



Desborough Town Council
Town Clerk: Graham Thomson
High Street, Desborough, NN14 2QS
01536 628816 clerk@desboroughtowncouncil.gov.uk

To: All Town Councillors

You are hereby summoned to attend the annual meeting of Desborough Town Council to be held in the Library building, on Thursday 20 July 2023, commencing at seven o'clock for the purpose of transacting the undermentioned business. Any Councillors who attend the meeting remotely will be able to take part in discussions but will be unable to vote on any matter.

Members of the press and public are requested to attend remotely if at all possible (further details below).

Signed,

Graham Thomson
Town Clerk

14 July 2023

How best to attend the meeting

The best and safest way of seeing and hearing what happens at the meeting is to watch online from the safety and comfort of your home. To join the meeting follow this link:

<https://us02web.zoom.us/j/84495593698?pwd=TKZ4Sk03bExZbzcvRjZDOXEvQT09>

If necessary, use the following - Meeting ID: 844 9559 3698

Passcode: 695515

If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0131 460 1196, 0203 481 5237, 0208 080 6591, 0208 080 6592 and use the meeting ID and password given above.

Speaking at the meeting

If you wish to speak during the meeting you must raise your hand to alert the Chair. To raise your hand when you are following the meeting on Zoom by telephone please press *9, if the Chair invites you to speak you will need to press *6.

The Council will continue to use its best endeavours to make access to the meeting as easy as possible. All persons in attendance (physically or online) should be aware that they may be seen, heard, or recorded. No person may speak at the meeting unless invited to do so by the Chair.

AGENDA

- 40./23 To consider and if so resolved to approve reasons for apologies for absence.**
- 41./23 To consider any requests for dispensation**
To consider any requests for dispensation for Councillors with an interest to be allowed to speak in accordance with the Localism Act 2011.
- 42./23 Register of Disclosable Pecuniary Interest & other Registrable Interests**
Members are reminded that they are personally responsible for ensuring that these declarations are complete and are kept up to date and that they should be submitted to the Monitoring Officer at North Northamptonshire Council. This is a legal requirement. Any Councillor who has an interest in any item to be discussed at the meeting should declare that interest in accordance with the Code of Conduct.
- 43./23 To receive and approve the minutes of the meeting held on 15 June 2023**
The draft minutes of the meeting of the Council held on 15 June 2023 have been circulated.
- 44./23 To receive reports on activity from the Police, North Northamptonshire Councillors, local groups, and volunteers**
- 45./23 To hear representations from Members of the Public**
Note: no decisions can be made in response to matters raised under this item.
- 46./23 To receive and note the Planning and Licensing Report**
The Council is REQUESTED to consider making comment on any planning or licensing matter set out in the report attached at Appendix A.

- 47./23 To note the latest information in relation to the proposed one-way system and parking restrictions Gladstone Street / Nichols Street**
The Town Council has received information from the Engineering Team at North Northamptonshire Council that an alternative contractor has been appointed to undertake the illuminated sign works required for the scheme. They are expecting to have the price finalised and costings for all the works confirmed by the end of this week and have *provisionally* booked the works to be programmed for mid-September, although this will be kept under review and brought forward if possible.
- The Council is REQUESTED to note the situation.
- 48./23 To consider and determine proposals for a youth project**
A proposal has been made for a project to move forward with the Council's aims to:-
- engage with local young people to find out what are the issues affecting them, and to try to engage with non affiliated youth; and,
 - map existing provision and to encourage engagement between the groups and set up a website to facilitate collaboration between groups on behalf of the young people.
- It is intended that the information gleaned will supplement current NNC and local provision to avoid duplication. The ambition is to use the information gained in this project to provide longer term support for young people in the town. It is suggested that consultants be engaged on a short-term basis to carry out the work which is estimated to cost in the order of £10,000.
- The Council is REQUESTED to consider and approve the aims of the project and means of delivery, and to authorise the Town Clerk to appoint a suitable consultant in accordance with Standing Orders and the Financial Regulations.
- 49./23 To discuss traffic issues at the roundabout on the B576 / Stoke Road / Cannock Crescent**
The Council is REQUESTED to consider the matter.
- 50./23 To consider responding to the Freight and Logistics and the Planning System: Call for Evidence**
The Department for Levelling Up, Housing and Communities (DLUHC) and the Department for Transport (DfT) have launched a [call for evidence seeking views on the interaction between freight and logistics and the planning system in England](#). An accompanying document - [The Future of Freight: a long-term plan](#) sets out the objective of a planning system that recognises the needs of the freight and logistics sector and empowers the relevant authority to plan for them. The Government would like to know what works well for planning freight and logistics, what does not work well and if there are improvements to be made. The consultation is not aimed specifically at parish councils but invites views from "*local residents near major logistics facilities and local community representatives*", so some parish and town councils may wish to respond. The consultation closes on 6 October 2023.
- The Council is REQUESTED to consider any response.
- 51./23 To receive the finance report**
The Council is RECOMMENDED to approve the report (Appendix B).
- 52./23 To consider and if so resolved to note and approve accounts for payment**
The report set out at Appendix C details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority; and the Council is RECOMMENDED to approve payments. Details in the report may be updated before the meeting as information is received.
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Desborough Town Council
20 July 2023

