



To: All Town Councillors

You are hereby summoned to attend the monthly meeting of Desborough Town Council to be held in the Library building, on Thursday 18 July 2024, commencing at seven o'clock for the purpose of transacting the undermentioned business.

Signed,

Graham Thomson
Town Clerk

12 July 2024

How best to attend the meeting

The best and safest way of seeing and hearing what happens at the meeting is to watch online from the safety and comfort of your home. To join the meeting follow this link:

<https://us02web.zoom.us/j/86794871611?pwd=JVMzSeyuln2Cq0kqiWoTkbHo1bVub8.1>

Meeting ID: 867 9487 1611 Passcode: 067427

If you wish to join by audio telephone only (your normal call charges will apply) dial one of the following numbers: 0131 460 1196, 0203 481 5237, 0208 080 6591, 0208 080 6592 and use the meeting ID and password given above.

Speaking at the meeting

If members of the public wish to speak at the allocated juncture, they must raise a hand to alert the Chair. To raise a hand when following the meeting on Zoom by telephone please press *9, if the Chair invites you to speak you will need to press *6.

No person may speak at the meeting unless invited to do so by the Chair.

Recording the meeting

All persons in attendance physically or online should be aware that they may be seen, heard, or recorded.

AGENDA

The Chair may make announcements prior to the commencement of the meeting.

- 50./24 To consider and if so resolved to approve reasons for absence and to note apologies**
- 51./24 To consider any requests for dispensation**
To consider any requests for dispensation for Councillors with an interest to be allowed to speak and/or vote in accordance with the Localism Act 2011.
- 52./24 Register of Disclosable Pecuniary Interest & other Registrable Interests**
Members are reminded that they are personally responsible for ensuring that these declarations are complete and are kept up to date and that they should be submitted to the Monitoring Officer at North Northamptonshire Council. This is a legal requirement. Any Councillor who has an interest in any item to be discussed at the meeting should declare that interest in accordance with the Code of Conduct.
The Council is REQUESTED to note any declarations made.
- 53./24 To receive and approve the minutes of the meeting held on 20 June 2024**
The draft minutes of the meeting of the Council held on 20 June 2024 have been circulated. The Council is REQUESTED to receive and approve the draft minutes.
- 54./23 To hear from members of the public in accordance with Standing Order 3e**
Note: no decisions can be made in response to matters raised under this item.
- 55./24 To consider the co-option of a Councillor**
The vacancy for a Councillor for Loatland ward was advertised and one self-nomination was received before the closing date. The Council will follow the procedure in the "Casual Vacancies and Co-Options Policy and Procedure" and will vote by show of hands. The Council will hear from the candidate for up to four minutes, and will proceed immediately to the vote. In

accordance with the policy, at the meeting there will be no discussion with any candidate, or between Councillors, on this matter. The inability of any candidate to attend the meeting cannot be held against them, their words can be read and they will still be part of the voting process.

In order to be co-opted, the candidate must have a mover and seconder from existing Councillors at the meeting and then secure a majority of the votes of Councillors present and voting (for clarity, an abstention is not a vote). If the candidate secures a majority of votes (50% + 1) then they are co-opted. Should the candidate not secure a mover and seconder, or not receive a majority of the votes, then the Council cannot co-opt and the whole nominations process will be re-run for the next meeting. Candidates not co-opted may put themselves forward again.

The candidate self-nominating is: Kevin O'BRIEN. The Council is REQUESTED to consider the candidate and vote on the co-option of a Councillor and if so co-opted to resolve that the declaration of acceptance of office from the Councillor be delivered to the Proper Officer before the commencement of the next meeting of the Council.

56./24 To receive reports on activity from the Police, and North Northamptonshire Councillors

The Council is REQUESTED to note any reports submitted.

57./24 To review and adopt appropriate financial regulations

New model Financial Regulations have been produced by the National Association of Local Councils and have been adapted to match the Council's Standing Orders, Scheme of Delegation, and previous financial regulations. The adapted copy has been circulated to Councillors prior to the meeting. The new model version takes into account changes in legislation and the new practitioners' guide used by auditors and is a complete rewrite rather than merely an amended and updated version or previous regulations. Where cash amounts have been included they have been based on the Council's previous amounts amended as necessary. The Council is RECOMMENDED to adopt the proposed financial regulations.

58./24 To consider any response to planning and licensing applications and note any responses made

The Council is REQUESTED to consider making comment on any planning or licensing matter and to note any already comments made. Any relevant applications notified after the publication of the agenda will be added.

