

**Minutes of the meeting of Desborough Town Council  
held in Desborough Library on Thursday 19 October 2023**

Councillors present: T Healy (Chair), D Cornwall, J French, J Gardiner, D Larmour, B McElhinney, B Murphy-Ryan, S Roberts, P Sawford, A Window, and H Wood  
Councillors not present: A Coleman  
Also present: PC 1652 Donald, NCC Cllr Howes, and two members of the community

**67./24 TO CONSIDER AND IF SO RESOLVED TO APPROVE REASONS FOR APOLOGIES FOR ABSENCE.**

An apology for absence was received from Cllr Coleman.

**RESOLVED that:-**  
the apology be noted.

**68./23 TO CONSIDER ANY REQUESTS FOR DISPENSATION**

**Extracted from the report of the Town Clerk:-**

*To consider any requests for dispensation for Councillors with an interest to be allowed to speak in accordance with the Localism Act 2011.*

no requests for dispensation were made.

**RESOLVED that:-**  
the information be noted.

**69./23 REGISTER OF DISCLOSABLE PECUNIARY INTEREST & OTHER REGISTRABLE INTERESTS**

**Extracted from the report of the Town Clerk:-**

*Members are reminded that they are personally responsible for ensuring that these declarations are complete and are kept up to date and that they should be submitted to the Monitoring Officer at North Northamptonshire Council. This is a legal requirement. Any Councillor who has an interest in any item to be discussed at the meeting should declare that interest in accordance with the Code of Conduct.*

**Minute 78.1/23 “To consider any response to planning and licensing applications and note any responses made”**

Cllr Gardiner declared an interest in relation to item AOC/0606/1910

Cllr Sawford declared an interest in relation to item NK/2023/0549

**Minute 78.2./23 “To consider any response to amended applications”**

Cllr Cornwall declared an interest in this item

**RESOLVED that:-**  
the declarations be noted.

**70./23 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 21 SEPTEMBER 2023**

**Extracted from the report of the Town Clerk:-**

*The draft minutes of the meeting of the Council held on 21 September 2023 have been circulated.*

**RESOLVED that:-**  
the minutes be approved and signed by the Chair.

**71./23 TO HEAR REPRESENTATIONS FROM MEMBERS OF THE PUBLIC**

**Extracted from the report of the Town Clerk:-**

*Note: no decisions can be made in response to matters raised under this item.*

No matters were raised by members of the public.

**RESOLVED that:-**  
the information be noted.

**72./23 TO RECEIVE REPORTS ON ACTIVITY FROM THE POLICE, NORTH NORTHAMPTONSHIRE COUNCILLORS, AND LOCAL GROUPS**

**Extracted from the report of the Town Clerk:-**

*It is expected that a representative from the Police will be in attendance subject to operational availability.*

The Chair welcomed PC1652 Donald to the meeting. PC Donald explained that he was unable to discuss details of active investigations. He responded to questions in relation to speeding on B576, crime statistics, antisocial behaviour, and the use of the CCTV

system. PC Donald was thanked for his attendance and contributions and he left the meeting.

NNC Cllr Howes explained that he had no information in relation to the sale of the former Leisure Centre. He added that there had been considerable interest in relation to the sale of the Lawrence's Factory site and offers were being assessed. He acknowledged that in the event that the factory buildings were demolished then the conservation area would need to be reviewed in future. Comment was made about the site of the old dairy which was also for sale. During a discussion it was noted that with the additional housing development in the town including the old dairy site it was important for the Council to understand the future of medical provision.

**RESOLVED that:-**

- i) the Town Clerk be requested to write to the surgery seeking a conversation about future provision in the context of Neighbourhood Planning; and,
- ii) the information be noted.

73./23

### **TO CONSIDER AND APPROVE A RESPONSE TO THE CONSULTATION ON THE NORTH NORTHANTS GREENWAY STRATEGY**

**Extracted from the report of the Town Clerk:-**

*North Northamptonshire Council is developing a Greenway Strategy, which is a rural equivalent of Local Cycling and Walking Infrastructure Plans in place in some towns. The strategy identifies safer routes across our geography which connects places of work, education, tourism, recreation, and leisure – nearly 300 kilometres in all. North Northamptonshire Council is seeking the views of the wider community as to how it can achieve this vision.*

