



Desborough Town Council
Town Clerk: Graham Thomson
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To: All Town Councillors

You are hereby summoned to attend the monthly meeting of Desborough Town Council to be held in the Library building, on Thursday 19 October 2023, commencing at seven o'clock for the purpose of transacting the undermentioned business. Any Councillors who attend the meeting remotely will be able to take part in discussions with the consent of the meeting chair but will be unable to vote on any matter.

Members of the press and public are requested to attend remotely if at all possible (further details below).

Signed,

Graham Thomson
Town Clerk

13 October 2023

How best to attend the meeting

The best and safest way of seeing and hearing what happens at the meeting is to watch online from the safety and comfort of your home. To join the meeting follow this link:

<https://us02web.zoom.us/j/89054632935?pwd=OW5XenZjZ0FxVnBRS0dhV1BCSHN3dz09>

If necessary, use the following - Meeting ID: 89054632935 Passcode: 835089

If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0131 460 1196, 0203 481 5237, 0208 080 6591, 0208 080 6592 and use the meeting ID and password given above.

Speaking at the meeting

If you wish to speak during the meeting you must raise your hand to alert the Chair. To raise your hand when you are following the meeting on Zoom by telephone please press *9, if the Chair invites you to speak you will need to press *6.

The Council will continue to use its best endeavours to make access to the meeting as easy as possible. All persons in attendance (physically or online) should be aware that they may be seen, heard, or recorded. No person may speak at the meeting unless invited to do so by the Chair.

AGENDA

- 67./23 To consider and if so resolved to approve reasons for apologies for absence.**
- 68./23 To consider any requests for dispensation**
To consider any requests for dispensation for Councillors with an interest to be allowed to speak in accordance with the Localism Act 2011.
- 69./23 Register of Disclosable Pecuniary Interest & other Registrable Interests**
Members are reminded that they are personally responsible for ensuring that these declarations are complete and are kept up to date and that they should be submitted to the Monitoring Officer at North Northamptonshire Council. This is a legal requirement. Any Councillor who has an interest in any item to be discussed at the meeting should declare that interest in accordance with the Code of Conduct.
- 70./23 To receive and approve the minutes of the meeting held on 21 September 2023**
The draft minutes of the meeting of the Council held on 21 September 2023 have been circulated.
- 71./23 To hear representations from Members of the Public**
Note: no decisions can be made in response to matters raised under this item.
- 72./23 To receive reports on activity from the Police, North Northamptonshire Councillors, and local groups**
It is expected that a representative from the Police will be in attendance subject to operational availability.
- 73./23 To receive reports on activity from North Northamptonshire Councillors, and local groups**

74./23 To consider and approve a response to the Consultation on the North Northants Greenway Strategy

North Northamptonshire Council is developing a Greenway Strategy, which is a rural equivalent of Local Cycling and Walking Infrastructure Plans in place in some towns. The strategy identifies safer routes across our geography which connects places of work, education, tourism, recreation, and leisure – nearly 300 kilometres in all. North Northamptonshire Council is seeking the views of the wider community as to how it can achieve this vision.

The North Northants Greenway Strategy has been developed to encourage more walking, wheeling, and cycling trips across North Northants. In order for North Northants Council (NNC) to attract more funding from Central Government to build safer routes for walkers, wheelers, cyclists, and in places horse-riders, it is required to have a Local Cycling and Walking Infrastructure Plan (LCWIP). Some towns in North Northants either have a LCWIP or are in the process of having one developed. For the more rural areas, a similar strategy is required, therefore this strategy is in effect the overall North Northamptonshire Greenway LCWIP which connects North Northamptonshire's key settlements and identifies all the trip generators. The goal of trip generation is to predict the number of trips, by purpose, that are generated by and attracted to each zone in a study area. Trip generation is performed by relating the number or frequency of trips to the characteristics of the individuals, of the zone, and of the transportation network.

