



Minutes of the annual meeting of Desborough Town Council held in Desborough Library (streamed online by Zoom) on Thursday 16 May 2024



Councillors present: T Healy (Chair item 1./24), D Cornwall (Chair item 2./24 onwards), A Coleman, J French, J Gardiner, D Larmour, P Sawford, A Window, and H Wood (to item 19./24)

Councillors not present: B McElhinney, S Roberts

Also present: Two members of the community, PC216 Ryan and PC1644 Fotheringham (to item 19./24), and G Thomson (Town Clerk)

Immediately prior to the meeting the Chair welcomed those present.

1./24 ELECTION OF CHAIR FOR THE 2024/5 MUNICIPAL YEAR

Extracted from the report of the Town Clerk:-

To elect a chairman of the Council for the 2024/25 municipal year in accordance with the Local Government Act 1972, s15(1).

RESOLVED that:-

- i) the thanks of the Council be recorded for Cllr Healy for his work during his year of office; and
- ii) Cllr Cornwall be elected as Chairman of the Council for the 2024/25 municipal year.

2./24 TO RECEIVE THE ACCEPTANCE OF OFFICE FROM THE CHAIRMAN OR DETERMINE THAT THE DECLARATION BE DELIVERED TO THE PROPER OFFICER BEFORE THE COMMENCEMENT OF THE NEXT MEETING OF THE COUNCIL

Extracted from the report of the Town Clerk:-

It is a requirement of the Local Government Act 1972, s83(4) that a person elected as Chairman must sign a declaration of acceptance of office form at or before the first meeting of the council after their election to the post. If they don't do it before or at the first meeting after their election then their seat becomes vacant automatically unless the Council has previously resolved to permit them to sign at a later time. Unless the acceptance is made at the meeting, the Council is RECOMMENDED to resolve that the declaration of acceptance of office from the Chairman be delivered to the Proper Officer before the commencement of the next meeting of the Council.

The acceptance of office from the Chair was signed.

RESOLVED that:-

the signing of the acceptance of office from the Chair be noted.

3./24 TO CONSIDER AND IF SO DECIDED TO APPOINT A VICE CHAIR FOR THE 2024/5 MUNICIPAL YEAR

Extracted from the report of the Town Clerk:-

To consider and if so decided to appoint a vice chairman of the Council for the 2024/25 municipal year in accordance with the Local Government Act 1972, s15(6).

RESOLVED that:-

Cllr French be appointed as Vice Chairman of the Council for the 2024/25 municipal year.

4./24 TO NOTE THE ACCEPTANCE OF OFFICE FROM THE VICE CHAIRMAN OR DETERMINE THAT THE DECLARATION BE DELIVERED TO THE PROPER OFFICER BEFORE THE COMMENCEMENT OF THE NEXT MEETING OF THE COUNCIL

Extracted from the report of the Town Clerk:-

It is a requirement of the Local Government Act 1972, s83(4) that a person elected as Vice Chairman must sign a declaration of acceptance of office form at or before the first meeting of the council after their election to the post. If they don't do it before or at the first meeting after their election then their seat becomes vacant automatically unless the Council has previously resolved to permit them to sign at a later time. Unless the acceptance is made at the meeting, the Council is RECOMMENDED to resolve that the declaration of acceptance of office from the Vice Chairman be delivered to the Proper Officer before the commencement of the next meeting of the Council.

The acceptance of office from the Vice- Chair was signed.

RESOLVED that:-

the signing of the acceptance of office from the Vice-Chair be noted.

