

**Minutes of the meeting of Desborough Town Council
held in Desborough Library (streamed online by Zoom) on Thursday 20 July 2023**

Councillors present: T Healy (Chair), A Coleman, D Cornwall, J French, J Gardiner, D Larmour, B McElhinney, B Murphy-Ryan, P Sawford, and A Window
 Councillors not present: S Roberts, and H Wood (present on Zoom)
 Also present: NNC Cllr Howes, five members of the community, and G Thomson (Town Clerk)

40./23 TO CONSIDER AND IF SO RESOLVED TO APPROVE APOLOGIES FOR ABSENCE.
Apologies for absence were received from Cllrs Roberts and Wood.
RESOLVED that:-
the apologies be noted.

41./23 TO CONSIDER ANY REQUESTS FOR DISPENSATION
 Extracted from the report of the Town Clerk:-
To consider any requests for dispensation for Councillors with an interest to be allowed to speak in accordance with the Localism Act 2011.
It was reported that no requests for dispensation had been received.
RESOLVED that:-
the information be noted.

42./23 REGISTER OF DISCLOSABLE PECUNIARY INTEREST & OTHER REGISTRABLE INTERESTS
 Extracted from the report of the Town Clerk:-
Members are reminded that they are personally responsible for ensuring that these declarations are complete and are kept up to date and that they should be submitted to the Monitoring Officer at North Northamptonshire Council. This is a legal requirement. Any Councillor who has an interest in any item to be discussed at the meeting should declare that interest in accordance with the Code of Conduct.
Cllrs Cornwall and McElhinney declared interests in minute 46./23 “To receive and note the Planning and Licensing Report” insofar as it related to applications NK/2023/0327 and NK/2023/0335.
RESOLVED that:-
the declarations be noted.

43./23 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 15 JUNE 2023
 The minutes of the meeting held on 15 June 2023 had been circulated.
RESOLVED that:-
the minutes be approved and signed by the Chair.

44./23 TO RECEIVE REPORTS ON ACTIVITY FROM THE POLICE, NORTH NORTHAMPTONSHIRE COUNCILLORS, LOCAL GROUPS, AND VOLUNTARY GROUPS
 It was noted that no representatives from the Police were in attendance.

A report was given on behalf of the Desborough District Twinning Association which referred to visits to Romania, and that a member of the Desborough Group had been elected as a member of the Presidium of the Charter of European Rural Communities.

In response to questions, NNC Cllr Howes confirmed that: there would be no changes to school transport for students in Desborough; that he knew of no specific reasons why Town Councillors could not contact members of the NNC Executive directly; and that there had been some interest in the sale of the Lawrence’s site which the NNC’s agent was pulling together.

RESOLVED that:-
the information be noted.

45./23 TO HEAR REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

Extracted from the report of the Town Clerk:-

Note: no decisions can be made in response to matters raised under this item.

A member of the public spoke about alleged breaches of planning consents in relation to the Grange 2 development.

RESOLVED that:-

the comments be noted.

46./23 TO RECEIVE AND NOTE THE PLANNING AND LICENSING REPORT

Extracted from the report of the Town Clerk:-

The Council is REQUESTED to consider making comment on any planning or licensing matter set out in the report attached at Appendix A.

- 46.1./22 [NK/2023/0327](#) 26 VICTORIA STREET, DESBOROUGH (CHANGE OF USE FROM FUNCTION ROOM TO 12 NO. ROOM HOTEL WITH AMENDMENTS TO REAR AND SIDE FENESTRATION AND OFF ROAD PARKING TO THE REAR), AND [NK/2023/0335](#) 26 VICTORIA STREET, DESBOROUGH (CHANGE OF USE FROM FUNCTION ROOM TO 8 NO. APARTMENTS WITH OFF ROAD PARKING TO THE REAR AND AMENDMENTS TO FENESTRATION)**

Having declared an interest in these items Cllrs Cornwall and McElhinney left the meeting and took no part in the discussion or voting thereon.

