



Desborough Town Council
Town Clerk: Graham Thomson
High Street, Desborough, NN14 2QS
01536 628816 clerk@desboroughtowncouncil.gov.uk

To: All Town Councillors

You are hereby summoned to attend the annual meeting of Desborough Town Council to be held in the Library building, on Thursday 15 June 2023, commencing at seven o'clock for the purpose of transacting the undermentioned business. Any Councillors who attend the meeting remotely will be able to take part in discussions but will be unable to vote on any matter.

Members of the press and public are requested to attend remotely if at all possible (further details below).

Signed,

Graham Thomson
Town Clerk

9 June 2023

How best to attend the meeting

The best and safest way of seeing and hearing what happens at the meeting is to watch online from the safety and comfort of your home. To join the meeting follow this link: <https://us02web.zoom.us/j/81628058927?pwd=WDZUQ0VST0pOHhvcG9JNmVkdz09>

If necessary, use the following - Meeting ID: 816 2805 8927

Passcode: 74141

If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0131 460 1196, 0203 481 5237, 0208 080 6591, 0208 080 6592 and use the meeting ID and password given above.

Speaking at the meeting

If you wish to speak during the meeting you must raise your hand to alert the Chair. To raise your hand when you are following the meeting on Zoom by telephone please press *9, if the Chair invites you to speak you will need to press *6.

The Council will continue to use its best endeavours to make access to the meeting as easy as possible. All persons in attendance (physically or online) should be aware that they may be seen, heard, or recorded. No person may speak at the meeting unless invited to do so by the Chair.

AGENDA

- 23./23 To consider and if so resolved to approve apologies for absence.
 - 24./23 To consider any requests for dispensation
 - 25./23 Register of Disclosable Pecuniary Interest & other Registrable Interests
 - 26./23 To receive and approve the minutes of the meeting held on 18 May 2023
 - 27./23 To hear representations from Members of the Public
 - 28./23 To consider the appointment of representatives to outside bodies
 - 29./23 To receive and note the Planning and Licensing Report
 - 30./23 To receive any information on the proposed one-way system and parking restrictions Gladstone Street / Nichols Street
 - 31./23 To receive reports on activity from the Police, North Northamptonshire Councillors, local groups, and volunteers
 - 32./23 To consider any comments in relation to the [draft proposals](#) for Electoral Boundaries in North Northamptonshire
 - 33./23 To receive the finance report
 - 34./23 To approve the Annual Governance Statement
 - 35./23 To approve the Accounting Statements
 - 36./23 To note the dates for the public inspection of accounts
 - 37./23 To receive and note the Internal Auditor's Report
 - 38./23 To consider and if so resolved to note and approve accounts for payment
 - 39./23 To consider a review of documents and policies
- The following documents are listed as requiring review and confirmation, and the Council is REQUESTED to consider the matter.

[Standing Orders](#)
[Financial Regulations](#)
[Complaints Policy and Procedure](#)
[Freedom of Information Act Publication Scheme](#)
[Subject Access Request Procedure](#)
[Records Retention Policy](#)
[Data Protection Policy](#)
[Data Breach Policy](#)
[Privacy Policy](#)
[Grievance Procedure](#)
[Disciplinary Procedure](#)
[Employer Pensions Discretions Policy](#)
[Public interest disclosures policy](#)
[Member / Officer Protocol](#)