*The North Northants Greenway Strategy has been developed to encourage more walking, wheeling, and cycling trips across North Northants. In order for North Northants Council (NNC) to attract more funding from Central Government to build safer routes for walkers, wheelers, cyclists, and in places horse-riders, it is required to have a Local Cycling and Walking Infrastructure Plan (LCWIP). Some towns in North Northants either have a LCWIP or are in the process of having one developed. For the more rural areas, a similar strategy is required, therefore this strategy is in effect the overall North Northamptonshire Greenway LCWIP which connects North Northamptonshire's key settlements and identifies all the trip generators. The goal of trip generation is to predict the number of trips, by purpose, that are generated by and attracted to each zone in a study area. Trip generation is performed by relating the number or frequency of trips to the characteristics of the individuals, of the zone, and of the transportation network.*

*In the consultation, respondents are asked to give ratings and views of a variety of questions, such as: the overall vision, the funding (including developer contributions), and prioritisation of routes. It should be noted that the consultation is open to residents of North Northants, North Northants Councillors, individual Town/Parish Councillors, Town/Parish Councils, neighbouring local authorities, voluntary sector or community organisations/groups, local businesses, and schools/colleges/universities.*

*The draft strategy identifies 33 routes including:-*

- R1 Market Harborough / Desborough*
- R2 Desborough / Rothwell*
- R4 Desborough / Corby*

*Further details of the consultation are on the North Northamptonshire Council's consultation page on our [North Northamptonshire Consultation and Engagement Hub \(https://northnorthants.citizenspace.com/cet/greenway2023/\)](https://northnorthants.citizenspace.com/cet/greenway2023/). The detailed questions asked are set out in Appendix A.*

*The Council is REQUESTED to consider the matter in detail and determine an appropriate response.*

**It was reported that the closing date for comments was 1 November 2023. Following a discussion on the desire of the Council to prioritise links to educational establishments it was RESOLVED that:-**

**the Town Clerk be authorised to respond to the consultation on behalf of the Council.**

74./23

### **TO CONSIDER ANY RECOMMENDATION FROM THE COMMUNITY GRANTS ADVISORY PANEL**

**Extracted from the report of the Town Clerk:-**

*A meeting of the Advisory Panel was scheduled for 18 October 2023 to consider an amended application from the putative Desborough Parkrun. The Advisory Panel's recommendation for making any grant under powers contained in s19 of the Local Government (Miscellaneous*

Initialed by the Chair: \_\_\_\_\_

*Provisions) Act 1976 will be announced at the meeting. The Council is REQUESTED to consider making any grant in relation to a recommendation from the Community Grant Advisory Panel from Desborough Parkrun.*

It was reported that the amended application was for £4,800 for the fee payable directly to the parent organisation, Parkrun UK, and in return Parkrun UK provided the local group with all the equipment, signage, and everything else needed to put on weekly events including ongoing support / infrastructure within Parkrun UK to enable the event to continue operating weekly without any further costs required. It was reported that in addition to the Town Council, the applicants had applied for funding from the DCDT, the Carnival Committee, and the surgery. It was noted that the recommendation from the Panel was for the Council to award a grant of £2,400 as a contribution to the fee payable to Parkrun UK to be paid to Parkrun UK on evidence that the applicant has secured the remaining £2,400 from other sources.

**RESOLVED that:-**

a grant of £2,400 to be made to Parkrun UK on production of evidence that the applicant has secured the remaining £2,400 from other sources.

**75./23 TO RECEIVE AND APPROVE THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON 21 SEPTEMBER 2023**

**Extracted from the report of the Town Clerk:-**

*The minutes of the meeting of the Events Committee held on 21 September 2023 have been circulated. It is RECOMMENDED that the minutes be approved.*

It was noted that volunteer marshals were required for the forthcoming Remembrance Day parade and for the Gala Night.

**RESOLVED that:-**

the minutes be approved.

**76./23 TO RECEIVE ANY REPORTS FROM COMMITTEES AND ADVISORY COMMITTEES**

**Extracted from the report of the Town Clerk:-**

*The Council is REQUESTED to receive any reports from Committees and Advisory Panels*

It was reported that there were some outstanding issues to be dealt with by the Neighbourhood Plan Advisory Committee members prior to the next Advisory Committee meeting. It was reported that there was some outstanding documentation to be shared with the Personnel Committee.

**RESOLVED that:-**

a meeting of the Personnel Committee be held in 2023.

