



**Desborough Town Council**  
Town Clerk: Graham Thomson  
High Street, Desborough, NN14 2QS  
01536 628816 clerk@desboroughtowncouncil.gov.uk

To: All Town Councillors

You are hereby summoned to attend the monthly meeting of Desborough Town Council to be held in the Library building, and streamed online using ZOOM, on Thursday 16 June 2022, commencing at seven o'clock for the purpose of transacting the undermentioned business. Any Councillors who attend the meeting remotely will be able to take part in discussions but will be unable to vote on any matter.

**Members of the press and public are requested to attend remotely if at all possible (further details below).**

Signed,

Graham Thomson  
Town Clerk

7 June 2022

**How best to attend the meeting**

The best and safest way of seeing and hearing what happens at the meeting is to watch online from the safety and comfort of your home. To join the meeting follow this link:

<https://us02web.zoom.us/j/86845946223?pwd=YUNuVkh0azFsNWkwkHYrWWFCTzdTUT09>

One tap mobile: +442039017895,,6853608626#,,,,\*651042# United Kingdom

If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0208 080 6592 or 0330 088 5830 and use the Meeting ID: 685 360 8626 and passcode: 651042

**Speaking at the meeting**

If you wish to speak during the meeting you must raise your hand to alert the Chair. To raise your hand when you are following the meeting on Zoom by telephone please press \*9, if the Chair invites you to speak you will need to press \*6.

The Council will continue to use its best endeavours to make access to the meeting as easy as possible. All persons in attendance (physically or online) should be aware that they may be seen, heard, or recorded. The microphones non Town Councillors attending the meeting remotely will be disabled unless the Chair of the meeting invites them to speak and directs otherwise. No person may speak at the meeting unless invited to do so by the Chair.

Before the meeting begins the Chair may make announcements.

**AGENDA**

- 21./22 To receive apologies for absence and to approve reasons for absence where appropriate**
- 22./22 To note any declarations of interest from Councillors**
- 23./22 To consider any requests for dispensation**
- 24./22 To approve the minutes of the meeting held on 19 May 2022**
- 25./22 To hear representations from members of the Public**
- 26./22 To consider Policing matters and note the latest crime and anti-social behaviour figures**  
The most up-to-date figures are available on the Council's website [here](#).
- 27./22 To consider any update on the Lawrence Factory Site and the Desborough Conservation Area**
- 28./22 Council vacancy**
- 28.1./22 To note the situation with the Council vacancy**  
Due to the resignation of councillor Linda Burnham, a vacancy now exists in the office of Councillor for Desborough Town Council, Loatland Ward. If by 23 June 2022, a request for an election to fill the vacancy is made in writing to the Proper Officer, North Northamptonshire Council by TEN electors for the Parish, an election will be held to fill the vacancy. If no such request is received the Parish Council may fill the vacancy by co-option. If an election is called, it will take place no later than 26 August 2022.
- 28.2./22 To consider filling vacancies on internal and external bodies**

**29./22 To receive any reports from Unitary Councillors**

**30./22 To receive any reports from community groups and representatives**

**31./22 To receive a report on the proposed natural play area on Desborough Greenspace**

As members will be aware, there has been a longstanding project for the creation of a natural play area in the Desborough Greenspace using the £20,000 received from developers under Section 106 via the then Kettering Borough Council. No money from the Council tax precept was to be involved. In addition to tree planting, there was to be the installation of a "natural play area" in the Greenspace using natural materials (such as wood and stone – not metal) resulting in something similar to the wooden elements of the Rushton Road play area.

It has recently been discovered that despite the Town Council being advised by Kettering Borough Council officers on a number of occasions that the Town Council held the money (which there was no reason to doubt at that time), no evidence has been found that the money was transferred to the Town Council nor crucially that the Town Council approved the acceptance of the money (in accordance with Section 139 of the Local Government Act 1972 as would be required). There seems to have been an intention for it to happen and a belief amongst some officers at the Borough Council that it had happened but I can find no record of the money being received by the Town Council.

The relevant Section 106 agreement would have been between the developer and Kettering Borough Council. The Town Council is not normally involved in discussions between developers and the planning authority and there is no evidence that the Town Council was involved in this particular case. The land in question was then in the ownership of the Borough Council (now North Northamptonshire Council).

The land is owned by North Northamptonshire Council and it also (presumably) still holds the money for this project. The money which the Town Council has set aside for this project has come from the Town Council's precepts rather than external sources.

