



Desborough Town Council

Terms of Reference Events Committee

Introduction

The Council wishes to organise a number of events throughout the year and determined that the most efficient method of doing this is through an Events Committee

Purpose of the Committee

The purpose of the Events Committee is:-

1. Street Market
 - To prepare a report for the Council on the feasibility of a street market in Desborough
2. Other events
 - To organise and coordinate specific events as determined by the Council (delegated)
 - To approve expenditure on behalf of the Council (delegated)
 - To make recommendations to the Town Clerk on behalf of the Council on items of expenditure (the Council has delegated authority for the payment of such items to the Town Clerk)

Membership

The Events Committee comprises Councillors appointed by the Council.

Code of Conduct and Interests

All members of the Events Committee are required to make disclosures of public interest and observe the Code of Conduct adopted by Desborough Town Council.

Quorum and Voting

The quorum is three members of the Events Committee, present and voting. Voting will be by show of hands.

Frequency, Timing and Procedure of Meetings

The Events Committee will be convened by the Town Clerk as and when necessary.

NOTE:

The Council has determined the 1940s Day and the Gala night to be within the delegation of the Committee.