**77./23 PLANNING AND LICENSING**

**77.1./23 TO CONSIDER ANY RESPONSE TO PLANNING AND LICENSING APPLICATIONS AND NOTE ANY RESPONSES MADE**

**Extracted from the report of the Town Clerk:-**

*The Council is REQUESTED to consider making comment on any planning or licensing matter set out in the report attached at Appendix B and to note any comments made.*

**77.1.1./23 APPLICATION: [NK/2023/0532](#)**

Location: 76b Rushton Road, Desborough

Proposal: Conversion of garage to 1 no. dwelling with dormer and two storey side extension and detached garage

It was reported that there may be a restrictive covenant on the site which would prevent the proposed development.

**RESOLVED that:-**

an objection to the application be made.

**77.1.2./23 APPLICATION: [NK/2023/0549](#)**

Location: Police Station, 38 Federation Avenue, Desborough

Proposal: Change of use from Police house to physical therapy and chiropody clinic

Cllr Sawford, having declared an interest in this item, left the meeting and took no part in the discussion or voting thereon.

**RESOLVED that:-**

the Council welcomes the proposal.

Initialed by the Chair: \_\_\_\_\_

**77.1.3./23 APPLICATION: [AOC/0606/1910](#)**

Location: Harborough Road (land off), Desborough

Proposal: Condition no. 21 (fire hydrants) of KET/2019/0606

**Cllr Gardiner, having declared an interest in this item, left the meeting and took no part in the discussion or voting thereon.**

**RESOLVED that:-**

**no comment be made.**

**77.2./23 TO CONSIDER ANY RESPONSE TO AMENDED APPLICATIONS**

**Extracted from the report of the Town Clerk:-**

Application: [NK/2023/0327](#) and [NK/2023/0335](#)

Location: 26 Victoria Street, Desborough

Proposal 0327: Change of use from function room to 12 no. room hotel with amendments to rear and side fenestration and off road parking to the rear.

Proposal 0335: Change of use from function room to 8 no. apartments with off road parking to the rear and amendments to fenestration

The Council previously objected to the proposals largely, but not entirely, on the grounds of inadequate parking provision permanently within the control of the applicant site. The Council's comments are here: [https://www.kettering.gov.uk/planx\\_downloads/DesbTC.0327.2023.NK.180923.pdf](https://www.kettering.gov.uk/planx_downloads/DesbTC.0327.2023.NK.180923.pdf) and here [https://www.kettering.gov.uk/planx\\_downloads/DesbTC.0335.2023.NK.180923.pdf](https://www.kettering.gov.uk/planx_downloads/DesbTC.0335.2023.NK.180923.pdf).

A Parking Survey Report [https://www.kettering.gov.uk/planx\\_downloads/2.ParkingSurveyReport.0327.2023.NK.021023.pdf](https://www.kettering.gov.uk/planx_downloads/2.ParkingSurveyReport.0327.2023.NK.021023.pdf) has been produced which suggests that between the hours of one and five o'clock in the morning on at least one weekday and one weekend night in the same week, there was a maximum of 60 parking spaces in the vicinity and approximately 25 spaces unused.

The Council is REQUESTED to consider maintaining or otherwise its objections.

**Cllr Cornwall, having declared an interest in this item, left the meeting and took no part in the discussion or voting thereon.**

It was noted that owing to other daytime pressures on the road network in the vicinity there was rarely sufficient parking in the immediate vicinity of the application site and that the proposals would both result in increased parking need which should be provided off-road and permanently available within the application site.

**RESOLVED that:-**

**the Council's objections be maintained and confirmed.**

**78./23 TO RECEIVE THE FINANCE REPORT**

**Extracted from the report of the Town Clerk:-**

The Council is RECOMMENDED to approve the report (Appendix C).

**RESOLVED that:-**

**the report be approved.**

**79./23 TO CONSIDER AND IF SO RESOLVED TO NOTE AND APPROVE ACCOUNTS FOR PAYMENT**

**Extracted from the report of the Town Clerk:-**

The report set out at Appendix D details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority; and the Council is RECOMMENDED to approve payments.

Details in the report may be updated before the meeting as information is received.

**RESOLVED that:-**

**the payments made and proposed be noted and approved.**

**The meeting closed at 20:14**

**Chairman:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Initialed by the Chair:** \_\_\_\_\_

**Desborough Town Council**  
**19 October 2023**

**Consultation on the North Northants Greenway Strategy**

- Q1. To what extent does the Council agree with the vision: *"The North Northamptonshire Greenway will be a county wide rural network of safe, largely traffic free routes suitable for walking, wheeling and cycling, connecting settlements, employment, leisure and tourism destinations."*
- Q2. To what extent does the Council agree with the following objectives:-
- A. Help people to choose to walk, wheel or cycle for a range of trip purposes including school, commuting, every day and leisure trips
  - B. Deliver an active travel network in line with current design standards as required by central government, which are as much as possible direct, safer, comfortable, attractive and linked in terms of coherence, directness, safety, comfort and attractiveness.
  - C. Help improve the tourism offer across North Northamptonshire, with connected market towns, nature reserves and tourism sites and circular routes.
  - D. Help improve the vitality of North Northamptonshire's towns, aiding local businesses by improving access for commuters and shoppers.
  - E. Provide additional sustainable transport options for residents who don't own a car.
- Q3. If there are any key objectives missing then please state them.