The Council is REQUESTED to consider the future of the project.

**32./21 To receive an oral update on projects**

**33./22 To receive a report from the Events Committee on the Queen's Platinum Jubilee celebrations and to note the minutes of Events Committee Meetings**

**34./22 To receive a report from the Neighbourhood Plan Committee**

**35./22 To receive any update and determine action on the proposed one-way system and parking restrictions Gladstone Street / Nichols Street and consider funding the scheme**

The Council has been advised that although there has been a slight increase in estimated costs and taking into account a small number of issues raised through the Road Safety Audit the original target cost of £85,052.18 will be honoured. A final set of drawings has been requested and should be available at the meeting. The previous version is on the Council's website here Desborough Town Council > Projects > One-way system (Gladstone Street / Nichols Street) <https://desboroughtowncouncil.gov.uk/documents/proposed-one-way-system-consultation-plan/>

The Council is REQUESTED to consider the matter and if so determined to approve the grant in accordance with Section 274 A of the Highways Act 1980 to the Highway Authority to carry out the necessary works.

**36./22 Planning and Licensing Report**

**36.1./22 To receive and comment on matters in the Planning and Licensing Report**

The Council is REQUESTED to consider making comment on any planning or licensing matter set out in Appendix A (any other applications notified before the meeting will be added to the list).

**36.2./22 To consider and if so resolved to approve submitting an application to the Highway Authority for permission for daffodil planting under S96(5) of the Highways Act 1980**

As Members will know, Desborough in Bloom usually plants daffodil bulbs in November at various places around Desborough. Over the years approximately 57,000 bulbs have been planted.

S96(5) of the Highways Act 1980 allows a highway authority to give consent to a parish council to plant trees and shrubs and lay out grass verges in a highway maintainable at the public expense by them. The arrangement for many years has been for Desborough in Bloom to ask the Town Council to obtain such consent on its behalf and for the Council to make the formal request to the Highway Authority. Additionally, Desborough in Bloom must obtain consent from

the frontages and landowners. Desborough in Bloom's insurance details have been provided with confirmation of the minimum amount of cover provided of £5 million.

This year, the Council has been requested to seek consent for planting of daffodil bulbs as follows:-

- Outside numbers 227 - 231 Rushton Road
- Rothwell Road, after the farm track on the right side
- High Street opposite Costa Coffee
- In front of Flats nos. 18 and 34 to 54 Gold Street
- In front of Flats nos. 2 to 4 Paddock Lane
- In front of Flats nos. 5 to 7 High Street

The Council is RECOMMENDED to approve the request and to authorise the Proper Officer to approve similar annual requests.

**37./22 Finance matters**

**37.1./22 To approve the finance report (to follow)**

**37.2./22 To consider and if so resolved to approve accounts for payment and note payments made**

The report set out at Appendix C (to follow) details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority. Details in the report may be updated before the meeting as information is received. The Council is RECOMMENDED to approve payments and note those payments made under delegated authority.

**37.3./22 To approve the Annual Governance Statement**

The Council is RECOMMENDED to approve Annual Governance Statement.

**37.4./21 To approve the Accounting Statements**

The Council is RECOMMENDED to approve the statements.

**37.5./21 To note the dates for the public inspection of accounts**

The Council is RECOMMENDED to note the dates fixed for the public rights.

**37.6./21 To receive and note the Internal Auditor's Report**

The Council is RECOMMENDED to receive and note the report.

**38./21 To note the next phase of the national airspace modernisation programme**

In 2019 work began on the East Midlands Airport part of the UK Governments' national airspace modernisation programme.

Despite the impact of COVID-19 on the aviation industry, the need to modernise the UK's airspace remains a clear priority for the Government. The potential benefits are significant. Upgrading airspace is essential for taking advantage of new technologies and can offer opportunities to reduce noise and emissions, enhance capacity, reduce delays, and ensure that aircraft continue to operate to the highest levels of safety.

East Midlands Airport is now working at Stage 2 of the airspace modernisation programme. At this stage, a comprehensive list of route design options will be produced and developed through reference to the design principles that were agreed through stakeholder engagement at Stage 1. A process of engagement will then take place to confirm that our design options have interpreted the design principles correctly and developed options will then be assessed to understand their impact.

For more information about the programme and Stage 2, there is a short video <https://www.youtube.com/watch?v=fsGUUYRyDA8&t=6s>

The Council has been asked to join an online discussion session to update it on the next steps of the design process and hear the Council's views. The sessions are scheduled for the following dates and will be held on Microsoft Teams: Monday 27 June, 2pm-3.30pm and Tuesday 28 June, 10.30am-noon.

