desborough (land to south of), Desborough  
Proposal: Modification/Variation of Agreement: Changes to obligations in Unilateral Undertaking relating to allotments, MUGA, open space and public open space, changing facility at Dunkirk Avenue Recreation Ground, pitch quality improvement works and pitch quality report, town centre regeneration contribution

Documents: [Deed of Variation letter – Desborough South](#), [DRAFT S106 Deed of Variation](#)

#### B. Permitted development rights

A 15 metre 5G mast will be erected near the final (right hand) bend coming into Desborough from the Rushton direction. The location can be found at Grid Reference SP 81667 83096; 52°26'23"N , 000°48'00"W; or What3Words: ///procured.shutting.demand

The works fall under permitted development rights for electronic communications infrastructure as set out in Part 16 of Schedule 2 to the General Permitted Development Order 2015 (as amended).

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## Appendix B

### Desborough Town Council 19 May 2022

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#### Finance Report

Monthly Bank Reconciliation		30/04/2022
Unity Trust Bank Current		£97,807.37
Unity Trust Bank Saver		£10,000.00
CCLA Public Sector Deposit Fund	Dividend reinvested £100.34	£234,757.36
<b>Reconciled Balance</b>		<b>£342,564.73</b>

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Initialed by the Chair: \_\_\_\_\_

**Desborough Town Council  
19 May 2022**

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**Accounts for payment**

Items will be added or adjusted as information is received.

	<b>Power</b>	<b>Supplier</b>	<b>Description</b>	<b>Reason</b>	<b>VAT</b>	<b>Total</b>
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent (May)	£0.00	£666.66
+	2	TalkTalk	Town Council Office	Broadband / phone (May)	£4.21	£25.27
+	4	LGSS Pensions and Mr G Thomson	Salaries & all Employment Costs	HMRC, pension and salary payments (May)	£0.00	£2,996.12
+	12	Thistle Loos Limited	Queen's Jubilee	Provision of toilets for Picnic in the Park	£91.00	£546.00

+ Paid in accordance with delegated or continuous authority

**Powers**

- 1 Local Government Act 1972 s.111 & s.150 TALKTALK
  - 2 Local Government Act 1972 s.112 SALARY
  - 3 Local Government Act 1972 s.133 RENT
  - 4 Local Government Act 1972 s.140 & s.140A and s.145 & s.150, Local Government Act 2000 s.101
  - 5 Local Government Act 1972 s.142
  - 6 Local Government Act 1972 s.143
  - 7 Local Government Act 1972 s.144 & s.145
  - 8 Local Government Act 1972 s.144 & s.145, Public Health Act 1936 s.87 TOILETS
  - 9 Local Government Act 1972 s.145
  - 10 Local Government Act 1972 s.150
  - 11 Local Government Act 1972 s.150 & Data Protection Regulations 2018
  - 12 Local Government Act 1972 s.174
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