The way in which developer contributions are made when building new developments towards infrastructure such as transport and travel, open space and leisure, community facilities, digital infrastructure, and green infrastructure, flood management, and economic development is currently under review by central government. There is always a limit imposed on how much can be sought. Any new housing developer funding towards rural traffic-free routes will currently come from existing budgets and not in addition to what developers already contribute.

- Q4. To what extent does the Council agree that new housing developers should pay a contribution towards nearby rural traffic-free routes to help deliver the Greenway objectives?

Greenway Area	Network Cost	Proposed Employment Space (Hectares)	Proposed Dwellings	Baseline Active Travel Trips	Development Related Active Travel Trips	Cost Per Active Travel Trip
Corby	£2,605,725	58	8,880	84,916	18,638	£25.16
East Northamptonshire	£19,411,743	26	6,249	116,834	11,497	£151.26
Wellingborough	£4,841,607	25	609	106,226	3,437	£44.15
Kettering	£11,226,026	80	2,555	155,806	11,914	£66.93
<b>Combined</b>	<b>£38,085,101</b>	<b>189</b>	<b>18293</b>	<b>463,782</b>	<b>45,486</b>	<b>£78.85</b>

When calculating funding from developers it is NNC's intention to use the "Combined" sums from the table. This will enable it to use the average sum for all of North Northamptonshire instead of using calculations based on the legacy district and borough council areas.

- Q5. To what extent does the Council agree that when calculating funding from developers it is our intention to use the "Combined" sums from the above table. This will enable us to use the average sum for all of North Northamptonshire instead of using calculations based on the legacy district and borough council areas.

For a network plan as big as the North Northamptonshire Greenway which will take many years to deliver, we need to look at the priority of routes to see which ones we should focus on putting in place first. We will look at eight different 'prioritisation criteria' to help us consider which routes we would focus on delivery. As things change over time the prioritisation process will be constantly reviewed. But at this initial planning

Initialed by the Chair: \_\_\_\_\_

stage it is important to make sure routes are in the plan and there are good reasons for delivering them. There will be feasibility studies for all routes.

Q6. Please rank the prioritisation criteria 1 most important and 8 least important.

- A. Access to education/training
- B. Access to green space
- C. Access to leisure/tourism
- D. Access to employment
- E. Connect to area of new housing or business developments
- F. Connectivity to the network
- G. Cost
- H. Improving road safety

Q6. If there are any key prioritisation criteria missing then please state them.

Q7. Are there any other routes which should be included?

Q8. To what extent does the Town Council support the creation of a Greenway for North Northamptonshire?

Q9. Does the Town Council wish to make any other comments?

Appendix B

## **Desborough Town Council**

### **19 October 2023**

### **Planning and Licensing Matters**

Click the underlined text to go to details of the application on the Planning Portal of North Northamptonshire Council (link is outside the Town Council's control).

Application: [NK/2023/0532](#)

Location: 76b Rushton Road, Desborough

Proposal: Conversion of garage to 1 no. dwelling with dormer and two storey side extension and detached garage

Application: [NK/2023/0549](#)

Location: Police Station, 38 Federation Avenue, Desborough

Proposal: Change of use from Police house to physical therapy and chiropody clinic

Application: [NK/2023/0577](#)

Location: 78 Federation Avenue, Desborough

Proposal: Garden room to the rear

Application: [AOC/0606/1910](#)

Location: Harborough Road (land off), Desborough

Proposal: Condition no. 21 (fire hydrants) of KET/2019/0606

Application: [AOC/0512/2003](#)

Location: 6a Station Road, Desborough

Proposal: Condition no. 7C (Implementation of approved remediation scheme) of KET/2020/0512

Application: [NK/2023/0538](#)

Location: 6 Station Road (land adj.), Desborough

Proposal: Variation of condition no. 2 of KET/2020/0512 in respect of approved plans

Initialed by the Chair: \_\_\_\_\_

## Appendix C

**Desborough Town Council**  
**19 October 2023**
**Finance Report**  
**Monthly Bank Reconciliation (30/09/2023)**

Unity Trust Bank Current	£1,213.91
Unity Trust Bank Saver	£4,454.51
CCLA Public Sector Deposit Fund	£283,549.40
Reconciled Balance	£289,217.82

The dividend from the CCLA Public Sector Deposit Fund is reinvested each month into the fund. The dividend reinvested was £1,274.69. Room hire income was £29 and account interest was £33.89

## Appendix D

**Desborough Town Council**  
**19 October 2023**
**Accounts for payment**

Items may be added or adjusted as information is received.