- 5./24 TO CONSIDER AND IF SO RESOLVED TO APPROVE REASONS FOR ABSENCE AND TO NOTE APOLOGIES GIVEN**
It was reported that no apologies had been presented.
RESOLVED that:-
the information be noted.
- 6./24 TO CONSIDER ANY REQUESTS FOR DISPENSATION**
Extracted from the report of the Town Clerk:-
To consider any requests for dispensation for Councillors with an interest to be allowed to speak and/or vote in accordance with the Localism Act 2011.
The Town Clerk reported that no requests for dispensations had been received.
RESOLVED that:-
the information be noted.
- 7./24 REGISTER OF DISCLOSABLE PECUNIARY INTEREST & OTHER REGISTRABLE INTERESTS AND DECLARATIONS OF INTEREST**
Extracted from the report of the Town Clerk:-
Members are reminded that they are personally responsible for ensuring that these declarations are complete and are kept up to date and that they should be submitted to the Monitoring Officer at North Northamptonshire Council. This is a legal requirement. Any Councillor who has an interest in any item to be discussed at the meeting should declare that interest in accordance with the Code of Conduct. The Council is REQUESTED to note any declarations made.
Cllr Gardiner declared an interest in items 26.3/24 and 26.4/24 Harborough Road (land off), Desborough (Bloor Homes) - applications NK/2024/0235 and NK/2024/0236
RESOLVED that:-
the declaration be noted.
- 8./24 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 18 APRIL 2024**
Extracted from the report of the Town Clerk:-
The draft minutes of the meeting of the Council held on 18 April 2024 have been circulated.
RESOLVED that:-
the minutes be approved and signed by the Chair.
- 9./24 TO NOTE THAT 2024 IS THE FIFTIETH ANNIVERSARY OF DESBOROUGH TOWN COUNCIL**
Extracted from the report of the Town Clerk:-
Following the enactment of the Local Government Act 1972 the then Desborough Urban District Council merged with others to form a new Council: Kettering Borough Council. At the same time, a new parish Council for Desborough was formed and resolved to be known as Desborough Town Council. This year is therefore the fiftieth anniversary of the founding of the Town Council. The Council is REQUESTED to consider marking the anniversary.
It was noted that the local government restructuring had not been universally popular.
RESOLVED that:-
i) the 50th anniversary logo be used on publications and the Council's website throughout the year; and
ii) consideration be given to marking the anniversary.
- 10./24 TO NOTE ANY REPORTS ON ACTIVITY FROM THE POLICE**
Extracted from the report of the Town Clerk:-
Representatives from Northamptonshire Police have indicated that they intend to attend the meeting if operationally possible. The Council is REQUESTED to note any report given.
The Chair welcomed PC216 Ryan and PC1644 Fotheringham to the meeting. The constables introduced themselves and outlined their rôles. They discussed local priorities and explained how they set out to tackle them. Following a wide-ranging discussion during which items raised included: vehicle speeding, illegal or inconsiderate parking, anti-social behaviour, motorcycle nuisance, and youth engagement; PC Ryan stated that it appeared that vehicles caught speeding in Desborough were predominantly registered in Desborough. He added that enforcement of vehicle parking was generally a matter for North Northamptonshire Council's enforcement wardens but in instances of dangerous parking the Police might take action. PC216 Ryan and PC1644 Fotheringham were thanked for their attendance and contributions.
RESOLVED that:-
the reports be noted.

11./23 TO HEAR REPRESENTATIONS FROM MEMBERS OF THE PUBLIC IN ACCORDANCE WITH STANDING ORDER 3E

Extracted from the report of the Town Clerk:-

Note: no decisions can be made in response to matters raised under this item.

A member of the public spoke in objection a planning application NK/2024/0199.

RESOLVED that:-

the information be noted.

12./24 TO REVIEW AND ADOPT APPROPRIATE STANDING ORDERS

Extracted from the report of the Town Clerk:-

Suggested amendments and changes to the Council's Standing Orders based on the latest model from the National Association of Local Councils have been circulated to Councillors prior to the meeting. It is RECOMMENDED that appropriately amended Standing Orders be adopted.

RESOLVED that:-

the revised Standing Orders be accepted and adopted.

13./24 TO REVIEW AND ADOPT APPROPRIATE FINANCIAL REGULATIONS

Extracted from the report of the Town Clerk:-

New model Financial Regulations have been produced by the National Association of Local Councils and have been circulated to Councillors prior to the meeting. The new model version takes into account changes in legislation and the new practitioners' guide used by auditors and is a complete rewrite rather than merely an amended and updated version or previous regulations. Where cash amounts have been included they have been based on the Council's previous amounts amended as necessary. The Council is RECOMMENDED to adopt the proposed financial regulations.