The Council is REQUESTED to consider attendance.

**39./21 To consider a response to the Draft Hackney Carriage & Private Hire Policy and Conditions**

The policies of the four former Councils have been reviewed with the intention of having a single policy for the North Northants Council area. Details of the new proposed policy are available here: <https://northnorthants.citizenspace.com/licensing/north-northamptonshire-hackney-carriage/>

The Council is REQUESTED to consider any response.

**Desborough Town Council**  
**16 June 2022**

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**Planning and Licensing Report**

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

[NK/2022/0301](#)

Location: 6 Church View Road, Desborough

Proposed development: Single storey rear extension. Replace rear window with double doors and insert windows to both sides

[NK/2022/0290](#)

Location: 25 Church View Road, Desborough

Proposed development: Single storey rear extension with render and roof lantern

[NK/2022/0304](#)

Location: 47, 47A, 47B Station Road, Desborough

Proposed development: Conversion of 3 no. commercial units to 6 no. one bedroom flats

[NK/2022/0165](#)

Location: 4 Mayfield Road, Desborough

Proposed development: Two storey rear extension with timber cladding and roof lantern

[NK/2022/0301](#)

Location: 6 Church View Road, Desborough

Proposed development: Single storey rear extension. Replace rear window with double doors and insert windows to both sides

**Applications in a neighbouring parish**

[NK/2022/0308](#)

Location: The Hermitage, Desborough Road, Brampton Ash

Proposed development: Conversion of single-storey store and ground floor of annexe into 2 no. office units and associated parking and alterations to adjacent front elevation

[NK/2022/0021](#)

Location: Bowd Field, Pitch 7, Desborough Road (land West of), Stoke Albany

Proposed development: Change of use of land for the siting of 4 static caravans and 2 touring caravans for residential use, to include hard standing for vehicular parking and bin storage, erection of post and rail fencing

[NK/2022/0022](#)

Location: Bowd Field, Pitch 6, Desborough Road (land West of),, Stoke Albany

Proposed development: Change of use of land for the siting one static caravan and three touring caravans for residential use, erection of day room, installation of septic tank, hard standing for vehicular parking and bin storage, erection of post and rail fencing and soft landscaping

[NK/2022/0023](#)

Location: Bowd Field, Pitch 5, Desborough Road (land West of), Stoke Albany

Proposed development: Change of use of land for the stationing of two static caravans and two touring caravans for residential use, erection of day room, installation of septic tank, hardstanding for vehicular parking and bin storage, erection of post and rail fencing and soft landscaping

[NK/2022/0024](#)

Location: Bowd Field, Plot 1, Pitch 3, Desborough Road (land West of), Stoke Albany

Proposed development: Variation of conditions 2, 3 and 4 of KET/2019/0245 in respect of condition 2 approved plans; 3 pitch occupation and 4 quantity of residences and removal of condition 1 time limit

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Finance Report (to follow)

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### Accounts for payment

Items will be added or adjusted as information is received.

	Power	Supplier	Description	Reason	VAT	Total
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent (June)	£0.00	£666.66
+	2	TalkTalk	Town Council Office	Broadband / phone (June)	£4.21	£25.27
+	4	LGSS Pensions and Mr G Thomson	Salaries & all Employment Costs	HMRC, pension and salary payments (June)	£0.00	£2,996.12
+	12	Thistle Loos Limited	Queen's Jubilee	Provision of toilets for Picnic in the Park	£91.00	£546.00

+ Paid in accordance with delegated or continuous authority

### Duties and Powers

- 1 Local Government Act 1972 s.111 & s.150
- 2 Local Government Act 1972 s.112
- 3 Local Government Act 1972 s.133
- 4 Local Government Act 1972 s.140 & s.140A and s.145 & s.150, Local Government Act 2000 s.101
- 5 Local Government Act 1972 s.142
- 6 Local Government Act 1972 s.143
- 7 Local Government Act 1972 s.144 & s.145
- 8 Local Government Act 1972 s.144 & s.145, Public Health Act 1936 s.87 TOILETS
- 9 Local Government Act 1972 s.145
- 10 Local Government Act 1972 s.150
- 11 Local Government Act 1972 s.150 & Data Protection Regulations 2018
- 12 Local Government Act 1972 s.174