Desborough Town Council

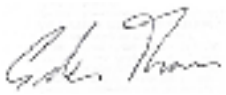
Town Clerk: Graham Thomson
High Street, Desborough, NN14 2QS
01536 628816 clerk@desboroughtowncouncil.gov.uk

To: All Town Councillors

You are hereby summoned to attend the monthly meeting of Desborough Town Council to be held in the Library building, Thursday 17 November 2022, commencing at seven o'clock for the purpose of transacting the undermentioned business. Any Councillors who attend the meeting remotely will be able to take part in discussions but will be unable to vote on any matter.

Members of the press and public are requested to attend remotely if at all possible (further details below).

Signed,



Graham Thomson
Town Clerk 11 November 2022

How best to attend the meeting
The best and safest way of seeing and hearing what happens at the meeting is to watch online from the safety and comfort of your home. To join the meeting follow this link:
https://us02web.zoom.us/j/85759554769?pwd=TU40U1QzQzNuTWp4M1lHTDc4VVhEZz09
Meeting ID: 857 5955 4769 Passcode: 911778
One tap mobile +441314601196,,85759554769#,,,,*911778# United Kingdom

If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0208 080 6592 or 0330 088 5830 and use the Meeting ID and passcode above.

Speaking at the meeting
If you wish to speak during the meeting you must raise your hand to alert the Chair. To raise your hand when you are following the meeting on Zoom by telephone please press *9, if the Chair invites you to speak you will need to press *6.

The Council will continue to use its best endeavours to make access to the meeting as easy as possible. All persons in attendance (physically or online) should be aware that they may be seen, heard, or recorded. The microphones non-Town Councillors attending the meeting remotely will be disabled unless the Chair of the meeting invites them to speak and directs otherwise. No person may speak at the meeting unless invited to do so by the Chair.

AGENDA

108./22 **To receive apologies for absence and to approve reasons for absence where appropriate**

109./22 **To note any declarations of interest from Councillors**

110./22 **To consider any requests for dispensation**

111./22 **To approve the minutes of the meeting held on 20 October 2022**

112./22 **To hear representations from members of the public**
No decisions may be made in relation to this item.

113./22 **To receive any reports from community groups and representatives**

114./22 **To consider any Policing matters**

115./22 **To receive any reports from North Northamptonshire Councillors**

116./22 **To consider reports from Committees, Advisory Committees, and Panels**

116.1./22 **Events Committee**

116.2./22 **Community Grants Advisory Committee**

116.3./22 **Neighbourhood Plan Advisory Committee**

116.4./22 **Personnel Committee**

117./22 **To consider recommendations from the Events Committee in relation to the distribution of ANPR monies due to be released from Persimmon Homes in relation to the Rothwell North development**

118./22 **To receive and comment on matters in the Planning and Licensing Report**
The Council is REQUESTED to consider making comment on any planning or licensing matter set out in Appendix A (any other applications notified before the meeting will be added to the list).

119./22 Review of Standing Orders and Financial Regulations

Details of the model Standing Orders and model Financial Regulations, and the recommendations of the group of Councillors tasked with working through the documents, were circulated to Councillors in advance of the meeting. Notwithstanding any change in Standing Orders, the Council is able to suspend a particular standing order (unless it reflects mandatory statutory or legal requirements).

The Council is REQUESTED to approve the formal adoption of the model documents as amended to suit local circumstances.

120./22 Review of Policies

A number of the Council's policies are in need of review and updating. The relevant documents are available on the Council's website. Some policies have references to the former Kettering Borough Council or other organisation which might be no longer relevant but might otherwise be considered appropriate. Other policies do need to be reviewed. It is suggested that the following policies be reviewed at the meeting:-

Financial and Treasury Management Strategy and Reserves Policy
Governance Risk Assessment
Other Risks Risk Assessment
Expenses and travel policy

The Council is REQUESTED to:-

a) approve the amendment of the name of the relevant principal Council or organisation in all Council policies; and,
b) review and approve any amendments to the other policies listed.