The Town Clerk reported that owing to the late receipt of the new Model Financial Regulations it had not been possible to give Councillors sufficient notice of the customised version and he requested that this matter be deferred to the next meeting.

RESOLVED that:-

consideration of the matter be deferred to the June Council meeting.

14./24 TO REVIEW THE COMMITTEE STRUCTURE, DETERMINE APPOINTMENT OF MEMBERS, AND APPROVE DELEGATION TO COMMITTEES, SUB-COMMITTEES, PANELS, AND JOINT BODIES, AND THEIR TERMS OF REFERENCE AND DELEGATIONS

Extracted from the report of the Town Clerk:-

In the last year, the Council has one standing Committee (the Personnel Committee) and a number of other Committees, Advisory Committees, and Panels. Other than standing committees, all bodies terminate at the annual meeting of the Council and the Council needs to actively decide which bodies will be formed (or continue) each year. Memberships and positions for Councillors and non-Councillors for all bodies end at the annual meeting.

Body	2023/4 membership Councillors:	Terms of reference
Personnel Committee	Cornwall, Healy, Sawford	Circulated separately
Events Committee	Coleman, Cornwall, French, Gardiner, Healy	Circulated separately
Neighbourhood Plan Advisory Committee	Gardiner, Larmour, Roberts, Sawford, Wood	Circulated separately
Community Grants Advisory Panel	Coleman, Cornwall, French, Roberts, Window, Wood	Circulated separately
Rothwell and Desborough Healthcare Advisory Committee	French, Gardiner, Healy	Circulated separately (agreed jointly with Rothwell TC)

The Council is REQUESTED to:-

- appoint Members to the Personnel Committee, appoint the Chair (the immediate past chair was Cllr Sawford), and confirm the terms of reference and delegations;*
- determine whether or not to appoint an Events Committee and if so, to determine its membership terms of reference and delegations;*
- determine whether or not to appoint a Neighbourhood Plan Advisory Committee and if so, to determine its membership terms of reference and delegations;*
- determine whether or not to appoint a Community Grants Advisory Panel and if so, to determine its membership terms of reference and delegations;*

Initialed by the Chair: _____

- e) determine whether or not to appoint Rothwell and Desborough Healthcare Advisory Committee jointly with Rothwell Town Council and if so, to and determine the Council's members terms of reference and delegations;
- f) identify any other bodies are needed to fulfil the Council's aims for the year and if so to appoint their members and determine terms of reference and delegation;
- g) approve the delegation scheme.

RESOLVED that:-

- i) the terms of reference and delegations to the Personnel Committee be adopted;
- ii) Councillors Cornwall, Healy, and Sawford be appointed to the Personnel Committee;
- iii) Councillor Sawford be appointed Chair of the Personnel Committee;
- iv) the formation of the Events Committee be approved and the terms of reference and delegations be adopted;
- v) Councillors Coleman, Cornwall, French, Gardiner, Healy be appointed to the Events Committee;
- vi) the formation of the Neighbourhood Plan Advisory Committee be approved and the terms of reference and delegations be adopted;
- vii) Councillors Coleman, Cornwall, French, Gardiner, Healy be appointed to the Neighbourhood Plan Advisory Committee;
- viii) the formation of the Community Grants Advisory Panel be approved and the terms of reference and delegations be adopted;
- ix) Councillors Coleman, Cornwall, French, Roberts, Window, and Wood be appointed to the Community Grants Advisory Panel;
- x) the appointment of the Rothwell and Desborough Healthcare Advisory Committee jointly with Rothwell Town Council be approved and the terms of reference and delegations be adopted;
- xi) Councillors French, Gardiner, Healy be appointed to the Rothwell and Desborough Healthcare Advisory Committee;
- xii) no further besides be formed;
- xiii) the Scheme of Delegation be approved.