In the consultation, respondents are asked to give ratings and views of a variety of questions, such as: the overall vision, the funding (including developer contributions), and prioritisation of routes. It should be noted that the consultation is open to residents of North Northants, North Northants Councillors, individual Town/Parish Councillors, Town/Parish Councils, neighbouring local authorities, voluntary sector or community organisations/groups, local businesses, and schools/colleges/universities.

The draft strategy identifies 33 routes including:-

R1 Market Harborough / Desborough

R2 Desborough / Rothwell

R4 Desborough / Corby

Further details of the consultation are on the North Northamptonshire Council's consultation page on our [North Northamptonshire Consultation and Engagement Hub](https://northnorthants.citizenspace.com/cet/greenway2023/) (<https://northnorthants.citizenspace.com/cet/greenway2023/>). The detailed questions asked are set out in Appendix A.

The Council is REQUESTED to consider the matter in detail and determine an appropriate response.

75./23 To consider any recommendation from the Community Grants Advisory Panel

A meeting of the Advisory Panel was scheduled for 18 October 2023 to consider an amended application from the putative Desborough Parkrun. The Advisory Panel's recommendation for making any grant under powers contained in s19 of the Local Government (Miscellaneous Provisions) Act 1976 will be announced at the meeting. The Council is REQUESTED to consider making any grant in relation to a recommendation from the Community Grant Advisory Panel from Desborough Parkrun

76./23 To receive and approve the minutes of the Events Committee meeting held on 21 September 2023

The minutes of the meeting of the Events Committee held on 21 September 2023 have been circulated. It is RECOMMENDED that the minutes be approved.

77./23 To receive any reports from Committees and Advisory Committees

The Council is REQUESTED to receive any reports from Committees and Advisory Panels

78./23 Planning and Licensing

78.1./22 To consider any response to planning and licensing applications and note any responses made

The Council is REQUESTED to consider making comment on any planning or licensing matter set out in the report attached at Appendix B and to note any comments made.

78.2./22 To consider any response to amended applications

Application: [NK/2023/0327](#) and [NK/2023/0335](#)

Location: 26 Victoria Street, Desborough

Proposal 0327: Change of use from function room to 12 no. room hotel with amendments to rear and side fenestration and off road parking to the rear.

Proposal 0335: Change of use from function room to 8 no. apartments with off road parking to the rear and amendments to fenestration

The Council previously objected to the proposals largely, but not entirely, on the grounds of inadequate parking provision permanently within the control of the applicant site. The Council's comments are here: https://www.kettering.gov.uk/planx_downloads/DesbTC.0327.2023.NK.180923.pdf and here https://www.kettering.gov.uk/planx_downloads/DesbTC.0335.2023.NK.180923.pdf.

A Parking Survey Report https://www.kettering.gov.uk/planx_downloads/2.ParkingSurveyReport.0327.2023.NK.021023.pdf has been produced which suggests that between the hours of one and five o'clock in the morning on at least one weekday and one weekend night in the same week, there was a maximum of 60 parking spaces in the vicinity and approximately 25 spaces unused.

The Council is REQUESTED to consider maintaining or otherwise its objections.

79./23 To receive the finance report

The Council is RECOMMENDED to approve the report (Appendix C).

80./23 To consider and if so resolved to note and approve accounts for payment

The report set out at Appendix D details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority; and the Council is RECOMMENDED to approve payments. Details in the report may be updated before the meeting as information is received.

Consultation on the North Northants Greenway Strategy

- Q1. To what extent does the Council agree with the vision: *“The North Northamptonshire Greenway will be a county wide rural network of safe, largely traffic free routes suitable for walking, wheeling and cycling, connecting settlements, employment, leisure and tourism destinations.”*
- Q2. To what extent does the Council agree with the following objectives:-
- A. Help people to choose to walk, wheel or cycle for a range of trip purposes including school, commuting, every day and leisure trips
 - B. Deliver an active travel network in line with current design standards as required by central government, which are as much as possible direct, safer, comfortable, attractive and linked in terms of coherence, directness, safety, comfort and attractiveness.
 - C. Help improve the tourism offer across North Northamptonshire, with connected market towns, nature reserves and tourism sites and circular routes.
 - D. Help improve the vitality of North Northamptonshire’s towns, aiding local businesses by improving access for commuters and shoppers.
 - E. Provide additional sustainable transport options for residents who don’t own a car.
- Q3. If there are any key objectives missing then please state them.