121./22 To approve the finance report

The finance report is set out at Appendix B
The Council is RECOMMENDED to approve the report.

122./22 To consider and if so resolved to approve accounts for payment and note payments made

The report set out at Appendix C details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority. Details in the report may be updated before the meeting as information is received. The Council is RECOMMENDED to approve payments and note those payments made under delegated authority.

Appendix A

Desborough Town Council
17 November 2022

Planning and Licensing Report

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

NK/2022/0656
Location: Eckland Lodge Farm, Desborough Road, Braybrooke
Proposed development: Agricultural building for manure storage

NK/2022/0637
Location: 18 The Ride, Desborough
Proposed development: Part conversion of double garage, replace garage door with new door and window, install velux roof light and associated works

NK/2022/0667
Location: 91 Union Street, Desborough
Proposed development: Two storey rear extension and new front window at first floor

NK/2022/0669
Location: 209 Dunkirk Avenue, Desborough
Proposed development: Loft conversion with dormer and skylights to rear elevation, skylights to front elevation and two garage conversions

NK/2022/0699
Location: Manor House, Gold Street, Desborough
Proposed development: Conversion of offices to 8 no. residential apartments

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Appendix B

Desborough Town Council
17 November 2022

Finance Report

Monthly Bank Reconciliation		**31/10/2022**
Unity Trust Bank Current		£13,141.02
Unity Trust Bank Saver		£57,104.12
CCLA Public Sector Deposit Fund	Dividend reinvested Oct £339.11	£236,288.95
Reconciled Balance		**£306,534.09**

Appendix C

Desborough Town Council
17 November 2022

Accounts for payment

Items will be added or adjusted as information is received.

	Power	Supplier	Description	Reason	Section 137	VAT	Total
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent (Nov)	-	£0.00	£666.66
+	2	TalkTalk	Town Council Office	Broadband/phone (Nov)	-	£5.88	£35.29
+	4	LGSS Pensions and Mr G Thomson	Salaries & all Employment Costs	HMRC, pension and salary payments (Nov)	-	£0.00	TBC
+	1	Office Depot	Town Council Office	Stationery	-	£10.58	£63.48
	7	Various entertainers	Projects - Gala night	Entertainment	-	£0.00	£210.00

	Power	Supplier	Description	Reason	Section 137	VAT	Total
	7	Mrs P Goodman	Projects - Gala night	Christmas presents	-	£27.08	£162.50
+	20	Information Commissioner's Office	Democratic Services	Registration	-	£0.00	£35.00
+	1	Lloyds Bank	Administration	Payment card fee	-	£0.00	£3.00

+ Paid in accordance with delegated or continuous authority

Duties and Powers

1 Local Government Act 1972 s.111 & s.150
2 Local Government Act 1972 s.112
3 Local Government Act 1972 s.133
4 Local Government Act 1972 s.140 & s.140A and s.145 & s.150, Local Government Act 2000 s.101
5 Local Government Act 1972 s.142
6 Local Government Act 1972 s.143
7 Local Government Act 1972 s.144 & s.145
8 Local Government Act 1972 s.144 & s.145, Public Health Act 1936 s.87
9 Local Government Act 1972 s.145
10 Local Government Act 1972 s.150
11 Local Government Act 1972 s.150 & Data Protection Regulations 2018
12 Local Government Act 1972 s.174
13 Accounts & Audit Regulations 2015
14 Highways Act 1980, s.274A & Local Government and Rating Act 1997 s.30
15 Local Government Act 1972 s.137
16 Public Health Act 1936, s.234
17 Road Traffic Regulation Act 1984, s72, Highways Act 1980, s96
18 Town and County Planning Act 1990, s.61F(1),(2), & Planning and Compulsory Purchase Act 2004, s.38C(2)
19 Representation of the People Act 1983 (as amended) s36
20 Local Government Act 1972, s150 & Data Protection Regulations 2018