15./24

TO CONFIRM THE SCHEDULE OF MEETINGS FOR THE 2024/25 MUNICIPAL YEAR

Extracted from the report of the Town Clerk:-

The Council traditionally meets on the third Thursday of each month except August when no meeting is scheduled, and December when the meeting is the second Thursday of the month. The Council is RECOMMENDED to approve the schedule of meetings as set out in Appendix 1 for the 2024/5 municipal year and the provisional dates for the 2025/6 municipal year.

RESOLVED that:-

the schedule of meetings be approved and the Town Clerk be authorised to convene meetings of Committees, Panels, and other bodies as necessary.

16./24

TO REVIEW ARRANGEMENTS (INCLUDING ANY LEGAL AGREEMENTS) WITH OTHER LOCAL AUTHORITIES, NOT-FOR-PROFIT BODIES, AND BUSINESSES

Extracted from the report of the Town Clerk:-

The Council has the following arrangements:-

- North Northamptonshire Council - safety checks and minor maintenance of the items of leisure equipment in the public realm;
- Autela Payroll - provision of payroll services;
- Unity Trust Bank - current and interest bank accounts;
- Lloyds Bank - direct payment card;
- TalkTalk Business - broadband and telephone (under review);
- Rentokil Initial - hygiene services
- Geosphere - software;
- Starboard Systems Ltd - software
- Navigus Planning Ltd - Neighbourhood Plan services
- Do The Numbers - internal audit services
- Desborough Library and Community Hub - office accommodation
- Netwise UK - website, email, domain and associated matters
- Welford Christmas Tree Farm - storage of Christmas decorations

It is RECOMMENDED that the arrangements be noted.

RESOLVED that:-

the information be noted.

Initialed by the Chair: _____

- 17./24 TO REVIEW REPRESENTATION ON OR WORK WITH EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK**
Extracted from the report of the Town Clerk:-
As Members may know, appointments and nominations to “outside bodies” terminate at the statutory annual meeting of the Council, or until the Council decides otherwise (whichever is sooner). There is no right for any organisation to have Councillor or Council appointed representatives, and only rarely does a Council have a right to make appointments (this is usually for charities as a foundation Trustee). Bodies which the Council has recently approved attendance include: Kettering Rural Local Area Partnership (previously Cllrs Sawford and Wood), Desborough Pocket Park Committee (previously Cllr Sawford), Strategic Rural Forum (previously Cllr Gardiner). The Council is REQUESTED to consider appointing representatives and requesting written reports to inform the Council of activity.
RESOLVED that:-
 i) **Councillors Coleman and Sawford be appointed to attend the Kettering Rural Local Area Partnership;**
 ii) **consideration of an appointment to the Desborough Pocket Park Committee be deferred to a future meeting;**
 iii) **Councillor Coleman be appointed to attend the Strategic Rural Forum.**
- 18./24 TO REVIEW THE INVENTORY OF LAND AND OTHER ASSETS INCLUDING BUILDINGS AND OFFICE EQUIPMENT;**
Extracted from the report of the Town Clerk:-
The inventory of land and assets has been circulated separately (to follow). The Council is REQUESTED to note the inventory.
RESOLVED that:-
the information be noted.
- 19./24 CONFIRMATION OF ARRANGEMENTS FOR INSURANCE COVER IN RESPECT OF ALL INSURABLE RISKS;**
Extracted from the report of the Town Clerk:-
The Council is REQUESTED to note that it is currently insured with Arthur J Gallagher Insurance under a policy expiring in November 2024.
RESOLVED that:-
the information be noted.
- 20./24 REVIEW OF THE COUNCIL’S AND/OR STAFF SUBSCRIPTIONS TO OTHER BODIES**
Extracted from the report of the Town Clerk:-
The Council currently subscribes to the Society of Local Council Clerks, the National Association of Local Councils, and the Northamptonshire County Association of Local Councils. The Council is RECOMMENDED to maintain the subscriptions.
RESOLVED that:-
the subscriptions to the Society of Local Council Clerks, the National Association of Local Councils, and the Northamptonshire County Association of Local Councils be approved.
- 21./24 REVIEW OF THE COUNCIL’S EXPENDITURE INCURRED UNDER S.137 OF THE LOCAL GOVERNMENT ACT 1972**
Extracted from the report of the Town Clerk:-
The Council is REQUESTED to note that no expenditure was made in the last financial year under S.137 of the Act.
RESOLVED that:-
the information be noted.
- 22./24 TO CONSIDER A RESPONSE TO THE NOMINATION OF DESBOROUGH HERITAGE CENTRE FOR LISTING AS AN ASSET OF COMMUNITY VALUE**
Extracted from the report of the Town Clerk:-
The Town Council has been notified that Desborough Civic Society has submitted a nomination for Desborough Heritage Centre (72 Station Road) to be considered as an asset of community value. Under the Localism Act 2011 (sections 87-108) and the Assets of Community Value (England) Regulations 2012 (SI 2012/2421), a principal authority in England must maintain a list of land in its area that is land of community value, commonly known as a list of ‘assets of community value’. The land (and that includes buildings) may be in public or private ownership and may be listed for a period of up to five years.
A local council or a local voluntary or community body may nominate land which it wishes to see included on the list (s.89(1), (2)) and the principal authority must consider the nomination and must
Initialed by the Chair: _____