Planning and Licensing Matters

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

[NK/2023/0322](#)

Location: Bottom Farm, Stoke Albany Road, Desborough (Albany Shed Co Ltd)

Proposal: Erection of a low rise storage building

[NK/2023/0327](#)

Location: 26 Victoria Street, Desborough

Proposal: Change of use from function room to 12 no. room hotel with amendments to rear and side fenestration and off road parking to the rear

[NK/2023/0335](#)

Location: 26 Victoria Street, Desborough

Proposal: Change of use from function room to 8no. apartments with off road parking to the rear and amendments to fenestration

[NK/2023/0332](#)

Location: 160 Dunkirk Avenue, Desborough

Proposal: Single storey rear extension

[NK/2023/0349](#)

Location: Church View Road (land to rear of 10, 14 & 16), Desborough

Proposal: Residential development for 3 no. single storey dwellings with access, layout and scale considered (resubmission of KET/2019/0880)

[NK/2023/0365](#)

Location: Builders Yard, Pipewell Road, Desborough

Proposal: Variation of condition 4 of NK/2022/0030 in respect of opening hours

[NK/2023/0416](#)

Location: 36 Doulton Close, Desborough

Proposal: Single storey rear extension, partial conversion of garage to habitable accommodation with additional window to side elevation, enlarge rear window and vehicular hardstanding to front

[NK/2023/0383](#)

Location: 26 Regent Street, Desborough

Proposal: Change of use from residential to mixed use residential and construction of cattery in rear garden

Desborough Town Council
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Finance Report
Monthly Bank Reconciliation (30/06/2023)

Unity Trust Bank Current	£1,450.61
Unity Trust Bank Saver	£9,106.06
CCLA Public Sector Deposit Fund	£291,965.60
Reconciled Balance	£302,522.27

The dividend from the CCLA Public Sector Deposit Fund is reinvested each month into the fund. In June the dividend reinvested was £1,130.07. Interest of £122.62 was earned on the Unity Trust Bank Saver account

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Accounts for payment

Items may be added or adjusted as information is received.

+ Paid in accordance with delegated or continuous authority

* Emergency purchase in accordance with the Scheme of Delegation

	Power	Supplier	Description	Reason	S137	VAT	Total Amount
+	1	Lloyds bank	Town Council Office	Lloyds bank card fee	-	£0.00	£3.00
+	1	Autela Payroll Services	Salaries & all Employment Costs	Payroll	-	£9.66	£57.98
+	4	LGSS Pensions, HMRC, and Mr G Thomson	Salaries & all Employment Costs	Pension & salary payments (July)	-	£0.00	£3,048.65
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent	-	£0.00	£798.00
+	2	Talk Talk Business	Town Council Office	Internet and telephone	-	£8.33	£49.96

Duties and Powers

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|----|---|----|--|
| 1 | Local Government Act 1972 s.111 & s.150 | 13 | Accounts & Audit Regulations 2015 |
| 2 | Local Government Act 1972 s.112 | 14 | Highways Act 1980, s.274A & Local Government and Rating Act 1997 s.30 |
| 3 | Local Government Act 1972 s.133 | 15 | Local Government Act 1972 s.137 |
| 4 | Local Government Act 1972 s.140 & s.140A and s.145 & s.150, Local Government Act 2000 s.101 | 16 | Public Health Act 1936, s.234 |
| 5 | Local Government Act 1972 s.142 | 17 | Road Traffic Regulation Act 1984, s72, Highways Act 1980, s96 |
| 6 | Local Government Act 1972 s.143 | 18 | Town and County Planning Act 1990, s.61F(1),(2), & Planning and Compulsory Purchase Act 2004, s.38C(2) |
| 7 | Local Government Act 1972 s.144 & s.145 | 19 | Representation of the People Act 1983 (as amended) s36 |
| 8 | Local Government Act 1972 s.144 & s.145, Public Health Act 1936 s.87 | 20 | Local Government Act 1972, s150 & Data Protection Regulations 2018 |
| 9 | Local Government Act 1972 s.145 | 21 | Local Authorities (Members' Allowances) (England) Regulations 2003 |
| 10 | Local Government Act 1972 s.150 | 22 | Local Government Act 1972 s15(5) & s34(5) |
| 11 | Local Government Act 1972 s.150 & Data Protection Regulations 2018 | 23 | Local Government and Rating Act 1997, s 29 |
| 12 | Local Government Act 1972 s.174 | | |