Concern was expressed that each proposal was a considerable change of use from previously and that the traffic and parking implications were significant. It was added that the parking and access were not in the ownership of the applicant rendering any consent insecure, and that additional soundproofing would be necessary to take account of the change from the former use.

RESOLVED that:-

comment be made on each application that the Council has concerns about the inadequacy of the parking provision, the congestion of the road prior to this proposed use exacerbated by the proposal, the ownership and security of the parking and access provision, the disruption caused to neighbours, and the inadequate soundproofing.

- 46.2./22 [NK/2023/0349](#) CHURCH VIEW ROAD (LAND TO REAR OF 10, 14 & 16), DESBOROUGH (RESIDENTIAL DEVELOPMENT FOR 3 NO. SINGLE STOREY DWELLINGS WITH ACCESS, LAYOUT AND SCALE CONSIDERED (RESUBMISSION OF KET/2019/0880))**

It was noted that the proposed development was to the rear gardens of the existing properties and represented an infill development which would be cramped, intrusive to neighbouring properties, and overbearing.

RESOLVED that:-

comment be made that the Council has concerns about the lack of clarity that the parking provision would be adequate, the congestion on Church View Road, the disruption caused to neighbours, that the proposal was to the rear gardens of the existing properties and represented an infill development which would be cramped, intrusive to neighbouring properties, overbearing, and not in keeping with the area.

- 46.3./22 [NK/2023/0383](#) 26 REGENT STREET, DESBOROUGH (CHANGE OF USE FROM RESIDENTIAL TO MIXED USE RESIDENTIAL AND CONSTRUCTION OF CATTERY IN REAR GARDEN)**

RESOLVED that:-

comment be made that the Council has concerns about the intrusive nature of the proposal in a residential area, the impact on neighbours, and the impact of additional traffic and parking of employees and visitors to the site.

47./23 TO NOTE THE LATEST INFORMATION IN RELATION TO THE PROPOSED ONE-WAY SYSTEM AND PARKING RESTRICTIONS GLADSTONE STREET / NICHOLS STREET

Extracted from the report of the Town Clerk:-

The Town Council has received information from the Engineering Team at North Northamptonshire Council that an alternative contractor has been appointed to undertake the illuminated sign works required for the scheme. They are expecting to have the price finalised and costings for all the works

confirmed by the end of this week and have provisionally booked the works to be programmed for mid-September, although this will be kept under review and brought forward if possible.
The Council is REQUESTED to note the situation.

**RESOLVED that:-
the information be noted**

48./23 TO CONSIDER AND DETERMINE PROPOSALS FOR A YOUTH PROJECT

Extracted from the report of the Town Clerk:-

A proposal has been made for a project to move forward with the Council's aims to:-

- *engage with local young people to find out what are the issues affecting them, and to try to engage with non affiliated youth; and,*
- *map existing provision and to encourage engagement between the groups and set up a website to facilitate collaboration between groups on behalf of the young people.*

It is intended that the information gleaned will supplement current NNC and local provision to avoid duplication. The ambition is to use the information gained in this project to provide longer term support for young people in the town. It is suggested that consultants be engaged on a short-term basis to carry out the work which is estimated to cost in the order of £10,000.

The Council is REQUESTED to consider and approve the aims of the project and means of delivery, and to authorise the Town Clerk to appoint a suitable consultant in accordance with Standing Orders and the Financial Regulations.

The proposed scheme was outlined and questions were asked in particular relating to any proposed website and funding of youth projects. It was noted that the intention of the website referred to was to be a means of the consultant gathering information rather than a standalone publicly available website.

Following a full discussion it was suggested that the Council could approve the aims of the project and the means of delivery and agrees to set up a sub-committee of Councillors Coleman, Cornwall, and Larmour, to work with the Town Clerk to approve the appointment of a suitable consultant in accordance with Standing Orders and Financial Regulations. It was suggested that the sub-committee could include a section of a meeting for public contributions.