accept it if (a) the land is in the principal authority's area, and (b) is of community value (s 90(2), (3)). The decision is that of the principal authority and the owner of the land does not have any formal input into the process up to this point.

To classify land as land of community value, principal authority must be of the opinion that: Either:

- An actual current use of the building or other land that is not an ancillary use furthers the social wellbeing or social interests of the local community
- It is realistic to think that there can continue to be non-ancillary use of the building or other land which will further (whether or not in the same way) the social wellbeing or social interests of the local community

Or:

- There is a time in the recent past when an actual use of the building or other land that was not an ancillary use furthered the social wellbeing or social interests of the local community
- It is realistic to think that there is a time in the next five years when there could be non-ancillary use of the building or other land that would further (whether or not in the same way as before) the social wellbeing or social interests of the local community

The principal authority must also keep a list of 'land nominated by unsuccessful community nominations'. The entry for land which was nominated by an unsuccessful community nomination may (but need not) be removed from the list after five years (s.93 (3)). Where land is included or removed from the list, the principal authority must give notice to:

- The owner of the land
- The occupier of the land if the occupier is not also the owner
- The person who made the nomination, if the land was included in the list in response to a community nomination

If any asset comes up for sale, parish Councils and other local bodies in the community will be given a window of opportunity to express an interest in purchasing the asset and another window of opportunity to bid to purchase it.

The Council is REQUESTED to give its views.

RESOLVED that:-

the application to list Desborough Heritage Centre as an asset of community value be supported.

23./24

TO NOTE THE PROPOSED TRAFFIC REGULATION ORDER FOR THE 20MPH SPEED LIMIT ON UNION STREET, DESBOROUGH

Extracted from the report of the Town Clerk:-

The Council has been notified that a 20mph speed limit was put in place in around 2009. However, the Traffic Regulation Order (TRO) does not appear to have been made for that scheme. North Northamptonshire Council now proposes to implement a TRO to ensure the scheme is legally compliant. The proposal follows a request to improve the expeditious and safe movement of traffic in the length of Union Street between the junction with Victoria Street and the junction with King Street.

The Council is REQUESTED to note the proposals which will be subject to public consultation.

It was noted that generally enforcement of speed limits below 30mph was by compliance rather than prosecutions.

RESOLVED that:-

no objection be raised.

24./24

TO CONSIDER A REVIEW OF DOCUMENTS AND POLICIES AS REQUIRED BY STANDING ORDERS

Extracted from the report of the Town Clerk:-

The following documents are listed as requiring review and confirmation, and the Council is RECOMMENDED to confirm the policies and request a review of each policy over the next few meetings.

[Complaints Policy and Procedure](#)

[Freedom of Information Act Publication Scheme](#)

[Subject Access Request Procedure](#)

[Records Retention Policy](#)

[Social Media Policy](#)

[Member / Officer Protocol](#)

[Data Protection Policy](#)

[Data Breach Policy](#)

[Privacy Policy](#)

[Grievance Procedures](#)

[Disciplinary Procedures](#)

[Public interest disclosures policy](#)

RESOLVED that:-

the policies and procedures be confirmed and reviewed in subject areas throughout the year.