The way in which developer contributions are made when building new developments towards infrastructure such as transport and travel, open space and leisure, community facilities, digital infrastructure, and green infrastructure, flood management, and economic development is currently under review by central government. There is always a limit imposed on how much can be sought. Any new housing developer funding towards rural traffic-free routes will currently come from existing budgets and not in addition to what developers already contribute.

- Q4. To what extent does the Council agree that new housing developers should pay a contribution towards nearby rural traffic-free routes to help deliver the Greenway objectives?

Greenway Area	Network Cost	Proposed Employment Space (Hectares)	Proposed Dwellings	Baseline Active Travel Trips	Development Related Active Travel Trips	Cost Per Active Travel Trip
Corby	£2,605,725	58	8,880	84,916	18,638	£25.16
East Northamptonshire	£19,411,743	26	6,249	116,834	11,497	£151.26
Wellingborough	£4,841,607	25	609	106,226	3,437	£44.15
Kettering	£11,226,026	80	2,555	155,806	11,914	£66.93
Combined	£38,085,101	189	18293	463,782	45,486	£78.85

When calculating funding from developers it is NNC’s intention to use the "Combined" sums from the table. This will enable it to use the average sum for all of North Northamptonshire instead of using calculations based on the legacy district and borough council areas.

- Q5. To what extent does the Council agree that when calculating funding from developers it is our intention to use the "Combined" sums from the above table. This will enable us to use the average sum for all of North Northamptonshire instead of using calculations based on the legacy district and borough council areas.

For a network plan as big as the North Northamptonshire Greenway which will take many years to deliver, we need to look at the priority of routes to see which ones we should focus on putting in place first. We will look at eight different ‘prioritisation criteria’ to help us consider which routes we would focus on delivery. As things change over time the prioritisation process will be constantly reviewed. But at this initial planning stage it is important to make sure routes are in the plan and there are good reasons for delivering them. There will be feasibility studies for all routes.

- Q6. Please rank the prioritisation criteria 1 most important and 8 least important.
- A. Access to education/training
 - B. Access to green space
 - C. Access to leisure/tourism
 - D. Access to employment
 - E. Connect to area of new housing or business developments
 - F. Connectivity to the network
 - G. Cost
 - H. Improving road safety
- Q6. If there are any key prioritisation criteria missing then please state them.
- Q7. Are there any other routes which should be included?
- Q8. To what extent does the Town Council support the creation of a Greenway for North Northamptonshire?
- Q9. Does the Town Council wish to make any other comments?

Appendix B

Desborough Town Council
19 October 2023

Planning and Licensing Matters

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

- Application: [NK/2023/0532](#)
 Location: 76b Rushton Road, Desborough
 Proposal: Conversion of garage to 1 no. dwelling with dormer and two storey side extension and detached garage
- Application: [NK/2023/0549](#)
 Location: Police Station, 38 Federation Avenue, Desborough
 Proposal: Change of use from Police house to physical therapy and chiropody clinic
- Application: [NK/2023/0577](#)
 Location: 78 Federation Avenue, Desborough
 Proposal: Garden room to the rear
- Application: [AOC/0606/1910](#)
 Location: Harborough Road (land off), Desborough
 Proposal: Condition no. 21 (fire hydrants) of KET/2019/0606
- Application: [AOC/0512/2003](#)
 Location: 6a Station Road, Desborough
 Proposal: Condition no. 7C (Implementation of approved remediation scheme) of KET/2020/0512
- Application: [NK/2023/0538](#)
 Location: 6 Station Road (land adj.), Desborough
 Proposal: Variation of condition no. 2 of KET/2020/0512 in respect of approved plans

Appendix C

Desborough Town Council
19 October 2023

Finance Report
Monthly Bank Reconciliation (30/09/2023)

Unity Trust Bank Current	£1,213.91
Unity Trust Bank Saver	£4,454.51
CCLA Public Sector Deposit Fund	£283,549.40
Reconciled Balance	£289,217.82

The dividend from the CCLA Public Sector Deposit Fund is reinvested each month into the fund. The dividend reinvested was £1,274.69. Room hire income was £29 and account interest was £33.89

Desborough Town Council
19 October 2023

Accounts for payment

Items may be added or adjusted as information is received.