On being put to the meeting a recorded vote was requested on a motion to defer consideration to another meeting when further information is available, and the voting was as follows:-

Cllrs for the motion

**J Gardiner
B McElhinney
B Murphy-Ryan
A Window**

Cllrs against the motion

**A Coleman
D Cornwall
T Healy
D Larmour
P Sawford**

The Chair declared the motion not carried.

Following further discussion it was MOVED that the Council approves the aims of the project and the means of delivery and agrees to set up a sub-committee of Councillors Coleman, Cornwall, and Larmour, to work with the Town Clerk to approve the appointment of a suitable consultant in accordance with Standing Orders and Financial Regulations.

On being put to the meeting a recorded vote was requested, and the voting was as follows:-

Cllrs for the motion

**A Coleman
D Cornwall
J French
T Healy
D Larmour
P Sawford**

Cllrs against the motion

**B McElhinney
B Murphy-Ryan**

The Chair declared the motion CARRIED.

Initialed by the Chair: _____

49./23 TO DISCUSS TRAFFIC ISSUES AT THE ROUNDABOUT ON THE B576 / STOKE ROAD / CANNOCK CRESCENT

Extracted from the report of the Town Clerk:-

The Council is REQUESTED to consider the matter.

It was reported that many instances of traffic congestion at the roundabout had been caused by heavy vehicles queueing or waiting for access to businesses nearby. It was suggested that Great Bear was not responding appropriately and taking responsibility for the congestion. It was noted that obstructing the highway was a Police matter and it was reported that other public order offences by drivers were being reported. It was stated that NNC was taking a multi-agency approach to tackling the issue.

RESOLVED that:-

the Council expresses serious concern about the situation.

50./23 TO CONSIDER RESPONDING TO THE FREIGHT AND LOGISTICS AND THE PLANNING SYSTEM: CALL FOR EVIDENCE

Extracted from the report of the Town Clerk:-

The Department for Levelling Up, Housing and Communities (DLUHC) and the Department for Transport (DfT) have launched a [call for evidence seeking views on the interaction between freight and logistics and the planning system in England](#). An accompanying document - [The Future of Freight: a long-term plan](#) sets out the objective of a planning system that recognises the needs of the freight and logistics sector and empowers the relevant authority to plan for them. The Government would like to know what works well for planning freight and logistics, what does not work well and if there are improvements to be made. The consultation is not aimed specifically at parish councils but invites views from "local residents near major logistics facilities and local community representatives", so some parish and town councils may wish to respond. The consultation closes on 6 October 2023. The Council is REQUESTED to consider any response.

RESOLVED that:-

the Council's response be considered at the September Council meeting in a segment allowing public contributions.

51./23 TO RECEIVE THE FINANCE REPORT

Extracted from the report of the Town Clerk:-

The Council is RECOMMENDED to approve the report (Appendix B).

RESOLVED that:-

the report be approved.

52./23 TO CONSIDER AND IF SO RESOLVED TO NOTE AND APPROVE ACCOUNTS FOR PAYMENT

Extracted from the report of the Town Clerk:-

The report set out at Appendix C details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority; and the Council is RECOMMENDED to approve payments.

Details in the report may be updated before the meeting as information is received.

RESOLVED that:-

the payments be noted and approved.

The meeting closed at 20:22

Chairman: _____

Date: _____

Initialed by the Chair: _____

Desborough Town Council
20 July 2023

Planning and Licensing Matters

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

[NK/2023/0322](#)

Location: Bottom Farm, Stoke Albany Road, Desborough (Albany Shed Co Ltd)
Proposal: Erection of a low rise storage building

[NK/2023/0327](#)

Location: 26 Victoria Street, Desborough
Proposal: Change of use from function room to 12 no. room hotel with amendments to rear and side fenestration and off road parking to the rear

[NK/2023/0335](#)

Location: 26 Victoria Street, Desborough
Proposal: Change of use from function room to 8no. apartments with off road parking to the rear and amendments to fenestration