+ Paid in accordance with delegated or continuous authority

\* Emergency purchase in accordance with the Scheme of Delegation

	Power	Supplier	Description	Reason	S137	VAT	Total Amount
+	1	Lloyds bank	Town Council Office	Lloyds bank card fee	-	£0.00	£3.00
+	1	Unity Bank	Town Council Office	Bank charges	-	£0.00	£18.00
+	4	LGSS Pensions, HMRC, and Mr G Thomson	Salaries & all Employment Costs	Pension & salary payments	-	£0.00	£3,048.65
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent	-	£0.00	£798.00
+	2	Talk Talk Business	Town Council Office	Internet and telephone	-	£8.33	£49.96
+	9	Event DJs UK	Events - Gala	PA/etc	-	£0.00	£450.00
	1	Arthur J Gallagher & Co	Insurance	Annual insurance 3rd year of three	-	£0.00	£2,329.94

**Duties and Powers**

- |   |   |
|---|---|
| 1 Local Government Act 1972 s.111 & s.150   | 13 Accounts & Audit Regulations 2015  |
| 2 Local Government Act 1972 s.112   | 14 Highways Act 1980, s.274A & Local Government and Rating Act 1997 s.30                                  |
| 3 Local Government Act 1972 s.133   | 15 Local Government Act 1972 s.137  |
| 4 Local Government Act 1972 s.140 & s.140A and s.145 & s.150, Local Government Act 2000 s.101 | 16 Public Health Act 1936, s.234  |
| 5 Local Government Act 1972 s.142   | 17 Road Traffic Regulation Act 1984, s72, Highways Act 1980, s96  |
| 6 Local Government Act 1972 s.143   | 18 Town and County Planning Act 1990, s.61F(1),(2), & Planning and Compulsory Purchase Act 2004, s.38C(2) |
| 7 Local Government Act 1972 s.144 & s.145   | 19 Representation of the People Act 1983 (as amended) s36   |
| 8 Local Government Act 1972 s.144 & s.145, Public Health Act 1936 s.87                        | 20 Local Government Act 1972, s150 & Data Protection Regulations 2018                                     |
| 9 Local Government Act 1972 s.145   | 21 Local Authorities (Members' Allowances) (England) Regulations 2003                                     |
| 10 Local Government Act 1972 s.150  | 22 Local Government Act 1972 s15(5) & s34(5)  |
| 11 Local Government Act 1972 s.150 & Data Protection Regulations 2018                         | 23 Local Government and Rating Act 1997, s 29   |
| 12 Local Government Act 1972 s.174  |   |

Initialed by the Chair: \_\_\_\_\_

Minutes of the Events Committee  
Meeting held on 21 September 2023  
In the Large Meeting Room

Councillors present: Cornwall (Chair), Coleman, French, Gardiner, Healy  
Councillors not present: none  
In attendance: none

**A. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**B. DECLARATIONS OF INTEREST**

No declarations were made.

**RESOLVED that:-**

**the information be noted.**

**C. TO NOTE THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON 7 SEPTEMBER 2023**

The minutes of the meeting of the Committee held on 7 September 2023 had been circulated.

**RESOLVED that:-**

**the minutes be confirmed.**

**D. TO REVIEW THE 1940s DAY EVENT**

The Committee discussed the recent 1940s Day event and the Chair expressed his thanks to Cllrs French, Gardiner, Healy, and the three members of the public who assisted on the day. It was noted that the event appeared to be well received by those in attendance despite the heat. It was noted that in order for future events to continue that there was a need for people from the community to take a role within the planning and delivery of the events. It was reported that a member of the public had expressed a willingness to join the next Committee meeting.

**RESOLVED that:-**

**the Council write to businesses to invite them to the next Committee meeting to encourage more involvement in events.**

The meeting closed at 18:45

Initialed by the Chair: \_\_\_\_\_