Initialed by the Chair: _____

- 25./24 TO NOTE ANY REPORTS ON ACTIVITY FROM NORTH NORTHAMPTONSHIRE COUNCILLORS AND LOCAL GROUPS**
Extracted from the report of the Town Clerk:-
Note: no decisions can be made in response to matters raised under this item.
It was reported that NCCllr Howes had stated that he had to attend another meeting, and that no other members of NNC were present.
RESOLVED that:-
the information be noted.
- 26./24 TO CONSIDER ANY RESPONSE TO PLANNING AND LICENSING APPLICATIONS AND NOTE ANY RESPONSES MADE**
Extracted from the report of the Town Clerk:-
The Council is REQUESTED to consider making comment on any planning or licensing matter and to note any already comments made. Any relevant applications notified after the publication of the agenda will be added.
- 26.1./24 Application: [AOC/1019/1713](#) - Buxton Drive & Eyam Close (land off), Desborough (Avant Homes)**
Proposal: *Condition No. 27 (Detail of M4(2) and M4(3) dwellings with Reserved Matters applications) of KET/2017/1019*
Biodiversity issues: *potential environmental and biodiversity issues owing the potential for flooding on and from the site. The Town Council might request that no consent be granted until a satisfactory plan in relation to surface water and the treatment of flooding on and from the site is approved by appropriately qualified consultees.*
RESOLVED that:-
the Town Clerk be authorised to comment that the Town Council is concerned at the potential environmental and biodiversity issues owing the potential for flooding on and from the site, and the Town Council requests that no consent be granted until a satisfactory plan in relation to surface water and the treatment of flooding on and from the site is approved by the relevant consultees.
- 26.2./24 Application: [NK/2024/0232](#) - Stoke Albany Road (land off), Desborough (Bellway Homes Ltd (East Midlands))**
Proposal: *KET/2017/0169 (Variation of conditions 19 & 20 (Energy Strategy), condition 21 (Code for Sustainable homes), condition 22 (Lifetime Homes), condition 24 (Sustainability Report) and condition 25 (Interim Design Stage Assessment Certificate): Amendment to the wording of condition 19, to exclude the 'Glover' House type from being required to be M4(2) compliant*
The Town Clerk reported that the application had been determined by the planning authority and it was
RESOLVED that:-
the matter be withdrawn.
- 26.3./24 Application: [NK/2024/0235](#) - Harborough Road (land off), Desborough (Bloor Homes)**
Proposal: *Variation of condition nos 1, 3, 4, 5, 6 and 11 of NK/2022/0673, in respect of amended plans*
Biodiversity issues: *Issues include external noise mitigation and ventilation of properties. Ventilation appears inadequate, acoustic fences are required in some areas*
RESOLVED that:-
the Town Clerk be authorised to comment that the Town Council is concerned at the potential environmental and biodiversity issues in relation to noise and ventilation; has concern as to the lack of pedestrian routes between culs-de-sac on the site, the lack of dropped kerbs at junctions, and that street lighting should be sufficient to reduce the likelihood of crime and disorder.
- 26.4./24 Application: [NK/2024/0236](#) - Harborough Road (land off), Desborough (Bloor Homes)**
Proposal: *Variation of condition nos 2, 3, 4, 5, 7, 9, 11, 13, 14, 15, 19, 20, 21 and 22 and removal of condition 25 of KET/2019/0606, in respect of amended plans*
Biodiversity issues: *potential environmental and biodiversity issues owing the potential for flooding on and from the site. The Town Council might request that no consent be granted until a satisfactory plan in relation to surface water and the treatment of flooding and excess water on and from the site is approved by appropriately qualified consultees.*
RESOLVED that:-
the Town Clerk be authorised to comment that the Town Council is concerned at the

Initialed by the Chair: _____

potential environmental and biodiversity issues owing the potential for flooding on and from the site, and the Town Council requests that no consent be granted until a satisfactory plan in relation to surface water and the treatment of flooding on and from the site is approved by the relevant consultees.