58.1./24 Application: [NK/2024/0313](#) - 47 Gold Street, Desborough

Proposal: s.73A Retrospective Application: Installation of ATM

Biodiversity issues: no significant issues

58.2./24 Application: [NK/2024/0314](#) - 47 Gold Street, Desborough

Proposal: 1 no. non illuminated fascia sign and 1 no. internally illuminated fascia sign for ATM

Biodiversity issues: no significant issues

58.3./24 Application: [NK/2024/0344](#) - 26 Church View Road, Desborough

Proposal: NK/2021/0656 (Single storey rear extension): Amend external finish to a cream colour render

Biodiversity issues: no significant issues

58.4./24 Application: [NK/2024/0387](#) - The Hermitage, Desborough Road, Brampton Ash

Proposal: NK/2021/0306 (Redevelop eastern half of business park to provide new employment units (Class E -formerly B1): Amendments to building location, cladding materials and position and amended layout to accommodate 1 no. extra unit. Increased eaves and ridge heights, insertion of rooflights and additional external lighting. Amended ground and path material finishes and removal of planting inside the courtyard. Removal of canopy to unit one from elevations 6, 1 and from unit 9 elevation 11. Removal of all solar panels, rear personnel doors to units, some windows and all perimeter fencing to the boundary and within the site. Relocation of personnel, roller shutter doors, parking spaces and cycle store position to form one cycle location

Biodiversity issues: potential for light pollution and loss of planting / vegetation.

59./24 To consider supporting legislation in relation to the safety of lithium ion batteries and e-bikes and scooters

The Council has been requested to consider supporting a campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal. Lord Foster and Electrical Safety First are promoting a Bill to ensure greater safety in the use and disposal of lithium batteries and are aiming to get it into law as soon as possible. Electrical Safety First is a UK Charity dedicated to reducing the deaths and injuries caused by electricity.

Lithium battery fires are on the increase – there have been over 1,000 in the past few years, nearly 200 injuries, a dozen fatalities, and nearly half of all fires in landfill sites. The cost to the UK runs into £billions. Nearby, incidents have been reported in Harborough, Leicester, and Northampton.

The campaign is supported by many national organisations including the National Fire Chiefs Council, the Association of Ambulance Chief Executives, the Royal Society for the Prevention of Accidents, the Royal Society for Public Health, Society of Local Council Clerks, and the National Association of Local Councils. In addition two coroners have called for the law to be tightened to ensure greater safety.

In essence, the Bill would:-

- require third party, independent, approval-testing before e-bikes, e-scooters, and their batteries enter the UK market;
- require the Government to establish Regulations for the safe disposal of used lithium-ion batteries;
- address specific fire concerns ensuring safer access, charging, and storage.

The Council is REQUESTED to consider supporting the campaign and if so determined to request the Town Clerk to write to Lord Foster supporting the Bill and write to the Member of Parliament seeking support for the Bill when it is presented.

60./24 To receive the finance report

The Council is RECOMMENDED to approve the report (Appendix A).

61./24 To consider and if so resolved to note and approve accounts for payment

The report set out at Appendix B details those invoices and payments for payment, those authorised in accordance with the scheme of delegation, and those where payment is by continuous authority; and the Council is RECOMMENDED to approve payments. Details in the report may be updated before the meeting as information is received.

62./24 To confirm the schedule of meetings for the 2025/26 municipal year

The Council is RECOMMENDED to approve the schedule of meeting dates for the 2025/6 municipal year set out as Appendix C.

Desborough Town Council
18 July 2024

Finance Report
Monthly Bank Reconciliation (30/06/2024)

Unity Trust Bank Current	£878.61
Unity Trust Bank Saver	£3,163.23
CCLA Public Sector Deposit Fund	£294,744.42
Reconciled Balance	£298,786.26

The dividend from the CCLA Public Sector Deposit Fund is reinvested each month into the fund. In May the dividend reinvested was £1,325.31.

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Accounts for payment

Items may be added or adjusted as information is confirmed.

	Power	Supplier	Description	Reason	S137	VAT	Total Amount
+	1	Lloyds bank	Town Council Office	Lloyds bank card fee	-	£0.00	£3.00
+	4	LGSS Pensions, HMRC, and Mr G Thomson	Salaries & all Employment Costs	Contractual employment related payments	-	£0.00	Tbc
+	1	Desborough Library and Community Hub	Town Council Office	Office Rent	-	£0.00	£798.00
+	2	Talk Talk Business	Town Council Office	Internet and telephone	-	£8.97	£53.80

Rights, Duties and Powers

+ Paid in accordance with delegated or continuous authority

1 Local Government Act 1972 s.111 & s.150

2 Local Government Act 1972 s.112

25 Local Government Act 1972 s.111

4 Local Government Act 1972 s.140 & s.140A and s.145 & s.150, Local Government Act 2000 s.101

6 Local Government Act 1972 s.143

23 Local Government and Rating Act 1997, s 29

Desborough Town Council
18 July 2024

Provisional schedule of meetings

Thu 15 May 2025	Thu 04 Sep 2025	Thu 11 Dec 2025	Thu 19 Mar 2026
Thu 19 Jun 2025	Thu 16 Oct 2025	Thu 15 Jan 2026	Thu 16 Apr 2026
Thu 17 Jul 2025	Thu 20 Nov 2025	Thu 19 Feb 2026	