[NK/2023/0332](#)

Location: 160 Dunkirk Avenue, Desborough
Proposal: Single storey rear extension

[NK/2023/0349](#)

Location: Church View Road (land to rear of 10, 14 & 16), Desborough
Proposal: Residential development for 3 no. single storey dwellings with access, layout and scale considered (resubmission of KET/2019/0880)

[NK/2023/0365](#)

Location: Builders Yard, Pipewell Road, Desborough
Proposal: Variation of condition 4 of NK/2022/0030 in respect of opening hours

[NK/2023/0416](#)

Location: 36 Doulton Close, Desborough
Proposal: Single storey rear extension, partial conversion of garage to habitable accommodation with additional window to side elevation, enlarge rear window and vehicular hardstanding to front

[NK/2023/0383](#)

Location: 26 Regent Street, Desborough
Proposal: Change of use from residential to mixed use residential and construction of cattery in rear garden

Desborough Town Council
20 July 2023

Finance Report

Monthly Bank Reconciliation (30/06/2023)

Unity Trust Bank Current	£1,450.61
Unity Trust Bank Saver	£9,106.06
CCLA Public Sector Deposit Fund	£291,965.60
Reconciled Balance	£302,522.27

The dividend from the CCLA Public Sector Deposit Fund is reinvested each month into the fund. In June the dividend reinvested was £1,130.07. Interest of £122.62 was earned on the Unity Trust Bank Saver account

Desborough Town Council
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Accounts for payment

Items may be added or adjusted as information is received.

+ Paid in accordance with delegated or continuous authority

* Emergency purchase in accordance with the Scheme of Delegation

	Power	Supplier	Description	Reason	S137	VAT	Total Amount
+	1	Lloyds bank	Town Council Office	Lloyds bank card fee	-	£0.00	£3.00
+	1	Autela Payroll Services	Salaries & all Employment Costs	Payroll	-	£9.66	£57.98
+	4	LGSS Pensions, HMRC, and Mr G Thomson	Salaries & all Employment Costs	Pension & salary payments (July)	-	£0.00	£3,048.65
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent	-	£0.00	£798.00
+	2	Talk Talk Business	Town Council Office	Internet and telephone	-	£8.33	£49.96

Duties and Powers

- | | | | |
|----|---|----|--|
| 1 | Local Government Act 1972 s.111 & s.150 | 13 | Accounts & Audit Regulations 2015 |
| 2 | Local Government Act 1972 s.112 | 14 | Highways Act 1980, s.274A & Local Government and Rating Act 1997 s.30 |
| 3 | Local Government Act 1972 s.133 | 15 | Local Government Act 1972 s.137 |
| 4 | Local Government Act 1972 s.140 & s.140A and s.145 & s.150, Local Government Act 2000 s.101 | 16 | Public Health Act 1936, s.234 |
| 5 | Local Government Act 1972 s.142 | 17 | Road Traffic Regulation Act 1984, s72, Highways Act 1980, s96 |
| 6 | Local Government Act 1972 s.143 | 18 | Town and County Planning Act 1990, s.61F(1),(2), & Planning and Compulsory Purchase Act 2004, s.38C(2) |
| 7 | Local Government Act 1972 s.144 & s.145 | 19 | Representation of the People Act 1983 (as amended) s36 |
| 8 | Local Government Act 1972 s.144 & s.145, Public Health Act 1936 s.87 | 20 | Local Government Act 1972, s150 & Data Protection Regulations 2018 |
| 9 | Local Government Act 1972 s.145 | 21 | Local Authorities (Members' Allowances) (England) Regulations 2003 |
| 10 | Local Government Act 1972 s.150 | 22 | Local Government Act 1972 s15(5) & s34(5) |
| 11 | Local Government Act 1972 s.150 & Data Protection Regulations 2018 | 23 | Local Government and Rating Act 1997, s 29 |
| 12 | Local Government Act 1972 s.174 | | |

Initialed by the Chair: _____