26.5./24 Application: [AOC/0659/2102](#) - Gold Street (land off), Desborough (Snowdon Homes Ltd)

Proposal: Condition Nos. 3 (Construction Management Plan), 5 (Remediation), 7 (Site levels), 13 (Bat surveys), 14 (Lighting details), 15 (Tree protection), 16 (Private road management and maintenance) of NK/2021/0659

Biodiversity issues: Protection of bats, trees, light levels.

RESOLVED that:-

the Town Clerk be authorised to comment that the Town Council wishes that details of measures to protect bats and trees and to mitigate light pollution be approved by relevant consultees prior to any consent being granted.

26.6./24 Application: [AOC/0070/1902](#) - The Old Poultry Farm, Stoke Albany Road, Desborough

Proposal: Proposed development: Condition No. 6 (Landscape scheme) of KET/2019/0070

Biodiversity issues: potential environmental and biodiversity issues owing the potential for flooding on and from the site. Welcome the bicycle storage. "Seeks" to retain all existing trees and hedges on site and enhance with additional yew and hornbeam hedges. The Town Council might request that no consent be granted until a satisfactory plan in relation to surface water and the treatment of flooding on and from the site is approved by appropriately qualified consultees; and conditions requiring the retention of all trees and hedges on site and require the yew and hornbeam hedges.

RESOLVED that:-

the Town Clerk be authorised to comment that:-

- a) the Town Council is concerned at the potential environmental and biodiversity issues owing the potential for flooding on and from the site, and requests that no consent be granted until a satisfactory plan in relation to surface water and the treatment of flooding on and from the site is approved by the relevant consultees;
- b) the Town Council welcomes the bicycle storage;
- c) the Town Council welcomes the protection of all existing trees and hedges on site and their enhancement with additional yew and hornbeam hedges. However, it notes with concern comments that the applicant "seeks" to retain all existing trees and hedges on site and enhance with additional yew and hornbeam hedges and requests that in any consent, conditions requiring the retention of all trees and hedges on site and requiring the planting and ongoing maintenance of yew and hornbeam hedges be applied.

26.7./24 Application: [NK/2024/0260](#) - 37 Prince Rupert Avenue, Desborough

Proposal: Single storey front extension, single and first floor rear extensions, all new extensions rendered white, replace all front windows and first floor rear windows with like for like

Biodiversity issues: no issues identified

RESOLVED that:-

no objection be made.

26.8./24 Application: [NK/2024/0259](#) - 36 Breakleys Road, Desborough

Proposal: Single storey rear extension

Biodiversity issues: no issues identified

RESOLVED that:-

no objection be made.

26.9./24 Application: [AOC/0623/1818](#) - Gaultney Farm (land at), Pipewell Road, Desborough (Lovell Partnerships Ltd)

Proposal: Condition No. 19 (Verification Report) of KET/2018/0623

Biodiversity issues: potential environmental and biodiversity issues owing the potential for flooding on and from the site. The Town Council might request that no consent be granted until a satisfactory plan in relation to surface water and the treatment of flooding on and from the site is approved by appropriately qualified consultees.

RESOLVED that:-

the Town Clerk be authorised to comment that the Town Council is concerned at the potential environmental and biodiversity issues owing the potential for flooding on and from the site, and the Town Council requests that no consent be granted until a

Initialed by the Chair: _____

satisfactory plan in relation to surface water and the treatment of flooding on and from the site is approved by the relevant consultees.

- 26.10./24 Licensing Application [24/000875/LAPNEW](#) - Feast India, 19 Station Road, Desborough
Proposal: Premises Licence on and off sales of alcohol Mon - Sun, 09:00 - 23:00, opening hours of the premises Mon - Sun, 09:00 - 23:00

RESOLVED that:-
no objection be made.

- 26.11./23 THE GRANGE, HARBOROUGH ROAD, DESBOROUGH (BELLWAY HOMES LTD EAST MIDLANDS) NK/2024/0199

It was noted that the application had been considered at the April Council meeting. Following a discussion about the landscaping it was

RESOLVED that:-

the Town Clerk be authorised to object to the proposed treatment of the bunds as follows:

“Whilst the concept of the bund and swale has already been accepted on this site the specific design was not. There is concern that in this location and with this design there could be an increase in antisocial behaviour from motorbike riders and even BMX style bikes.