+ Paid in accordance with delegated or continuous authority

* Emergency purchase in accordance with the Scheme of Delegation

	Power	Supplier	Description	Reason	S137	VAT	Total Amount
+	1	Lloyds bank	Town Council Office	Lloyds bank card fee	-	£0.00	£3.00
+	1	Unity Bank	Town Council Office	Bank charges	-	£0.00	£18.00
+	4	LGSS Pensions, HMRC, and Mr G Thomson	Salaries & all Employment Costs	Pension & salary payments	-	£0.00	Tbc
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent	-	£0.00	£798.00
+	2	Talk Talk Business	Town Council Office	Internet and telephone	-	£8.33	£49.96
+	9	Event DJs UK	Events - Gala	PA/etc	-	£0.00	£450.00

Duties and Powers

- | | |
|---|---|
| 1 Local Government Act 1972 s.111 & s.150 | 13 Accounts & Audit Regulations 2015 |
| 2 Local Government Act 1972 s.112 | 14 Highways Act 1980, s.274A & Local Government and Rating Act 1997 s.30 |
| 3 Local Government Act 1972 s.133 | 15 Local Government Act 1972 s.137 |
| 4 Local Government Act 1972 s.140 & s.140A and s.145 & s.150, Local Government Act 2000 s.101 | 16 Public Health Act 1936, s.234 |
| 5 Local Government Act 1972 s.142 | 17 Road Traffic Regulation Act 1984, s72, Highways Act 1980, s96 |
| 6 Local Government Act 1972 s.143 | 18 Town and County Planning Act 1990, s.61F(1),(2), & Planning and Compulsory Purchase Act 2004, s.38C(2) |
| 7 Local Government Act 1972 s.144 & s.145 | 19 Representation of the People Act 1983 (as amended) s36 |
| 8 Local Government Act 1972 s.144 & s.145, Public Health Act 1936 s.87 | 20 Local Government Act 1972, s150 & Data Protection Regulations 2018 |
| 9 Local Government Act 1972 s.145 | 21 Local Authorities (Members' Allowances) (England) Regulations 2003 |
| 10 Local Government Act 1972 s.150 | 22 Local Government Act 1972 s15(5) & s34(5) |
| 11 Local Government Act 1972 s.150 & Data Protection Regulations 2018 | 23 Local Government and Rating Act 1997, s 29 |
| 12 Local Government Act 1972 s.174 | |

Minutes of the Events Committee
Meeting held on 21 September 2023
In the Large Meeting Room

Councillors present: Cornwall (Chair), Coleman, French, Gardiner, Healy
Councillors not present: none
In attendance: none

A. APOLOGIES FOR ABSENCE

No apologies for absence were received.

B. DECLARATIONS OF INTEREST

No declarations were made.

RESOLVED that:-

the information be noted.

C. TO NOTE THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON 7 SEPTEMBER 2023

The minutes of the meeting of the Committee held on 7 September 2023 had been circulated.

RESOLVED that:-

the minutes be confirmed.

D. TO REVIEW THE 1940s DAY EVENT

The Committee discussed the recent 1940s Day event and the Chair expressed his thanks to Cllrs French, Gardiner, Healy, and the three members of the public who assisted on the day. It was noted that the event appeared to be well received by those in attendance despite the heat. It was noted that in order for future events to continue that there was a need for people from the community to take a role within the planning and delivery of the events. It was reported that a member of the public had expressed a willingness to join the next Committee meeting.

RESOLVED that:-

the Council write to businesses to invite them to the next Committee meeting to encourage more involvement in events.

The meeting closed at 18:45