“The Town Council would suggest that target hardening be incorporated in the design as a deterrent, possibly in the form of planting at the peaks (e.g. saplings and bushes), and the layout be designed to avoid any areas hidden from footpaths and roads thereby creating natural surveillance.”

- 27./24 TO RECEIVE THE FINANCE REPORT

Extracted from the report of the Town Clerk:-

The Council is RECOMMENDED to approve the report (Appendix 2).

RESOLVED that:-
the report be approved.

- 28./24 TO CONSIDER AND IF SO RESOLVED TO NOTE AND APPROVE ACCOUNTS FOR PAYMENT

Extracted from the report of the Town Clerk:-

The report set out at Appendix 3 details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority; and the Council is RECOMMENDED to approve payments.

Details in the report will be updated before the meeting as information is received.

RESOLVED that:-
the payments be noted and approved.

The meeting closed at 20:15

Chairman: _____

Date: _____

Initialed by the Chair: _____

Appendix 1**Desborough Town Council
16 May 2024****Schedule of Meetings**

Meetings usually take place on the third Thursday of the month except August when there is no meeting, and December when the meeting is the second Thursday. The Council may call additional meetings or change these dates as circumstances necessitate. All Council meetings will commence at 7pm (unless otherwise stated).

2024-2025			
Thu 16 May 2024	Thu 19 Sep 2024	Thu 12 Dec 2024	Thu 20 Mar 2025
Thu 20 Jun 2024	Thu 17 Oct 2024	Thu 16 Jan 2025	Thu 17 Apr 2025
Thu 18 Jul 2024	Thu 21 Nov 2024	Thu 20 Feb 2025	
Personnel Committee	* Aug 2024	* Feb 2025	
* specific date and time to be determined by the Town Clerk in consultation with the Committee Chair			
2025-2026 (provisional)			
Thu 15 May 2025	Thu 18 Sep 2025	Thu 11 Dec 2025	Thu 19 Mar 2026
Thu 19 Jun 2025	Thu 16 Oct 2025	Thu 15 Jan 2026	Thu 16 Apr 2026
Thu 17 Jul 2025	Thu 20 Nov 2025	Thu 19 Feb 2026	Thu 21 May 2026

Appendix 2**Desborough Town Council
16 May 2024****Finance Report****Monthly Bank Reconciliation (30/04/2024)**

Unity Trust Bank Current	£996.73
Unity Trust Bank Saver	£8,861.78
CCLA Public Sector Deposit Fund	£298,554.06
Balance	£308,412.57

The dividend from the CCLA Public Sector Deposit Fund is reinvested each month into the fund. The dividend reinvested was £745.66. A refund of £34.27 was received from Rentokil Initial Services. The precept of £75,000 was received. Income from room hire was received in the sum of £43. The invoice for the one way system has not been paid owing to the works not yet being completed.

Appendix 3**Desborough Town Council
16 May 2024****Accounts for payment**

Items may be added or adjusted as information is confirmed.

	Power	Supplier	Description	Reason	S137	VAT	Total Amount
+	1	Lloyds bank	Town Council Office	Lloyds bank card fee	-	£0.00	£3.00
+	4	LGSS Pensions, HMRC, and Mr G Thomson	Salaries & all Employment Costs	Contractual employment related payments	-	£0.00	£4,168.82
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent	-	£0.00	£798.00
+	2	Talk Talk Business	Town Council Office	Internet and telephone	-	£8.97	£53.80

Rights, Duties and Powers

+ Paid in accordance with delegated or continuous authority

1 Local Government Act 1972 s.111 & s.150

4 Local Government Act 1972 s.140 & s.140A and s.145 & s.150, Local Government Act 2000 s.101

2 Local Government Act 1972 s.112

6 Local Government Act 1972 s.143

25 Local Government Act 1972 s.111

Initialed by the Chair: _____